GRAND LEDGE DOWNTOWN DEVELOPMENT AUTHORITY
310 GREENWOOD STREET
GRAND LEDGE MI 48837
(517) 622-5256

MINUTES – REGULAR MEETING
WEDNESDAY, SEPTEMBER 10, 2014
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.

I & II. ROLL CALL - Bruce MacDowell called the meeting to order at 6:02 p.m.
Present: Keith Mulder, Michael Fredericks, Gary Burt, Mayor Kal Smith, Terrance Augustine, Kal Glarner, Chris Fata, Bob Brown, Jason Barclay, David Jonas, and Rachel Schroeder.
Absent: Ben Cwayna
Also Present: Economic Development Director Mark Sullivan and Assistant City Administrator Amee King.

III. PLEDGE OF ALLEGIANCE - Rachel Schroeder led the board in the Pledge of Allegiance.

IV. AUDIENCE PARTICIPATION -

V. APPROVAL OF REGULAR AGENDA - Mr. MacDowell added under Old Business 1. Preston Parking Lot dumpster enclosure. Mr. Brown would like added under New Business 1. Arts Mini Grant Program. Mr. Augustine made a motion to approve the agenda as amended. Mr. Mulder supported the motion. Motion carries 12 to 0.

VI. APPROVAL OF MINUTES - Mr. Jonas requested that a correction be made to reflect leaking around the gates not gates leaking in the July minutes. Mr. Mulder made a motion to approve the minutes of the July 9, 2014 meeting as amended. Mr. Brown supported the motion. Motion carries 12 to 0.

VII. TREASURERS REPORT

1. Payment of bills - Mr. Sullivan reviewed the bills to be paid. Mr. Burt made a motion to approve $6,166.94 for payment of September's bills. Mr. Mulder supported the motion. Motion carries 12 to 0.

2. Financial Statement - Mr. Sullivan reviewed the financial statements for both fiscal years. The fund balance is around $300,000. Mr. Brown asked what indirect costs are. Mr. Sullivan explained that its the internal costs for the City Treasurer, Attorney, etc.

3. Report to State for Personal Property Tax Loss - Mr. Sullivan indicated that he has filled out a number of forms for the State for the businesses that will no longer be charged for personal property tax. We will have approximately $40,000 reduction in property taxes. The State has indicated they will make up that money, however, nothing has been determined yet. Most of the Cities personal property is in the DDA district.

VIII. Committee Reports

1. Finance Committee - Mr. Sullivan indicated that the Finance Committee met today at 5 p.m. Mr. Sullivan also shared the minutes with July Finance meeting.

2. Landscape Committee - Mr. Sullivan indicated that the Landscape Committee met on July 16, 2014. Mr. Miller has completed all of the lots and doing a great job. Mr. Mulder indicated that he would like to make a full disclosure the Jay Miller is my nephew. Mr. Barclay added that the difference in our landscaping is night and day and he is very pleased with the work.

IX. Old Business -

1. Preston Parking Lot Dumpster Enclosure - Mr. MacDowell indicated that he has been approached by Steve Hall about the condition of the dumpster enclosure. Is it possible to take down the enclosure altogether. There is no participation in the use of the enclosure. There is one couch, tv and one bag. I asked him what people did with their trash on that block. Steve mentioned that a lot of the people use the trash receptacles on bridge street. The Board requested Mrs. King to inquire about the use of the waste receptacles as home trash containers. We would like to encourage the property owners to take some responsibility. Mr. Augustine inquired if any one has asked the business owners about using the enclosure. Mr. Sullivan indicated we will look into this and have the Public Service staff put a locking door on the enclosure so you can not walk into it.

X. New Business -

1. Arts Mini Grant Program - Mr. Brown indicated that he was given information from the Michigan Council for Arts and Cultural Affairs about 2 types of mini grants. One is for professional and organizational development ($1,500) and the other is for projects ($4,000) which would require matching funds. There is a one hour informational meeting tomorrow. The project grant may be useful towards a mural or a sculpture. Mayor Smith added that the City is a member of LEAP and they too give out grants each year for $10,000 to go towards sculpture. We were too late last year to apply, however, it is the intent to apply this year. It would be beneficial if Mr. Brown could help the City apply for the LEAP grant as well. Mr. Fredericks added that the Music in the Park Series is interested in applying for the grants as well. Mayor Smith and Mr. Brown agreed to meet to discuss this item further.

XI. Directors Comments - Mr. Sullivan indicated that he has been working on the State Annual Report. Next year is the last year that the Report will have to be submitted. The Finance Committee also discussed repairs on the parking lots. Mr. Brunton, Street Supervisor, measured and put some cost estimates together. The total estimate was $50,000. As we get further information we will pass it along to the board.

Members Comments - Mayor Smith indicated that we executed an agreement for a new City Administrator. Mr. Adam Smith will start November 3rd. Adam is from Mackinaw City. The first six weeks he's here, he'll meet with a lot of people. We want to make sure he gets to know the community.

XII. ADJOURN - Mr. Augustine made a motion to adjourn the meeting at 6:35 p.m. Mr. Fredericks supported the motion. Motion carries 12 to 0.

Minutes recorded and transcribed by Amee King

Robert G Brown

Robert Brown, Secretary

10/8/14

Date Minutes Approved