GRAND LEDGE DOWNTOWN DEVELOPMENT AUTHORITY
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 622-5256

MINUTES – REGULAR MEETING
WEDNESDAY, MAY 13, 2015
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.

I. **CALL TO ORDER** – Chair MacDowell called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Chair Bruce MacDowell; Members Terrance Augustine, Jason Barclay, Robert Brown, Gary Burt, Karl Glarner Jr., David Jonas, Lise Mitchell, Keith Mulder, and Mayor Kalmin Smith
Absent – Chris Fata, Michael Fredricks, and Rachel Paxton-Schroeder
Also Present: Mark Sullivan, Economic Development Coordinator

III. **PLEDGE OF ALLEGIANCE** – Chair MacDowell led the group in the Pledge of Allegiance.

IV. **AUDIENCE PARTICIPATION**

Ms. Sue Feenstra presented a large flower made of recycled milk and other bottle caps (about 6-foot tall) showing the results of the Girl Scout Troop's recycling project and asked about placing them downtown.

The Board discussed the proposal and suggested placing them in Bridge Street Plaza against the building on the south side, owned by Joe Gentilozzi.

Mark Sullivan, Economic Development Coordinator, stated staff would contact Mr. Gentilozzi to see if he is receptive to the idea.

V. **APPROVAL OF REGULAR AGENDA**

MR. BARCLAY MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED, SECONDED BY MR. AUGUSTINE. MOTION CARRIED UNANIMOUSLY.

VI. **APPROVAL OF MINUTES**

VII. **TREASURES REPORT**

1. **Payment of bills -** Mark Sullivan, Economic Development Coordinator, reviewed the bills to be paid, including two snow removal invoices, explained an error in the total cost as presented, and reported the correct amount of $12,225.46.

   MR. BURT MADE A MOTION TO APPROVE THE BILLS IN THE AMOUNT OF $12,225.46, SECONDED BY MR. BARCLAY. MOTION CARRIED UNANIMOUSLY.

2. **Financial Statement -** Mark Sullivan, Economic Development Coordinator, reviewed the financial statements and reported on the decrease in snow removal costs from the previous winter by $32,159.

VIII. **COMMITTEE REPORTS**

1. **Finance Committee -** Mark Sullivan, Economic Development Coordinator, reported on the Finance Committee meeting held just prior to this Board meeting, including a request to place flower pots at the ends of the concrete where the sculptures are located, and a request by Fortino's Market to use the cooler facility behind his building in the area belonging to the Downtown Development Authority.

2. **Landscape Committee -** Mark Sullivan, Economic Development Coordinator, reported on the selection of plants for the downtown flowerpots.

IX. **OLD BUSINESS**

1. **Selection of flowers for the planters -** The Board discussed the selection of plants previously provided, the use of Geraniums particularly the small pots, and the more attractive spikes and plants that overflow the pots.

MR. AUGUSTINE MOVED TO APPROVE THE COST AND SELECTION OF THE FLOWERS AS SUGGESTED BY JAY MILLER, SECONDED BY MR. GLARNER. MOTION CARRIED UNANIMOUSLY.

X. NEW BUSINESS

XI. DIRECTOR'S COMMENTS - Mark Sullivan, Economic Development Coordinator, indicated he has completed a new manual for façade improvements, is providing copies to the Façade Committee for review, and will then provide copies to the Board and Planning Commission.

XII. MEMBER'S COMMENTS

XIII. ADJOURNMENT

MR. BURT MOVED TO ADJOURN, SECONDED BY MR. JONAS. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 6:45 p.m.

Robert Brown, Secretary

7/8/15
Date Minutes Approved