



Variance Application

For Office Use Only	
Fee Paid _____	Date Received: _____

Applicant(s) _____

Address _____

Daytime Phone _____
Evening Phone _____

Interest in Property (check one)

- Owner
- Represent Owner
- Other _____

- Option to buy
- Lessee

Complete address of property requested to be reviewed _____

Owner Name(s) _____

Address _____

Daytime Phone _____
Evening Phone _____

Legal Description (indicate attached if needed): _____

Lot size: Width _____ Length _____ Area _____

Current zoning: _____

Proposed use of property _____

Estimate the following:

- General traffic volume _____
- Total population increase _____
- Population per acre _____

- Hours of operation _____
- Total number of employees _____
- Total building area proposed _____
- Parking spaces _____

Petition must include photographs of the property, copies of any other required permits and a site plan, as follows:

- Drawn to a scale of at least 1"=100'
- Existing and proposed structures (buildings, trash receptacles, landscaping, etc.)
- Existing and proposed parking areas and driveways
- Existing and proposed roads, easements and other access points
- Flood plain elevations, if applicable
- Zoning classifications of all abutting land within 300 feet

I stipulate and understand the site plan review, if approved by the City of Grand Ledge, does not guarantee I may proceed with the proposed development. I understand there may be additional permits required to meet trade codes and other governmental requirements, and I understand the City of Grand Ledge does not have any power or authority over these additional permits. I certify the statements made and the information provided in this site plan review application are true, accurate and complete.

Signature	Date				
Required Reviews					
	<table border="0" style="width: 100%;"> <tr> <td style="width: 35%;"></td> <td style="width: 15%; text-align: center;">Approve Petition</td> <td style="width: 15%; text-align: center;">Deny Petition</td> <td style="width: 35%; text-align: center;">Initials</td> </tr> </table>		Approve Petition	Deny Petition	Initials
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<input checked="" type="checkbox"/> Zoning Administrator	<table border="0" style="width: 100%;"> <tr> <td style="width: 35%; text-align: center;"><input type="checkbox"/></td> <td style="width: 15%; text-align: center;"><input type="checkbox"/></td> <td style="width: 35%; border-bottom: 1px solid black;"></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>		
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<input type="checkbox"/> Planning Commission	<table border="0" style="width: 100%;"> <tr> <td style="width: 35%; text-align: center;"><input type="checkbox"/></td> <td style="width: 15%; text-align: center;"><input type="checkbox"/></td> <td style="width: 35%; border-bottom: 1px solid black;"></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>		
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