

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 12 SEPTEMBER 2016
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Tom Jancek, Rick Lantz, Jamie Malecki, Thom Sowle, and Don Willems
OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Cheryl Grice, Finance Director / Treasurer; Susan Stachowiak, Zoning Administrator; Ameer King, Assistant City Administrator; Chris Blievernicht, Lieutenant;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

Donald Love, 1202 Jenne St., expressed concerns about removing parking on Jenne St., and requested limiting parking hours but allowing parking at night and on the weekend.

IV. APPROVAL OF CONSENT AGENDA

- A. Motion (from staff)** – To approve the Monday, 12 September 2016 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 22 August 2016 regular City Council minutes.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 12 SEPTEMBER 2016 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 12 September 2016 regular City Council agenda.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 12 SEPTEMBER 2016 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

A. Planning Commission

Council member Mulder reported the Planning Commission approved the O'Reilly's Auto Parts site plan.

B. Public Art Committee

Council member Malecki reported on the successful public art dedication today.

VII. STAFF REPORTS

Administrator's Office

Amee King, Assistant City Administrator, reported on personnel interviews, Abrams Municipal Airport maintenance, engineering services bids for the Library parking lot project, and the City Hall maintenance plan.

Clerk's Department

Gregory Newman, City Clerk, reported on the successful 02 August 2016 election.

Finance Department – Revenue / Expenditure Report

Cheryl Grice, Finance Director / Treasurer, reported on the Fiscal Year Ending 2016 audit and ongoing 2016 tax collections and distribution.

Police Department

Chris Blievernicht, Lieutenant, reported on the Safe Routes to Schools initiative and reported Officer Jill Fewer is the new Quartermaster.

Department of Public Services

Adam Smith, City Administrator, mentioned the Director of Public Services' vacation and presented the Director of Public Services' August 2016 report.

Assessing Department

Adam Smith, City Administrator, presented the City Assessor's August 2016 report.

Planning and Zoning Department

Susan Stachowiak, Zoning Administrator, reported on the Planning Commission's approval of the O'Reilly's Auto Parts site plan, the rezoning application for 205 W. Scott St., and ongoing communications with Speedway.

The City Council discussed the O'Reilly's Auto Parts façade change.

Building Department

A. Motion – To receive and place on file the August 2016 staff reports.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO RECEIVE AND PLACE ON FILE THE AUGUST 2016 STAFF REPORTS. MOTION CARRIED UNANIMOUSLY.

Charter Commission Report

Robert Doty, Charter Commission Chair, reported on the organizational and procedural work at the first two meetings, mentioned the meeting schedule, and reviewed the membership.

The Council discussed the Charter Commission page on the City website.

VII. UNFINISHED BUSINESS

A. Public Hearing – On an Industrial Facility Tax Exemption Application by Capitol Bedding Company, Inc.

Adam Smith, City Administrator, explained the Capitol Bedding Company, Inc., request for an Industrial Facility Tax Exemption Application, and presented a report on the City's history of granting applications and encouraging industrial development.

William Beuerle, Capitol Bedding Company, Inc., President, explained the company's history in Lansing and their desire to move to Grand Ledge, and explained the tax exemption allows the business to establish in Grand Ledge and stay long enough to pay full taxes.

The Council discussed tax exemptions and the timing of requesting the tax exemption after construction to avoid changes to the project requiring a new application.

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN INDUSTRIAL FACILITY TAX EXEMPTION APPLICATION BY CAPITOL BEDDING COMPANY, INC., AT 8:06 P.M.

Robert Doty, 635 Maple St., expressed his support of the Industrial Facility Tax Exemption Application.

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN INDUSTRIAL FACILITY TAX EXEMPTION APPLICATION BY CAPITOL BEDDING COMPANY, INC., AT 8:07 P.M.

IX. NEW BUSINESS

A. Resolution #36 of 2016 – To approve an Application for Industrial Facilities Tax Exemption Certificate from Capitol Bedding Company, Inc.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #36 OF 2016, TO APPROVE AN APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FROM CAPITOL BEDDING COMPANY, INC.

Adam Smith, City Administrator, presented the application and agreement, and commented on the estimated \$336,000 in tax revenue.

MOTION TO ADOPT RESOLUTION #36 OF 2016, TO APPROVE AN APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FROM CAPITOL BEDDING COMPANY, INC., CARRIED UNANIMOUSLY.

B. Resolution #37 of 2016 – To approve a bid award to E. T. MacKenzie Company for 704 W. Main St. demolition.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER MALECKI SECONDED, TO ADOPT RESOLUTION #37 OF 2016, TO APPROVE A BID AWARD TO E. T. MACKENZIE COMPANY FOR 704 W. MAIN ST. DEMOLITION.

Adam Smith, City Administrator, explained the final formal step to demolish the structure at 704 W. Main St. and mentioned the ongoing fire training exercises.

MOTION TO ADOPT RESOLUTION #37 OF 2016, TO APPROVE A BID AWARD TO E. T. MACKENZIE COMPANY FOR 704 W. MAIN ST. DEMOLITION, CARRIED UNANIMOUSLY.

- C. Resolution #38 of 2016** – To approve Contract Modification #01 for the E. River St. and Russell St. Reconstruction project.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER MALECKI SECONDED, TO ADOPT RESOLUTION #38 OF 2016, TO APPROVE CONTRACT MODIFICATION #01 FOR THE E. RIVER ST. AND RUSSELL ST. RECONSTRUCTION PROJECT.

Adam Smith, City Administrator, explained the modification covers Michigan Department of Environmental Quality compliance for sewer overflow valves.

MOTION TO ADOPT RESOLUTION #38 OF 2016, TO APPROVE CONTRACT MODIFICATION #01 FOR THE E. RIVER ST. AND RUSSELL ST. RECONSTRUCTION PROJECT, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Jancek mentioned the 9/11 service at Emmanuel Lutheran Church.

Mayor Smith mentioned the 10 September 2016 Caring Neighbor Day, the 9/11 service at Immanuel Lutheran Church, today's public art dedication, and the 15 September 2016 tribute to Marilyn Smith at the Grand Ledge Opera House.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER MALECKI MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 12 SEPTEMBER 2016, REGULAR CITY COUNCIL MEETING, AT 8:20 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor