Grand Ledge City Council
Regular Meeting Agenda

REGULAR MEETING AGENDA
MONDAY, 08 FEBRUARY 2016
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

I. **ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Rick Lantz, Jamie Malecki, Sue Roberts, Thom Sowle, and Don Willems

II. **PLEDGE OF ALLEGIANCE** – Any person(s) attending may participate in reciting the Pledge of Allegiance to the American Flag. The Mayor may choose to designate, with their consent, a Council member or a person attending to lead the Pledge of Allegiance. The City Council shall not require any Council member or person(s) attending to recite the Pledge of Allegiance.

III. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.

IV. **APPROVAL OF CONSENT AGENDA** – The City Council approves items listed on the consent agenda by a single roll call vote without debate. If the City Council desires to debate any item listed on the consent agenda, it may remove the item and place it on the regular agenda for consideration in due order.

A. **Motion** – To approve the Monday, 08 February 2016 City Council consent agenda, as follows:

i. Financial transactions and bills.

ii. Monday, 25 January 2016 regular City Council minutes.

iii. Right-of-Way Use Application from the Grand Ledge St. Patrick's Parade Association for the 12 March 2016 St. Patrick's Day Parade.

iv. List of surplus equipment to be sold.

v. Traffic Control Order #16-1, No Parking (to corner) 400 block, S. Bridge St.

V. **APPROVAL OF REGULAR AGENDA** – The City Council may remove any item from or add any item to the regular agenda.

A. **Motion** – To approve the Monday, 08 February 2016 regular City Council agenda.

VI. **COMMITTEE AND BOARD REPORTS** – Council members and staff may report on discussions and actions of committees and boards.

VII. **STAFF REPORTS** – The City Council may receive reports from various department heads.

Administrator's Office

Clerk's Department

Finance Department – Revenue / Expenditure Report

Police Department

Department of Public Services

Assessing Department

Planning and Zoning Department

Building Department

A. **Motion** – To receive and place on file the January 2016 staff reports.

VIII. **UNFINISHED BUSINESS** – The City Council may again debate any item(s) previously debated but not finally disposed of and may or may not act upon the item(s) as indicated.

IX. **NEW BUSINESS** – The City Council may debate any item(s) under its authority not previously debated and may or may not act upon the item(s) as indicated.

A. **Resolution** – To approve a proposal and authorize a contract for E. River St. and Franklin St. Reconstruction Project design and construction engineering services.

B. **Resolution** – To approve Contract Modification #2 to the contract with the Michigan Department of Transportation for the Jenne St. Reconstruction Project.

C. **Resolution** – To approve a Municipal Collaboration Contract for Services with Eaton County for grounds maintenance at City parks.

D. **Resolution** – To approve a proposal and authorize a lease agreement for crop farming at Abrams Municipal Airport.

X. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.

XI. **COMMUNICATIONS FROM THE MAYOR AND COUNCIL** – The Mayor may make appointments and reappointments to boards and committees, may report on subjects referred by Council members, staff and residents, and may comment on any subject. City Council members may comment on any subject.

XII. **CLOSED SESSION** – The Open Meetings Act allows the City Council to discuss certain subjects without the presence of the public. The City Council may request a staff member or any other person the City Council determines to be necessary, by a majority of the Council members present, to attend the closed session. Once the Closed Session has ended, the City Council will resume the regular meeting.

XIII. **ADJOURNMENT** – When the City Council has completed all items listed on the approved agenda, it may not take any further action until its next regular meeting or a special meeting. If the time is significantly late and items remain on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting to another specific date, time, and place at which to resume and complete the approved agenda.

Gregory L. Newman, City Clerk

THE GRAND LEDGE CITY COUNCIL WILL HOLD ITS NEXT REGULAR MEETING ON MONDAY, 08 FEBRUARY 2016, AT 7:30 P.M. IN THE COUNCIL CHAMBERS, CITY HALL, 310 GREENWOOD ST., GRAND LEDGE, MICHIGAN.

GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 25 JANUARY 2016
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.

I. ROLL CALL OF COUNCIL – Mayor Pro-Tem Keith Mulder; and Council members Rick Lantz, Jamie Malecki, Sue Roberts, Thom Sowle, and Don Willems
– Mayor Kalmin Smith was absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Martin Underhill, Chief of Police; Susan Stachowiak, Zoning Administrator; Officer Justin Barber and K-9 D'ash; Chad Brunton, Street Supervisor;

II. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Mulder led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

A. Motion (from staff) – To approve the Monday, 25 January 2016 City Council consent agenda, as follows:

i. Financial transactions and bills.

ii. Monday, 11 January 2016 regular City Council minutes.

iii. Public Service and Facilities Committee recommendation confirming the City's policy position to not allow private use of public right-of-way; use of public right-of-way at 609 Liberty St. denied, accordingly.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 25 JANUARY 2016 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

A. Motion – To approve the Monday, 25 January 2016 regular City Council agenda.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 25 JANUARY 2016 REGULAR CITY COUNCIL AGENDA.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO AMEND THE MONDAY, 25 JANUARY 2016 REGULAR CITY COUNCIL AGENDA, BY INSERTING AS ITEM IX. B., A RESOLUTION IN OPPOSITION TO PUBLIC ACT 269. MOTION CARRIED UNANIMOUSLY.

DRAFT

MOTION TO APPROVED THE MONDAY, 25 JANUARY 2016 REGULAR CITY COUNCIL AGENDA, AS AMENDED BY INSERTING AS ITEM IX. B., A RESOLUTION IN OPPOSITION TO PUBLIC ACT 269, CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

VII. STAFF REPORTS

Police Department

Martin Underhill, Chief of Police, introduced Officer Justin Barber and K-9 D'ash.

Officer Justin Barber explained his assignment and D'ash's abilities, and demonstrated D'ash's narcotic search skills.

VII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Motion – To approve board and commission appointments.

Mayor Pro-Tem Mulder appointed Kalmin Smith to the Grand Ledge Area Emergency Services Authority for a term expiring 30 June 2016, reappointed Mike Coll to the Water Appeals Board for a term expiring August 2018, and appointed Brody Boucher to the Parks and Recreation Commission for a term expiring 08 January 2018.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MAYOR PRO-TEM'S APPOINTMENT OF KALMIN SMITH TO THE GRAND LEDGE AREA EMERGENCY SERVICES AUTHORITY FOR A TERM EXPIRING 30 JUNE 2016. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MAYOR PRO-TEM'S REAPPOINTMENT OF MIKE COLL TO THE WATER APPEALS BOARD FOR A TERM EXPIRING AUGUST 2018. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER SOWLE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MAYOR PRO-TEM'S APPOINTMENT OF BRODY BOUCHER TO THE PARKS AND RECREATION COMMISSION FOR A TERM EXPIRING 08 JANUARY 2018. MOTION CARRIED UNANIMOUSLY.

B. Resolution #04 of 2016 – In opposition to Public Act 269

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #04 OF 2016, IN OPPOSITION TO PUBLIC ACT 269.

Adam Smith, City Administrator, explained the impact of Public Act 269 on the City's ability to communicate ballot issues to the public and reported on ongoing work with the Michigan Legislature to repeal Public Act 269.

The City Council debated the impact of Public Act 269 on the City's ability to communicate ballot issues to the public and existing laws controlling the City's ability to communicate only facts without bias.

MOTION TO ADOPT RESOLUTION #04 OF 2016, IN OPPOSITION TO PUBLIC ACT 269, CARRIED UNANIMOUSLY.

DRAFT

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Mulder mentioned the 11 – 13 February 2016, Fun on the Rocks,

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER MALECKI SECONDED, TO ADJOURN THE MONDAY, 25 JANUARY 2016, REGULAR CITY COUNCIL MEETING, AT 7:56 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor

DRAFT

The City of Grand Ledge

Kalmin D. Smith – Mayor | Adam R. Smith – City Administrator

City Hall • 310 Greenwood St. • Grand Ledge MI 48837
Ph: 517.627.2149 • Fax: 517.627.9796 • www.grand-ledge.com

Right-of-Way Use Application

Event Name Grand Ledge ST. PATRICK'S DAY PARADE

Organization (if any) G.L. ST. PATS PARADE ASSOC.

Person Responsible JIM HOGAN

Address 921 MORTON
Grand Ledge MI 48837

Phone 627-8360

Description of activity (Use the attached map to highlight the street, sidewalk or other public right-of-way requested to be used.):
ST. PATRICK'S DAY PARADE
SAWDON school - FIRE BARN

Earliest date and time the right-of-way is needed (consider preparation and set-up for the event):
3 / 12 / 16 1 : 50 a.m./p.m.

Latest date and time the right-of-way is needed (consider clean up from the event):
3 / 12 / 16 3 : 00 a.m./p.m.

Describe plans to provide parking for participants, traffic control for the event, security, and crowd control:
knights of columbus, volunteers

Describe plans to provide refuse disposal, sanitation facilities, noise control, and private property protection and restoration:
volunteers and notification to merchants

Applicants must provide a list of persons assigned as Marshalls at each intersection along a parade route. Applications will not be approved by the Chief of Police or the Fire Chief, or submitted to the City Council until said list is provided.

Applicants must also provide a certificate of insurance listing the City of Grand Ledge as an additional insured. A certificate listing the City of Grand Ledge as a certificate holder IS NOT acceptable. Applications will not be submitted to the City Council until said certificate of insurance is provided.

I certify the statements made and the information provided in this application for use of a public right-of-way are true, accurate, and complete.

Signature _____ Date 1/27/16

Printed Name JIM HOGAN Daytime Phone 284-6006

Required Reviews

	Approve Request	Deny Request	Initials
☑ Chief of Police	☑	☐	
☑ Fire Chief	☐	☐	
☑ Public Service Director	☐	☐	
☐ Certificate of Insurance provided			

Council Action

	Date of Action Taken	City Clerk's Signature
☐ Approved		
☐ Denied		

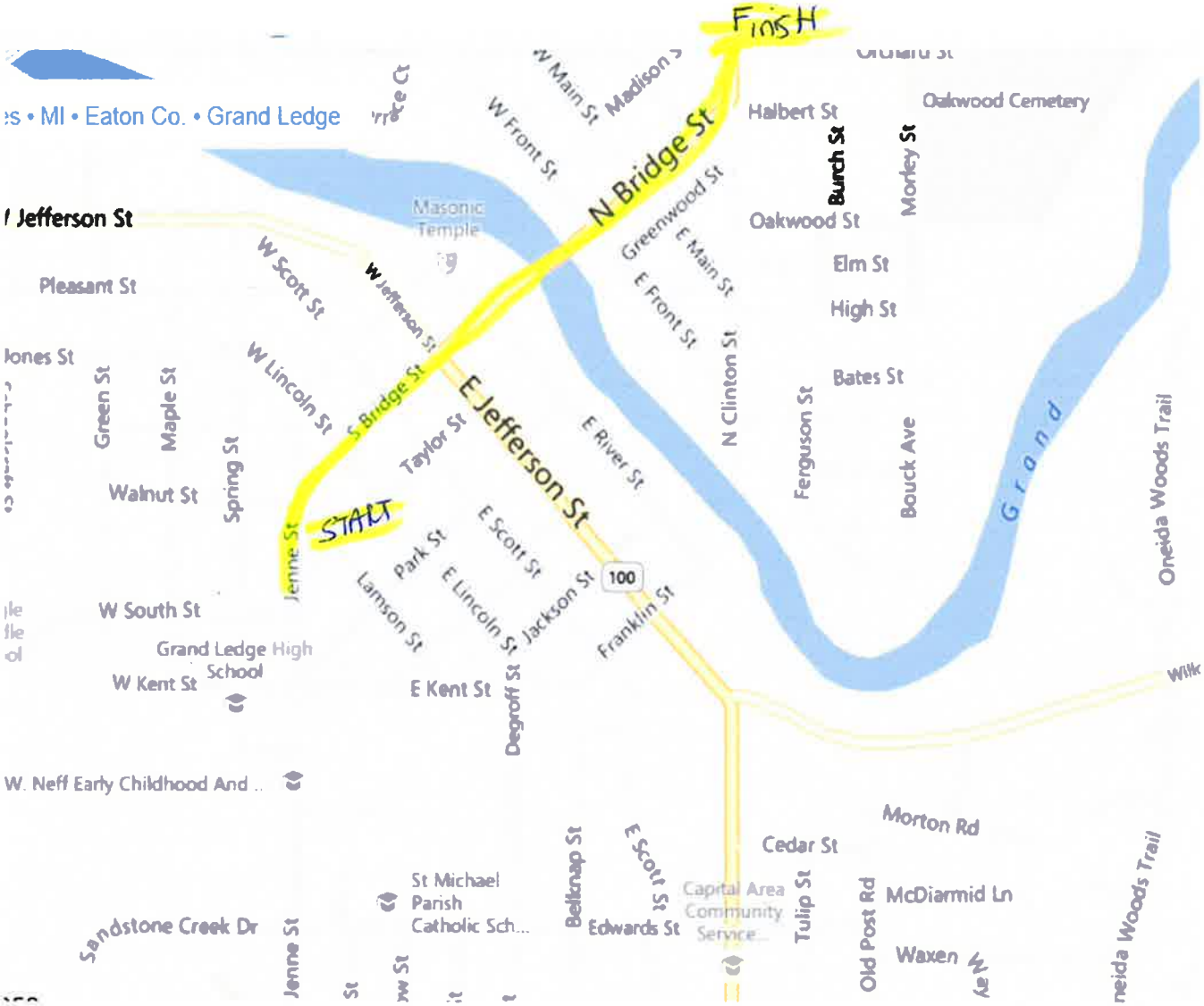
Parade route volunteers
Saturday, March 12, 2016
1:50 – 2:30

	Intersection	NAME
1	Jenne / South (w)	Cody Rubio
2	Jenne / Taylor	Bradley Way
3	Jenne / Walnut	Jacob Walsh
	Jenne / Bridge	**GLPD**
4	Bridge / Lincoln (e)	Trevor Dolan
5	Bridge / Lincoln (w)	Derek Lynch
6	Bridge / Scott (e)	John Roderick
7	Bridge / Scott (w)	Will Waterman
	Bridge / Jefferson	**GLPD**
8	Bridge / River (e)	Wolf McKeon
9	Bridge / River (w)	Mike Jackson
10	Bridge / Front (e)	Rob Orwat
11	Bridge / Front (w)	Gideon Francis
12	Bridge / Main (e)	Bob & Traci Rasmussen
13	Bridge / Main (w)	Dave Simmons
14	Bridge/Washington (e)	Chris Redman
15	Bridge/Washington w	Travis Marlette
	N. Clinton / Bridge	**GLPD**

Contact: Jim Hogan
(H) 627-8360
(Cell) 930-3070

Grand Ledge St. Patrick's Day Parade
Saturday, March 12th, 2016. 1:50 PM – 2:30 PM

Begin: Sawdon school parking lot
End: GL Fire Station area



The City of Grand Ledge

Kalmin D. Smith – Mayor | Adam R. Smith – City Administrator

Public Service • 310 Greenwood St. • Grand Ledge MI 48837
Ph: 517.627.2144 • Fax: 517.622.3684 • www.grand-ledge.com

TO: Grand Ledge City Council

FROM: Chad Brunton, Street Supervisor

RE: Surplus equipment to be sold:

DATE: February 2, 2016

Goodman furnace 69,000 btu (from D.D.A. rental house)
3 bay sink (from Scout Bld.)
2005 John Deere 4310 with back hoe, loader and mower deck (front wheel drive broken)
1996 251 k Hustler mower
1998 251k Hustler mower
1996 251k Hustler mower (parts only)
2006 60" super "Z" Hustler mower
1993 Cub Cadet 1782 lawn tractor
1995 crack filler machine (parts only)
3 point cement mixer (broken gear box)
1960's? Tow behind brush hog (parts only)

It is my recommendation that the equipment listed above be sold at auction. I recommend it be sold at Repocast online consignment sale as we have had success with this forum in the past.

GRAND LEDGE POLICE DEPARTMENT

TRAFFIC CONTROL ORDER #16-1

To: Greg Newman, City Clerk

From: Martin Underhill, Chief of Police

Date: 01/19/16

I hereby authorize the following traffic controls

Subject of order: No Parking (to corner) 400 blk. S. Bridge St.

Nature of order: No Parking is allowed between the approach sidewalk of 401 S. Bridge St. and the S.E. corner of Bridge St. and Scott St.

This order is authorized pursuant to the Uniform Traffic Code and per Article X, chapter 205-40 of the Grand Ledge City Code.
Any traffic control orders heretofore made with respect to the foregoing are hereby rescinded and superseded.

This order becomes effective when signs giving notice of same have been erected.

Martin Underhill, Chief
Grand Ledge Police Department

Approve by Council ____/____/____

Copy to Police Chief ____/____/____

Copy to D.P.W. Dir. ____/____/____

Assistant City Administrator – January Activity Report

Human Resources

- Completed BCBS Renewal information.
- 3 new employees started in January. I prepared new employee packets and coordinated benefits for all new employees.
- Coordinate random drug screening for CDL employees. Updated CDL random list.

Ongoing projects/tasks

- Analysis of Personnel Manual.

Airport Management

- Attended Airport Board meeting and compiled minutes
- Worked on well installation. Coordinated Miss Dig, contractor, etc. Installation took place on January 29th.
- Sent out RFP for the Abrams Municipal Airport Crop Farming Lease.

Ongoing projects/tasks

- Update the website with additional airport information.
- In the spring coordinate with landscaper to complete use of additional round up on the taxiway and runway.
- Finalize Abrams Municipal Airport Crop Farming Lease for 2016 season.

DDA

- Prepared for and attended January meeting. Compiled minutes. This including compiling information for the board meeting.
- Set up Economic Restructuring Committee where we reviewed FY 17 budget.
- Coordinated repair of dumpster enclosures in DDA parking lots.
- Set up Façade Committee meeting to review application.

Ongoing projects/tasks

- Continue work on DDA map to ensure 100% accuracy.
- Update façade program guidelines.
- In the spring we will replace the railing behind Fortino's.

Building Management

- Direct on going repairs by part time staff personnel and contractors as needed. This month there were additional roof leaks (due to ice).
- Continued progress on the RFP for building maintenance. Jodie is spearheading this project.

Ongoing projects/tasks

- Compile building maintenance information book to be used by all staff.
- Educate additional staff on building maintenance.

Miscellaneous

- Worked on budgets for airport fund, City Hall, and DDA.

City Clerk – Monthly Report
January 2016

Elections

- Created test ballots and Chart of Predetermined Results.
- Developed list of Precinct Inspectors for the Tuesday, 08 March 2016 Presidential Primary.

Information Technology

- Worked with fire alarm system contractors to access the City's computer systems.
- Worked with I.T. Right and BS&A trainers on new financial suite software.

Records Management

- Finalized paperwork and documents approved at the 11 and 25 January 2016 regular City Council meetings.
    - Filed paperwork and documents, forwarded appropriate documents to respective management team members, and published legal notices.
- Worked with the City Administrator to organize the Local Development Finance Authority.
- Met with the City Administrator and Finance Director / Treasurer to review the Fiscal Year Ending 30 June 2017 for the City Clerk and Elections.
- Processed Freedom of Information Act requests.

Training and Professional Development

- Attended Capital Area Municipal Clerks Association Executive Board meeting.

CASH SUMMARY BY FUND FOR CITY OF GRAND LEDGE

FROM 07/01/2015 TO 01/31/2016

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2015	Total Debits	Total Credits	Ending Balance 01/31/2016
101	GENERAL FUND	854,069.66	2,692,983.44	2,030,170.00	1,516,883.10
202	MAJOR STREET FUND	91,913.63	434,274.38	604,650.55	(78,462.54)
203	LOCAL STREET FUND	72,225.92	650,544.57	548,624.94	174,145.55
204	MUNICIPAL STREET FUND	343,182.58	703,668.87	798,905.76	247,945.69
208	PARKS & RECREATION FUND	60,994.99	175,609.46	148,328.99	88,275.46
209	CEMETERY FUND	9,239.31	4,561.68	13,800.99	0.00
248	DDA FUND	209,568.68	649,700.34	634,721.92	224,547.10
264	DRUG FORFEITURE FUND	8,905.44	14.15	164.95	8,754.64
265	POLICE RESTRICTED FUND	19,012.42	2,022.73	1,679.37	19,355.78
274	GRANTS FUND	77,655.00	158,000.00	235,331.91	323.09
295	AIRPORT FUND	166,622.95	40,704.30	61,653.56	145,673.69
304	2004 CAP IMPROV BONDS FUND	12,583.24	124,483.61	2,460.00	134,606.85
394	DDA DEBT FUND	7,195.55	323,183.85	91,459.35	238,920.05
397	ISLAND BRIDGE DEBT FUND	1,108.21	34,840.05	5,278.75	30,669.51
494	DDA CAPITAL PROJECTS FUND	175,640.13	100,316.49	0.00	275,956.62
495	LDFA FUND	43,036.81	14,337.62	77,135.96	(19,761.53)
592	WATER & SEWER FUND	299,646.47	1,878,169.13	1,789,942.14	387,873.46
661	EQUIPMENT OPERATING FUND	24,729.69	188,478.63	172,797.42	40,410.90
678	EMPLOYEE BENEFITS FUND	177,524.44	408,026.23	421,400.82	164,149.85
701	MISC TAXES FUND	23,382.55	98,269.92	119,715.17	1,937.30
704	CURRENT TAX FUND	0.00	9,354,201.13	8,856,616.41	497,584.72
750	PAYROLL CLEARING FUND	0.00	1,482,046.44	1,481,598.81	447.63
	TOTAL - ALL FUNDS	2,678,237.67	19,518,437.02	18,096,437.77	4,100,236.92

REVENUE AND EXPENDITURE REPORT FOR CITY OF GRAND LEDGE

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
0	Unclassified	3,175,504.00	3,183,640.74	2,456,227.60	45,800.55	727,413.14	77.15
TOTAL Revenues		3,175,504.00	3,183,640.74	2,456,227.60	45,800.55	727,413.14	77.15
Expenditures							
100.101	CITY COUNCIL	9,766.00	9,766.00	3,883.42	0.00	5,882.58	39.76
170.172	CITY ADMINISTRATION	198,072.00	198,072.00	106,069.79	11,364.62	92,002.21	53.55
170.191	ELECTIONS	17,100.00	17,100.00	5,513.68	0.00	11,586.32	32.24
170.209	ASSESSING	63,001.00	63,001.00	34,421.80	14,552.04	28,579.20	54.64
170.210	ATTORNEY	25,000.00	25,000.00	11,624.63	0.00	13,375.37	46.50
170.215	CLERK'S OFFICE	105,073.00	105,073.00	54,162.56	6,031.43	50,910.44	51.55
170.253	FINANCE	208,215.00	209,835.00	128,304.12	14,498.38	81,530.88	61.15
170.265	CITY HALL	268,527.00	272,782.01	96,199.55	4,568.82	176,582.46	35.27
170.272	RECYCLING	27,745.00	27,745.00	12,953.91	4,297.34	14,791.09	46.69
170.274	COMPOSTING	27,260.00	27,260.00	19,548.68	1,008.11	7,711.32	71.71
170.276	CEMETERY	134,153.00	134,153.00	55,171.53	4,731.74	78,981.47	41.13
170.292	GENERAL GOVERNMENT	156,959.00	159,109.00	80,299.89	16,696.37	78,809.11	50.47
170.294	SPECIAL PROJECTS	0.00	13,000.00	15,382.22	0.00	(2,382.22)	118.32
300.301	POLICE	1,386,266.00	1,383,266.00	722,958.42	85,233.32	660,307.58	52.26
300.371	BUILDING INSPECTION	96,300.00	96,300.00	68,136.49	5,944.00	28,163.51	70.75
300.410	PLANNING & ZONING	31,680.00	31,680.00	21,049.69	2,605.13	10,630.31	66.44
966.001	TRANSFERS OUT	488,000.00	488,000.00	408,000.00	0.00	80,000.00	83.61
TOTAL Expenditures		3,243,117.00	3,261,142.01	1,843,680.38	171,531.30	1,417,461.63	56.53
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,175,504.00	3,183,640.74	2,456,227.60	45,800.55	727,413.14	77.15
TOTAL EXPENDITURES		3,243,117.00	3,261,142.01	1,843,680.38	171,531.30	1,417,461.63	56.53
NET OF REVENUES & EXPENDITURES		(67,613.00)	(77,501.27)	612,547.22	(125,730.75)	(690,048.49)	790.37
Fund 202 - MAJOR STREET FUND							
Revenues							
0	Unclassified	514,395.00	588,435.00	295,543.59	29,092.97	292,891.41	50.23
TOTAL Revenues		514,395.00	588,435.00	295,543.59	29,092.97	292,891.41	50.23
Expenditures							
440.102	PRESERVATION STREETS	164,860.00	164,860.00	101,697.41	12,739.11	63,162.59	61.69
440.103	TRAFFIC SERVICE	22,066.00	23,228.00	7,484.87	244.26	15,743.13	32.22
440.456	OPERATING EXPENSES	30,913.00	30,913.00	23,908.88	2,412.11	7,004.12	77.34
440.459	STATE TRUNKLINE	25,943.00	25,943.00	5,771.58	1,582.27	20,171.42	22.25
440.492	WINTER MAINTENANCE	77,760.00	77,760.00	22,551.01	3,558.53	55,208.99	29.00
440.495	ADMINISTRATION	64,501.00	64,501.00	47,950.90	2,062.17	16,550.10	74.34
440.501	CONSTRUCTION	253,700.00	327,498.00	323,107.48	104,379.64	4,390.52	98.66
TOTAL Expenditures		639,743.00	714,703.00	532,472.13	126,978.09	182,230.87	74.50
Fund 202 - MAJOR STREET FUND:							

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
TOTAL REVENUES		514,395.00	588,435.00	295,543.59	29,092.97	292,891.41	50.23
TOTAL EXPENDITURES		639,743.00	714,703.00	532,472.13	126,978.09	182,230.87	74.50
NET OF REVENUES & EXPENDITURES		(125,348.00)	(126,268.00)	(236,928.54)	(97,885.12)	110,660.54	187.64
Fund 203 - LOCAL STREET FUND							
Revenues							
0	Unclassified	582,025.00	582,025.00	514,048.58	10,802.48	67,976.42	88.32
TOTAL Revenues		582,025.00	582,025.00	514,048.58	10,802.48	67,976.42	88.32
Expenditures							
440.102	PRESERVATION STREETS	296,590.00	296,590.00	187,175.28	17,084.63	109,414.72	63.11
440.103	TRAFFIC SERVICE	15,796.00	15,796.00	10,311.99	607.13	5,484.01	65.28
440.456	OPERATING EXPENSES	29,479.00	29,479.00	17,980.96	2,412.09	11,498.04	61.00
440.492	WINTER MAINTENANCE	68,167.00	68,167.00	33,079.95	5,576.18	35,087.05	48.53
440.495	ADMINISTRATION	79,386.00	79,386.00	62,668.08	2,062.08	16,717.92	78.94
440.501	CONSTRUCTION	101,250.00	108,150.00	128,349.27	126,080.70	(20,199.27)	118.68
TOTAL Expenditures		590,668.00	597,568.00	439,565.53	153,822.81	158,002.47	73.56
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		582,025.00	582,025.00	514,048.58	10,802.48	67,976.42	88.32
TOTAL EXPENDITURES		590,668.00	597,568.00	439,565.53	153,822.81	158,002.47	73.56
NET OF REVENUES & EXPENDITURES		(8,643.00)	(15,543.00)	74,483.05	(143,020.33)	(90,026.05)	479.21
Fund 204 - MUNICIPAL STREET FUND							
Revenues							
0	Unclassified	927,395.00	927,395.00	678,720.71	4,748.01	248,674.29	73.19
TOTAL Revenues		927,395.00	927,395.00	678,720.71	4,748.01	248,674.29	73.19
Expenditures							
440.448	STREET LIGHTING	106,000.00	106,000.00	44,953.43	6,790.92	61,046.57	42.41
440.495	ADMINISTRATION	702,353.00	702,353.00	701,977.47	0.00	375.53	99.95
440.503	SIDEWALKS	28,987.00	28,987.00	7,967.66	374.90	21,019.34	27.49
440.506	PROPERTY TAX & DEBT SERVICE	6,550.00	6,550.00	4,336.29	0.00	2,213.71	66.20
590.590	STORM SEWER GENERAL	38,415.00	38,415.00	13,451.67	6,200.38	24,963.33	35.02
TOTAL Expenditures		882,305.00	882,305.00	772,686.52	13,366.20	109,618.48	87.58
Fund 204 - MUNICIPAL STREET FUND:							
TOTAL REVENUES		927,395.00	927,395.00	678,720.71	4,748.01	248,674.29	73.19
TOTAL EXPENDITURES		882,305.00	882,305.00	772,686.52	13,366.20	109,618.48	87.58
NET OF REVENUES & EXPENDITURES		45,090.00	45,090.00	(93,965.81)	(8,618.19)	139,055.81	208.40
Fund 208 - PARKS & RECREATION FUND							
Revenues							
0	Unclassified	177,365.00	177,365.00	170,489.23	1,875.13	6,875.77	96.12

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARKS & RECREATION FUND							
Revenues							
TOTAL Revenues		177,365.00	177,365.00	170,489.23	1,875.13	6,875.77	96.12
Expenditures							
750.752	ADMINISTRATION	31,667.00	31,667.00	28,664.50	729.36	3,002.50	90.52
750.801	RECREATION	29,554.00	31,154.00	47,841.79	214.96	(16,687.79)	153.57
750.902	PARKS AND BUILDINGS	113,270.00	113,270.00	58,070.27	617.17	55,199.73	51.27
TOTAL Expenditures		174,491.00	176,091.00	134,576.56	1,561.49	41,514.44	76.42
Fund 208 - PARKS & RECREATION FUND:							
TOTAL REVENUES		177,365.00	177,365.00	170,489.23	1,875.13	6,875.77	96.12
TOTAL EXPENDITURES		174,491.00	176,091.00	134,576.56	1,561.49	41,514.44	76.42
NET OF REVENUES & EXPENDITURES		2,874.00	1,274.00	35,912.67	313.64	(34,638.67)	2,818.89
Fund 209 - CEMETERY FUND							
Expenditures							
170.276	CEMETERY	0.00	3,136.74	3,136.74	0.00	0.00	100.00
TOTAL Expenditures		0.00	3,136.74	3,136.74	0.00	0.00	100.00
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	3,136.74	3,136.74	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(3,136.74)	(3,136.74)	0.00	0.00	100.00
Fund 248 - DDA FUND							
Revenues							
0	Unclassified	680,182.00	680,182.00	629,815.88	173,164.18	50,366.12	92.60
TOTAL Revenues		680,182.00	680,182.00	629,815.88	173,164.18	50,366.12	92.60
Expenditures							
170.173	ECONOMIC DEVELOPMENT	311,258.00	311,258.00	164,919.46	28,702.34	146,338.54	52.98
966.001	TRANSFERS OUT	388,050.00	434,903.00	434,903.00	100,000.00	0.00	100.00
TOTAL Expenditures		699,308.00	746,161.00	599,822.46	128,702.34	146,338.54	80.39
Fund 248 - DDA FUND:							
TOTAL REVENUES		680,182.00	680,182.00	629,815.88	173,164.18	50,366.12	92.60
TOTAL EXPENDITURES		699,308.00	746,161.00	599,822.46	128,702.34	146,338.54	80.39
NET OF REVENUES & EXPENDITURES		(19,126.00)	(65,979.00)	29,993.42	44,461.84	(95,972.42)	45.46
Fund 264 - DRUG FORFEITURE FUND							
Revenues							

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 264 - DRUG FORFEITURE FUND							
Revenues							
0	Unclassified	16.00	16.00	14.15	2.92	1.85	88.44
TOTAL Revenues		16.00	16.00	14.15	2.92	1.85	88.44
Expenditures							
300.304	K9 PROGRAM	320.00	320.00	98.97	0.00	221.03	30.93
TOTAL Expenditures		320.00	320.00	98.97	0.00	221.03	30.93
Fund 264 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		16.00	16.00	14.15	2.92	1.85	88.44
TOTAL EXPENDITURES		320.00	320.00	98.97	0.00	221.03	30.93
NET OF REVENUES & EXPENDITURES		(304.00)	(304.00)	(84.82)	2.92	(219.18)	27.90
Fund 265 - POLICE RESTRICTED FUND							
Revenues							
0	Unclassified	34.00	1,578.70	1,575.48	6.46	3.22	99.80
TOTAL Revenues		34.00	1,578.70	1,575.48	6.46	3.22	99.80
Expenditures							
300.321	DRUG EDUCATION	0.00	0.00	32.99	32.99	(32.99)	100.00
302.000	ACT 302	0.00	3,019.47	1,199.13	57.75	1,820.34	39.71
TOTAL Expenditures		0.00	3,019.47	1,232.12	90.74	1,787.35	40.81
Fund 265 - POLICE RESTRICTED FUND:							
TOTAL REVENUES		34.00	1,578.70	1,575.48	6.46	3.22	99.80
TOTAL EXPENDITURES		0.00	3,019.47	1,232.12	90.74	1,787.35	40.81
NET OF REVENUES & EXPENDITURES		34.00	(1,440.77)	343.36	(84.28)	(1,784.13)	23.83
Fund 274 - GRANTS FUND							
Revenues							
0	Unclassified	0.00	0.00	158,000.00	0.00	(158,000.00)	100.00
TOTAL Revenues		0.00	0.00	158,000.00	0.00	(158,000.00)	100.00
Expenditures							
750.904	BOAT LAUNCH TF11-041	0.00	0.00	650.00	0.00	(650.00)	100.00
750.905	603 E RIVER ST	0.00	0.00	234,681.91	0.00	(234,681.91)	100.00
TOTAL Expenditures		0.00	0.00	235,331.91	0.00	(235,331.91)	100.00
Fund 274 - GRANTS FUND:							

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 274 - GRANTS FUND							
TOTAL REVENUES		0.00	0.00	158,000.00	0.00	(158,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	235,331.91	0.00	(235,331.91)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(77,331.91)	0.00	77,331.91	100.00
Fund 295 - AIRPORT FUND							
Revenues							
0	Unclassified	61,530.00	61,530.00	35,354.30	10,470.30	26,175.70	57.46
TOTAL Revenues		61,530.00	61,530.00	35,354.30	10,470.30	26,175.70	57.46
Expenditures							
170.270	AIRPORT	65,525.00	94,025.00	54,681.35	1,463.36	39,343.65	58.16
TOTAL Expenditures		65,525.00	94,025.00	54,681.35	1,463.36	39,343.65	58.16
Fund 295 - AIRPORT FUND:							
TOTAL REVENUES		61,530.00	61,530.00	35,354.30	10,470.30	26,175.70	57.46
TOTAL EXPENDITURES		65,525.00	94,025.00	54,681.35	1,463.36	39,343.65	58.16
NET OF REVENUES & EXPENDITURES		(3,995.00)	(32,495.00)	(19,327.05)	9,006.94	(13,167.95)	59.48
Fund 304 - 2004 CAP IMPROV BONDS FUND							
Revenues							
0	Unclassified	124,520.00	124,520.00	124,483.61	44.91	36.39	99.97
TOTAL Revenues		124,520.00	124,520.00	124,483.61	44.91	36.39	99.97
Expenditures							
905.906	DEBT SERVICE	124,620.00	124,620.00	2,460.00	300.00	122,160.00	1.97
TOTAL Expenditures		124,620.00	124,620.00	2,460.00	300.00	122,160.00	1.97
Fund 304 - 2004 CAP IMPROV BONDS FUND:							
TOTAL REVENUES		124,520.00	124,520.00	124,483.61	44.91	36.39	99.97
TOTAL EXPENDITURES		124,620.00	124,620.00	2,460.00	300.00	122,160.00	1.97
NET OF REVENUES & EXPENDITURES		(100.00)	(100.00)	122,023.61	(255.09)	(122,123.61)	122,023.
Fund 394 - DDA DEBT FUND							
Revenues							
0	Unclassified	276,450.00	323,303.00	323,183.85	79.71	119.15	99.96
TOTAL Revenues		276,450.00	323,303.00	323,183.85	79.71	119.15	99.96
Expenditures							
905.906	DEBT SERVICE	276,050.00	322,903.00	91,459.35	1,000.00	231,443.65	28.32
TOTAL Expenditures		276,050.00	322,903.00	91,459.35	1,000.00	231,443.65	28.32

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 394 - DDA DEBT FUND							
Fund 394 - DDA DEBT FUND:							
TOTAL REVENUES		276,450.00	323,303.00	323,183.85	79.71	119.15	99.96
TOTAL EXPENDITURES		276,050.00	322,903.00	91,459.35	1,000.00	231,443.65	28.32
NET OF REVENUES & EXPENDITURES		400.00	400.00	231,724.50	(920.29)	(231,324.50)	57,931.1
Fund 397 - ISLAND BRIDGE DEBT FUND							
Revenues							
0	Unclassified	34,848.00	34,848.00	34,840.05	10.23	7.95	99.98
TOTAL Revenues		34,848.00	34,848.00	34,840.05	10.23	7.95	99.98
Expenditures							
905.906	DEBT SERVICE	34,808.00	34,808.00	5,278.75	500.00	29,529.25	15.17
TOTAL Expenditures		34,808.00	34,808.00	5,278.75	500.00	29,529.25	15.17
Fund 397 - ISLAND BRIDGE DEBT FUND:							
TOTAL REVENUES		34,848.00	34,848.00	34,840.05	10.23	7.95	99.98
TOTAL EXPENDITURES		34,808.00	34,808.00	5,278.75	500.00	29,529.25	15.17
NET OF REVENUES & EXPENDITURES		40.00	40.00	29,561.30	(489.77)	(29,521.30)	73,903.2
Fund 494 - DDA CAPITAL PROJECTS FUND							
Revenues							
0	Unclassified	100,000.00	100,000.00	100,316.49	100,092.06	(316.49)	100.32
TOTAL Revenues		100,000.00	100,000.00	100,316.49	100,092.06	(316.49)	100.32
Fund 494 - DDA CAPITAL PROJECTS FUND:							
TOTAL REVENUES		100,000.00	100,000.00	100,316.49	100,092.06	(316.49)	100.32
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		100,000.00	100,000.00	100,316.49	100,092.06	(316.49)	100.32
Fund 495 - LDFA FUND							
Revenues							
0	Unclassified	88,830.00	88,830.00	9,308.93	1,983.44	79,521.07	10.48
TOTAL Revenues		88,830.00	88,830.00	9,308.93	1,983.44	79,521.07	10.48
Expenditures							
900.901	CAPITAL OUTLAY - PUBLIC IMPROV	89,253.00	89,253.00	26,996.59	1,511.82	62,256.41	30.25
TOTAL Expenditures		89,253.00	89,253.00	26,996.59	1,511.82	62,256.41	30.25
Fund 495 - LDFA FUND:							

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 495 - LDFA FUND							
TOTAL REVENUES		88,830.00	88,830.00	9,308.93	1,983.44	79,521.07	10.48
TOTAL EXPENDITURES		89,253.00	89,253.00	26,996.59	1,511.82	62,256.41	30.25
NET OF REVENUES & EXPENDITURES		(423.00)	(423.00)	(17,687.66)	471.62	17,264.66	4,181.48
Fund 592 - WATER & SEWER FUND							
Revenues							
0	Unclassified	3,588,051.00	3,588,051.00	1,305,832.07	229,962.25	2,282,218.93	36.39
TOTAL Revenues		3,588,051.00	3,588,051.00	1,305,832.07	229,962.25	2,282,218.93	36.39
Expenditures							
591.012	JENNE ST RECONSTRUCTION	128,850.00	128,850.00	127,209.69	4,642.92	1,640.31	98.73
591.544	PUMPING	107,182.00	107,182.00	34,649.13	1,180.53	72,532.87	32.33
591.545	WATER TREATMENT	100,275.00	110,855.00	48,617.76	12,710.85	62,237.24	43.86
591.546	TRANSMISSION AND DISTRIBUTION	460,374.00	461,894.00	214,062.06	19,611.84	247,831.94	46.34
591.548	WATER-GENERAL EXPENSE	716,166.00	740,126.00	263,885.07	12,365.30	476,240.93	35.65
592.012	JENNE ST RECONSTRUCTION	191,450.00	191,450.00	194,641.16	3,744.56	(3,191.16)	101.67
592.536	PLANT OPERATION & MAINTENANCE	634,781.00	661,315.12	338,331.70	39,507.48	322,983.42	51.16
592.538	LIFT STATION	57,922.00	57,922.00	28,667.41	1,884.05	29,254.59	49.49
592.539	SEWERS	307,132.00	283,652.00	199,966.67	3,015.90	83,685.33	70.50
592.542	SEWER GENERAL EXPENSE	813,324.00	815,831.00	263,807.43	9,513.83	552,023.57	32.34
TOTAL Expenditures		3,517,456.00	3,559,077.12	1,713,838.08	108,177.26	1,845,239.04	48.15
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		3,588,051.00	3,588,051.00	1,305,832.07	229,962.25	2,282,218.93	36.39
TOTAL EXPENDITURES		3,517,456.00	3,559,077.12	1,713,838.08	108,177.26	1,845,239.04	48.15
NET OF REVENUES & EXPENDITURES		70,595.00	28,973.88	(408,006.01)	121,784.99	436,979.89	1,408.19
Fund 661 - EQUIPMENT OPERATING FUND							
Revenues							
0	Unclassified	303,935.00	303,935.00	188,054.28	26,267.93	115,880.72	61.87
TOTAL Revenues		303,935.00	303,935.00	188,054.28	26,267.93	115,880.72	61.87
Expenditures							
440.441	EQUIPMENT OPERATION	273,163.00	273,163.00	166,928.15	8,615.35	106,234.85	61.11
TOTAL Expenditures		273,163.00	273,163.00	166,928.15	8,615.35	106,234.85	61.11
Fund 661 - EQUIPMENT OPERATING FUND:							
TOTAL REVENUES		303,935.00	303,935.00	188,054.28	26,267.93	115,880.72	61.87
TOTAL EXPENDITURES		273,163.00	273,163.00	166,928.15	8,615.35	106,234.85	61.11
NET OF REVENUES & EXPENDITURES		30,772.00	30,772.00	21,126.13	17,652.58	9,645.87	68.65
Fund 678 - EMPLOYEE BENEFITS FUND							
Revenues							
0	Unclassified	737,000.00	737,000.00	364,217.01	3,349.49	372,782.99	49.42

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 678 - EMPLOYEE BENEFITS FUND							
Revenues							
TOTAL Revenues		737,000.00	737,000.00	364,217.01	3,349.49	372,782.99	49.42
Expenditures							
850.852	EMPLOYEE BENEFITS	723,560.00	723,560.00	381,415.42	46,726.82	342,144.58	52.71
TOTAL Expenditures		723,560.00	723,560.00	381,415.42	46,726.82	342,144.58	52.71
Fund 678 - EMPLOYEE BENEFITS FUND:							
TOTAL REVENUES		737,000.00	737,000.00	364,217.01	3,349.49	372,782.99	49.42
TOTAL EXPENDITURES		723,560.00	723,560.00	381,415.42	46,726.82	342,144.58	52.71
NET OF REVENUES & EXPENDITURES		13,440.00	13,440.00	(17,198.41)	(43,377.33)	30,638.41	127.96
TOTAL REVENUES - ALL FUNDS		11,372,080.00	11,502,654.44	7,390,025.81	637,753.02	4,112,628.63	64.25
TOTAL EXPENDITURES - ALL FUNDS		11,334,387.00	11,605,855.34	7,005,661.01	764,347.58	4,600,194.33	60.36
NET OF REVENUES & EXPENDITURES		37,693.00	(103,200.90)	384,364.80	(126,594.56)	(487,565.70)	372.44

Activity	January	February	April	March	April	May	June	July	August	September	October	November	December	Total
Traffic Crash: Public & Private (931a)	24													24
Traffic Crash: Personal Injury (931b)	1													1
Crash Totals	25	0	0	0	0	0	0	0	0	0	0	0	0	25
Breaking & Entering (998P)	2													2
Larceny (2399)	6													6
Retail Fraud (3073)	3													3
Bad Checks (2693)	1													1
Credit Card Fraud (2605)	0													0
Forgery (2589)	0													0
Identity Theft (2609)	0													0
Malicious Destruction of Property (2901 & 2999)	2													2
Stolen Vehicle (2404)	0													0
Property Crimes Total	14	0	0	0	0	0	0	0	0	0	0	0	0	14
Domestic Assault (994D)	0													0
Assault & Battery (1313)	2													2
Personal Crimes Total	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Reports Taken	84													84
														0
Civil Infraction Citations (933A)	20													0
Misdemeanor Citations (5403)	5													0
OWI (8041)	2													0
Traffic Total	27	0	0	0	0	0	0	0	0	0	0	0	0	0

Grand Ledge has been recognized again as one of the safest communities in Michigan. This time by the Blog HomeSnack.com In their introduction they said that:"... the purpose of this post is to determine where the safest places to live are in the Wolverine State. Those places where crime is usually something you hear about on Facebook, but not in your local paper. After analyzing 194 places in Michigan with a population of more than 5,000, we came up with this list as the safest places there":

It went on to list the crime stats and anecdotal information that it used in the process. Grand Ledge was listed as #8 on the list, one of two cities listed along with 8 townships.

To: Adam R. Smith, Grand Ledge City Administrator

From: Brian Thelen, Grand Ledge City Assessor

Date: January 28, 2016

Ref: January 2016 Monthly Assessing Department Report

GRAND LEDGE CITY ASSESSOR MONTHLY REPORT

January 2016

Property Transfers and Deeds

- 31 deeds have been processed. The breakdown is as follows:
  - 22 Warranty Deeds
  - 8 Quit Claim Deeds
  - 1 Foreclosure

Data Verification

- 5 Building Permits inspected

Michigan Tax Tribunal Activity

- Met with City Attorney to review MTT Petitions filed by Gregg Simmer and James Winstanley for their parcels of property located at the airport containing airport hangers.
- Received and reviewed the MTT decision on the settlement of the Log Jam Restaurant

Industrial Facilities Tax Exemption

- Received and reviewed the approval of IFT Certificate from the State Tax Commission for Northstar Cooperative Inc.

Other activities

- Attended a meeting with Grand Ledge City Administrator Adam Smith and City Treasurer Chuck Remenar to discuss the Assessing Department budget.
- Met with Treasurer/Finance Director Cheryl Grice to review 2016 estimated property tax revenues.
- Finalizing 2016 real and personal property values.
- Processing personal property returns.

Zoning Administrator - Monthly Report
January, 2016

General Activities:

- **Permits:**
  5 building permits

- **Violations:**

Trash/Junk:	11
Junk Vehicle	8
Other:	2

Zoning Board of Appeals:

- The Zoning Board of Appeals did not meet in January.

Planning Commission:

- **Meetings:** The Planning Commission met on Thursday, January 7, 2016 to review Chapter 4 of the Master Plan as part of its 5 year update. The Commission also discussed the proposed amendment to Article V of the Zoning Ordinance which regulates the R-LD, R-MD, One-Family Residential Districts. The primarily purpose of the amendments is to permit higher density single family residential condominium development.

- **Master Plan Update**

  The Planning Commission is in the process of updating the City Master Plan in accordance with the requirements of the Michigan Municipal Planning Act. This Act requires that the Commission either amend or adopt a new master plan every five years after the plan was initially adopted. The Commission has completed its review of Chapters 1, 2 and 3 and is in the process of reviewing Chapter 4.

Site Plan Review:

- A site plan to permit a 3,288 square foot addition to the south side of the office building at 403 S. Clinton Street will be on the February 4, 2016 Planning Commission agenda for review and approval.

- A site plan for a new manufacturing facility (Capitol Bedding) in the Industrial Park has been submitted and is in the process of being reviewed at the staff level. This site plan will be on the March 3, 2016 Planning Commission agenda for review and approval.

- A Preliminary Plat for Phase 5 of Fieldstone Subdivision has been submitted and is in the process of being reviewed at the staff level. This phase includes 12 lots and is located in the area that was recently annexed to the City via a 425 annexation agreement. It is a continuation of the subdivision to the south and east of the subject property that is located

in Oneida Township. The proposed Preliminary Plat will be on the March 3, 2016 Planning Commission agenda for a public hearing and a recommendation to the City Council. The City Council has final approval authority over Preliminary Plats.

- The site plan for the new Speedway station is still not approved. There are a few remaining issues that were identified by the City Engineers as part of their initial site plan review that have not been addressed. There has been recent communication with the Speedway representatives outlining the remaining issues. It is anticipated that construction on the project will commence in the Spring.

- The site plan for the addition to the library is still not approved. We are awaiting receipt of a revised site plan addressing certain building code issues as well as the outstanding issues identified by the City Engineer.

Other:

At its February 4, 2016 meeting, the Planning Commission will consider a request by Dr. Brooks to utilize the vacant dental office suite in his building at 118 S. Bridge Street for a single family residential apartment. The Zoning Ordinance requires review and approval by the Planning Commission for residential uses on the first floor of a building in the Central Business District. Residential uses in upper floor in the CBD district are permitted by right.

The City of Grand Ledge

Kalmin D. Smith – Mayor | Adam R. Smith – City Administrator

Building Department • 310 Greenwood St. • Grand Ledge MI 48837
Ph: 517.622.4756 • Fax: 517.627.9796 • www.grand-ledge.com

JANUARY 2016 BUILDING PERMITS

Residential Permits

425 S. Clinton – Demolition of house

Commercial Permits

615 S. Clinton Suite # 100 –(Family Video) - adding restroom to existing space.

Grand Ledge City Council Resolution #_____ of 2016

A Resolution to Approve a Proposal and Authorize a Contract for E. River St. and Franklin St. Reconstruction Project Design and Construction Engineering Services.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Friday, 08 February 2016, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, proposals for design and construction engineering services for the E. River St. and Franklin St. Reconstruction project were sought and received by the City, and reviewed by staff; and

Whereas, it has been determined the proposal for design and construction engineering services for the E. River St. and Franklin St. Reconstruction project be awarded to Eng., Inc., in an amount not to exceed $82,680.00;

Now, Therefore, It Is Resolved:

1. The City approves the proposal and authorizes a contract for design and construction engineering services for the E. River St. and Franklin St. Reconstruction project from Eng., Inc., in an amount not to exceed $82,680.00.

2. The City directs the City Administrator and Finance Director / Treasurer to appropriate the funds necessary to implement said contract.

3. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said contract on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said contract on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said contract.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

_____

Kalmin D. Smith, Mayor

I, Gregory L. Newman, Grand Ledge City Clerk, certify this is Resolution #_____ of 2016, adopted by the Grand Ledge City Council at a special meeting held on Friday, 05 February 2016; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

_____

Gregory L. Newman, City Clerk

The City of Grand Ledge

PUBLIC SERVICE

310 Greenwood St. • Grand Ledge MI 48837
Ph: 517.627.2144 • Fax: 517.622.3684 • www.grand-ledge.com

DATE: February 5, 2016

TO: Grand Ledge City Council

FROM: Larry LaHaie, Public Service Director

RE: East River/Franklin St. Reconstruction Project - Engineering proposal.

On January 11, 2016 Grand Ledge City Council identified the reconstruction of East River St. as a priority due to the downtown storm water runoff problems and as a first step towards facilitating the goals and objectives of the Jaycee Park Master Plan.

In 2014, ENG Inc. of Lansing, MI was awarded a contract with the City for designing and constructing a project for the reconstruction of the 100 block of East River St. and the 200 block of Russell St. The goal of the project was to resolve the drainage problems, rebuild the street and replace the water and sanitary sewer infrastructure. The design was completed and the project bid, however, a contract for the work was not awarded due to the bid prices received at the time. Since the engineering was competitively bid, ENG was asked if they were interested in re-bidding the project this year and holding their construction engineering bid prices for a project in the upcoming construction season. ENG responded affirmatively and will hold the prices submitted in 2014.

It was also requested whether the firm would extend those same 2014 bid prices for design and construction engineering for the reconstruction of the section of East River St. between Russell St. and Franklin St. and for the 200 block of Franklin St. ENG Inc. responded that they would be interested in extending the earlier bid prices on a price per foot basis and has a submitted a proposal for the additional engineering. It should be noted that while the two projects are similar in the scope of work involved, the section of East River St. south of Russell St. is 1.53% greater in length and so the proposed fee will be 1.5% greater than was submitted for the earlier work..

The proposal from ENG, Inc. for the additional engineering services on East River St. and Franklin St. is provided for City Council review and approval.

Eng™
Engineering & Surveying

4063 Grand Oak Drive
Suite A109
Lansing, MI 48911

T: 517.887.1100
F: 517.887.6335
engdot.com

Gregory L. Minshall, PE
Michael J. Dyer, PE
Brian J. Cenci, PE

February 3, 2016
REVISED February 5, 2016

Mr. Larry LaHaie, Director of Public Service
City of Grand Ledge
310 Greenwood Street
Grand Ledge, MI 48837

RE: Proposal for Design and Construction Engineering Services
East River/Franklin Street Reconstruction Project

Dear Mr. LaHaie:

Thank you for the opportunity to submit this proposal for the design and construction engineering services for the East River/Franklin Street reconstruction project. Eng., Inc. completed the East River/Russell Street reconstruction project in 2014. We propose to use much of the same staff on this project.

We understand that the work consists of full depth reconstruction of East River Street from Franklin Street to Russell Street, and Franklin Street from East Jefferson Street to East River Street. The project will also include construction of angled parking along the river side of East River Street. In addition, water main, sanitary sewer and storm sewer will be replaced in East River Street. The project will be designed so that it may be bid as a stand-alone project, or may be bundled with the East River/Russell Street project. Construction is expected to take place in 2016.

Attached is a work plan and budget spreadsheet. The proposed project is very similar in complexity to the East River/Russell Street project except that it is 53% greater in length. The method of approach will be the same as the previous project. Our proposed level of effort and fee is 1.5 times the previous project.

We propose to complete the work for the not to exceed cost of $82,680.00.

Two copies of this proposal are enclosed. Eng., Inc. requests that you sign one copy of this proposal and return it to us if it meets with your approval.

By accepting this proposal, Eng., Inc. understands that the undersigned is authorized to enter into this agreement, and that you agree with the terms and conditions included in the Eng., Inc. Agreement for Engineering and Surveying Services, which is included in the proposal.

We look forward to continuing our working relationship with the City of Grand Ledge. If you have any questions, please do not hesitate to call.

Sincerely,

Eng., Inc.

Gregory L. Minshall, PE
President

cc: Michael J. Dyer, PE, Eng.
Meredith Baker, Eng.

Proposal for Engineering Services for East River/Russell Street Reconstruction Project (not to exceed cost $82,680.00) accepted by:

CITY OF GRAND LEDGE

_____
Authorized Signature

_____
Printed Name

_____
Title

_____
Date

Eng.

2/2/2016
REVISED
2/5/2016

City of Grand Ledge

E. River / Franklin Street Reconstruction

Work Plan & Budget

	M Dyer	J Dyer	Olivo	Houser	Gazella	Survey Crew	Inspector	Schneider	SME	GEI	TASK TOTALS
Billing Rate	$150.00	$80.00	$75.00	$75.00	$130.00	$125.00	$60.00	$45.00			
Topographic Surveys and Base Data Collection											
topographic survey, structure inventories					3	18					
geotechnical investigation & report									$4,950		
wetland delineation										$3,000	
Design of Roadway											
Gather Resource Data			3								
Preliminary Design											
check topographic survey, office & field		1.5	1.5								
generate base plan and profile sheets				24							
preliminary road, ADA ramp and retaining wall layout		4.5									
preliminary design of utility improvements		4.5									
pavement thickness design	1.5										
meet with City staff & DDA to review preliminary layouts	1.5										
contact private utility companies			1.5								
MDEQ preapplication meeting			3								
Final Design											
road design		18									
storm sewer design		12									
sanitary sewer design	1	6									
water main design	0.5	6									
sidewalk, ADA ramp and retaining wall design		6									
maintaining traffic / detour plans			1.5								
QA/QC Review	3										
coordinate with utility companies for relocations			1.5								
specifications		7.5						4.5			
pavement marking plan											
soil erosion and sedimentation control plan			1.5								
generate 90% complete plans, specs, and est.				36				1			
internal QA/QC review	3										
City review											
plan, spec, estimate revisions	0.75	3	3	6				0.5			
City final review											
generate and submit plans to City for signing			1.5	1.5							
prepare permit applications (MDOT,Water, Sewer,SESC,MDEQ)			6	3				1.5			
answer questions during bidding (if any)			1.5								
subtotal:	11.25	69	25.5	70.5	3	18	0	7.5			204.8
Total Design Cost:	$1,687.50	$5,520.00	$1,912.50	$5,287.50	$390.00	$2,250.00	$0.00	$337.50	$4,950.00	$3,000.00	**$25,335.00**
Construction Engineering	($100/hr)										
engineering supervision	24		48								
construction inspection							600				
construction layout and staking					3	24					
materials testing & plant inspection									$10,500		
project close out	1.5		6								
as-built drawings			3	6			3				
subtotal:	25.5	0	57	6	3	24	603				719
Total Construction Engineering Cost:	$2,550.00	$0.00	$4,275.00	$450.00	$390.00	$3,000.00	$36,180.00	$0.00	$10,500.00		**$57,345.00**

Total Not to Exceed Cost: $82,680.00

Eng™
Engineering & Surveying

AGREEMENT FOR ENGINEERING AND SURVEYING SERVICES

These General Conditions of Service are incorporated into the foregoing Proposal along with any Supplemental Conditions of Service or Special Conditions of Service. Together these documents constitute the Agreement. Client understands that the acceptance of the Proposal indicates acceptance of the Agreement under which services are to be performed for Client by Eng.

1 DEFINITION OF PARTIES

Eng. includes the company Eng., Inc., including its branch offices, subsidiaries and affiliates, and all its officers, employees, agents, subcontractors, and assignees. Client includes the company, partnership and/or individual who execute(s) the foregoing proposal, and its/their officers, partners, agents, employees and assignees.

2 SCOPE OF WORK

The scope of work includes all services specified in the foregoing proposal, and other incidental services reasonably necessary to fulfill the obligations under this Agreement. Except as otherwise noted in this Agreement, or as agreed to in writing between Eng. and Client, Eng. shall serve as an independent contractor to Client, and not as Client's agent. Eng. shall have control over and be responsible for the means and methods for providing services under this Agreement.

3 CHANGED CONDITIONS

Client understands that the scope of work and time schedules defined in the Proposal were developed using information provided to Eng. by Client. If this information is incomplete or inaccurate, or if the site or work conditions vary from those indicated by Client, or if Client directs Eng. to modify the original scope of work defined in the Proposal, Eng. shall prepare and Client shall execute a written amendment to the Agreement to adjust the costs and/or performance time for the work. Consent to amendments shall not be unreasonably withheld.

4 USE OF SUBCONTRACTORS

Eng. and Client understand that irrespective of the assignment provisions in Paragraph 27 of this Agreement, Eng. may retain subcontractors to perform services customarily performed by subcontractors.

5 INFORMATION PROVIDED BY CLIENT

Client will make available to Eng. all relevant information required by Eng., and will instruct Eng. fully as to Client's requirements, including design objectives, constraints and criteria, special equipment and systems, site requirements and construction budget. Eng. will be entitled to rely upon the accuracy and completeness of all such information and data furnished by Client or the Client's other consultants whether such consultants are engaged at the request of Eng. or not.

6 SURVEYING, GEOTECHNICAL AND OTHER TESTING

Unless expressly agreed to otherwise, all labor, equipment and supplies required to fulfill the scope of work for each project will be provided by Eng. When requested by Eng., the Client will engage other consultants directly to obtain information necessary for Eng. to fully carry out its duties, such information to include a legal survey of the site, site utilities data, geotechnical reports and appropriate test data.

7 REVIEW OF DOCUMENTATION

The Client will designate in writing a representative to have authority to transmit instructions to and receive information from Eng. The Client will promptly review all documentation submitted by Eng., and inform Eng. of decisions in time for the orderly progress of its services and of the work on the Client's project. The Client will immediately notify Eng. whenever the Client, or the Client's representative becomes aware of a defect or deficiency in the work or the contract documents.

8 PERMITS AND APPROVALS

Unless otherwise provided in this agreement or explicitly required by legislation, where the work of Eng. is subject to the approval or review of an authority, department of government, or agency other than the Client, preparation of applications for approval or review will be the responsibility of Eng. Unless expressly directed to do otherwise in writing, these applications will be provided to the Client for the Client's direct submittal to the approving or reviewing body. The Client will obtain all required consents, approvals and licenses and permits from authorities having jurisdiction. The Client will also arrange and pay for tender advertising and any necessary legal, financial or insurance counseling services required for the project.

9 JOBSITE SAFETY

Eng. is solely responsible for its own employees' activities on the jobsite. This statement will not be construed, however, to relieve the Client and other contractors from their responsibilities for maintaining a safe jobsite.

The Client agrees that each contractor hired by the Client is solely responsible for its own personnel's jobsite safety, and warrants that this intent will be made evident in the Client's agreements with other contractors.

10 POTENTIAL PROPERTY DAMAGE

The Client understands that use of exploration and construction equipment may cause some damage, and agrees that any repair or site restoration is the Client's responsibility.

11 BURIED UTILITIES

The Client will furnish to Eng. information identifying the type and location of utility lines and other manmade objects beneath the site's surface when drilling or digging is required to fulfill the obligation of this agreement. Eng. will take reasonable precautions to avoid damaging these manmade objects and will, prior to penetrating the site's surface, furnish to the Client a plan indicating the locations intended for these penetrations with respect to what Eng. has been told are the locations of utilities and other manmade objects beneath the site's surface. The Client will approve the location of these penetrations prior to their being made and the Client will authorize Eng. to proceed.

12 BILLINGS AND PAYMENTS

Client shall pay Eng. for services performed in accordance with the rates and charges listed in this Agreement and any related documents. Invoices will be submitted by Eng. from time to time, but no more frequently than every two weeks, and shall be due and payable within 30 calendar days of invoice date. If Client objects to all or any portion of an invoice, Client shall notify Eng. within 14 calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice not in dispute.

Client shall pay an additional charge of 1.5 percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Eng. more than 30 calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount. Payment of invoices is in no case subject to unilateral discounting or set-offs by Client.

Application of the percentage rate indicated above as a consequence of Client's late payments does not constitute any willingness on Eng.'s part to finance Client's operation, and no such willingness should be inferred. If Client fails to pay undisputed invoiced amounts within 30 calendar days of the date of the invoice, Eng. may at any time, without waiving any other claim against Client and without incurring any liability to Client, suspend this Agreement, or terminate this Agreement as provided for in Paragraph 24.

13 RIGHT OF ENTRY

Client shall provide for Eng.'s right to enter from time to time property owned by Client and/or others so that Eng. may perform services on Client's behalf.

14 OWNERSHIP OF DOCUMENTS

All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates, specifications, drawings and other instruments of service shall remain the property of Eng. Eng. shall retain these records for five years following submission of its report, during which period they will be made available to Client at all reasonable times.

Any reuse of documents without written verification or adaptation by Eng. for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Eng., or to Eng.'s independent professional associates or consultants and the Client will indemnify and hold harmless Eng. and Eng.'s independent professional associates and consultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Eng. to further compensation at rates to be agreed upon by the Client and Eng.

All concepts, products or processes produced by or resulting from the services rendered by Eng. in connection with the project, or which are otherwise developed or first reduced to practice by the engineer in the performance or service, and which are patentable, capable of trademark or otherwise, will be and remain the property of Eng.

The Client will have a permanent, non-exclusive, royalty-free license to use any concept, product of process, which is patentable, capable of trademark or otherwise, produced by or resulting from the services rendered by Eng. in connection with the project, for the life of the project, and for no other purpose or project.

15 STANDARD OF CARE

Services performed by Eng. under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by other engineers currently practicing in the same locality under similar conditions. **No other representations, warranties, or guarantees, express or implied, are created by statute or common law, nor extended by rendering consulting services or by furnishing any oral or written report, opinion, document or information about Eng.'s findings.**

16 TRANSFER OF INFORMATION

Client and Eng. understand that all work performed under this Agreement is for the sole use of Client and to fulfill the purpose of this agreement. Client further agrees that Eng. is not responsible for interpretation by others of any reports, opinions, documents or information provided to Client by Eng., and Client will indemnify, defend and hold Eng. harmless from any claim or liability for injury or loss caused by the use of same by any third parties.

17 OPINIONS OF COST

Since Eng. has no control over the cost of labor, materials, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, Eng.'s opinions of probable Total Project Costs or Construction Costs represent Eng.'s best judgment as an experienced and qualified professional engineer, familiar with the construction industry, but Eng. does not guarantee that proposals, bids or actual costs will not vary from opinions, evaluations or studies submitted by Eng. to the Client hereunder.

18 LIMITATION ON PROFESSIONAL LIABILITY

Client agrees to limit any liability of Eng. and its subcontractors which might arise from Eng.'s or its subcontractors' acts, errors or omissions, such that the aggregate liability of Eng. and its subcontractors shall not exceed $1,000,000.

Client agrees that each contractor hired by Client is solely responsible for its own negligent acts and warrants that this intent shall be made evident in the Client's agreements with other contractors. Client also warrants that in any separate agreements between Client and other contractors working alongside or in conjunction with Eng. on the jobsite, the other contractors have been or will be required to limit Eng.'s liability to $1,000,000 for any damages these contractors might suffer. Neither these contractors nor any of their subcontractors assumes any liability for damages to others which may arise on account of Eng.'s professional acts, errors or omissions, except as otherwise stipulated in this Agreement.

19 LIMITATION OF LIABILITY FOR FAILURE TO PROVIDE NOTICE OF HAZARDOUS CONDITIONS

Eng. may provide services and/or advice intended to protect Client and third parties from exposure to contamination, chemicals, and hazardous substances, or intended to reduce the possibility of property damage, injury or death. Client agrees that Eng. is not serving as Client's health and safety officer, and that Eng. is not expected to identify or anticipate every present or future potentially hazardous condition or procedure in the reviewed areas. When Eng. undertakes such activities or provides information to a Client, Client agrees to release, hold harmless and indemnify Eng. for all costs related to any liability resulting from failing to identify or notify Client of known or unknown hazardous conditions or procedures, failure to recommend or improperly recommending methods to reduce or eliminate risk, and/or failing to check to ensure that hazardous conditions or procedures identified by Eng. are corrected. The terms of this clause expressly include, but are not limited to, liability to third persons who will or might rely on information provided by Eng. to Client.

20 LIMITATION OF LIABILITY FOR LOST PROFIT

In no event shall Eng. be liable in contract, tort or otherwise for Client's loss of profits, delay damages, or for any special, incidental, or consequential loss or damage of any nature arising at anytime or from any cause whatsoever.

21 BAR TO LEGAL ACTION

All legal actions by either party against the other for breach of this Agreement or any addendum to it, or for failure to perform in accordance with the applicable standard of care, or that are essentially based upon such breach or such failure, shall be barred after two years have passed from the time the claimant knew or should have known of its claim, and under no circumstances shall a legal action be initiated after four years have passed from the date by which Eng. substantially completes its services. Substantial completion shall be defined to mean completion of monitoring services as called for in this Agreement, unless Eng.'s services are terminated earlier. After four years have passed from the date of substantial completion, Client agrees to defend, indemnify and hold Eng. harmless from any claim, liability, injury or loss allegedly arising form Eng.'s failure to perform in accordance with the applicable standard of care. In addition, Client agrees to compensate Eng. for any time spent or expenses incurred in defense of any such claim, with compensation to be based upon Eng.'s prevailing fee schedule and expense reimbursement policy.

22 ARBITRATION OF DISPUTES

All claims, disputes, and other matters in question between the parties to this Agreement, arising out of or relating to this Agreement or its breach, shall be decided by arbitration in accordance with the then-most current rules of the American Arbitration Association, unless the parties agree otherwise.

23 LEGAL EXPENSE

In the event of a claim against Eng., at law or otherwise, for any alleged error, omission or other act arising out of the performance of its services, and to the extent of failure to prove such claim, the Client shall pay all costs, including attorney's fees, incurred by Eng. in defending itself against the claim.

24 TERMINATION OF AGREEMENT

Client or Eng. may terminate this Agreement without penalty upon seven calendar days written notice to the other party, provided, however, that Client shall be obligated according to the terms of this Agreement for all services performed and obligations incurred by Eng. on Client's behalf as of the effective date of termination. When a "lump sum" agreement has been entered into, Eng.'s termination charges shall include an allowance for profit lost as a result of termination.

25 TERMINATION OF OFFER

Unless it is accepted in its entirety, or an extension of the time of acceptance is agreed to in writing by Eng., the proposal to which this Professional Services Agreement is attached shall terminate at the earliest of (1) 45 days after the date on the proposal or (2) upon communication to Client notice that the proposal is rescinded or modified.

26 SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between Client and Eng. shall survive the completion of the services contracted for and the termination of the Agreement.

27 ASSIGNMENT

Neither party to this Agreement shall assign its duties and obligations under this Agreement without the prior written consent of the other party, except as provided in Paragraph 4.

28 CHOICE OF LAW AND VENUE

This Agreement shall be governed by the laws of the State of Michigan. Any action at law or in equity shall be brought in the courts of the State of Michigan.

29 SEVERABILITY

If any provision in this Agreement is deemed invalid or unenforceable, the other provisions of the Agreement shall remain in full force and effect, and binding upon Client and Eng.

30 SECTION HEADINGS

The heading or title of a section is provided for convenience and information and does not alter or affect the provisions included in this Agreement.

Grand Ledge City Council Resolution #_____ of 2016

A Resolution to Approve Contract Modification #2 to the Contract with the Michigan Department of Transportation for the Jenne St. Reconstruction Project.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Friday, 08 February 2016, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, the Michigan Department of Transportation has provided a modification to the contract for the Jenne St. Reconstruction Project;

Now, Therefore, It Is Resolved:

1. The City determines it is in the best interests of the public health, safety and welfare to approve Contract Modification #2 to the contract with the Michigan Department of Transportation for the Jenne St. Reconstruction Project, as attached.

2. The City directs the City Administrator and Finance Director / Treasurer to appropriate the funds necessary to implement said contract modification.

3. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said contract modification on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said contract modification on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said contract modification.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

_____

Kalmin D. Smith, Mayor

I, Gregory L. Newman, Grand Ledge City Clerk, certify this is Resolution #_____ of 2016, adopted by the Grand Ledge City Council at a special meeting held on Friday, 05 February 2016; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

_____

Gregory L. Newman, City Clerk

The City of Grand Ledge

PUBLIC SERVICE

310 Greenwood St. • Grand Ledge MI 48837
Ph: 517.627.2144 • Fax: 517.622.3684 • www.grand-ledge.com

Date: February 3, 2016

To: Grand Ledge City Council

From: Larry LaHaie, Public Service Director

RE: Jenne St. Project - Contract Modification No. 2.

Attached is a modification to the contract between the City of Grand Ledge and the Michigan Dept. of Transportation for the Jenne Street Reconstruction project. An explanation of the contract modification is as follows:

Contract Modification No. 2 would authorize a reduction of $45,728.00 in the original contract amount for the project. The modification will adjust funding differences for item quantities that were included in the original project bid. Those item quantities which significantly decrease are primarily associated with street reconstruction (asphalt, roadway subbase, pavement marking, etc.) but also includes reductions in the costs for storm and sanitary sewer, and water main replacement.

Of the $45,728.00 reduction, there will be a total of $5,500.00 which will not be expended from the budgeted amount in the FY-2016 Water/Sewer Fund budget. The balance of $40,728.00 are funds which will not be spent from the FY-2016 Major Street Fund budget. A complete listing of the individual pay items is included.

Contract Modification

Michigan Department of Transportation

1/27/2016 12:28 PM

FieldManager 5.1a

Contract: 23455-126356, Hot mix asphalt removal and resurfacing, sanitary sewer, wat

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
2	1	1/27/2016	Yes	$-45,728.00	$926,679.23

Route	Managing Office	District	Entered By
	Lansing TSC	06025	Tammy Z Foster

Contract Location

Jenne Street from Edwards Street to South Street.

Short Description

Final Balancing

Description of Changes

Original Contract Amount: $926,679.23
Current Contract Amount: $909,664.13
Net Total Change: $-45,728.00
Net Percent Change: -4.93%
MDOT Oversigh Project - Local Agency Program
FHWA Area Engineer: Not Applicable
FHWA Form 1365 Approval Date: Not Applicable
Revision Summary: This contract modification is less then 5% of the original contract amount and does not exceed Tier 1 - TSC level approval.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sewer, Sanitary, 12 inch, Tr Det B	4027001	0250	0580	126356A	0003	Original	-10.000	Ft	100.00000	$-1,000.00
Aggregate Base, 8 inch	3020020	0150	0120	126356A	0001	Original	-1,256.870	Syd	8.00000	$-10,054.96
Curb and Gutter, Conc, Det F4	8020038	0390	0310	126356A	0001	Original	-40.000	Ft	13.20000	$-528.00
Curb and Gutter, Rem	2040020	0070	0040	126356A	0001	Original	-1.000	Ft	6.00000	$-6.00
Dr Structure Cover, Type B	4030010	0280	0220	126356A	0001	Original	-1.000	Ea	550.00000	$-550.00

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Driveway Opening, Conc, Det M	8020050	0400	0320	126356A	0001	Original	-7.000	Ft	16.20000	$-113.40
Ero Con, Inlet Protection, Fabric Drop	2080020	0130	0100	126356A	0001	Original	-6.000	Ea	85.00000	$-510.00
Exploratory Investigation, Vertical	2040080	0100	0070	126356A	0001	Original	-25.000	Ft	20.00000	$-500.00
Geotextile, Stabilization	3080010	0160	0130	126356A	0001	Original	-100.000	Syd	5.00000	$-500.00
HMA Surface, Rem	5010005	0360	0280	126356A	0001	Original	-487.000	Syd	2.00000	$-974.00
Pavt Mrkg, Polyurea, 12 inch, White	8110111	0470	0390	126356A	0001	Original	-565.000	Ft	3.00000	$-1,695.00
Pavt, Rem	2040050	0080	0050	126356A	0001	Original	-24.860	Syd	10.00000	$-248.60
Post, Steel, 3 lb	8100371	0440	0360	126356A	0001	Original	-43.000	Ft	3.80000	$-163.40
Sewer Bulkhead, 12 inch	4021230	0220	0190	126356A	0001	Original	-5.000	Ea	500.00000	$-2,500.00
Sewer Tap, 6 inch	4021201	0210	0180	126356A	0001	Original	-3.000	Ea	250.00000	$-750.00

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sewer, Cl IV, 12 inch, Tr Det B	4020987	0170	0140	126356A	0001	Original	-32.000	Ft	38.00000	$-1,216.00
Sewer, Cl IV, 18 inch, Tr Det B	4020989	0190	0160	126356A	0001	Original	-8.000	Ft	65.00000	$-520.00
Sewer, Cl IV, 24 inch, Tr Det B	4020993	0200	0170	126356A	0001	Original	-24.000	Ft	100.00000	$-2,400.00
Sewer, Rem, 24 inch to 48 inch	2030016	0060	0030	126356A	0001	Original	-20.000	Ft	25.00000	$-500.00
Sewer, Rem, Less than 24 inch	2030015	0050	0020	126356A	0001	Original	-20.000	Ft	25.00000	$-500.00
Sidewalk Ramp, Conc, 4 inch	8030034	0420	0340	126356A	0001	Original	-77.440	Sft	5.20000	$-402.69
Sidewalk, Rem	2040055	0090	0060	126356A	0001	Original	12.770	Syd	9.00000	$114.93
Sign, Type B, Temp, Prismatic, Furn	8120350	0560	0480	126356A	0001	Original	-156.000	Sft	3.00000	$-468.00
Sign, Type B, Temp, Prismatic, Oper	8120351	0570	0490	126356A	0001	Original	-156.000	Sft	0.01000	$-1.56
Sign, Type III, Rem	8100403	0450	0370	126356A	0001	Original	-12.000	Ea	5.00000	$-60.00

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sign, Type IIIA	8100404	0460	0380	126356A	0001	Original	-51.690	Sft	13.90000	$-718.49
Subbase, CIP	3010002	0140	0110	126356A	0001	Original	-845.340	Cyd	12.00000	$-10,144.08
Subgrade Undercutting, Type II	2050041	0110	0080	126356A	0001	Original	-200.000	Cyd	15.00000	$-3,000.00
Underdrain, Subgrade, 6 inch	4040073	0350	0270	126356A	0001	Original	-195.000	Ft	5.50000	$-1,072.50
Video Taping Sewer and Culv Pipe	4021275	0230	0200	126356A	0001	Original	-197.000	Ft	1.25000	$-246.25
Water Main, DI, 8 inch, Tr Det G	8230156	0680	0650	126356A	0003	Original	-14.000	Ft	150.00000	$-2,100.00
Water Serv	8230240	0710	0680	126356A	0003	Original	-2.000	Ea	1,200.00000	$-2,400.00

Total Dollar Value: $-45,728.00

Time Extensions

Site	Site Description	Site Type	Original Compl. Date/Days	Additional No. of Days	New Compl. Date/Days
00	Contract Time 00	Completion Date	8/29/2015		9/4/2015

Reason: Significant rain delays occurred during the project. Several of the rain events during the construction period did not allow work for the entire work day.

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
126356A	Hot mix asphalt removal and resurfacing, sanitary sewer, wat	STP 1523(011)	MDOT Oversight	STU	23455	
0001	Federal 81.85%/City of Grand Ledge 18.15%					$-40,228.00
0003	City of Grand Ledge 100%					$-5,500.00
					Total:	**$-45,728.00**
					Total Net Change Amount:	**$-45,728.00**

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Prime Contractor: C & D Hughes, Inc. Cheryl L. Hughes Digitally signed by Cheryl L. Hughes DN: CN=Cheryl L. Hughes, O=C. D Hughes, Inc.", OU=President, E=cheryl@cdhughesinc.net, C=US Reason: I have reviewed this document Location: 3097 Lansing Rd. Charlotte, MI Date: 2016-01-27 13:35:28 Signature Date	Recommended by Construction Engineer: Greg Losch, P.E. - Lansing TSC Signature Date
Prepared by Project Engineer: James Foster, P..E. - Ziemnick Foster Engineering LLC James W. Foster Digitally signed by James W. Foster DN: cn=James W. Foster, o=Ziemnick Foster Engineering, LLC, ou=Civil Engineering, email=jwfoster@zfengineering.com, c=US Date: 2016.01.28 09:35:46 -05'00' Signature Date	Authorized by Managing Office Manager: Signature Date
Prepared by Consultant Project Manager: James Foster, P.E. James W. Foster Digitally signed by James W. Foster DN: cn=James W. Foster, o=Ziemnick Foster Engineering, LLC, ou=Civil Engineering, email=jwfoster@zfengineering.com, c=US Date: 2016.01.28 09:36:52 -05'00' Signature Date	Authorized by Region Construction Engineer: Signature Date
Recommended by Local Agency: Larry LaHaie Larry T. LaHaie Digitally signed by Larry T. LaHaie DN: cn=Larry T. LaHaie, o=City of Grand Ledge, ou=Department of Public Works, email=llahaie@grand-ledge.com, c=US Date: 2016.01.28 12:28:06 -05'00' Signature Date	Authorized by Bureau of Field Services: Signature Date
Authorized by Airport Sponsor: Signature Date	Authorized by Airports Division: Signature Date
FEDERAL PARTICIPATION - ACTION BY F.H.W.A.	
___Approved ___Not Eligible ___See Letter Dated _____	(Signature) (Date)
FEDERAL PARTICIPATION - ACTION BY F.A.A.	
___Approved ___Not Eligible ___See Letter Dated _____	(Signature) (Date)

Item Increases and Decreases by Item

Contract: 23455-126356, Hot mix asphalt removal and resurfacing, sanitary sewer, wat

Item: _ Sewer, Sanitary, 12 inch, Tr Det B **Code:** 4027001 **Prop. Line:** 0250

Item: 4027001, _ Sewer, Sanitary, 12 inch, Tr Det B
Prop. Line: 0250 **Unit:** Ft **Catg. Auth. Qty:** 44.000 **Catg. Auth. Amt:** $4,400.00
Type: Original **Unit Price:** $100.00000 **Catg. Qty. Placed:** 34.000
Catg. Pending Chgs: -10.000 **Catg. Qty. Paid:** 34.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0003, City of Grand Ledge 100%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						44.000	$4,400.00
2	1/27/2016	Pending	-10.000	100.00000	-1,000.000	34.000	3,400.00

Item: Aggregate Base, 8 inch **Code:** 3020020 **Prop. Line:** 0150

Item: 3020020, Aggregate Base, 8 inch
Prop. Line: 0150 **Unit:** Syd **Catg. Auth. Qty:** 8,945.000 **Catg. Auth. Amt:** $71,560.00
Type: Original **Unit Price:** $8.00000 **Catg. Qty. Placed:** 7,688.130
Catg. Pending Chgs: -1,256.870 **Catg. Qty. Paid:** 7,688.130
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						8,945.000	$71,560.00
2	1/27/2016	Pending	-1,256.870	8.00000	-10,054.960	7,688.130	61,505.04

Item Increases and Decreases by Item

Item: Curb and Gutter, Conc, Det F4 **Code:** 8020038 **Prop. Line:** 0390

Item: 8020038, Curb and Gutter, Conc, Det F4
Prop. Line: 0390 **Unit:** Ft **Catg. Auth. Qty:** 3,416.000 **Catg. Auth. Amt:** $45,091.20
Type: Original **Unit Price:** $13.20000 **Catg. Qty. Placed:** 3,376.000
Catg. Pending Chgs: -40.000 **Catg. Qty. Paid:** 3,376.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						3,416.000	$45,091.20
2	1/27/2016	Pending	-40.000	13.20000	-528.000	3,376.000	44,563.20

Item: Curb and Gutter, Rem **Code:** 2040020 **Prop. Line:** 0070

Item: 2040020, Curb and Gutter, Rem
Prop. Line: 0070 **Unit:** Ft **Catg. Auth. Qty:** 3,551.000 **Catg. Auth. Amt:** $21,306.00
Type: Original **Unit Price:** $6.00000 **Catg. Qty. Placed:** 3,550.000
Catg. Pending Chgs: -1.000 **Catg. Qty. Paid:** 3,550.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						3,551.000	$21,306.00
2	1/27/2016	Pending	-1.000	6.00000	-6.000	3,550.000	21,300.00

Item Increases and Decreases by Item

Item: Dr Structure Cover, Type B **Code:** 4030010 **Prop. Line:** 0280

Item: 4030010, Dr Structure Cover, Type B
Prop. Line: 0280 **Unit:** Ea **Catg. Auth. Qty:** 8.000 **Catg. Auth. Amt:** $4,400.00
Type: Original **Unit Price:** $550.00000 **Catg. Qty. Placed:** 7.000
Catg. Pending Chgs: -1.000 **Catg. Qty. Paid:** 7.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						8.000	$4,400.00
2	1/27/2016	Pending	-1.000	550.00000	-550.000	7.000	3,850.00

Item: Driveway Opening, Conc, Det M **Code:** 8020050 **Prop. Line:** 0400

Item: 8020050, Driveway Opening, Conc, Det M
Prop. Line: 0400 **Unit:** Ft **Catg. Auth. Qty:** 205.000 **Catg. Auth. Amt:** $3,321.00
Type: Original **Unit Price:** $16.20000 **Catg. Qty. Placed:** 198.000
Catg. Pending Chgs: -7.000 **Catg. Qty. Paid:** 198.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						205.000	$3,321.00
2	1/27/2016	Pending	-7.000	16.20000	-113.400	198.000	3,207.60

Item Increases and Decreases by Item

Item: Ero Con, Inlet Protection, Fabric Drop **Code:** 2080020 **Prop. Line:** 0130

Item: 2080020, Ero Con, Inlet Protection, Fabric Drop
Prop. Line: 0130 **Unit:** Ea **Catg. Auth. Qty:** 15.000 **Catg. Auth. Amt:** $1,275.00
Type: Original **Unit Price:** $85.00000 **Catg. Qty. Placed:** 9.000
Catg. Pending Chgs: -6.000 **Catg. Qty. Paid:** 9.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						15.000	$1,275.00
2	1/27/2016	Pending	-6.000	85.00000	-510.000	9.000	765.00

Item: Exploratory Investigation, Vertical **Code:** 2040080 **Prop. Line:** 0100

Item: 2040080, Exploratory Investigation, Vertical
Prop. Line: 0100 **Unit:** Ft **Catg. Auth. Qty:** 50.000 **Catg. Auth. Amt:** $1,000.00
Type: Original **Unit Price:** $20.00000 **Catg. Qty. Placed:** 25.000
Catg. Pending Chgs: -25.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						50.000	$1,000.00
2	1/27/2016	Pending	-25.000	20.00000	-500.000	25.000	500.00

Item Increases and Decreases by Item

Item: Geotextile, Stabilization **Code:** 3080010 **Prop. Line:** 0160

Item: 3080010, Geotextile, Stabilization
Prop. Line: 0160 **Unit:** Syd **Catg. Auth. Qty:** 100.000 **Catg. Auth. Amt:** $500.00
Type: Original **Unit Price:** $5.00000 **Catg. Qty. Placed:** 0.000
Catg. Pending Chgs: -100.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						100.000	$500.00
2	1/27/2016	Pending	-100.000	5.00000	-500.000	0.000	0.00

Item: HMA Surface, Rem **Code:** 5010005 **Prop. Line:** 0360

Item: 5010005, HMA Surface, Rem
Prop. Line: 0360 **Unit:** Syd **Catg. Auth. Qty:** 7,992.000 **Catg. Auth. Amt:** $15,984.00
Type: Original **Unit Price:** $2.00000 **Catg. Qty. Placed:** 7,505.000
Catg. Pending Chgs: -487.000 **Catg. Qty. Paid:** 7,505.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						7,992.000	$15,984.00
2	1/27/2016	Pending	-487.000	2.00000	-974.000	7,505.000	15,010.00

Item Increases and Decreases by Item

Item: Pavt Mrkg, Polyurea, 12 inch, White **Code:** 8110111 **Prop. Line:** 0470

Item: 8110111, Pavt Mrkg, Polyurea, 12 inch, White
Prop. Line: 0470 **Unit:** Ft **Catg. Auth. Qty:** 1,590.000 **Catg. Auth. Amt:** $4,770.00
Type: Original **Unit Price:** $3.00000 **Catg. Qty. Placed:** 1,025.000
Catg. Pending Chgs: -565.000 **Catg. Qty. Paid:** 1,025.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						1,590.000	$4,770.00
2	1/27/2016	Pending	-565.000	3.00000	-1,695.000	1,025.000	3,075.00

Item: Pavt, Rem **Code:** 2040050 **Prop. Line:** 0080

Item: 2040050, Pavt, Rem
Prop. Line: 0080 **Unit:** Syd **Catg. Auth. Qty:** 430.000 **Catg. Auth. Amt:** $4,300.00
Type: Original **Unit Price:** $10.00000 **Catg. Qty. Placed:** 405.140
Catg. Pending Chgs: -24.860 **Catg. Qty. Paid:** 389.120
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						430.000	$4,300.00
2	1/27/2016	Pending	-24.860	10.00000	-248.600	405.140	4,051.40

Item Increases and Decreases by Item

Item: Post, Steel, 3 lb **Code:** 8100371 **Prop. Line:** 0440

Item: 8100371, Post, Steel, 3 lb
Prop. Line: 0440 **Unit:** Ft **Catg. Auth. Qty:** 300.000 **Catg. Auth. Amt:** $1,140.00
Type: Original **Unit Price:** $3.80000 **Catg. Qty. Placed:** 257.000
Catg. Pending Chgs: -43.000 **Catg. Qty. Paid:** 257.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						300.000	$1,140.00
2	1/27/2016	Pending	-43.000	3.80000	-163.400	257.000	976.60

Item: Sewer Bulkhead, 12 inch **Code:** 4021230 **Prop. Line:** 0220

Item: 4021230, Sewer Bulkhead, 12 inch
Prop. Line: 0220 **Unit:** Ea **Catg. Auth. Qty:** 5.000 **Catg. Auth. Amt:** $2,500.00
Type: Original **Unit Price:** $500.00000 **Catg. Qty. Placed:** 0.000
Catg. Pending Chgs: -5.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						5.000	$2,500.00
2	1/27/2016	Pending	-5.000	500.00000	-2,500.000	0.000	0.00

Item Increases and Decreases by Item

Item: Sewer Tap, 6 inch **Code:** 4021201 **Prop. Line:** 0210

Item: 4021201, Sewer Tap, 6 inch
Prop. Line: 0210 **Unit:** Ea **Catg. Auth. Qty:** 11.000 **Catg. Auth. Amt:** $2,750.00
Type: Original **Unit Price:** $250.00000 **Catg. Qty. Placed:** 8.000
Catg. Pending Chgs: -3.000 **Catg. Qty. Paid:** 6.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						11.000	$2,750.00
2	1/27/2016	Pending	-3.000	250.00000	-750.000	8.000	2,000.00

Item: Sewer, Cl IV, 12 inch, Tr Det B **Code:** 4020987 **Prop. Line:** 0170

Item: 4020987, Sewer, Cl IV, 12 inch, Tr Det B
Prop. Line: 0170 **Unit:** Ft **Catg. Auth. Qty:** 614.000 **Catg. Auth. Amt:** $23,332.00
Type: Original **Unit Price:** $38.00000 **Catg. Qty. Placed:** 582.000
Catg. Pending Chgs: -32.000 **Catg. Qty. Paid:** 582.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						614.000	$23,332.00
2	1/27/2016	Pending	-32.000	38.00000	-1,216.000	582.000	22,116.00

Item Increases and Decreases by Item

Item: Sewer, Cl IV, 18 inch, Tr Det B **Code:** 4020989 **Prop. Line:** 0190

Item: 4020989, Sewer, Cl IV, 18 inch, Tr Det B
Prop. Line: 0190 **Unit:** Ft **Catg. Auth. Qty:** 102.000 **Catg. Auth. Amt:** $6,630.00
Type: Original **Unit Price:** $65.00000 **Catg. Qty. Placed:** 94.000
Catg. Pending Chgs: -8.000 **Catg. Qty. Paid:** 94.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						102.000	$6,630.00
2	1/27/2016	Pending	-8.000	65.00000	-520.000	94.000	6,110.00

Item: Sewer, Cl IV, 24 inch, Tr Det B **Code:** 4020993 **Prop. Line:** 0200

Item: 4020993, Sewer, Cl IV, 24 inch, Tr Det B
Prop. Line: 0200 **Unit:** Ft **Catg. Auth. Qty:** 24.000 **Catg. Auth. Amt:** $2,400.00
Type: Original **Unit Price:** $100.00000 **Catg. Qty. Placed:** 0.000
Catg. Pending Chgs: -24.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						24.000	$2,400.00
2	1/27/2016	Pending	-24.000	100.00000	-2,400.000	0.000	0.00

Item Increases and Decreases by Item

Item: Sewer, Rem, 24 inch to 48 inch **Code:** 2030016 **Prop. Line:** 0060

Item: 2030016, Sewer, Rem, 24 inch to 48 inch
Prop. Line: 0060 **Unit:** Ft **Catg. Auth. Qty:** 20.000 **Catg. Auth. Amt:** $500.00
Type: Original **Unit Price:** $25.00000 **Catg. Qty. Placed:** 0.000
Catg. Pending Chgs: -20.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						20.000	$500.00
2	1/27/2016	Pending	-20.000	25.00000	-500.000	0.000	0.00

Item: Sewer, Rem, Less than 24 inch **Code:** 2030015 **Prop. Line:** 0050

Item: 2030015, Sewer, Rem, Less than 24 inch
Prop. Line: 0050 **Unit:** Ft **Catg. Auth. Qty:** 20.000 **Catg. Auth. Amt:** $500.00
Type: Original **Unit Price:** $25.00000 **Catg. Qty. Placed:** 0.000
Catg. Pending Chgs: -20.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						20.000	$500.00
2	1/27/2016	Pending	-20.000	25.00000	-500.000	0.000	0.00

Item Increases and Decreases by Item

Item: Sidewalk Ramp, Conc, 4 inch **Code:** 8030034 **Prop. Line:** 0420

Item: 8030034, Sidewalk Ramp, Conc, 4 inch
Prop. Line: 0420 **Unit:** Sft **Catg. Auth. Qty:** 1,330.000 **Catg. Auth. Amt:** $6,916.00
Type: Original **Unit Price:** $5.20000 **Catg. Qty. Placed:** 1,252.560
Catg. Pending Chgs: -77.440 **Catg. Qty. Paid:** 1,252.560
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						1,330.000	$6,916.00
2	1/27/2016	Pending	-77.440	5.20000	-402.688	1,252.560	6,513.31

Item: Sidewalk, Rem **Code:** 2040055 **Prop. Line:** 0090

Item: 2040055, Sidewalk, Rem
Prop. Line: 0090 **Unit:** Syd **Catg. Auth. Qty:** 466.000 **Catg. Auth. Amt:** $4,194.00
Type: Original **Unit Price:** $9.00000 **Catg. Qty. Placed:** 478.770
Catg. Pending Chgs: 12.770 **Catg. Qty. Paid:** 396.840
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						466.000	$4,194.00
2	1/27/2016	Pending	12.770	9.00000	114.930	478.770	4,308.93

Item Increases and Decreases by Item

Item: Sign, Type B, Temp, Prismatic, Furn **Code:** 8120350 **Prop. Line:** 0560

Item: 8120350, Sign, Type B, Temp, Prismatic, Furn
Prop. Line: 0560 **Unit:** Sft **Catg. Auth. Qty:** 720.000 **Catg. Auth. Amt:** $2,160.00
Type: Original **Unit Price:** $3.00000 **Catg. Qty. Placed:** 564.000
Catg. Pending Chgs: -156.000 **Catg. Qty. Paid:** 564.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						720.000	$2,160.00
2	1/27/2016	Pending	-156.000	3.00000	-468.000	564.000	1,692.00

Item: Sign, Type B, Temp, Prismatic, Oper **Code:** 8120351 **Prop. Line:** 0570

Item: 8120351, Sign, Type B, Temp, Prismatic, Oper
Prop. Line: 0570 **Unit:** Sft **Catg. Auth. Qty:** 720.000 **Catg. Auth. Amt:** $7.20
Type: Original **Unit Price:** $0.01000 **Catg. Qty. Placed:** 564.000
Catg. Pending Chgs: -156.000 **Catg. Qty. Paid:** 564.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						720.000	$7.20
2	1/27/2016	Pending	-156.000	0.01000	-1.560	564.000	5.64

Item Increases and Decreases by Item

Item: Sign, Type III, Rem **Code:** 8100403 **Prop. Line:** 0450

Item: 8100403, Sign, Type III, Rem
Prop. Line: 0450 **Unit:** Ea **Catg. Auth. Qty:** 14.000 **Catg. Auth. Amt:** $70.00
Type: Original **Unit Price:** $5.00000 **Catg. Qty. Placed:** 2.000
Catg. Pending Chgs: -12.000 **Catg. Qty. Paid:** 2.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						14.000	$70.00
2	1/27/2016	Pending	-12.000	5.00000	-60.000	2.000	10.00

Item: Sign, Type IIIA **Code:** 8100404 **Prop. Line:** 0460

Item: 8100404, Sign, Type IIIA
Prop. Line: 0460 **Unit:** Sft **Catg. Auth. Qty:** 188.000 **Catg. Auth. Amt:** $2,613.20
Type: Original **Unit Price:** $13.90000 **Catg. Qty. Placed:** 136.310
Catg. Pending Chgs: -51.690 **Catg. Qty. Paid:** 116.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						188.000	$2,613.20
2	1/27/2016	Pending	-51.690	13.90000	-718.491	136.310	1,894.71

Item Increases and Decreases by Item

Item: Subbase, CIP **Code:** 3010002 **Prop. Line:** 0140

Item: 3010002, Subbase, CIP
Prop. Line: 0140 **Unit:** Cyd **Catg. Auth. Qty:** 3,432.000 **Catg. Auth. Amt:** $41,184.00
Type: Original **Unit Price:** $12.00000 **Catg. Qty. Placed:** 2,586.660
Catg. Pending Chgs: -845.340 **Catg. Qty. Paid:** 2,586.660
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						3,432.000	$41,184.00
2	1/27/2016	Pending	-845.340	12.00000	-10,144.080	2,586.660	31,039.92

Item: Subgrade Undercutting, Type II **Code:** 2050041 **Prop. Line:** 0110

Item: 2050041, Subgrade Undercutting, Type II
Prop. Line: 0110 **Unit:** Cyd **Catg. Auth. Qty:** 200.000 **Catg. Auth. Amt:** $3,000.00
Type: Original **Unit Price:** $15.00000 **Catg. Qty. Placed:** 0.000
Catg. Pending Chgs: -200.000 **Catg. Qty. Paid:** 0.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						200.000	$3,000.00
2	1/27/2016	Pending	-200.000	15.00000	-3,000.000	0.000	0.00

Item Increases and Decreases by Item

Item: Underdrain, Subgrade, 6 inch **Code:** 4040073 **Prop. Line:** 0350

Item: 4040073, Underdrain, Subgrade, 6 inch
Prop. Line: 0350 **Unit:** Ft **Catg. Auth. Qty:** 3,416.000 **Catg. Auth. Amt:** $18,788.00
Type: Original **Unit Price:** $5.50000 **Catg. Qty. Placed:** 3,221.000
Catg. Pending Chgs: -195.000 **Catg. Qty. Paid:** 3,221.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						3,416.000	$18,788.00
2	1/27/2016	Pending	-195.000	5.50000	-1,072.500	3,221.000	17,715.50

Item: Video Taping Sewer and Culv Pipe **Code:** 4021275 **Prop. Line:** 0230

Item: 4021275, Video Taping Sewer and Culv Pipe
Prop. Line: 0230 **Unit:** Ft **Catg. Auth. Qty:** 978.000 **Catg. Auth. Amt:** $1,222.50
Type: Original **Unit Price:** $1.25000 **Catg. Qty. Placed:** 781.000
Catg. Pending Chgs: -197.000 **Catg. Qty. Paid:** 781.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0001, Federal 81.85%/City of Grand Ledge 18.15%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						978.000	$1,222.50
2	1/27/2016	Pending	-197.000	1.25000	-246.250	781.000	976.25

Item Increases and Decreases by Item

Item: Water Main, DI, 8 inch, Tr Det G **Code:** 8230156 **Prop. Line:** 0680

Item: 8230156, Water Main, DI, 8 inch, Tr Det G
Prop. Line: 0680 **Unit:** Ft **Catg. Auth. Qty:** 55.000 **Catg. Auth. Amt:** $8,250.00
Type: Original **Unit Price:** $150.00000 **Catg. Qty. Placed:** 41.000
Catg. Pending Chgs: -14.000 **Catg. Qty. Paid:** 41.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0003, City of Grand Ledge 100%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						55.000	$8,250.00
2	1/27/2016	Pending	-14.000	150.00000	-2,100.000	41.000	6,150.00

Item: Water Serv **Code:** 8230240 **Prop. Line:** 0710

Item: 8230240, Water Serv
Prop. Line: 0710 **Unit:** Ea **Catg. Auth. Qty:** 6.000 **Catg. Auth. Amt:** $7,200.00
Type: Original **Unit Price:** $1,200.00000 **Catg. Qty. Placed:** 4.000
Catg. Pending Chgs: -2.000 **Catg. Qty. Paid:** 4.000
Project: 126356A, Hot mix asphalt removal and resurfacing, sanitary sewer, wat, ermain, storm sev
Category: 0003, City of Grand Ledge 100%

Cont Mod No	Cont Mod Date	Status	Inc/Dec Quantity	Unit Price	Inc/Dec Amount	Category Quantity	Total Amount
						6.000	$7,200.00
2	1/27/2016	Pending	-2.000	1,200.00000	-2,400.000	4.000	4,800.00

Grand Ledge City Council Resolution #_____ of 2016

A Resolution to Approve a Municipal Collaboration Contract for Services With Eaton County for Grounds Maintenance at City Parks.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Friday, 08 February 2016, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, the County of Eaton ("County") has submitted a contract for grounds maintenance of City parks; and

Whereas, the Parks and Recreation Commission recommends the City approve the contract with the County for grounds maintenance of City parks;

Now, Therefore, It Is Resolved:

1. The City approves the Municipal Collaboration Contract for services with Eaton County for grounds maintenance at City parks, as attached.

2. The City directs the City Administrator and Finance Director / Treasurer to appropriate the funds necessary to implement said contract.

3. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said contract on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said contract on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said contract.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

_____

Kalmin D. Smith, Mayor

I, Gregory L. Newman, Grand Ledge City Clerk, certify this is Resolution #_____ of 2016, adopted by the Grand Ledge City Council at a special meeting held on Friday, 05 February 2016; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

_____

Gregory L. Newman, City Clerk

City of Grand Ledge

Municipal Collaboration Contract for Services

THIS AGREEMENT is made and entered into this _____ day of_____, 20_____, by and between the CITY OF GRAND LEDGE, MICHIGAN, a Municipal corporation whose office is located at 310 Greenwood Street, Grand Ledge, Michigan 48837 ("City"), and the COUNTY OF EATON, MICHIGAN, a Municipal Corporation whose address is 1045 Independence Drive, Charlotte, Michigan 48813 ("County").

RECITALS

WHEREAS, it is the intent of the City to retain the services of the County for grounds maintenance (mowing, trimming, weed control, litter and autumn clean-up) of the parks and other properties as outlined and

WHEREAS, the parties wish by this agreement to define their respective rights and obligations among other things during the term of this Agreement.

NOW THEREFORE, for and in consideration of the mutual promises, terms, conditions, and covenants expressed in this Agreement, the parties agree as follows.

1. **Services.** The County shall provide necessary administrative, supervisory, management and labor responsibilities, including use of county equipment, to carry out the delivery of grounds maintenance at City Parks as described in Exhibit A, which is attached hereto and made part hereof as Exhibit A (the park properties).

2. **Compensation**. The City shall pay the County in the amount of $32,000 per calendar year for one year, being 2016.

3. **Payment.** The City shall remit one payment to the County on an annual basis, being $32,000 on April 1, 2016.

4. **County Responsibilities.** The County shall, at its sole cost and expense, be responsible for acquiring, maintaining, and insuring all equipment and materials necessary for the County to perform the services identified in this Agreement. The County shall, at its sole cost and expense, secure and maintain appropriate insurance for general liability and worker's compensation, and provide the City with a copy of the certificates of insurance.

5. **Status.** The parities understand that the County is not and shall not be considered an employee of the City. The parties hereto acknowledge and agree that the City shall not withhold any amounts for federal, state or local income taxes, Medicare taxes, or social security taxes from the fees paid pursuant to this Agreement.

6. **Non-Exclusivity.** The parties agree this Agreement shall be non-exclusive. The City reserves the right to use any other means it may desire or determine for the purpose of grounds maintenance. The City also reserves the right to supplement the services of the County as the City may chose. The County reserves the right to provide services to other clients and customers as it sees fit.

7. **Term.** The term of this agreement shall be from January 1, 2016 through December 31, 2016.

8. **Indemnification.** The County agrees to indemnify and hold the City harmless from any and all liability arising out of this agreement, including but not limited to the payment of any amounts for federal, state and local taxes, and/or social security and Medicare taxes.

9. **Termination.** Either party to this agreement may terminate this contract upon 30 days' written notice to the other party. This right of cancellation shall be exercisable at the sole discretion of the cancelling party and requires no just cause or other reason.

10. **Breach.** In the event of a material breach of the Agreement by either party, it is agreed that the non-defaulting party shall be permitted to recovery, in addition to any other remedy that may be available to it, at law or at equity, all reasonable attorney's fees and costs, and damages incurred as a direct result or consequence of such breach.

11. **Jurisdiction.** Any proceeding claim, or cause of action, at law or equity, arising under this Agreement or as a result of a breach thereof, shall be brought only in the appropriate court for Eaton County, Michigan. This agreement has been executed in the State of Michigan, and therefore shall be construed, interpreted and applied on only according to the laws of the State of Michigan.

12. **Understanding and Binding Effect.** This Agreement shall inure to the benefit of and be binding upon the parties and their respective heirs, personal representatives, members, assigns, and successors.

13. **Notices and Mailings**. All notices and other documents to be served or transmitted shall be in writing and addressed to the respective parties at the addresses stated on Page 1 of this Agreement or such other address or addresses as shall be specified by the parties from time to time, and may be served or transmitted in person or by ordinary or certified mail properly addressed with sufficient postage.

14. **Severability.** If any section or provision of this Agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this Agreement, which shall remain in full force and effect.

15. **Captions.** The captions in this Agreement are for convenience only and shall not be considered as part of this Agreement or in any way amplifying or modifying its terms and provisions.

16. **Authority.** The respective signatures below expressly acknowledge that this Agreement is made and entered into with the full authority of the City of Grand Ledge City Council, and that the person/s executing this Agreement on behalf of the respective parties have been duly authorized and empowered to make and enter into this Agreement.

IN WITNESS WHEREOF we have executed this Agreement on the date and year first above written.

WITNESSES:

_____

_____

_____

_____

CITY OF GRAND LEDGE

_____
By:
Its Mayor

_____
By:
Its Clerk

_____
By:
Its Chairman

_____
By:
Its Clerk

EXHIBIT A

CITY OF GRAND LEDGE PARKS:

1. Colonial Park, 612 Edwards Street, Grand Ledge
2. Fitzgerald Ball Field, 110 S. Bridge Street, Grand Ledge
3. Island Park, 204 W. River Street, Grand Ledge
4. Jaycee Park, 525 E. River Street, Grand Ledge
5. Hummel, 525 E. River Street, Grand Ledge
6. Round's Property, 525 E. River Street, Grand Ledge
7. Switchback Trail, 525 E. River Street, Grand Ledge
8. Dible Park, 1211 Sunrise Drive, Grand Ledge

PARK ENTRANCES/LIFT STATION Areas:

1. 1000 Jefferson, Grand Ledge (Fitzgerald Park)
2. 216 W. River, Grand Ledge (Island Park)

Grand Ledge City Council Resolution #_____ of 2016

A Resolution to Approve a Proposal and Authorize a Lease Agreement for Crop Farming at Abrams Municipal Airport.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Friday, 08 February 2016, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, proposals for crop farming at Abrams Municipal Airport were sought and received by the City, and reviewed by staff; and

Whereas, it has been determined the proposal for crop farming at Abrams Municipal Airport be awarded to Jacob Clark, for $7,357.35;

Now, Therefore, It Is Resolved:

1. The City approves the proposal and authorizes a lease agreement for crop farming at Abrams Municipal Airport from Jacob Clark, for $7,357.35.

2. The City directs the City Administrator and Finance Director / Treasurer to appropriate the funds necessary to implement said lease agreement.

3. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said lease agreement on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said lease agreement on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said lease agreement.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

_____

Kalmin D. Smith, Mayor

I, Gregory L. Newman, Grand Ledge City Clerk, certify this is Resolution #_____ of 2016, adopted by the Grand Ledge City Council at a special meeting held on Friday, 05 February 2016; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

_____

Gregory L. Newman, City Clerk

The City of Grand Ledge

CITY HALL

310 Greenwood St. • Grand Ledge MI 48837
Ph: 517.627.2149 • Fax: 517.627.9796 • www.grand-ledge.com

January 26, 2016

Attached, please find a copy of the City of Grand Ledge Abrams Municipal Airport Crop Farming Lease Agreement that was in place with Olson Farms. The acreage at Abrams Airport is 44.59 acres (see attached map – areas highlighted). If you are interested in farming the acreage at the airport, please fill out this form, sign, date and return to Amee King, Assistant City Administrator/Assistant Airport Manager by February 1, 2016. The selected bidder will enter into a one season agreement with the City of Grand Ledge. Minimum bid will be $4,830.00.

All materials submitted become the property of the City of Grand Ledge and will not be returned. The City accepts no responsibility for costs incurred by those responding to this RFP. The City of Grand Ledge reserves the right to accept or reject any and all bids as deemed to be in the best interest of the City of Grand Ledge and is not bound to accept the lowest bid.

Bid amount $7357.35 Minimum bid $4,830.00

Signed _____ Date 1-27-16

Name: (printed) Jacob Clark

Address: 10641 Clark Rd. Eagle, MI 48822

Contact Info: office (517) 626-6696 Cell (517) 449-5320
Email jakeclark@clarkfarmscompanies.com