

Parks & Recreation Commission Minutes – Regular Meeting
Thursday, February 26, 2015
7:00 PM
Council Chambers, City Hall

Roll call: Chair David Smith, Matthew Dale, Marvin Hummel, Ruthann Jaquette, Kim Mulvenna, and Christine Richardson-Beagle

Absent: Rachel Kuntzsch, Chuck Mills, and Jodie Willobee

Others Present: City Administrator Adam Smith, DPS Director Larry LaHaie, and Street Supervisor Chad Brunton

Approval of Agenda

Motion made for Approval of Agenda by Commissioner Mulvenna, seconded by Commissioner Jaquette with unanimous approval.

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Motion to approve made by Commissioner Jaquette, seconded by Commissioner Hummel with unanimous approval.

Public Comment - None

Staff Reports

Monthly Revenue and Expense Report

Year to date informational revenues and expense reports will be provided monthly to the Commission. No action required.

Risk Avoidance Program Application – Fitzgerald Field Bleacher Improvements

Administrator Smith discussed a matching grant Risk Avoidance Program (RAP) Application for Fitzgerald Field bleacher improvements. The grant review board will meet in March and its status should be known by April.

Motion in support of pursuing a matching grant through the Risk Avoidance Program Application for improvement of the Fitzgerald Field bleachers in the amount of \$30,000 made by Commissioner Mulvenna, seconded by Commissioner Jaquette, with unanimous approval.

Old Business

2015 Recreational Programming

Staff has been researching administrative oversight for archery, art, and golf and has recommended to allow the transition of archery to Kelly Schultz who runs the archery club, golf to Ledge Meadows, and the art program be conducted through Ledge Craft Lane. These actions are intended to eliminate duplicate programs, enhance efficiencies, and best utilize limited financial resources within City parks and recreation. Staff will be working on recommendations for gymnastics and track & field programs. Discussion on the importance of both and how it has worked in the past.

Motion to recommend to City Council the transition of direct administration for archery to Kelly Schultz who runs the archery club, the art program to Ledge Craft Lane, and golf to Ledge Meadows by Chair Smith, seconded by Commissioner Jaquette, with unanimous approval.

New Business**Election of Chairman, Vice-Chairperson, and Secretary**

Chair Smith opened up the floor for this year's nomination and election of Chairman, Vice-Chairperson, and Secretary.

Motion to nominate and re-elect; David Smith as Chairman, Rachel Kuntzsch as Vice-Chairperson and Christine Richardson-Beagle as Secretary for 2015 by Commissioner Mulvenna, seconded by Commissioner Jaquette, with unanimous approval.

Appointment of Jaycee Park Subcommittee

Chair Smith recommended establishment of a Jaycee Park Subcommittee.

Motion made to establish a new Jaycee Park Subcommittee to consist of two members from this Commission; Rachel and Matt, City Staff, and City Council Member Rick Lantz for discussions regarding the Jaycee Park projects by Chair Smith, seconded by Commissioner Jaquette, with unanimous approval.

MDOT Host Application for 2015 "Training Wheels" Community/Regional Training Opportunity

Motion to submit Host Application for 2015 "Training Wheels" On-Road Bicycle Facilities Course, a Community/Regional Training Opportunity through Michigan Department of Transportation by Mulvenna, seconded by Commissioner Jaquette, with unanimous approval.

Fiscal Year 2016 Budget Recommendations

Administrator Smith reviewed the proposed Fiscal Year 2016 budget recommendation.

Motion to recommend to City Council the proposed Fiscal Year 2016 budget recommendation as presented by Dale, seconded by Hummel, with unanimous approval.

Commission Comments

Commissioner Hummel reminded us that there are grants available to have security lights installed.

Motion for Adjournment made by Chair Smith, seconded by Secretary Richardson-Beagle, with unanimous approval.

Submitted by

Christine Richardson-Beagle,
Secretary

David Smith
Chairman