

**GRAND LEDGE CITY COUNCIL  
310 GREENWOOD ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 25 APRIL 2016  
7:30 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Tom Jancek, Rick Lantz, Jamie Malecki, Thom Sowle, and Don Willems  
**OTHERS PRESENT** – Adam Smith, City Administrator; Gregory Newman, City Clerk; Larry LaHaie, Public Service Director;

**II. PLEDGE OF ALLEGIANCE**

Mayor Smith led those in attendance in the Pledge of Allegiance.

**III. AUDIENCE PARTICIPATION**

**IV. APPROVAL OF CONSENT AGENDA**

- A. Motion (from staff)** – To approve the Monday, 25 April 2016 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 11 April 2016 regular City Council minutes.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER SOWLE SECONDED, TO APPROVE THE MONDAY, 25 APRIL 2016 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF REGULAR AGENDA**

- A. Motion** – To approve the Monday, 25 April 2016 regular City Council agenda.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 25 APRIL 2016 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VI. COMMITTEE AND BOARD REPORTS**

- A. Grand Ledge Area Emergency Services Authority**

Council member Willems reported on the posting of the Fire Chief position and thanked the Fire Chief's Association for its assistance in the search for a new Fire Chief.

**VII. STAFF REPORTS**

**Administrator's Office**

Colleen Kuehnel, Growth Manager, Municipal Employees' Retirement System of Michigan  
Mike Engels, Water Circuit Rider, Michigan Rural Water Association

Colleen Kuehnel, Growth Manager, Municipal Employees' Retirement System of Michigan, explained the retiree health care funding vehicle, funding options, and fees provided by the Municipal Employees' Retirement System of Michigan.

The City Council discussed the retiree health care funding vehicle provided by the Municipal Employees' Retirement System of Michigan, the City's investment risk options, and the City's current available funds for retiree health care costs.

Adam Smith, City Administrator, recommended investing \$150,000 annually in the Municipal Employees' Retirement System of Michigan retiree health care funding vehicle.

Mike Engels, Water Circuit Rider, Michigan Rural Water Association, presented a water and sewer rate study for the Fiscal Year Ending 30 June 2017.

The City Council discussed the methodology used to develop the water and sewer rate study.

**Clerk's Department**

Gregory Newman, City Clerk, reported on nominating petitions filed for City Council and Charter Commission.

**VII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**A. Resolution #13 of 2016** – To approve a bid award for the E. River St. and Russell St. Reconstruction Project.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #13 OF 2016, TO APPROVE A BID AWARD FOR THE E. RIVER ST. AND RUSSELL ST. RECONSTRUCTION PROJECT.

Larry LaHaie, Public Service Director, explained the E. River St. and Russell St. Reconstruction Project, recommended awarding the bid to TCI, Inc. of Michigan, and mentioned the bid amount exceeds the engineer's estimate.

The City Council debated the twelve-week project timeframe and the additional expected bid for E. River St. to Franklin St.

MOTION TO ADOPT RESOLUTION #13 OF 2016, TO APPROVE A BID AWARD FOR THE E. RIVER ST. AND RUSSELL ST. RECONSTRUCTION PROJECT, CARRIED UNANIMOUSLY.

**B. Motion** – To set a public hearing for Monday, May 09 2016, on an Agreement for Conditional Transfer of Property and Governmental Functions Pursuant to 1984 P.A. 425 and 1967 P.A. 8.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER LANTZ SECONDED, TO SET A PUBLIC HEARING FOR MONDAY, MAY 09 2016, ON AN AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY AND GOVERNMENTAL FUNCTIONS PURSUANT TO 1984 P.A. 425 AND 1967 P.A. 8.

Adam Smith, City Administrator, explained the properties included in the proposed five-year 425 Agreement are four City-owned properties in Oneida Township (Department of Public Services Garage, Well #8, well field for Wells #9 and #10, and 5564 E. Saginaw Hwy.), explained the proposed 425 Agreement allows for a potential 1 mill if the properties

are used for non-municipal purposes, and explained the proposed 425 Agreement reflects the agreement approved for the Gilbert property.

The City Council debated the effort to enter into a five-year 425 Agreement in lieu of annexation.

MOTION TO SET A PUBLIC HEARING FOR MONDAY, MAY 09 2016, ON AN AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY AND GOVERNMENTAL FUNCTIONS PURSUANT TO 1984 P.A. 425 AND 1967 P.A. 8., CARRIED UNANIMOUSLY.

**X. AUDIENCE PARTICIPATION**

**XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

Council member Sowle thanked the volunteers who filed for Charter Commission.

Mayor Smith appointed Todd Cotter to the Abrams Municipal Airport Advisory Commission for a term expiring January 2019 and read a proclamation honoring Steven Baribeau.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER MALECKI SECONDED, TO APPROVE THE MAYOR'S APPOINTMENT OF TODD COTTER TO THE ABRAMS MUNICIPAL AIRPORT ADVISORY COMMISSION FOR A TERM EXPIRING JANUARY 2019. MOTION CARRIED UNANIMOUSLY.

**XII. CLOSED SESSION**

**XIII. ADJOURNMENT**

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 25 APRIL 2016, REGULAR CITY COUNCIL MEETING, AT 8:41 P.M.

**COMMITTEE OF THE WHOLE  
MONDAY, 25 APRIL 2016  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Tom Jancek, Rick Lantz, Jamie Malecki, Thom Sowle, and Don Willems  
**OTHERS PRESENT** – Adam Smith, City Administrator; Gregory Newman, City Clerk; Larry LaHaie, Public Service Director;

**II. ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2017**

Adam Smith, City Administrator, reported the on consensus of the committee meeting on the water and sewer rate study to present multiple options with different Water and Sewer Fund fund balance scenarios, presented multiple options for Water and Sewer Fund fund balances starting at \$0.00 and increasing to \$150,000 in \$50,000 increments.

The City Council discussed the multiple options for Water and Sewer Fund fund balances starting at \$0.00 and increasing to \$150,000 in \$50,000 increments, the methodology of Residential Equivalent Units, and possible options to improve water quality.

CONSENSUS TO INCLUDE A \$150,000 CASH FUND BALANCE IN THE WATER AND SEWER FUND TO DETERMINE WATER AND SEWER RATES FOR THE FISCAL YEAR ENDING 30 JUNE 2017 ANNUAL BUDGET, AND THE COSTS OF REPLACING THE JONES ST. WATER MAIN.

Adam Smith, City Administrator, recommended investing \$150,000 in the Municipal Employees' Retirement System of Michigan retiree health care funding vehicle.

The City Council discussed the current and projected funding for retiree health care costs.

CONSENSUS TO INVEST \$150,000 IN THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN RETIREE HEALTH CARE FUNDING VEHICLE, FOR THE FISCAL YEAR ENDING 30 JUNE 2017.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER SOWLE SECONDED, TO ADJOURN THE MONDAY, 25 APRIL 2016 COMMITTEE OF THE WHOLE, AT 9:52 P.M. MOTION CARRIED UNANIMOUSLY.

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Gregory L. Newman, City Clerk

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Kalmin D. Smith, Mayor

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