

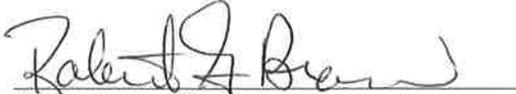
**GRAND LEDGE DOWNTOWN DEVELOPMENT AUTHORITY**  
**MINUTES – REGULAR MEETING**  
**WEDNESDAY, MARCH 11, 2015**  
**6:00 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**  
**310 GREENWOOD ST.**

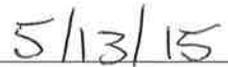
- I. The meeting was called to order at 6:02 p.m. Members Present: Chairman Bruce MacDowell, Jason Barclay, Chris Fata, Mayor Kalmin Smith, Karl Glarner, Bob Brown, Terrance Augustine, Lise Mitchell, and David Jonas. Others Present: City Administrator Adam Smith, DDA Director Mark Sullivan, and Assistant City Administrator Ameer King. Members Absent: Gary Burt, Keith Mulder, Rachel Schroeder and Michael Fredericks
- II. **APPROVAL OF REGULAR AGENDA** - Mr. Augustine made a motion to approve the agenda as presented. Ms. Mitchell supported the motion. Motion carries 9 to 0.
- III. **BOARD OF DIRECTORS MINUTES**- Approval of regular minutes for February 11, 2015 - Mr. Augustine made a motion to approve the minutes as presented. Ms. Mitchell supported the motion. Motion carried 9 to 0.
- IV. **PUBLIC COMMENT** - None
- V. **COMMITTEE REPORTS** - Finance Committee meetings of 2-11-15, 2-25, 15 and 3-4-15. Mr. Sullivan reviewed the Committee Reports.
- VI. **STAFF REPORTS**
  - A. **Finance transactions and bills** - Mr. Sullivan reviewed the bills to be paid. Mr. Barclay made a motion to approve payment of the bills in the amount of \$20,326.36. Mr. Brown supported the motion. Motion carried 9 to 0.
  - B. **Monthly financial statement** - Mr. Sullivan reviewed the financial statements. No action required.
- VII. **OLD BUSINESS**
- VIII. **NEW BUSINESS**
  - A. **Music in the Park** - Ms. King indicated that the Chamber of Commerce is in a position to take over the administration of the Music in the Park. After review of the revenue and expenditures there is a total of \$3,902.30 remaining in the music in the park line item which can be transferred to the Chamber of Commerce. Ms. Mitchell made a motion to transfer the administration of the Music in the Park program to the Grand Ledge Chamber of Commerce. Mr. Augustine supported the motion. A roll call vote was taken. Mr. Brown, Mr. Jonas, Mr. Fata, Mayor Smith, Mr. Augustine, Ms. Mitchell, Mr. Barclay, Mr. Glarner and Chairman MacDowell voted yes. There were 0 no votes. Motion carried 9 to 0.
  - B. **FY 2016 Budget Recommendation** - Mr. Sullivan reviewed the proposed fiscal year 2016 budget. Mr. Augustine made a motion to recommend the proposed budget to the City Council for approval. Mr. Jonas supported the motion. A roll call vote was taken. Mr. Jonas, Mr. Fata, Mayor Smith, Mr. Augustine, Ms. Mitchell, Mr. Barclay, Mr. Glarner and Chairman MacDowell voted yes. There were 0 no votes. Motion carried 9 to 0.
- IX. **PUBLIC COMMENT** - None
- X. **BOARD OF DIRECTORS COMMENTS** - Mr. Augustine indicated there will be a Farmers Market this Saturday 12-4 in City Hall. This is the 3<sup>rd</sup> one during the off season. Eaton County would like to ask for volunteer drivers for the meals on wheels program. Please pass this information on and send all inquiries to me.

Mayor Smith thanked everyone for their support and kindness during the past week with the passing of his daughter Cathy.

- XI. ADJOURNMENT** - Mr. Glarner made a motion to adjourn the meeting at 6:42 p.m. Ms. Mitchell supported the motion. Motion carries 9 to 0.

Minutes recorded and transcribed by Ameer King

  
\_\_\_\_\_  
Robert Brown, Secretary

  
\_\_\_\_\_  
Date Minutes Approved