

**GRAND LEDGE DOWNTOWN DEVELOPMENT AUTHORITY**  
310 GREENWOOD STREET  
GRAND LEDGE MI 48837  
(517) 622-5256

MINUTES – REGULAR MEETING  
WEDNESDAY, NOVEMBER 13, 2014  
6:00 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST.

- I & II. ROLL CALL** - Bruce MacDowell called the meeting to order at 6:01 p.m.  
**Present:** Mayor Kal Smith, Terrance Augustine, Lise Mitchell, Bob Brown, Kal Glarner, Chris Fata, and Rachel Schroeder, and David Jonas.  
**Absent:** Jason Barclay, Gary Burt, Michael Fredericks, Keith Mulder  
**Also Present:** Economic Development Director Mark Sullivan, Assistant City Administrator Ameer King, and City Administrator Adam Smith.
- III. PLEDGE OF ALLEGIANCE** - Mr. Glarner led the group in the Pledge of Allegiance.
- IV. AUDIENCE PARTICIPATION** - City Administrator Adam Smith introduced himself and briefed the board on his background.
- V. APPROVAL OF REGULAR AGENDA** - Mr. Augustine made a motion to approve the agenda as presented. Ms. Mitchell supported the motion. Motion carries 9 to 0.
- VI. APPROVAL OF MINUTES** - Mayor Smith made a motion to approve the minutes of the October 8, 2014 meeting as presented. Mr. Augustine supported the motion. Motion carries 9 to 0.
- VII. TREASURERS REPORT**
- 1. Payment of bills** - Mr. Sullivan reviewed the bills to be paid. Mr. Sullivan reviewed the painting schedule of the downtown light poles. Mr. Fata made a motion to approve the bills in the amount of \$5,928.05. Mr. Glarner supported the motion. Motion carries 9 to 0.
- 2. Financial Statement** - Mr. Sullivan reviewed the financial statement. We received a check for the personal property taxes. Ms. Mitchell requested we have the revenue/expenditure report run to the end of the month prior to the meeting so we can see the last months activity.
- VIII. Committee Reports**
- 1. Finance Committee** - Mr. Sullivan indicated that the Finance Committee met today at 5 p.m., and reviewed the minutes of the previous meeting.
- IX. Old Business** -
- 1. Art Grant** - Mr. Brown indicated that we will have to have a policy in place to acquire a grant for public art. The DDA Arts Council seems like the logical group to review and select the art grants and art pieces. The grant applications come out in November and are due in January. Mayor Smith added that Mr. Brown has been working diligently on this project and we appreciate all his hard work. This item will be discussed in further detail with the new City Administrator. Mr. Augustine indicated that the Arts Council had looked at expanding their membership previously, but had not done so and has not met since then.

Chairman MacDowell appointed Bob Brown, Rachel Schroeder, and Ameer King to the Arts Council. Mr. Schroeder will be removed from the Landscape Committee.

**2. Parking Lot Repairs** - Mr. Sullivan indicated that all of the work is expected to be done tomorrow. There was an additional charge that staff approved. Behind Fortino's there was a strip in the middle that was left, however, after further review they did a change order and removed for an additional approximately \$3,000.

**X. New Business - Meeting schedule for next year.** Mr. Augustine moved to approve the regular meeting schedule as presented. Mr. Glarner supported the motion. Motion carries 9 to 0.

**XI. Directors Comments** - Mr. Sullivan had nothing further to add.

**Members Comments** - Chairman MacDowell reported that the City of Portland has had a city income tax since 1984. Its 1% city tax on residents and a 1/2% on non residents. Any business doing work within the corporate limits of Portland are subject to this tax. Permits are needed. We did 3 jobs this year and are now required to provide federal income tax records. We see this as a disincentive for us to do business in Portland.

**XII. ADJOURN** - Mayor Smith made a motion to adjourn the meeting at 6:43 p.m. Mr. Jonas supported the motion. Motion carries 9 to 0.

Minutes recorded and transcribed by Anee King

  
Robert Brown, Secretary

12/10/14  
Date Minutes Approved