

**GRAND LEDGE PARKS AND RECREATION COMMISSION  
CITY HALL, 310 GREENWOOD STREET  
GRAND LEDGE, MI 48837  
(517) 627-2149**

**PARKS AND RECREATION COMMISSION  
JANUARY 28, 2016  
City Hall, Room B-106  
310 Greenwood Street**

- I. Call to Order – 7:00 PM**
- II. Roll Call**  
**Commissioners Present** - Chair David Smith, Matthew Dale, Marvin Hummel, Chuck Mills, Christine Richardson-Beagle, Brody Boucher, and Raechel Marks  
**Commissioners Absent** – Ruthann Jaquette, Rachel Kuntzsch, and Rick Lantz  
**Others Present** – City Administrator Adam Smith, and City Streets Supervisor Chad Brunton
- III. Approval of Agenda**  
Moved by Mills, seconded by Hummel. Motion carried.
- IV. Approval of November 19, 2015 Minutes**  
Moved by Dale, seconded by Mills. Motion carried.
- V. Public Comment**  
None
- VI. Staff Reports**  
**A. Revenue/Expense Report - Received**  
Year-to-date budget to be released by July 1, 2016 and a draft 2017 budget is being generated  
**B. Balance Sheet – Received**
- VII. Old Business**  
**A. Five Year Parks and Recreation Master Plan.**
  - Discussion with Spicer Group
    - Received process overview, MDNR grant information, and survey questions
- VIII. New Business**  
**A. Boat Launch**
  - a. Design Committee formed, to include: City Administrator Smith and Commissioners Smith, Kuntzsch, and Mills

**B. Grounds Maintenance Agreement**

- a. Received draft Contract for Services, a collaborative agreement, with Eaton County to provide ground maintenance at Grand Ledge parks and lift stations.
- b. Correcting agenda item title from *Mowing Agreement* to *Grounds Maintenance*

**MOTION**

***Grand Ledge Parks and Recreation Commission recommends to Grand Ledge City Council to execute a Grounds Maintenance contract with Eaton County Parks for the 2016 season.***

*Motion moved by Hummel, seconded by Mills. Motion approved.*

**C. DNR - Michigan National Resources Trust Fund (MNRTF) Grant**

- a. Potential opportunity for the City to acquire 6.02 acres on Gulf Street with a MNRTF grant to expand Fitzgerald Park
- b. Application to be prepared by City staff with a deadline of April 1, 2016
- c. Application would be submitted for Commission's approval at March 24<sup>th</sup> meeting

**IX. Public Comment**

None

**X. Commission Comments**

Commissioner Dale thanked the City for bringing on the Spicer Group to prepare a new Master Plan.

**XI. Adjournment: 8:16 pm**

Submitted by:

Christine Richardson-Beagle, Secretary

David Smith, Chair