

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 25 JULY 2016
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Tom Jancek, Rick Lantz, Jamie Malecki, Thom Sowle, and Don Willems
OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Cheryl Grice, Finance Director / Treasurer; Martin Underhill, Chief of Police; Larry LaHaie, Director of Public Services; Susan Stachowiak, Zoning Administrator;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

Robert Doty, 635 Maple St., commented on the Charter Revision Proposal and Charter Commission candidates on the Tuesday, 02 August 2016 election.

IV. APPROVAL OF CONSENT AGENDA

- A. Motion (from staff)** – To approve the Monday, 25 July 2016 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 27 June 2016 regular City Council minutes.
- iii. Monday, 11 July 2016 regular City Council minutes.
- iv. Amendments to the Annual Budget for the Fiscal Year Ending 2016.
- v. Planning and Communications Coordinator job description.
- vi. Authorize Acting Wastewater Treatment Plant Supervisor.
- vii. Right-of-Way Use Application from Ledge Craft Lane, LTD., for the 06 August 2016 Island Art Fair.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER SOWLE SECONDED, TO APPROVE THE MONDAY, 25 July 2016 CITY COUNCIL CONSENT AGENDA.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO AMEND THE MONDAY, 25 JULY 2016 CITY COUNCIL CONSENT AGENDA BY INSERTING AS ITEM VII, A RIGHT-OF-WAY USE APPLICATION FROM LEDGE CRAFT LANE, LTD., FOR THE 06 AUGUST 2016 ISLAND ART FAIR. MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MONDAY, 25 JULY 2016 CITY COUNCIL CONSENT AGENDA, AS AMENDED BY INSERTING AS ITEM VII, A RIGHT-OF-WAY USE APPLICATION FROM LEDGE CRAFT LANE, LTD., FOR THE 06 AUGUST 2016 ISLAND ART FAIR, CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 25 July 2016 regular City Council agenda.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 25 JULY 2016 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

VII. STAFF REPORTS

Administrator's Office

Adam Smith, City Administrator, reported on the Parks and Recreation survey results.

Clerk's Office

Gregory Newman, City Clerk, reported on the Tuesday, 02 August 2016 election, and Board of Cemetery Trustees and Tree Board meetings.

Finance Department – Revenue / Expenditure Report

Cheryl Grice, Finance Director / Treasurer, reported on the end-of-year process and audit for the Fiscal Year Ending June 2016.

Police Department

Martin Underhill, Chief of Police, reported on the bank robbery in Delta Township, on recent Police shootings in America, on Community Policing in the City of Grand Ledge, and on community/police interaction statistics.

The City Council discussed the City's Community Policing policy and activities.

Adam Smith, City Administrator, reported on communication efforts addressing the City's ranking as one of the ten safest cities in Michigan and the award of the Presidential Award to Chief Underhill by the Michigan Association of Chiefs of Police.

Department of Public Services

Larry LaHaie, Director of Public Services, reported on the E. River St. and Russell St. project, the Jenne St. project, a main break on Ferguson St., the annual water quality report, trees planted at the Wastewater Treatment Plant, successful certification testing by employees, Oakwood Cemetery activities, and sidewalk and curb work.

Adam Smith, City Administrator, mentioned the City's efforts to improve community relations by delaying E. River St. paving to accommodate Opera House activities and by replacing trees at the Wastewater Treatment Plant to continue the visual barrier from the plant for Fitzgerald Park visitors, and mentioned the Jenne St. project will require an Edwards St. detour once school starts.

Planning and Zoning Department

Susan Stachowiak, Zoning Administrator, reported on a site plan for O'Reilly Auto Parts at the old McDonald's site, the final 403 S. Clinton St. office building site plan, Speedway plans to break ground in the beginning of August, a rezoning request for 205 W. Scott St., the Planning Commission's final approval of the updated Master Plan by the end of the year, and the Planning Commission's work on higher density residential housing to allow smaller lots and smaller homes.

The City Council discussed the higher density residential housing to allow smaller lots and smaller homes.

- A. Motion** – To receive and place on file the June 2016 staff reports.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO RECEIVE AND PLACE ON FILE THE JUNE 2016 STAFF REPORTS. MOTION CARRIED UNANIMOUSLY.

VII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Resolution #27 of 2016** – To approve a Building Maintenance Services Contract with Myers Plumbing & Heating, Inc.

COUNCIL MEMBER SOWLE MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #27 OF 2016, TO APPROVE A BUILDING MAINTENANCE SERVICES CONTRACT WITH MYERS PLUMBING & HEATING, INC.

Adam Smith, City Administrator, explained the resolution covers the maintenance of City Hall.

MOTION TO ADOPT RESOLUTION #27 OF 2016, TO APPROVE A BUILDING MAINTENANCE SERVICES CONTRACT WITH MYERS PLUMBING & HEATING, INC., CARRIED UNANIMOUSLY.

- B. Resolution #28 of 2016** – To approve a bid award for the Jaycee Park Boat Launch project.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #28 OF 2016, TO APPROVE A BID AWARD FOR THE JAYCEE PARK BOAT LAUNCH PROJECT.

Adam Smith, City Administrator, explained the bids received and the recommended bidder.

The City Council debated the alternate option on the bid and the project's history.

Larry LaHaie, Director of Public Services, mentioned the City will lower the Grand River after the Island Art Fair for the project for one month.

MOTION TO ADOPT RESOLUTION #28 OF 2016, TO APPROVE A BID AWARD FOR THE JAYCEE PARK BOAT LAUNCH PROJECT, CARRIED UNANIMOUSLY.

- C. Resolution #29 of 2016** – To approve a bid award for Local Street Paving.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #29 OF 2016, TO APPROVE A BID AWARD FOR LOCAL STREET PAVING.

Adam Smith, City Administrator, explained the resolution addresses the City's Tier 1 Priority to address local streets and explained the negotiation of the bid with the previous year's low bidder to hold costs.

The City Council debated the bid specifications.

MOTION TO ADOPT RESOLUTION #29 OF 2016, TO APPROVE A BID AWARD FOR LOCAL STREET PAVING, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Willems mentioned the 02 August 2016 Charter Revision proposal and Charter Commission election, and commented on the need to update the City Charter.

Council member Jancek thanked the Eaton County Resource Recovery for its 16 July 2016 recycling event.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER MALECKI MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 25 JULY 2016, REGULAR CITY COUNCIL MEETING, AT 8:25 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor