

**GRAND LEDGE CITY COUNCIL  
310 GREENWOOD ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 14 NOVEMBER 2016  
7:30 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST.**

**I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; and Council members Tom Jancek, Rick Lantz, Jamie Malecki, and Thom Sowle

– Mayor Pro-Tem Keith Mulder and Council member Don Willems were absent

**OTHERS PRESENT** – Gregory Newman, City Clerk; Cheryl Grice, Finance Director / City Treasurer; Larry LaHaie, Public Services Director; Susan Stachowiak, Zoning Administrator; Amee King, Assistant City Administrator; Chris Blievernicht, Lieutenant;

**II. OATH OF OFFICE**

Gregory Newman, City Clerk, administered the Oath of Office to re-elected Council members Tom Jancek, Rick Lantz, and Jamie Malecki.

**III. PLEDGE OF ALLEGIANCE**

Mayor Smith led those in attendance in the Pledge of Allegiance.

**IV. AUDIENCE PARTICIPATION**

Robert Doty, Charter Commission, mentioned the Wednesday, 16 November 2016 public hearing on City Council representation by ward or at-large and length of term, mentioned the online survey, and invited Council members to attend the public hearing.

Gerry Cohoon, 2416 E. Saginaw Hwy., expressed his opposition to the rezoning of 205 W. Scott St.

**V. ELECTION OF MAYOR PRO-TEM**

Mayor Smith called for nominations for Mayor Pro-Tem.

Council member Jancek nominated Council member Mulder for Mayor Pro-Tem.

No other nominations.

COUNCIL MEMBER MULDER ELECTED MAYOR PRO-TEM, UNANIMOUSLY.

**VI. APPROVAL OF CONSENT AGENDA**

**A. Motion (from staff)** – To approve the Monday, 14 November 2016 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 24 October 2016 regular City Council minutes.
- iii. Right-of-Way Use Application from the Grand Ledge Area Chamber of Commerce for the 02 December 2016 Christmas Parade.

COUNCIL MEMBER MALECKI MOVED, COUNCIL MEMBER SOWLE SECONDED, TO APPROVE THE MONDAY, 14 NOVEMBER 2016 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**VII. APPROVAL OF REGULAR AGENDA**

- A. Motion** – To approve the Monday, 14 November 2016 regular City Council agenda.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER MALECKI SECONDED, TO APPROVE THE MONDAY, 14 NOVEMBER 2016 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VIII. COMMITTEE AND BOARD REPORTS**

**IX. STAFF REPORTS**

**Administrator's Office**

Amee King, Assistant City Administrator, reported on personnel hirings, airport development work, City Hall fire alarm system training, and research into light replacements in the City Hall gymnasium.

**Clerk's Department**

Gregory Newman, City Clerk, reported on the 08 November 2016 election.

**Finance Department – Revenue / Expenditure Report**

Cheryl Grice, Finance Director / City Treasurer, reported on the October financial reports, performance reports required by State of Michigan, and online credit card payments for property tax and utility bills with fees paid by customers using the service.

The Council discussed the fees charged for using online credit card payment.

**Police Department**

Chris Blievernicht, Lieutenant, reported on October police activity and explained work with Grand Ledge Public Schools about candy thrown during parades.

**Department of Public Services**

Larry LaHaie, Public Services Director, reported on 2015 and 2016 street resurfacing and street maintenance projects.

The Council discussed the parking added to E. River St., the Jaycee Park boat launch, and leaf pick-up efforts.

**Assessing Department**

**Planning and Zoning Department**

Susan Stachowiak, Zoning Administrator, reported on Meadow Woods East Phase 2 and Fieldstone Estates Phase 5 for the December 2016 Planning Commission agenda, and mentioned Master Plan comments are still welcome.

**Building Department**

- A. Motion** – To receive and place on file the October 2016 staff reports.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER MALECKI SECONDED, TO RECEIVE AND PLACE ON FILE THE OCTOBER 2016 STAFF REPORTS. MOTION CARRIED UNANIMOUSLY.

**VII. UNFINISHED BUSINESS**

- A. Public Hearing** – On an ordinance amending the Zoning District Map referred to in Grand Ledge City Code Chapter 220, Zoning, Article IV, Zoning Districts and Map, §220-6, Zoning District Map.

Susan Stachowiak, Zoning Administrator, explained the rezoning request for 205 W. Scott St., reported the Planning Commission recommends approving the rezoning subject to limited uses, and reported no comments were received at the Planning Commission public hearing.

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE ZONING DISTRICT MAP REFERRED TO IN GRAND LEDGE CITY CODE CHAPTER 220, ZONING, ARTICLE IV, ZONING DISTRICTS AND MAP, §220-6, ZONING DISTRICT MAP, AT 8:05 P.M.

No public comment.

MAYOR SMITH CLOSED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE ZONING DISTRICT MAP REFERRED TO IN GRAND LEDGE CITY CODE CHAPTER 220, ZONING, ARTICLE IV, ZONING DISTRICTS AND MAP, §220-6, ZONING DISTRICT MAP, AT 8:06 P.M.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER MALECKI SECONDED, TO ADOPT ORDINANCE #558, AMENDING THE ZONING DISTRICT MAP REFERRED TO IN GRAND LEDGE CITY CODE CHAPTER 220, ZONING, ARTICLE IV, ZONING DISTRICTS AND MAP, §220-6, ZONING DISTRICT MAP. MOTION CARRIED UNANIMOUSLY.

**IX. NEW BUSINESS**

**X. AUDIENCE PARTICIPATION**

Robert Doty, 635 Maple St., requested a street repair at the Walnut St. and Jenne St. intersection.

**XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

**XII. CLOSED SESSION**

**XIII. ADJOURNMENT**

COUNCIL MEMBER MALECKI MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADJOURN THE MONDAY, 14 NOVEMBER 2016, REGULAR CITY COUNCIL MEETING, AT 8:08 P.M. MOTION CARRIED UNANIMOUSLY.

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Gregory L. Newman, City Clerk

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Kalmin D. Smith, Mayor

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