GRAND LEDGE DOWNTOWN DEVELOPMENT AUTHORITY
310 GREENWOOD STREET
GRAND LEDGE MI 48837
(517) 622-5256

MINUTES – REGULAR MEETING
WEDNESDAY, DECEMBER 10, 2014
6:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.

I & II. ROLL CALL - Bruce MacDowell called the meeting to order at 6:01 p.m.
Present: Mayor Kal Smith, Keith Mulder, Gary Burt, Terrance Augustine, Lise Mitchell, and David Jonas.
Absent: Karl Glarner, Chris Fata, Rachel Schroeder, Bob Brown, Jason Barclay, and Michael Fredericks.
Also Present: Economic Development Director Mark Sullivan, Assistant City Administrator Amee King, and City Administrator Adam Smith.

III. PLEDGE OF ALLEGIANCE - Mayor Smith led the group in the Pledge of Allegiance.

IV. AUDIENCE PARTICIPATION - None

V. APPROVAL OF REGULAR AGENDA - Mr. Augustine made a motion to approve the agenda as presented. Mr. Burt supported the motion. Motion carries 7 to 0.

VI. APPROVAL OF MINUTES - Under members present correct the spelling of Kal Glarner to Karl Glarner Ms. Mitchell made a motion to approve the minutes of the November 13, 2014 meeting as amended. Mr. Augustine supported the motion. Motion carries 7 to 0.

VII. TREASURERS REPORT

1. Payment of bills - Mr. Sullivan reviewed the bills to be paid and the electric reimbursement program. Mr. Mulder made a motion to approve the bills in the amount of $86,682.10. Mr. Burt supported the motion. Motion carries 7 to 0.

2. Financial Statement - Mr. Sullivan reviewed the financial statements. Mr. Sullivan also reviewed the street millage revenue.

VIII. Committee Reports

1. Finance Committee - Mr. Sullivan indicated that the Finance Committee met today at 5 p.m., and reviewed financials since the last meeting.

IX. Old Business -

1. Parking Lot Repairs - The repairs are completed. The contractor had missed an entire parking lot on his bid sheet, but still honored the price. In the Fortino's lot there was a wire cut during construction and we are checking into lighting solutions.

2. Annual payment of electricity for lights on buildings - This item was covered under payment of bills.

X. New Business -

1. Clock Maintenance Contract - Mr. Sullivan indicated that we have a Verdin clock. We will need to check into a maintenance contract for the clock as our previous one lapsed and was not renewed. The board was in consensus for Mr. Sullivan to get the information together and bring back to the board next month.

2. Landscape Maintenance Contract - Mr. Sullivan indicated that we are going to move forward with setting up a Maintenance and a Landscape Committee meetings to discuss parking lot maintenance and

landscape maintenance. We will review time lines and projects. Chairman MacDowell suggested we come up with specifications on what we want in our flower pots for next spring.

XI. **Directors Comments -** Mr. Sullivan reiterated he will be retiring in June.

Members Comments - Mr. Augustine indicated that the Grand Ledge Farmers Market is hosting its second farmers market on December 20th from 12-4 at City Hall. The first one was in November. Its opened up to vendors. All proceeds go to Blessings in a Back Pack. Mr. Chad Brunton has been a big help working on this.

Mayor Smith indicated that the City has received notice that we received a grant for property acquisition. It will help with expansion of the Jaycee Park and the boat launch. We lost one of our police officers on Tuesday, Officer Jason Gooley. Services are on Saturday at 2 pm with visitation at 11 am. There is a large article about him in Lansing State Journal.

XII. **ADJOURN -** Mr. Augustine made a motion to adjourn the meeting at 6:34 p.m. Mr. Mulder supported the motion. Motion carries 7 to 0.

Minutes recorded and transcribed by Amee King

Robert A Brown

Robert Brown, Secretary

1/14/15

Date Minutes Approved