

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 08 AUGUST 2016
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Tom Jancek, Rick Lantz, Jamie Malecki, Thom Sowle, and Don Willems
OTHERS PRESENT – Adam Smith, City Administrator; Cheryl Grice, Finance Director / Treasurer; Larry LaHaie, Director of Public Services; Susan Stachowiak, Zoning Administrator; Ameer King, Assistant City Administrator; Chris Blievernicht, Lieutenant;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

- A. Motion (from staff)** – To approve the Monday, 08 August 2016 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 25 July 2016 regular City Council minutes.
- iii. Right-of-Way Use Application for the 3rd Annual W. South St. Block Party.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER SOWLE SECONDED, TO APPROVE THE MONDAY, 08 AUGUST 2016 CITY COUNCIL CONSENT AGENDA.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO AMEND THE MONDAY, 08 AUGUST 2016 CITY COUNCIL CONSENT AGENDA BY INSERTING AS ITEM IV, A RIGHT-OF-WAY USE APPLICATION FROM THE ARIANA MAE FOUNDATION FOR THE 20 AUGUST 2016 RUN AND PLAY FOR ARIANA MAE. MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MONDAY, 08 AUGUST 2016 CITY COUNCIL CONSENT AGENDA, AS AMENDED BY INSERTING AS ITEM IV, A RIGHT-OF-WAY USE APPLICATION FROM THE ARIANA MAE FOUNDATION FOR THE 20 AUGUST 2016 RUN AND PLAY FOR ARIANA MAE, CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 08 August 2016 regular City Council agenda.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 08 AUGUST 2016 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

A. Planning Commission

Council member Mulder reported the Planning Commission is considering an Architectural Standards ordinance and would like City Council direction.

VII. STAFF REPORTS

Administrator's Office

Adam Smith, City Administrator, reported on the 02 August 2016 election results, the successful passage of the charter revision question, the election of the Charter Commission, and the next steps in convening the Charter Commission.

The City Council discussed the time commitment expected of City staff and the \$10,000 Charter Commission budget.

Clerk's Office

Finance Department – Revenue / Expenditure Report

Cheryl Grice, Finance Director / Treasurer, reported on the July 2016 financial statement, the audit, and the Municipal Employees Retirement System annual payment.

Police Department

Chris Blievernicht, Lieutenant, reported on Grand Ledge being ranked the 8th safest community in Michigan.

The City Council discussed the Police Department's positive interaction with local bars addressing late night and overnight parking.

Department of Public Services

Larry LaHaie, Director of Public Services, reported on seasonal workers, Island Park clean-up efforts, curb and catch basin repair work, the E. River St. and Russell St. project, and the Jenne St. project.

Planning and Zoning Department

Susan Stachowiak, Zoning Administrator, reported on the O'Reilly's site plan, the possible architectural guideline ordinance, and the Master Plan.

A. Motion – To receive and place on file the July 2016 staff reports.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO RECEIVE AND PLACE ON FILE THE JULY 2016 STAFF REPORTS. MOTION CARRIED UNANIMOUSLY.

VII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Resolution #30 of 2016** – To approve a bid award to Old Dominion Brush Co. for a trailer-mounted vacuum leaf collector.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #30 OF 2016, TO APPROVE A BID AWARD TO OLD DOMINION BRUSH CO. FOR A TRAILER-MOUNTED VACUUM LEAF COLLECTOR.

Larry LaHaie, Director of Public Services, reported on the bids received and recommended Old Dominion Brush Co.

MOTION TO ADOPT RESOLUTION #30 OF 2016, TO APPROVE A BID AWARD TO OLD DOMINION BRUSH CO. FOR A TRAILER-MOUNTED VACUUM LEAF COLLECTOR, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Willems mentioned the new public art sculpture.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER MALECKI MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADJOURN THE MONDAY, 08 AUGUST 2016, REGULAR CITY COUNCIL MEETING, AT 8:03 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor