



Grand Ledge City Council
Regular Meeting Agenda

**REGULAR MEETING AGENDA
MONDAY, 09 NOVEMBER 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. **OATH OF OFFICE**

- II. **ELECTION OF MAYOR PRO-TEM**

- III. **ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems

- IV. **PLEDGE OF ALLEGIANCE** – Any person(s) attending may participate in reciting the Pledge of Allegiance to the American Flag. The Mayor may choose to designate, with their consent, a Council member or a person attending to lead the Pledge of Allegiance. The City Council shall not require any Council member or person(s) attending to recite the Pledge of Allegiance.

- V. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.

- VI. **APPROVAL OF CONSENT AGENDA** – The City Council approves items listed on the consent agenda by a single roll call vote without debate. If the City Council desires to debate any item listed on the consent agenda, it may remove the item and place it on the regular agenda for consideration in due order.
 - A. **Motion** – To approve the Monday, 09 November 2015 City Council consent agenda, as follows:
 - i. Financial transactions and bills.
 - ii. Monday, 26 October 2015 regular City Council minutes.

- VII. **APPROVAL OF REGULAR AGENDA** – The City Council may remove any item from or add any item to the regular agenda.
 - A. **Motion** – To approve the Monday, 09 November 2015 regular City Council agenda.

- VIII. **COMMITTEE AND BOARD REPORTS** – Council members and staff may report on discussions and actions of committees and boards.

- IX. **STAFF REPORTS** – The City Council may receive reports from various department heads.

Administrator's Office

Clerk's Department

Finance Department – Revenue / Expenditure Report

Police Department

Department of Public Services

Assessing Department

Planning and Zoning Department

Building Department

- A. **Motion** – To receive and place on file the October 2015 staff reports.
- X. **UNFINISHED BUSINESS** – The City Council may again debate any item(s) previously debated but not finally disposed of and may or may not act upon the item(s) as indicated below.
- XI. **NEW BUSINESS** – The City Council may debate any item(s) under its authority not previously debated and may or may not act upon the item(s) as indicated below.
- XII. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.
- XIII. **COMMUNICATIONS FROM THE MAYOR AND COUNCIL** – The Mayor may make appointments and reappointments to boards and committees, may report on subjects referred by Council members, staff and residents, and may comment on any subject. City Council members may comment on any subject.
- XIV. **CLOSED SESSION** – The Open Meetings Act allows the City Council to discuss certain subjects without the presence of the public. The City Council may request a staff member or any other person the City Council determines to be necessary, by a majority of the Council members present, to attend the closed session. All persons not requested by the City Council to stay must leave the Council chambers. Once the Closed Session has ended, the City Council will resume the regular meeting.
- XV. **ADJOURNMENT** – When the City Council has completed all items listed on the approved agenda, it may not take any further action until its next regular meeting or a special meeting. If the time is significantly late and items remain on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting to another specific date, time, and place at which to resume and complete the approved agenda.



Gregory L. Newman, City Clerk

THE GRAND LEDGE CITY COUNCIL WILL HOLD ITS NEXT REGULAR MEETING ON MONDAY, 23 NOVEMBER 2015, AT 7:30 P.M. IN THE COUNCIL CHAMBERS, CITY HALL, 310 GREENWOOD ST., GRAND LEDGE, MICHIGAN

ABSOPURE WATER	DISTILLED WATER	134.20
AFFORDABLE TIRES & WHEELS, LLC	SNOW TIRES	625.20
AFFORDABLE TIRES & WHEELS, LLC	SNOW TIRES/TIRES	625.20
AFFORDABLE TIRES & WHEELS, LLC	TIRES	513.30
AMBS CALL CENTER	ANS SVC NOV. 2015	72.78
ASPHALT RESTORATION, INC	BAND CRACKFILLING	94,460.25
BADER & SONS CO.	BRUSH HOG	2,000.00
BARYAMES CLEANERS	UNIFORM CLEANING - OCT 2015	325.05
BIG L CORP	TAPE MEASURE FOR AIRPORT	39.95
BS & A SOFTWARE	ANIMAL LICENSE/DELPP 2016	615.00
CAPITOL COMMUNICATIONS	DPS PHONE	115.00
CBI, INC.	COPIER MAINTENANCE	9.44
CITY OF GRAND LEDGE AND	DELPP 400-090-002-902-00	80.00
CITY OF GRAND LEDGE-WATER	DEPOSIT - 213 PEARL ST	100.00
CITY OF GRAND LEDGE-WATER	DEPOSIT - 400 E LINCOLN ST	100.00
COUNTY OF EATON	CREW 10/28/15	150.00
CRAIG ELECTRIC	REPAIR FIXTURE AT AIRPORT	350.00
DAN SPAGNUOLO	REIMBURSE FOR EXPENSE	3.69
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	51.16
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	145.26
ENG.	GL PHASE II CWA COMPLIANCE	487.26
ETNA SUPPLY INC	SUPPLIES	122.47
FASTENAL COMPANY	FASTENERS	10.50
FASTENAL COMPANY	FASTENERS	13.54
FELZKE FARMS	SCREENED TOPSOIL	1,500.00
FIRST PLACE SPORTS INC	UNIFORMS	143.00
FISHBECK THOMPSON CARR	REL STUDY UPDATE	4,310.70
FLEETPRIDE	SOCKET/ELECT CORD	59.56
FLUID CONNECTIONS, INC.	SUPPLIES	138.88
GRAND LEDGE AUTO PARTS INC	SPARK PLUG	5.66
GRAND LEDGE AUTO PARTS INC	SUPPLIES	20.76
GRAND LEDGE AUTO PARTS INC	BRAKE CONTROL/PLUG	125.34
GRAND LEDGE AUTO PARTS INC	CLAMP	10.92
GRAND LEDGE AUTO PARTS INC	MEGA FLEX	660.00
GRAND LEDGE AUTO PARTS INC	WIRE	80.00
GRAND LEDGE AUTO PARTS INC	FILTERS	40.03
GRAND LEDGE AUTO PARTS INC	AIR CHUCK	13.39
HAMMERSMITH EQUIPMENT CO	BLADES	390.00
HAMMERSMITH EQUIPMENT CO	SUPPLIES	300.00
HYDROCORP	CROSS CONNECTION - OCT 2015	692.00
INTERSTATE BILLING SERVICE	FORKLIFT RENTAL FOR ART	390.00
INTERSTATE BILLING SERVICE	STRAINER SCREEN	445.62
IT RIGHT	8 PORT SWITCH	55.49
IT RIGHT	3' PATCH CABL;E	9.00
J O GALLOUP COMPANY	BUSHINGS/PVC/UNIONS	56.08
JAY MILLER	PARKING LOTS - OCTOBER 2015	1,300.00
KEITH L LITCHFIELD	FINAL MOW AT AIRPORT OCT 2015	800.00
KRISTIN BAKER	GYM DEPOSIT	100.00
KUSTOMS, INC.	WELDING	25.00
LA CROSSE SEED	LAWN MIX	99.50
LANSING ASPHALT	PAVING MATERIAL	256.02
LANSING ICE AND FUEL	ACCT #1-081681	1,259.09
LAW ENFORCEMENT OFFICERS	BASIC FTO COURSE - READ	325.00
MATTHEW BENDER & CO	MI PENAL CODE HANDBOOK	59.44
MAURER'S TEXTILE RENTAL	RUGS	38.99
MICHIGAN RURAL WATER ASSOCIAT	CLASSES	290.00
MID MICH BLDG INSPECTIONS, LLC	BLDG PERMITS/INSPECTS 10/30/15	2,497.00
MID MICH BLDG INSPECTIONS, LLC	BLDG PERMITS/INSPECTS 09/21/15	2,384.00
MID MICH BLDG INSPECTIONS, LLC	BLDG PERMITS/INSPECTS 10/23/15	1,569.00

vendor	description	amount
MIDWEST AIR FILTER, INC.	FILTERS	96.88
MIDWEST AIR FILTER, INC.	FILTERS FOR WWTP	71.32
MIDWEST POWER EQUIPMENT-DABO	GATOR BLADE/PAINT	66.76
MML WORKERS' COMP FUND	INSTALL #3, WORK COMP	8,657.00
MUNICIPAL SUPPLY INC	WRENCH/CURB KEY/BOOT	241.00
MYERS PLUMBING & HEATING	BOILER WORK	144.00
NORTH CENTRAL LABORATORIES	WWTP SUPPLIES	401.34
NORTHERN SAFETY CO., INC.	SAFETY SUPPLIES	579.17
OVERHEAD DOOR OF LANSING	REPAIR AT HANGAR	170.00
PRECISION LAWN & SNOW	7 OF 7 NOV. 2015	345.00
R.A. DUTHLER LAND SURVEYORS	SURVEY AT 603 RIVER ST	1,200.00
R.A. DUTHLER LAND SURVEYORS	527 E JEFFERSON ST - R.O.W.	500.00
RELIANCE STANDARD LIFE	LIFE INS - NOV. 2015	141.61
SANBORN SIGNCRAFTERS	2016 COMPOST STICKERS	390.00
SEAN READ	REIMBURSE FOR EXPENSES	23.46
SENSUS USA	METER READER SUPPORT	1,617.45
SOLDAN'S FEEDS & PET SUPPLIES	DOG FOOD	32.99
SOLDAN'S FEEDS & PET SUPPLIES	DOG FOOD	32.99
SPARROW HEALTH SYSTEM	PRE-EMPLOYMENT	66.00
STAPLES BUSINESS ADVANTAGE	PRINTER INK	217.25
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	329.95
STATE OF MICHIGAN	UNDERGROUND STORAGE REG	200.00
STATE OF MICHIGAN - MDOT	PROGRESS BILLING	174,438.60
STATE OF MICHIGAN -MDEQ	WSSN 02770	2,843.49
STEPHANIE COTE	AIR HANDLING UNITS - OCT 2015	320.00
THOMAS & FRANCIS VANDERSTEEN	LOT 146, GRAVES 2 & 3	86.66
THOMAS & FRANCIS VANDERSTEEN	LOT 24 GRAVES 1 & 2	440.00
TIM COTE	CLEANING 10/26/15 TO 11/08/15	550.00
TRACTOR SUPPLY PLAN	UNIFORMS	119.99
TRACTOR SUPPLY PLAN	WEED/POISON IVY KILLER	84.98
TRACTOR SUPPLY PLAN	HOOK RATCHET	39.98
TRACTOR SUPPLY PLAN	HOSE/WATER CAN	59.98
TRANSNATION TITLE AGENCY OF	CLOSING - ROUNDS PROPERTY	227,534.00
TRANSUNION RISK AND	PEOPLE SEARCHES SEPT 2015	1.75
TRANSUNION RISK AND	PEOPLE SEARCHES - AUGUST 2015	8.75
TRANSUNION RISK AND	PEOPLE SEARCHES OCT. 2015	2.00
TRUE VALUE HARDWARE	VAPOR BULB	39.99
TRUE VALUE HARDWARE	ROPE FOR FLAGPOLE	8.99
TRUE VALUE HARDWARE	CLEANING SUPPLIES	11.48
TRUE VALUE HARDWARE	PRECISION SET	3.49
TRUE VALUE HARDWARE	FASTENERS	3.60
TRUE VALUE HARDWARE	LANDSCAPE RAKE/STRAW BALE	80.99
TRUE VALUE HARDWARE	FASTENERS	25.96
TRUE VALUE HARDWARE	GLOVES/SPONGES/BRUSH	18.46
TRUE VALUE HARDWARE	RAKES	80.95
TRUE VALUE HARDWARE	LAWN AND GARDEN SUPPLIES	21.99
TRUE VALUE HARDWARE	SUPPLIES	20.67
U.S. POSTAL SERVICE	CYCLE 1 WATER BILLS	307.98
USA BLUE BOOK	SUPPLIES	706.39
VERIZON WIRELESS	ACCT #380806320-00001	93.61
VERIZON WIRELESS	ACCT #242013090-0001	206.61
W W GRAINGER INC	PET WASTE BAGS	248.00
ZIEMNICK FOSTER ENG., LLC	SITE PLAN 720 S CLINTON	300.00
	total	545,832.23

Accounts Payable Checks 11/10/15		
(detail attached)		\$ 545,832.23
CONSUMERS	ADDRESS	auto pay
ENERGY		Oct. 2015
1000 0008 3368	3780 JEFFERSON HWY	6,584.16
1000 0011 7315	TRAFFIC LIGHTS	39.90
1000 0011 7539	RIVER ST PARKING (AREA)	131.18
1000 0011 7810	STREET LIGHTS	7,669.50
1000 2604 0277	429 E RIVER ST	166.02
1000 2614 1323	118 E JEFFERSON ST	33.11
1000 2619 7168	301 OAKWOOD ST	68.66
1000 2628 9585	138 W RIVER ST	65.85
1000 2628 9809	138 W RIVER ST concession	94.71
1000 2628 9908	400 WHITNEY	60.62
1000 2632 0208	401 WHITNEY	24.91
1000 2632 9001	3760 FITZGERALD PK	20.60
1000 2652 8974	13253 LAWSON RD	392.86
1000 2669 5781	1000 W JEFFERSON	602.40
1000 2702 7240	318 1/2 E SAGINAW	2,901.16
1000 2702 7455	320 E SAGINAW HWY	597.06
1000 2702 7679	318 E SAGINAW HWY	1,279.56
1000 2712 6430	698 FIELDVIEW DR	1,238.19
1000 2716 1031	301 N BRIDGE ST	173.57
1000 2735 6268	229 W FRONT ST	34.91
1000 2778 5425	33 LOCH CIR	38.74
1000 2796 1646	113 W JEFFERSON ST	177.88
1000 2811 8956	216 W RIVER ST	401.40
1000 2811 9137	204 W RIVER ST	102.38
1000 2927 9278	1174 COMET LN	1,314.37
1000 2927 9377	4956 BURT AVE	36.71
1000 2935 2018	10850 W EATON HWY	50.15
1000 2940 7374	100 WINSTANLEY BLVD	52.96
1000 2960 7205	16825 WRIGHT RD	27.24
1000 2960 7395	16815 WRIGHT RD	399.38
1000 3582 7383	1288 HANGAR WAY	103.79
1000 3582 7573	1201 HANGAR WAY	24.28
1000 5192 1540	318 E SAGINAW HWY #B	518.53
1000 5644 7632	217 N BRIDGE ST	75.63
1000 6503 2888	137 FITZGERALD PARK DR	119.93
1030 0175 8046	310 GREENWOOD ST	4,411.66
1030 1819 8723	211 S BRIDGE ST	23.27
	Total Consumers Energy	30,057.23
FRONTIER COMMUNICATIONS		
phone number	location	auto pay
		Oct. 2015
517 627 0905	Booster Station	38.74
517 627 2144	Public Service	122.88
517 627 3001	Iron Removal	98.44
517 627 5512	W River Lift	38.92
517 627 5744	WWTP	313.02
517 627 9152	W Jefferson Lift	38.74
517 627 9780	Airport	41.43
	Total Frontier	692.17
CREDIT CARD CHARGES DUE 10/28/15		
	admin/operations expense	7,803.87
TOTAL PAYMENTS		584,385.50

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 26 OCTOBER 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems
OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Larry LaHaie, Public Service Director;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

- A. Motion (from staff)** – To approve the Monday, 26 October 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 12 October 2015 regular City Council minutes.
- iii. Wednesday, 12 October 2015 Closed Session minutes.
- iv. Job descriptions for Senior Utility Operator.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 26 OCTOBER 2015 CITY COUNCIL CONSENT AGENDA. AYES: BARTHOLOMEW, LANTZ, MULDER, SMITH, SOWLE, WILLEMS. NAYS: ROBERTS. MOTION CARRIED.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 26 October 2015 regular City Council agenda.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 26 OCTOBER 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

A. Parks and Recreation Commission

Council member Lantz reported the Parks and Recreation Commission discussed the Jaycee Park Boat Launch project property acquisition.

VII. STAFF REPORTS

VIII. UNFINISHED BUSINESS

- A. Ordinance #554 (Adoption)** – Amending the Grand Ledge City Code Chapter 178, Streets and Sidewalks, Article I, Sidewalk Building, Maintenance, and Repair, §178-4, Responsibility for construction, repair, or maintenance, subsection A (introduced 28 September 2015, published 04 October 2015, public hearing 12 October 2015).

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT ORDINANCE #554, AMENDING THE GRAND LEDGE CITY CODE CHAPTER 178, STREETS AND SIDEWALKS, ARTICLE I, SIDEWALK BUILDING, MAINTENANCE, AND REPAIR, §178-4, RESPONSIBILITY FOR CONSTRUCTION, REPAIR, OR MAINTENANCE, SUBSECTION A.

Adam Smith, City Administrator, explained the ordinance reflects the City Council Finance and Policy Committee recommendation of three inches of accumulation in a twenty-four hour period.

The City Council debated the change to three inches of accumulation.

MOTION TO ADOPT ORDINANCE #554, AMENDING THE GRAND LEDGE CITY CODE CHAPTER 178, STREETS AND SIDEWALKS, ARTICLE I, SIDEWALK BUILDING, MAINTENANCE, AND REPAIR, §178-4, RESPONSIBILITY FOR CONSTRUCTION, REPAIR, OR MAINTENANCE, SUBSECTION A, CARRIED UNANIMOUSLY.

- B. Public Hearing and Ordinance #555 (Adoption)** – Amending the Grand Ledge City Code Chapter 220, Zoning, Article IV, Zoning Districts, §220-6, Zoning District Map (introduced 12 October 2015, published 18 October 2015).

Susan Stachowiak, Zoning Administrator, explained the ordinance establishes zoning for the Gilbert property recently added to the City by a 425 Agreement with Oneida Township and reviewed the parcels included in the ordinance.

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 220, ZONING, ARTICLE IV, ZONING DISTRICTS, §220-6, ZONING DISTRICT MAP, AT 7:37 P.M.

No public comment.

MAYOR SMITH CLOSED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 220, ZONING, ARTICLE IV, ZONING DISTRICTS, §220-6, ZONING DISTRICT MAP, AT 7:37 P.M.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT ORDINANCE #555, AMENDING THE GRAND LEDGE CITY CODE CHAPTER 220, ZONING, ARTICLE IV, ZONING DISTRICTS, §220-6, ZONING DISTRICT MAP. MOTION CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

- A. Motion** – To receive the Audit of the Fiscal Year Ending 30 June 2015 place it on file.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO RECEIVE THE AUDIT OF THE FISCAL YEAR ENDING 30 JUNE 2015 PLACE IT ON FILE.

Mark Ketner, Rehman Robson, introduced himself, complimented Chuck Remenar, City Treasurer / Finance Director, on the City's financial records, mentioned the unmodified opinion of the City's financial records, and reviewed the Audit of the Annual Budget for the Fiscal Year Ending 30 June 2015.

Adam Smith, City Administrator, mentioned the post-employment benefit deficit.

The City Council debated the post-employment benefit deficit and the Police Department defined benefit plan.

MOTION TO RECEIVE THE AUDIT OF THE FISCAL YEAR ENDING 30 JUNE 2015 PLACE IT ON FILE, CARRIED UNANIMOUSLY.

B. Resolution #63 of 2015 – To approve and authorize a bid award to Layne Christensen Co. for Well #6 maintenance.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #63 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO LAYNE CHRISTENSEN CO. FOR WELL #6 MAINTENANCE.

Larry LaHaie, Service Director, explained the bids sought and received, recommended Layne Christensen Co.

The City Council debated Well #6 installation and maintenance history, and the installation of a variable frequency drive to meet different demand levels.

MOTION TO ADOPT RESOLUTION #63 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO LAYNE CHRISTENSEN CO. FOR WELL #6 MAINTENANCE, CARRIED UNANIMOUSLY.

C. Resolution #64 of 2015 – To approve Contract Modification #1 to the contract with the Michigan Department of Transportation for the Jenne St. Reconstruction Project.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO ADOPT RESOLUTION #64 OF 2015, TO APPROVE CONTRACT MODIFICATION #1 TO THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE JENNE ST. RECONSTRUCTION PROJECT.

Adam Smith, City Administrator, explained the modification is the first of at least two modifications.

Larry LaHaie, Service Director, explained the modification covers additional quantities for items included in the original bid.

The City Council debated the federal match not covering the modification costs, the reasons the additional quantities were not covered in the original bid, the project's positive impact, and the modification's cost as a small percentage of the overall project cost.

MOTION TO ADOPT RESOLUTION #64 OF 2015, TO APPROVE CONTRACT MODIFICATION #1 TO THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE JENNE ST. RECONSTRUCTION PROJECT, CARRIED UNANIMOUSLY.

D. Motion – To schedule a 6:00 p.m., Monday, 07 December 2015, Committee of the Whole for strategic planning.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO SCHEDULE A 6:00 P.M., MONDAY, 07 DECEMBER 2015, COMMITTEE OF THE WHOLE FOR STRATEGIC PLANNING.

Adam Smith, City Administrator, explained the meeting is intended for strategic planning with City staff to develop priorities for 2016 and 2017, and to begin the Annual Budget for the Fiscal Year Ending 30 June 2017 budgeting process.

The City Council debated the expected input from City Council.

MOTION TO SCHEDULE A 6:00 P.M., MONDAY, 07 DECEMBER 2015, COMMITTEE OF THE WHOLE FOR STRATEGIC PLANNING, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

Robert Doty, 635 Maple St., mentioned the Tuesday, 03 November 2015, Charter Amendment Proposal.

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Willems mentioned the use of the City Hall gymnasium and community rooms, and the positive impact of the City's non-motorized pathways.

Mayor Smith mentioned the 6:00 p.m. to 8:00 p.m. trick-or-treat hours Halloween night.

Council member Sowle mentioned all Grand Ledge Public Schools parking lots will be lit Halloween night.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 26 OCTOBER 2015, REGULAR CITY COUNCIL MEETING, AT 8:12 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor

CITY OF GRAND LEDGE
Job Description

SENIOR UTILITIES OPERATOR

Supervised By: Utilities Supervisor/WWTP Supervisor/Street Supervisor as assigned.
Supervises: Guides the work of operators, seasonal and/or part time employees performing similar duties.

General Summary:

Under the supervision of the assigned Supervisor, performs daily operation and maintenance duties in all areas of Public Services including but not limited to streets, water, wastewater, general building and equipment maintenance, cemetery, parks and grounds. Performs a wide range of skilled and semi-skilled maintenance, construction and repair tasks in support of Public Services projects. Assists Public Services Divisions as assigned.

This job description is intended merely to illustrate the kinds of duties that may be assigned. It should not be interpreted as describing all the duties whose performance may ever be required of such employees or to limit the nature and extent of assignments such an individual may be given.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

- Assists in the planning and implementation of water pumping, treatment and distribution system maintenance, repair, and construction activities and projects.
- Maintains in good working condition all mechanical and electrical equipment used in the collection and processing of water and wastewater. Performs preventive maintenance and routine and emergency repairs. Inspects, cleans, lubricates, services, rebuilds and replaces a variety of pumps, motors, meters, drive units, valves, chemical fees, filters and other equipment. Diagnoses mechanical and electrical problems, recommends solutions, and estimates time and financial costs as directed. Completes projects as assigned and assists in the procurement and quality control of contracted services as directed. Arranges for contracted assistance as directed.
- Operates and controls water well pumping facilities. Performs daily inspections, readings and observations. Controls well and service pump operation according to system needs. Performs scheduled maintenance of well pumps, motors, valves, piping and controls. Maintains accurate maintenance records.
- Collects monthly meter readings, including re-reads and final readings. Installs and replaces water meters. Rebuilds water meters. Performs water service shut-offs and starts for residential and commercial customers. Responds to customer complaints and inquiries. Investigates unusual water usage.

- Inspects, maintains, and repairs City utility system. Installs new lines, inspects existing structures and performs scheduled and emergency repairs. Installs, connects, tests and disinfects new water mains. Flushes, cleans and performs emergency repairs to utility mains. Installs new service taps and service connections, including shut-off valves. Operates, maintains and replaces hydrants.
- Operates and maintains water treatment facilities. Perform daily inspections, daily and weekly operations of iron-removal process, including filter backwash. Monitors and adjusts chemical feed systems. Conducts laboratory testing, including pH, chlorine, iron and manganese.
- Assists in the planning and implementation of maintenance, repair and construction activities associated with City streets, sidewalks, parking lots and municipal infrastructure.
- Operates light and heavy equipment, specialized equipment, tools and vehicles in support of daily maintenance activities associated with City streets, sidewalks, signage, trees, parks, cemetery, airport, buildings and facilities. Removes snow, ice or debris using street sweepers, snow plows, salt spreaders, snow blowers and other equipment; and vehicles associated with the utilities system including high pressure cleaning and vacuuming trucks, rodding machines, video and sewer locating equipment, and all equipment associated with confined space entry.
- Assists in parks, cemetery, grounds maintenance and municipal airport maintenance. Activities include excavation, mowing and trimming, planting grass, flowers, and trees, trimming and removing trees and bushes, collecting leaves and related tasks. Assists in grave openings and closings.
- Operates and maintains Public Service vehicles and equipment, including but not limited to loader, street sweeper, backhoe, dump truck, sewer camera truck, vactors, air compressors, jack hammers and trash pumps.
- Cleans storm drains, repairs damaged collection system components and ensures the system is operating properly.
- Develops written and digital records of utility lines and structures and maintains accurate maps. Tracks and reports on the use of manpower for utility projects.
- Performs scheduled and emergency maintenance and repair of utility system and associated infrastructure. Locates and marks underground utilities
- Completes repairs and participates in construction projects related to municipal infrastructure. Removes, repairs or replaces concrete and blacktop, seal cracks, paints parking lines, repairs and replaces street signage, and works on sidewalks curbs and gutters.
- Maintenance of facilities and grounds. Performs custodial duties, painting, basic carpentry, plumbing, and electrical work, mowing, raking, snow removal and related building and grounds activities.
- Cleans, oils and performs basic preventative maintenance on equipment and machinery according to established schedules. Regularly inspects equipment and machinery and completes necessary repairs. Coordinates major repairs with mechanic as assigned.
- Operates and controls the major daily wastewater treatment processes and related chemical applications. Activities include screening, grit removal, primary sedimentation, aeration, activated sludge process, final

clarification, disinfection and de-chlorination. Operates and inspects plant equipment including pumps, engines, generators, and electrical equipment.

- Collects samples, performs lab tests, records results and monitors for changes as assigned.
- Operates sludge handling process including sludge pumping, conditioning, flow control and supernatant return. Monitors control panels and adjusts valves manually or by remote to regulate flow and discharge of sewage.
- Plans and implements maintenance activities. Maintains a variety of manual and computerized records and reports related to equipment condition, maintenance activities, and plant operations.
- Performs work on a scheduled, on-call and emergency basis.
- These examples do not include all of the duties which the employee may be expected to perform.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school diploma or equivalent.
- Experience requirements include five years of related experience in construction, maintenance, or water/wastewater operations and maintenance, or related field.
- Possession of a valid Michigan driver's license and a Commercial Driver's License Class A with air brake endorsement and tanker endorsement.
- Possession of a Michigan Department of Environmental Quality D3 & S3 water system licenses or Class C Wastewater license as assigned.
- Thorough knowledge of water, wastewater and stormwater distribution system operating procedures and maintenance needs.
- Considerable knowledge of safety procedures and protocol involved in equipment operation and public works maintenance.
- Thorough knowledge of the methods, tools and materials required for testing, installing and repairing utility system equipment, machinery, and facilities.
- Knowledge of safety requirements of operating a utility system.
- Considerable knowledge of the tools, materials and equipment used in the repair and maintenance of infrastructure systems, buildings and grounds.
- Skill in performing water quality and wastewater tests according to established procedures.

- Ability to troubleshoot mechanical and equipment problems.
- Ability to complete records and maintain files relating to the operation of the utility system.
- Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with the public, contracted service providers and co-workers.
- Ability to work effectively under stress and changes in work priorities, and the ability to respond during non-business hours to emergency situations.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others in person and on the phone. The employee is frequently required to travel to locations throughout the City, access confined space, access elevated or uneven terrain, perform work at all heights and in all light conditions and lift objects of moderate to heavy weight.

While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions and outside weather conditions and frequently works near moving mechanical parts and/or heavy equipment. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; risk of electrical shock; and vibration. The noise level in the work environment is usually moderate, and can be loud.

October 26, 2015

City Clerk – Monthly Report

October 2015

Elections

- Conducted administrative, preliminary, and public accuracy testing on election tabulating equipment for the Tuesday, 03 November 2015, City Election.
- Prepared printed Poll Books, Poll Lists, Electronic Poll Books, and supplies for the Tuesday, 03 November 2015, City Election.
- Held office hours on Saturday, 31 October 2015, to receive absent voter ballot applications for the Tuesday, 03 November 2015, City Election.

Information Technology

- Worked with I.T. Right and BS&A Software to implement the new financial software suite and the conversion of existing FundBalance data.

Records Management

- Sealed the approved Monday, 28 September 2015 Closed Session minutes and marked them for destruction on Thursday, 13 October 2016, one year and one day after the approval, in compliance with the Open Meetings Act.
- Sealed the approved Monday, 12 October 2015 Closed Session minutes and marked them for destruction on Thursday, 27 October 2016, one year and one day after the approval, in compliance with the Open Meetings Act.
- Finalized paperwork and documents approved at the 12 and 26 October 2015 regular City Council meetings:
 - Filed the Monday, 28 September 2015 regular and Monday 12 October 2015 regular City Council minutes.
 - Filed department head reports.
 - Provided job descriptions for City Finance Director / Treasurer, Assistant to the City Administrator, and Utilities Operator to the Assistant City Administrator.
 - Published the Public Hearing notice and Adoption notice for Ordinance #554, amending the Grand Ledge City Code Chapter 178, Streets and Sidewalks, Article I, Sidewalk Building, Maintenance, and Repair, §178-4, Responsibility for construction, repair, or maintenance, subsection A.
 - Published the Public Hearing notice and Adoption notice for Ordinance #555, amending the Grand Ledge City Code Chapter 220, Zoning, Article IV, Zoning Districts, §220-6, Zoning District Map.
 - Published the Public Hearing notice on the NorthStar Cooperative, Inc., Industrial Facility Exemption Application.
 - Provided confirmed Traffic Control Order #2015-02 to Larry LaHaie, Public Service Director, and the Eaton County Clerk.

- Worked with the City Administrator to submit the Industrial Facilities Exemption Certificate from NorthStar Cooperative, Inc.
- Worked with the Public Service Director to complete the bid award to Layne Christensen Co. for Well #6 maintenance and the Contract Modification #1 to the contract with the Michigan Department of Transportation for the Jenne St. Reconstruction Project.

Board of Cemetery Trustees

- Worked with Chair Mullins and the American Legion Riders to schedule a Tuesday, 10 November 2015, 4:00 p.m., Board of Cemetery Trustees meeting to review the proposed Korean War Memorial plans.

Records Management

- Worked with the City Administrator on the 603 E. River St. closing.
- Worked with the Assistant City Administrator on Downtown Development Authority historical and strategic planning documents.
- Worked with the City Attorney on a Freedom of Information Act request for Police Department records related to Devin Guilford.

Communication

- Worked with Visual Entities on additional signage and office designation lettering at City Hall.

CASH TRANSACTIONS REPORT

YEAR: THROUGH OCTOBER
City of Grand Ledge

Page: 1
11/5/2015
10:53 am

	Beginning Balance	Debit	Credit	Ending Balance
Fund Type: 100 - GENERAL FUNDS				
Fund:101-GENERAL FUND	854,069.66	2,356,460.61	1,365,154.81	1,845,375.46
Fund Type: 100 - GENERAL FUNDS				
	854,069.66	2,356,460.61	1,365,154.81	1,845,375.46
Fund Type: 200 - SPECIAL REVENUE FUNDS				
Fund:202-MAJOR STREET FUND	91,913.63	264,234.71	286,480.86	69,667.48
Fund:203-LOCAL STREET FUND	72,225.92	574,708.25	239,252.31	407,681.86
Fund:204-MUNICIPAL STREET FUND	343,182.58	691,013.36	756,171.93	278,024.01
Fund:208-PARKS & RECREATION FUND	60,994.99	167,305.97	87,361.94	140,939.02
Fund:248-DDA FUND	209,568.68	476,407.26	411,887.80	274,088.14
Fund:264-DRUG FORFEITURE FUND	8,905.44	6.17	65.98	8,845.63
Fund:265-POLICE RESTRICTED FUND	19,012.42	1,557.77	816.38	19,753.81
Fund:274-GRANTS FUND	77,655.00	158,000.00	3,920.00	231,735.00
Fund:295-AIRPORT FUND	166,622.95	16,457.61	44,690.97	138,389.59
Fund Type: 200 - SPECIAL REVENUE FUNDS				
	1,050,081.61	2,349,691.10	1,830,648.17	1,569,124.54
Fund Type: 300 - DEBT SERVICE FUNDS				
Fund:304-2004 CAP IMPROV BONDS FUND	12,583.24	124,360.00	0.00	136,943.24
Fund:394-DDA DEBT FUND	7,195.55	276,124.33	83,795.35	199,524.53
Fund:397-ISLAND BRIDGE DEBT FUND	1,108.21	12,003.79	4,778.75	8,333.25
Fund Type: 300 - DEBT SERVICE FUNDS				
	20,887.00	412,488.12	88,574.10	344,801.02
Fund Type: 400 - CAPITAL PROJECTS				
Fund:494-DDA CAPITAL PROJECTS FUND	175,640.13	122.64	0.00	175,762.77
Fund Type: 400 - CAPITAL PROJECTS				
	175,640.13	122.64	0.00	175,762.77
Fund Type: 500 - ENTERPRISE FUNDS				
Fund:495-LDFA FUND	43,036.81	7,354.18	69,638.74	-19,247.75
Fund:592-WATER & SEWER FUND	299,646.47	984,945.67	1,194,177.04	90,415.10
Fund Type: 500 - ENTERPRISE FUNDS				
	342,683.28	992,299.85	1,263,815.78	71,167.35
Fund Type: 600 - INTERNAL SERVICE FUND				
Fund:661-EQUIPMENT OPERATING FUND	24,729.69	110,264.49	86,029.64	48,964.54
Fund:678-EMPLOYEE BENEFITS FUND	177,524.44	195,916.62	239,035.20	134,405.86
Fund Type: 600 - INTERNAL SERVICE FUND				
	202,254.13	306,181.11	325,064.84	183,370.40
Fund Type: 700 - TRUST & AGENCY FUNDS				
Fund:701-MISC TAXES FUND	23,382.55	91,693.56	69,665.12	45,410.99
Fund:704-CURRENT TAX FUND	0.00	7,569,587.20	7,518,461.39	51,125.81
Fund:750-PAYROLL CLEARING FUND	0.00	955,887.94	955,427.44	460.50
Fund Type: 700 - TRUST & AGENCY FUNDS				
	23,382.55	8,617,168.70	8,543,553.95	96,997.30
Grand Totals:	2,668,998.36	15,034,412.13	13,416,811.65	4,286,598.84

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 170.101 GENERAL							
402.000 CURRENT PROPERTY TAXES	1,425,000.00	1,425,000.00	1,347,613.95	978,906.27	0.00	77,386.05	94.6
403.001 PRIOR YR PROP TAX ADJUSTMENTS	-11,275.00	-11,275.00	-47.87	0.00	0.00	-11,227.13	0.4
410.002 TAX PENALTY & INTEREST	23,260.00	23,260.00	2,639.73	2,639.73	0.00	20,620.27	11.3
424.000 TRAILER PARK TAX	1,760.00	1,760.00	585.00	146.50	0.00	1,175.00	33.2
444.000 PILOT - PAY IN LIEU OF TAX	4,100.00	4,100.00	0.00	0.00	0.00	4,100.00	0.0
447.000 TAX ADMINISTRATION FEE	97,800.00	97,800.00	74,052.90	44,554.54	0.00	23,747.10	75.7
448.000 DEL PERSONAL PROPERTY TAX	1,000.00	1,000.00	1,759.71	0.00	0.00	-759.71	176.0
451.000 CABLE TV FRANCHISE FEE	93,800.00	93,800.00	0.00	0.00	0.00	93,800.00	0.0
477.000 BUILDING PERMITS	95,000.00	95,000.00	46,025.00	25,684.00	0.00	48,975.00	48.4
478.000 ZONING PERMITS	2,180.00	2,180.00	880.00	370.00	0.00	1,300.00	40.4
574.000 STATE REVENUE SHARING	720,875.00	720,875.00	119,739.00	119,738.00	0.00	601,136.00	16.6
628.000 OPERATIONAL REVENUES	0.00	0.00	6.20	0.00	0.00	-6.20	0.0
628.001 INSURANCE DIVIDENDS	20,000.00	20,000.00	879.01	0.00	0.00	19,120.99	4.4
629.000 GENERAL FEES AND CHARGES	7,650.00	7,650.00	1,643.33	1,363.33	0.00	6,006.67	21.5
629.001 COPY CHARGES	700.00	700.00	153.82	153.82	0.00	546.18	22.0
665.001 INTEREST	3,000.00	3,000.00	1,403.09	329.28	0.00	1,596.91	46.8
665.003 RENT-PROPERTIES	26,200.00	26,200.00	8,933.34	2,273.33	0.00	17,266.66	34.1
673.050 SALE OF FIXED ASSETS	0.00	0.00	40,150.75	0.00	0.00	-40,150.75	0.0
674.002 LOCAL GRANTS	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
694.001 CASH OVER AND SHORT	0.00	0.00	-3.40	-5.00	0.00	3.40	0.0
697.202 INDIRECT COSTS MAJOR STREETS	29,271.00	29,271.00	29,271.00	0.00	0.00	0.00	100.0
697.203 INDIRECT COSTS LOCAL STREETS	44,156.00	44,156.00	44,156.00	0.00	0.00	0.00	100.0
697.204 INDIRECT COSTS MUNICIPAL STS	11,516.00	11,516.00	11,516.00	0.00	0.00	0.00	100.0
697.208 INDIRECT COSTS PARKS & REC	21,004.00	21,004.00	21,004.00	0.00	0.00	0.00	100.0
697.248 INDIRECT COSTS DDA	59,525.00	59,525.00	59,525.00	0.00	0.00	0.00	100.0
697.295 INDIRECT COSTS AIRPORT	5,425.00	5,425.00	5,425.00	0.00	0.00	0.00	100.0
697.495 INDIRECT COSTS LDFA	4,515.00	4,515.00	4,515.00	0.00	0.00	0.00	100.0
697.592 INDIRECT COSTS WATER & SEWER	274,459.00	274,459.00	274,459.00	0.00	0.00	0.00	100.0
697.661 INDIRECT COSTS EQPT OPERATING	19,976.00	19,976.00	19,976.00	0.00	0.00	0.00	100.0
699.209 TRANSFER FROM CEMETERY FUND	0.00	3,136.74	3,136.74	0.00	0.00	0.00	100.0
GENERAL	2,980,897.00	2,989,033.74	2,119,397.30	1,176,153.80	0.00	869,636.44	70.9
Dept: 170.272 RECYCLING							
590.000 ONEIDA TOWNSHIP CONTRIBUTION	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
595.000 EATON CNTY RECYCLING CONTRACT	20,000.00	20,000.00	5,270.25	0.00	0.00	14,729.75	26.4
628.000 OPERATIONAL REVENUES	0.00	0.00	1,296.84	614.24	0.00	-1,296.84	0.0
632.000 RECYCLING DONATIONS	150.00	150.00	0.00	0.00	0.00	150.00	0.0
642.001 PRODUCT SALES	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
RECYCLING	24,850.00	24,850.00	6,567.09	614.24	0.00	18,282.91	26.4
Dept: 170.274 COMPOSTING							
590.000 ONEIDA TOWNSHIP CONTRIBUTION	2,692.00	2,692.00	0.00	0.00	0.00	2,692.00	0.0
607.001 COMPOST FEES	21,875.00	21,875.00	3,040.00	420.00	0.00	18,835.00	13.9
COMPOSTING	24,567.00	24,567.00	3,040.00	420.00	0.00	21,527.00	12.4
Dept: 170.276 CEMETERY							
625.000 HEADSTONE FOUNDATIONS	7,875.00	7,875.00	2,592.20	0.00	0.00	5,282.80	32.9
627.000 GRAVE OPENINGS	49,980.00	49,980.00	13,314.50	2,830.00	0.00	36,665.50	26.6
628.000 OPERATIONAL REVENUES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
635.001 EQUIPMENT RENTAL	15,875.00	15,875.00	0.00	0.00	0.00	15,875.00	0.0
635.003 REIMBURSEMENT FOR SALARIES	1,625.00	1,625.00	0.00	0.00	0.00	1,625.00	0.0
635.004 REIMBURSEMENT FOR FRINGE BENF	1,270.00	1,270.00	0.00	0.00	0.00	1,270.00	0.0
643.000 SALE OF CEMETERY LOTS	14,115.00	14,115.00	5,491.00	255.00	0.00	8,624.00	38.9
665.001 INTEREST	100.00	100.00	0.00	0.00	0.00	100.00	0.0
CEMETERY	91,840.00	91,840.00	21,397.70	3,085.00	0.00	70,442.30	23.3
Dept: 300.301 POLICE							
452.000 LIQUOR LICENSE	6,000.00	6,000.00	6,521.90	82.50	0.00	-521.90	108.7
628.000 OPERATIONAL REVENUES	26,000.00	26,000.00	6,241.00	1,349.00	0.00	19,759.00	24.0
658.000 ORDINANCE FINES	11,000.00	11,000.00	3,375.95	948.71	0.00	7,624.05	30.7

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 300.301 POLICE							
661.000 PARKING FINES	9,000.00	9,000.00	2,301.00	460.00	0.00	6,699.00	25.6
663.001 SEX OFFENDER REGISTRATION FEE	150.00	150.00	130.00	-10.00	0.00	20.00	86.7
673.000 SALE OF FIXED ASSETS	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
POLICE	53,350.00	53,350.00	18,569.85	2,830.21	0.00	34,780.15	34.8
Revenues	3,175,504.00	3,183,640.74	2,168,971.94	1,183,103.25	0.00	1,014,668.80	68.1
Expenditures							
Dept: 100.101 CITY COUNCIL							
703.000 SALARIES/WAGES	7,200.00	7,200.00	1,800.00	0.00	0.00	5,400.00	25.0
719.000 FRINGE BENEFITS	566.00	566.00	145.69	0.00	0.00	420.31	25.7
826.001 PROFESSIONAL DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
CITY COUNCIL	9,766.00	9,766.00	1,945.69	0.00	0.00	7,820.31	19.9
Dept: 170.172 CITY ADMINISTRATION							
703.000 SALARIES/WAGES	132,884.00	132,884.00	42,142.97	15,242.91	0.00	90,741.03	31.7
719.000 FRINGE BENEFITS	60,688.00	60,688.00	13,489.93	1,121.85	0.00	47,198.07	22.2
826.001 PROFESSIONAL DEVELOPMENT	4,500.00	4,500.00	1,180.68	160.98	0.00	3,319.32	26.2
CITY ADMINISTRATION	198,072.00	198,072.00	56,813.58	16,525.74	0.00	141,258.42	28.7
Dept: 170.191 ELECTIONS							
703.000 SALARIES/WAGES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
719.000 FRINGE BENEFITS	100.00	100.00	10.32	0.00	0.00	89.68	10.3
728.000 OFFICE SUPPLIES	5,000.00	5,000.00	1,646.34	0.00	0.00	3,353.66	32.9
728.001 POSTAGE	2,000.00	2,000.00	594.43	580.43	0.00	1,405.57	29.7
900.000 PRINTING/PUBLISHING	5,000.00	5,000.00	6.83	6.83	0.00	4,993.17	0.1
ELECTIONS	17,100.00	17,100.00	2,257.92	587.26	0.00	14,842.08	13.2
Dept: 170.209 ASSESSING							
703.000 SALARIES/WAGES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
719.000 FRINGE BENEFITS	41.00	41.00	1.03	0.00	0.00	39.97	2.5
728.002 MAILINGS/SUPPLIES	6,500.00	6,500.00	2,534.73	1,555.05	0.00	3,965.27	39.0
802.001 CONTRACTUAL SERVICES	51,500.00	51,500.00	12,875.00	12,875.00	0.00	38,625.00	25.0
933.000 IT	4,460.00	4,460.00	4,459.00	0.00	0.00	1.00	100.0
ASSESSING	63,001.00	63,001.00	19,869.76	14,430.05	0.00	43,131.24	31.5
Dept: 170.210 ATTORNEY							
802.001 CONTRACTUAL SERVICES	25,000.00	25,000.00	5,878.28	1,894.68	0.00	19,121.72	23.5
ATTORNEY	25,000.00	25,000.00	5,878.28	1,894.68	0.00	19,121.72	23.5
Dept: 170.215 CLERK'S OFFICE							
703.000 SALARIES/WAGES	75,314.00	75,314.00	23,357.61	8,511.06	0.00	51,956.39	31.0
719.000 FRINGE BENEFITS	28,259.00	28,259.00	6,313.36	651.10	0.00	21,945.64	22.3
826.001 PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
CLERK'S OFFICE	105,073.00	105,073.00	29,670.97	9,162.16	0.00	75,402.03	28.2
Dept: 170.253 FINANCE							
703.000 SALARIES/WAGES	151,575.00	151,575.00	49,621.28	18,355.98	0.00	101,953.72	32.7
719.000 FRINGE BENEFITS	31,540.00	31,540.00	8,039.39	1,384.50	0.00	23,500.61	25.5
808.000 AUDITOR	23,100.00	23,100.00	24,720.00	2,620.00	0.00	-1,620.00	107.0
826.001 PROFESSIONAL DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
FINANCE	208,215.00	208,215.00	82,380.67	22,360.48	0.00	125,834.33	39.6
Dept: 170.265 CITY HALL							
703.000 SALARIES/WAGES	0.00	1,000.00	1,174.00	150.00	0.00	-174.00	117.4
703.100 OVERTIME	0.00	30.00	698.41	669.16	0.00	-668.41	228.0
719.000 FRINGE BENEFITS	0.00	85.00	143.26	62.67	0.00	-58.26	168.5
803.000 TRASH REMOVAL	900.00	900.00	280.00	70.00	0.00	620.00	31.1

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 170.265 CITY HALL							
804.000 CUSTODIAL SERVICES	12,000.00	12,000.00	4,420.00	1,100.00	0.00	7,580.00	36.8
840.000 INSURANCE	11,202.00	11,202.00	5,491.01	0.00	0.00	5,710.99	49.0
853.000 TELEPHONE/INTERNET	8,000.00	8,000.00	2,187.65	533.97	0.00	5,812.35	27.3
921.000 UTILITIES	65,000.00	65,000.00	17,122.52	4,508.73	0.00	47,877.48	26.3
931.000 BUILDING MAINTENANCE	30,000.00	33,140.01	12,567.74	799.32	0.00	20,572.27	37.9
940.000 EQUIPMENT RENTAL	1,000.00	1,000.00	240.00	0.00	0.00	760.00	24.0
991.000 DEBT-PRINCIPAL	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	0.0
995.000 DEBT-INTEREST	55,175.00	55,175.00	27,587.50	27,587.50	0.00	27,587.50	50.0
998.000 DEBT-PAYING AGENT FEES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
CITY HALL	268,527.00	272,782.01	71,912.09	35,481.35	0.00	200,869.92	26.4
Dept: 170.272 RECYCLING							
703.000 SALARIES/WAGES	8,709.00	8,709.00	1,962.50	787.98	0.00	6,746.50	22.5
719.000 FRINGE BENEFITS	1,956.00	1,956.00	464.60	60.24	0.00	1,491.40	23.8
741.000 OPERATING SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
811.000 CONTRACTUAL	13,500.00	13,500.00	4,062.18	1,079.67	0.00	9,437.82	30.1
921.000 UTILITIES	380.00	380.00	72.14	24.91	0.00	307.86	19.0
931.000 BUILDING MAINTENANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
940.000 EQUIPMENT RENTAL	2,500.00	2,500.00	370.57	172.91	0.00	2,129.43	14.8
RECYCLING	27,745.00	27,745.00	6,931.99	2,125.71	0.00	20,813.01	25.0
Dept: 170.274 COMPOSTING							
703.000 SALARIES/WAGES	9,181.00	9,181.00	4,490.32	2,295.94	0.00	4,690.68	48.9
719.000 FRINGE BENEFITS	2,279.00	2,279.00	825.43	174.46	0.00	1,453.57	36.2
741.000 OPERATING SUPPLIES	800.00	800.00	3.78	0.00	0.00	796.22	0.5
811.000 CONTRACTUAL	8,500.00	8,500.00	2,550.00	2,040.00	0.00	5,950.00	30.0
940.000 EQUIPMENT RENTAL	6,500.00	6,500.00	7,064.21	3,247.74	0.00	-564.21	108.7
COMPOSTING	27,260.00	27,260.00	14,933.74	7,758.14	0.00	12,326.26	54.8
Dept: 170.276 CEMETERY							
703.000 SALARIES/WAGES	71,512.00	71,512.00	16,723.92	5,298.22	0.00	54,788.08	23.4
703.100 OVERTIME	2,107.00	2,107.00	559.39	255.42	0.00	1,547.61	26.5
719.000 FRINGE BENEFITS	26,253.00	26,253.00	5,577.51	423.43	0.00	20,675.49	21.2
726.000 PERSONNEL ADMINISTRATION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
744.000 UNIFORMS	375.00	375.00	0.00	0.00	0.00	375.00	0.0
776.000 MAINTENANCE SUPPLIES	7,500.00	7,500.00	3,870.41	1,494.65	0.00	3,629.59	51.6
801.000 ENGINEERING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
802.010 LABOR ATTORNEY	100.00	100.00	0.00	0.00	0.00	100.00	0.0
803.000 TRASH REMOVAL	500.00	500.00	170.72	47.18	0.00	329.28	34.1
811.000 CONTRACTUAL	3,000.00	3,000.00	2,443.00	78.00	0.00	557.00	81.4
840.000 INSURANCE	1,856.00	1,856.00	909.76	0.00	0.00	946.24	49.0
921.000 UTILITIES	2,500.00	2,500.00	296.45	141.06	0.00	2,203.55	11.9
931.000 BUILDING MAINTENANCE	2,250.00	2,250.00	55.66	11.94	0.00	2,194.34	2.5
933.000 IT	6,000.00	6,000.00	407.20	0.00	0.00	5,592.80	6.8
937.000 EQUIPMENT MAINTENANCE	4,000.00	4,000.00	783.93	35.88	0.00	3,216.07	19.6
940.000 EQUIPMENT RENTAL	3,000.00	3,000.00	605.74	120.48	0.00	2,394.26	20.2
977.000 EQUIPMENT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
CEMETERY	134,153.00	134,153.00	32,403.69	7,906.26	0.00	101,749.31	24.2
Dept: 170.292 GENERAL GOVERNMENT							
703.000 SALARIES/WAGES	57,920.00	57,920.00	8,970.65	2,984.24	0.00	48,949.35	15.5
719.000 FRINGE BENEFITS	4,648.00	4,648.00	805.83	228.28	0.00	3,842.17	17.3
727.001 EMPLOYEE RECOGNITION	250.00	250.00	398.13	398.13	0.00	-148.13	159.3
728.000 OFFICE SUPPLIES	17,500.00	17,500.00	4,002.28	1,732.52	0.00	13,497.72	22.9
728.001 POSTAGE	7,000.00	7,000.00	3,500.00	3,500.00	0.00	3,500.00	50.0
741.010 LEDGES PLAYHOUSE	0.00	300.00	371.25	119.93	0.00	-71.25	123.8
802.010 LABOR ATTORNEY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
805.000 WEBSITE/COMMUNICATIONS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
809.001 MICHIGAN MUNICIPAL LEAGUE	4,500.00	4,500.00	4,433.00	0.00	0.00	67.00	98.5
827.000 TRAVEL	300.00	300.00	87.98	65.55	0.00	212.02	29.3

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 170.292 GENERAL GOVERNMENT							
840.000 INSURANCE	9,841.00	9,841.00	4,824.19	0.00	0.00	5,016.81	49.0
880.000 CHAMBER OF COMMERCE	400.00	400.00	0.00	0.00	0.00	400.00	0.0
880.001 LEAP	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
880.002 GRAND LEDGE ROTARY CLUB	0.00	1,850.00	1,295.00	1,295.00	0.00	555.00	70.0
900.000 PRINTING/PUBLISHING	1,500.00	1,500.00	326.83	408.20	0.00	1,173.17	21.8
931.000 BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
933.000 IT	35,000.00	35,000.00	33,022.85	79.35	0.00	1,977.15	94.4
934.000 OFFICE EQUIPMENT MAINTENANCE	3,100.00	3,100.00	683.00	424.64	0.00	2,417.00	22.0
GENERAL GOVERNMENT	156,959.00	159,109.00	65,720.99	11,235.84	0.00	93,388.01	41.3
Dept: 170.294 SPECIAL PROJECTS							
974.002 CAPITAL IMPROVEMENTS	0.00	13,000.00	13,212.20	8,212.20	0.00	-212.20	101.6
SPECIAL PROJECTS	0.00	13,000.00	13,212.20	8,212.20	0.00	-212.20	101.6
Dept: 300.301 POLICE							
703.000 SALARIES/WAGES	733,328.00	733,328.00	219,553.31	77,505.32	0.00	513,774.69	29.9
703.050 POLICE PART TIME WAGES	87,489.00	87,489.00	27,222.25	10,468.50	0.00	60,266.75	31.1
703.100 OVERTIME	39,599.00	39,599.00	5,785.85	2,466.60	0.00	33,813.15	14.6
719.000 FRINGE BENEFITS	352,914.00	352,914.00	85,589.11	7,031.44	0.00	267,324.89	24.3
726.000 PERSONNEL ADMINISTRATION	2,700.00	2,700.00	149.00	0.00	0.00	2,551.00	5.5
741.000 OPERATING SUPPLIES	12,800.00	12,800.00	4,044.36	1,294.08	0.00	8,755.64	31.6
742.000 GAS AND OIL	24,530.00	24,530.00	4,852.18	1,433.47	0.00	19,677.82	19.8
744.000 UNIFORMS	3,400.00	3,400.00	300.20	-342.50	0.00	3,099.80	8.8
776.000 MAINTENANCE SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
802.002 ORDINANCE PROSECUTION	9,000.00	9,000.00	1,575.66	572.88	0.00	7,424.34	17.5
802.010 LABOR ATTORNEY	5,000.00	5,000.00	1,638.43	0.00	0.00	3,361.57	32.8
806.000 LAUNDRY/DRY CLEANING	3,100.00	3,100.00	571.45	290.25	0.00	2,528.55	18.4
824.000 TRAINING	3,315.00	3,315.00	1,653.20	288.20	0.00	1,661.80	49.9
840.000 INSURANCE	46,400.00	46,400.00	22,744.50	0.00	0.00	23,655.50	49.0
851.000 RADIOS	2,760.00	2,260.00	25.95	0.00	0.00	2,234.05	1.1
853.000 TELEPHONE/INTERNET	4,320.00	3,820.00	1,445.88	83.79	0.00	2,374.12	37.9
932.000 VEHICLE MAINTENANCE	18,000.00	16,000.00	2,706.71	191.98	0.00	13,293.29	16.9
934.000 OFFICE EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
940.000 EQUIPMENT RENTAL	300.00	300.00	29.85	21.68	0.00	270.15	10.0
977.000 EQUIPMENT	2,470.00	2,470.00	0.00	0.00	0.00	2,470.00	0.0
981.000 VEHICLES	33,541.00	33,541.00	0.00	0.00	0.00	33,541.00	0.0
POLICE	1,386,266.00	1,383,266.00	379,887.89	101,305.69	0.00	1,003,378.11	27.5
Dept: 300.371 BUILDING INSPECTION							
728.000 OFFICE SUPPLIES	300.00	300.00	92.49	92.49	0.00	207.51	30.8
811.000 CONTRACTUAL	95,000.00	95,000.00	39,575.00	21,618.00	0.00	55,425.00	41.7
811.101 PROPERTY MAINT. ENFORCEMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
BUILDING INSPECTION	96,300.00	96,300.00	39,667.49	21,710.49	0.00	56,632.51	41.2
Dept: 300.410 PLANNING & ZONING							
703.000 SALARIES/WAGES	27,000.00	27,000.00	11,003.00	4,150.00	0.00	15,997.00	40.8
719.000 FRINGE BENEFITS	2,430.00	2,430.00	971.40	317.48	0.00	1,458.60	40.0
728.000 OFFICE SUPPLIES	300.00	300.00	9.40	0.00	0.00	290.60	3.1
728.001 POSTAGE	350.00	350.00	82.17	82.17	0.00	267.83	23.5
811.002 ORDINANCE DEVELOPMENT	300.00	300.00	0.00	0.00	0.00	300.00	0.0
900.000 PRINTING/PUBLISHING	1,300.00	1,300.00	171.49	276.94	0.00	1,128.51	13.2
PLANNING & ZONING	31,680.00	31,680.00	12,237.46	4,826.59	0.00	19,442.54	38.6
Dept: 966.001 TRANSFERS OUT							
999.204 TFR TO MUNICIPAL STREETS FUND	250,000.00	250,000.00	250,000.00	0.00	0.00	0.00	100.0
999.274 TRANSFER TO GRANTS FUND	158,000.00	158,000.00	158,000.00	0.00	0.00	0.00	100.0
999.495 TRANSFER TO LDFA	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
TRANSFERS OUT	488,000.00	488,000.00	408,000.00	0.00	0.00	80,000.00	83.6

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	% Bud
Fund: 101 - GENERAL FUND							
Expenditures	3,243,117.00	3,259,522.01	1,243,724.41	265,522.64	0.00	2,015,797.60	38.2
Net Effect for GENERAL FUND Change in Fund	-67,613.00	-75,881.27	925,247.53 925,247.53	917,580.61	0.00	-1,001,128.80	219.3
Fund: 202 - MAJOR STREET FUND							
Revenues							
Dept: 000.202 MAJOR STREET REVENUES							
546.000 ACT 51 DISTRIBUTION	326,901.00	326,901.00	62,173.56	28,716.19	0.00	264,727.44	19.0
547.000 STATE TRUNKLINE MAINT CONTRACT	25,751.00	25,751.00	1,018.37	1,018.37	0.00	24,732.63	4.0
548.000 LOCAL ROADS PROGRAM	11,250.00	11,250.00	1,831.56	915.78	0.00	9,418.44	16.3
550.000 METRO ACT 48 DISTRIBUTION	21,000.00	21,000.00	0.00	0.00	0.00	21,000.00	0.0
628.000 OPERATIONAL REVENUES	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
628.001 INSURANCE DIVIDENDS	0.00	0.00	273.94	0.00	0.00	-273.94	0.0
665.001 INTEREST	150.00	150.00	53.41	6.19	0.00	96.59	35.6
699.204 TFR FROM MUNICIPAL STREETS	124,843.00	124,843.00	124,843.00	0.00	0.00	0.00	100.0
MAJOR STREET REVENUES	514,395.00	514,395.00	190,193.84	30,656.53	0.00	324,201.16	37.0
Revenues	514,395.00	514,395.00	190,193.84	30,656.53	0.00	324,201.16	37.0
Expenditures							
Dept: 440.102 PRESERVATION STREETS							
703.000 SALARIES/WAGES	53,365.00	53,365.00	8,658.93	3,512.36	0.00	44,706.07	16.2
703.100 OVERTIME	478.00	478.00	315.05	293.44	0.00	162.95	65.9
719.000 FRINGE BENEFITS	27,767.00	27,767.00	4,467.90	288.96	0.00	23,299.10	16.1
776.000 MAINTENANCE SUPPLIES	6,500.00	6,500.00	105.97	15.98	0.00	6,394.03	1.6
811.000 CONTRACTUAL	36,750.00	36,750.00	4,200.00	0.00	0.00	32,550.00	11.4
940.000 EQUIPMENT RENTAL	40,000.00	40,000.00	11,609.60	4,229.01	0.00	28,390.40	29.0
PRESERVATION STREETS	164,860.00	164,860.00	29,357.45	8,339.75	0.00	135,502.55	17.8
Dept: 440.103 TRAFFIC SERVICE							
703.000 SALARIES/WAGES	6,257.00	6,257.00	1,857.14	387.32	0.00	4,399.86	29.7
703.100 OVERTIME	54.00	54.00	0.00	0.00	0.00	54.00	0.0
719.000 FRINGE BENEFITS	3,255.00	3,255.00	908.82	29.52	0.00	2,346.18	27.9
776.000 MAINTENANCE SUPPLIES	6,000.00	7,162.00	929.07	0.00	1,162.00	5,070.93	29.2
811.000 CONTRACTUAL	3,000.00	3,000.00	262.50	0.00	0.00	2,737.50	8.8
940.000 EQUIPMENT RENTAL	3,500.00	3,500.00	2,458.80	0.00	0.00	1,041.20	70.3
TRAFFIC SERVICE	22,066.00	23,228.00	6,416.33	416.84	1,162.00	15,649.67	32.6
Dept: 440.456 OPERATING EXPENSES							
703.000 SALARIES/WAGES	12,205.00	12,205.00	10,449.86	914.11	0.00	1,755.14	85.6
719.000 FRINGE BENEFITS	6,294.00	6,294.00	4,811.02	73.81	0.00	1,482.98	76.4
726.000 PERSONNEL ADMINISTRATION	1,000.00	1,000.00	123.80	97.00	0.00	876.20	12.4
744.000 UNIFORMS	850.00	850.00	161.37	161.37	0.00	688.63	19.0
801.000 ENGINEERING	5,500.00	5,500.00	150.00	0.00	0.00	5,350.00	2.7
802.000 LEGAL FEES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
840.000 INSURANCE	2,314.00	2,314.00	1,133.98	0.00	0.00	1,180.02	49.0
853.000 TELEPHONE/INTERNET	2,500.00	2,500.00	630.24	130.06	0.00	1,869.76	25.2
OPERATING EXPENSES	30,913.00	30,913.00	17,460.27	1,376.35	0.00	13,452.73	56.5
Dept: 440.459 STATE TRUNKLINE							
703.000 SALARIES/WAGES	2,845.00	2,845.00	1,057.28	307.38	0.00	1,787.72	37.2
703.100 OVERTIME	425.00	425.00	0.00	0.00	0.00	425.00	0.0
719.000 FRINGE BENEFITS	1,686.00	1,686.00	474.49	23.40	0.00	1,211.51	28.1
921.000 UTILITIES	2,500.00	2,500.00	162.31	39.90	0.00	2,337.69	6.5
940.000 EQUIPMENT RENTAL	6,500.00	6,500.00	385.07	80.25	0.00	6,114.93	5.9
957.000 OPERATIONAL EXPENSE	11,987.00	11,987.00	0.00	0.00	0.00	11,987.00	0.0
STATE TRUNKLINE	25,943.00	25,943.00	2,079.15	450.93	0.00	23,863.85	8.0
Dept: 440.492 WINTER MAINTENANCE							

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	Bud
Fund: 202 - MAJOR STREET FUND							
Expenditures							
Dept: 440.492 WINTER MAINTENANCE							
703.000 SALARIES/WAGES	23,512.00	23,512.00	1,699.30	614.64	0.00	21,812.70	7.2
703.100 OVERTIME	7,008.00	7,008.00	0.00	0.00	0.00	7,008.00	0.0
719.000 FRINGE BENEFITS	15,740.00	15,740.00	1,582.11	46.74	0.00	14,157.89	10.1
776.000 MAINTENANCE SUPPLIES	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
940.000 EQUIPMENT RENTAL	13,500.00	13,500.00	0.00	0.00	0.00	13,500.00	0.0
WINTER MAINTENANCE	77,760.00	77,760.00	3,281.41	661.38	0.00	74,478.59	4.2
Dept: 440.495 ADMINISTRATION							
703.000 SALARIES/WAGES	21,891.00	21,891.00	6,959.77	2,517.37	0.00	14,931.23	31.8
719.000 FRINGE BENEFITS	11,289.00	11,289.00	2,939.61	188.14	0.00	8,349.39	26.0
728.000 OFFICE SUPPLIES	1,500.00	1,500.00	364.41	132.89	0.00	1,135.59	24.3
728.001 POSTAGE	50.00	50.00	4.37	4.37	0.00	45.63	8.7
802.010 LABOR ATTORNEY	500.00	500.00	0.00	0.00	0.00	500.00	0.0
997.101 INDIRECT COST CHARGES	29,271.00	29,271.00	29,271.00	0.00	0.00	0.00	100.0
ADMINISTRATION	64,501.00	64,501.00	39,539.16	2,842.77	0.00	24,961.84	61.3
Dept: 440.501 CONSTRUCTION							
974.006 CONSTRUCTION	200,700.00	200,700.00	141,218.20	61,345.02	0.00	59,481.80	70.4
974.999 CONSTRUCTION ENGINEERING	53,000.00	53,000.00	39,563.13	5,815.32	0.00	13,436.87	74.6
CONSTRUCTION	253,700.00	253,700.00	180,781.33	67,160.34	0.00	72,918.67	71.3
Expenditures	639,743.00	640,905.00	278,915.10	81,248.36	1,162.00	360,827.90	43.7
Net Effect for MAJOR STREET FUND	-125,348.00	-126,510.00	-88,721.26	-50,591.83	1,162.00	-36,626.74	71.0
Change in Fund			-88,721.26				
Fund: 203 - LOCAL STREET FUND							
Revenues							
Dept: 000.203 LOCAL STREET REVENUES							
541.001 STATE GRANT	0.00	74,040.00	0.00	0.00	0.00	74,040.00	0.0
546.000 ACT 51 DISTRIBUTION	130,887.00	130,887.00	25,066.50	11,577.47	0.00	105,820.50	19.2
548.000 LOCAL ROADS PROGRAM	4,450.00	4,450.00	738.43	369.21	0.00	3,711.57	16.6
628.000 OPERATIONAL REVENUES	1,000.00	1,000.00	10,000.00	10,000.00	0.00	-9,000.00	1000.0
628.001 INSURANCE DIVIDENDS	4,500.00	4,500.00	312.22	0.00	0.00	4,187.78	6.9
665.001 INTEREST	250.00	250.00	123.31	62.58	0.00	126.69	49.3
699.204 TFR FROM MUNICIPAL STREETS	440,938.00	440,938.00	440,938.00	0.00	0.00	0.00	100.0
LOCAL STREET REVENUES	582,025.00	656,065.00	477,178.46	22,009.26	0.00	178,886.54	72.7
Revenues	582,025.00	656,065.00	477,178.46	22,009.26	0.00	178,886.54	72.7
Expenditures							
Dept: 440.102 PRESERVATION STREETS							
703.000 SALARIES/WAGES	80,347.00	80,347.00	21,856.34	7,378.22	0.00	58,490.66	27.2
703.100 OVERTIME	665.00	665.00	629.48	484.61	0.00	35.52	94.7
719.000 FRINGE BENEFITS	41,778.00	41,778.00	10,012.89	597.54	0.00	31,765.11	24.0
776.000 MAINTENANCE SUPPLIES	12,500.00	12,500.00	891.71	12.50	0.00	11,608.29	7.1
811.000 CONTRACTUAL	56,300.00	56,300.00	13,217.50	0.00	0.00	43,082.50	23.5
940.000 EQUIPMENT RENTAL	105,000.00	105,000.00	31,370.84	12,937.09	0.00	73,629.16	29.9
PRESERVATION STREETS	296,590.00	296,590.00	77,978.76	21,409.96	0.00	218,611.24	26.3
Dept: 440.103 TRAFFIC SERVICE							
703.000 SALARIES/WAGES	4,873.00	4,873.00	2,513.68	614.64	0.00	2,359.32	51.6
703.100 OVERTIME	106.00	106.00	0.00	0.00	0.00	106.00	0.0
719.000 FRINGE BENEFITS	2,567.00	2,567.00	1,075.10	46.74	0.00	1,491.90	41.9
776.000 MAINTENANCE SUPPLIES	5,000.00	5,000.00	885.53	13.75	0.00	4,114.47	17.7
940.000 EQUIPMENT RENTAL	3,250.00	3,250.00	1,170.68	0.00	0.00	2,079.32	36.0
TRAFFIC SERVICE	15,796.00	15,796.00	5,644.99	675.13	0.00	10,151.01	35.7

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - LOCAL STREET FUND							
Expenditures							
Dept: 440.456 OPERATING EXPENSES							
703.000 SALARIES/WAGES	12,537.00	12,537.00	5,726.36	914.11	0.00	6,810.64	45.7
719.000 FRINGE BENEFITS	6,465.00	6,465.00	2,685.79	73.81	0.00	3,779.21	41.5
726.000 PERSONNEL ADMINISTRATION	1,125.00	1,125.00	123.80	97.00	0.00	1,001.20	11.0
744.000 UNIFORMS	925.00	925.00	161.37	161.37	0.00	763.63	17.4
801.000 ENGINEERING	2,500.00	2,500.00	150.00	0.00	0.00	2,350.00	6.0
802.000 LEGAL FEES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
840.000 INSURANCE	3,177.00	3,177.00	1,557.07	0.00	0.00	1,619.93	49.0
853.000 TELEPHONE/INTERNET	2,500.00	2,500.00	641.97	130.06	0.00	1,858.03	25.7
OPERATING EXPENSES	29,479.00	29,479.00	11,046.36	1,376.35	0.00	18,432.64	37.5
Dept: 440.492 WINTER MAINTENANCE							
703.000 SALARIES/WAGES	17,970.00	17,970.00	5,293.90	1,843.95	0.00	12,676.10	29.5
703.100 OVERTIME	7,541.00	7,541.00	0.00	0.00	0.00	7,541.00	0.0
719.000 FRINGE BENEFITS	13,156.00	13,156.00	2,572.97	140.28	0.00	10,583.03	19.6
776.000 MAINTENANCE SUPPLIES	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
940.000 EQUIPMENT RENTAL	17,500.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
WINTER MAINTENANCE	68,167.00	68,167.00	7,866.87	1,984.23	0.00	60,300.13	11.5
Dept: 440.495 ADMINISTRATION							
703.000 SALARIES/WAGES	21,891.00	21,891.00	6,959.68	2,517.34	0.00	14,931.32	31.8
719.000 FRINGE BENEFITS	11,289.00	11,289.00	2,939.60	188.14	0.00	8,349.40	26.0
728.000 OFFICE SUPPLIES	1,500.00	1,500.00	364.43	132.91	0.00	1,135.57	24.3
728.001 POSTAGE	50.00	50.00	11.10	4.36	0.00	38.90	22.2
802.010 LABOR ATTORNEY	500.00	500.00	0.00	0.00	0.00	500.00	0.0
997.101 INDIRECT COST CHARGES	44,156.00	44,156.00	44,156.00	0.00	0.00	0.00	100.0
ADMINISTRATION	79,386.00	79,386.00	54,430.81	2,842.75	0.00	24,955.19	68.6
Dept: 440.501 CONSTRUCTION							
974.006 CONSTRUCTION	98,250.00	176,448.00	2,268.57	2,090.00	6,900.00	167,279.43	5.2
974.999 CONSTRUCTION ENGINEERING	3,000.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
CONSTRUCTION	101,250.00	181,948.00	2,268.57	2,090.00	6,900.00	172,779.43	5.0
Expenditures	590,668.00	671,366.00	159,236.36	30,378.42	6,900.00	505,229.64	24.7
Net Effect for LOCAL STREET FUND	-8,643.00	-15,301.00	317,942.10	-8,369.16	6,900.00	-326,343.10	10,032.8
Change in Fund			317,942.10				
Fund: 204 - MUNICIPAL STREET FUND							
Revenues							
Dept: 000.000 GENERAL							
402.000 CURRENT PROPERTY TAXES	435,853.00	435,853.00	412,763.47	293,647.53	0.00	23,089.53	94.7
402.001 COUNTY ROAD TAX	223,892.00	223,892.00	0.00	0.00	0.00	223,892.00	0.0
444.000 PILOT - PAY IN LIEU OF TAX	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
448.000 DEL PERSONAL PROPERTY TAX	0.00	0.00	395.35	0.00	0.00	-395.35	0.0
628.000 OPERATIONAL REVENUES	200.00	200.00	275.00	0.00	0.00	-75.00	137.5
628.001 INSURANCE DIVIDENDS	200.00	200.00	30.57	0.00	0.00	169.43	15.3
628.004 RENTAL INCOME	11,000.00	11,000.00	3,600.00	900.00	0.00	7,400.00	32.7
665.001 INTEREST	2,000.00	2,000.00	195.13	45.17	0.00	1,804.87	9.8
672.004 SPECIAL ASSESSMENTS	3,000.00	3,000.00	3,734.95	1,889.42	0.00	-734.95	124.5
699.101 TRANSFER FROM GENERAL FUND	250,000.00	250,000.00	250,000.00	0.00	0.00	0.00	100.0
GENERAL	927,395.00	927,395.00	670,994.47	296,482.12	0.00	256,400.53	72.4
Revenues	927,395.00	927,395.00	670,994.47	296,482.12	0.00	256,400.53	72.4
Expenditures							
Dept: 440.448 STREET LIGHTING							
921.000 UTILITIES	106,000.00	106,000.00	22,968.85	7,669.50	0.00	83,031.15	21.7

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal% Bud

Fund: 204 - MUNICIPAL STREET FUND

Expenditures

STREET LIGHTING	106,000.00	106,000.00	22,968.85	7,669.50	0.00	83,031.15	21.7
Dept: 440.495 ADMINISTRATION							
840.000 INSURANCE	736.00	736.00	360.47	0.00	0.00	375.53	49.0
997.101 INDIRECT COST CHARGES	11,516.00	11,516.00	11,516.00	0.00	0.00	0.00	100.0
999.202 TRANSFER TO MAJOR STREETS	124,843.00	124,843.00	124,843.00	0.00	0.00	0.00	100.0
999.203 TRANSFER TO LOCAL STREETS	440,938.00	440,938.00	440,938.00	0.00	0.00	0.00	100.0
999.304 TFR TO 2004 CAP IMPRV DEBT SVC	124,320.00	124,320.00	124,320.00	0.00	0.00	0.00	100.0
ADMINISTRATION	702,353.00	702,353.00	701,977.47	0.00	0.00	375.53	99.9
Dept: 440.503 SIDEWALKS							
703.000 SALARIES/WAGES	8,239.00	8,239.00	1,743.03	697.86	0.00	6,495.97	21.2
703.100 OVERTIME	0.00	0.00	23.80	0.00	0.00	-23.80	0.0
719.000 FRINGE BENEFITS	4,248.00	4,248.00	818.22	53.00	0.00	3,429.78	19.3
776.000 MAINTENANCE SUPPLIES	6,500.00	6,500.00	354.72	0.00	0.00	6,145.28	5.5
811.000 CONTRACTUAL	1,500.00	1,500.00	475.00	475.00	0.00	1,025.00	31.7
940.000 EQUIPMENT RENTAL	8,500.00	8,500.00	980.82	146.16	0.00	7,519.18	11.5
SIDEWALKS	28,987.00	28,987.00	4,395.59	1,372.02	0.00	24,591.41	15.2
Dept: 440.506 PROPERTY TAX & DEBT SERVICE							
923.000 PROPERTY TAXES & ASSESSMENTS	4,050.00	4,050.00	892.87	0.00	0.00	3,157.13	22.0
936.007 MAINTENANCE-RENTAL PROPERTIES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
PROPERTY TAX & DEBT SERVICE	6,550.00	6,550.00	892.87	0.00	0.00	5,657.13	13.6
Dept: 590.590 STORM SEWER GENERAL							
703.000 SALARIES/WAGES	6,047.00	6,047.00	1,519.02	240.00	0.00	4,527.98	25.1
703.100 OVERTIME	0.00	0.00	123.41	0.00	0.00	-123.41	0.0
719.000 FRINGE BENEFITS	3,118.00	3,118.00	859.08	18.28	0.00	2,258.92	27.6
776.000 MAINTENANCE SUPPLIES	2,000.00	2,000.00	107.80	0.00	0.00	1,892.20	5.4
801.000 ENGINEERING	16,500.00	16,500.00	97.50	0.00	0.00	16,402.50	0.6
936.000 STRUCTURE MAINTENANCE	2,000.00	2,000.00	844.98	182.00	0.00	1,155.02	42.2
940.000 EQUIPMENT RENTAL	6,500.00	6,500.00	1,095.39	0.00	0.00	5,404.61	16.9
957.003 MDEQ PERMITS	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	0.0
STORM SEWER GENERAL	38,415.00	38,415.00	4,647.18	440.28	0.00	33,767.82	12.1
Expenditures	882,305.00	882,305.00	734,881.96	9,481.80	0.00	147,423.04	83.3
Net Effect for MUNICIPAL STREET FUND	45,090.00	45,090.00	-63,887.49	287,000.32	0.00	108,977.49	-141.7
Change in Fund			-63,887.49				

Fund: 208 - PARKS & RECREATION FUND

Revenues

Dept: 750.752 ADMINISTRATION							
402.000 CURRENT PROPERTY TAXES	144,615.00	144,615.00	137,548.02	97,854.19	0.00	7,066.98	95.1
444.000 PILOT - PAY IN LIEU OF TAX	400.00	400.00	0.00	0.00	0.00	400.00	0.0
448.000 DEL PERSONAL PROPERTY TAX	0.00	0.00	131.75	0.00	0.00	-131.75	0.0
628.000 OPERATIONAL REVENUES	250.00	250.00	66.00	0.00	0.00	184.00	26.4
628.001 INSURANCE DIVIDENDS	0.00	0.00	28.43	0.00	0.00	-28.43	0.0
665.001 INTEREST	100.00	100.00	49.26	22.65	0.00	50.74	49.3
674.002 LOCAL GRANTS	0.00	0.00	5,000.00	0.00	0.00	-5,000.00	0.0
ADMINISTRATION	145,365.00	145,365.00	142,823.46	97,876.84	0.00	2,541.54	98.3
Dept: 750.801 RECREATION							
601.001 FEES	15,000.00	15,000.00	10,154.23	-42.53	0.00	4,845.77	67.7
602.002 GRAND ADVENTURE RACE	10,500.00	10,500.00	10,522.58	958.14	0.00	-22.58	100.2
RECREATION	25,500.00	25,500.00	20,676.81	915.61	0.00	4,823.19	81.1
Dept: 750.902 PARKS AND BUILDINGS							
667.000 RENTALS	6,500.00	6,500.00	1,345.00	395.00	0.00	5,155.00	20.7

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal% Bud

Fund: 208 - PARKS & RECREATION FUND

Revenues							
PARKS AND BUILDINGS	6,500.00	6,500.00	1,345.00	395.00	0.00	5,155.00	20.7

Revenues	177,365.00	177,365.00	164,845.27	99,187.45	0.00	12,519.73	92.9
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Expenditures

Dept: 750.752 ADMINISTRATION							
703.000 SALARIES/WAGES	4,202.00	4,202.00	2,811.61	1,016.97	0.00	1,390.39	66.9
719.000 FRINGE BENEFITS	2,016.00	2,016.00	893.97	76.07	0.00	1,122.03	44.3
840.000 INSURANCE	1,695.00	1,695.00	830.49	0.00	0.00	864.51	49.0
933.000 IT	2,750.00	2,750.00	0.00	0.00	0.00	2,750.00	0.0
997.101 INDIRECT COST CHARGES	21,004.00	21,004.00	21,004.00	0.00	0.00	0.00	100.0

ADMINISTRATION	31,667.00	31,667.00	25,540.07	1,093.04	0.00	6,126.93	80.7
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Dept: 750.801 RECREATION							
703.000 SALARIES/WAGES	15,000.00	15,000.00	10,336.65	2,294.64	0.00	4,663.35	68.9
719.000 FRINGE BENEFITS	1,554.00	1,554.00	993.84	175.56	0.00	560.16	64.0
731.002 GRAND ADVENTURE RACE	6,000.00	6,000.00	7,118.21	6,875.21	0.00	-1,118.21	118.6
741.000 OPERATING SUPPLIES	4,000.00	4,000.00	3,196.25	517.75	0.00	803.75	79.9
811.000 CONTRACTUAL	2,000.00	2,000.00	290.00	0.00	0.00	1,710.00	14.5
900.000 PRINTING/PUBLISHING	1,000.00	1,000.00	11.08	11.08	0.00	988.92	1.1

RECREATION	29,554.00	29,554.00	21,946.03	9,874.24	0.00	7,607.97	74.3
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Dept: 750.902 PARKS AND BUILDINGS							
703.000 SALARIES/WAGES	17,850.00	17,850.00	7,043.06	1,905.66	0.00	10,806.94	39.5
703.100 OVERTIME	102.00	102.00	353.55	280.08	0.00	-251.55	346.6
719.000 FRINGE BENEFITS	8,610.00	8,610.00	2,766.08	166.36	0.00	5,843.92	32.1
741.000 OPERATING SUPPLIES	750.00	750.00	0.00	0.00	0.00	750.00	0.0
776.000 MAINTENANCE SUPPLIES	22,600.00	22,600.00	243.49	131.83	0.00	22,356.51	1.1
803.000 TRASH REMOVAL	750.00	750.00	201.66	36.12	0.00	548.34	26.9
811.000 CONTRACTUAL	5,000.00	5,000.00	468.00	312.00	0.00	4,532.00	9.4
853.000 TELEPHONE/INTERNET	300.00	300.00	0.00	0.00	0.00	300.00	0.0
921.000 UTILITIES	7,500.00	7,500.00	1,545.12	262.94	0.00	5,954.88	20.6
931.000 BUILDING MAINTENANCE	1,500.00	1,500.00	684.92	0.00	0.00	815.08	45.7
940.000 EQUIPMENT RENTAL	25,500.00	25,500.00	15,377.06	3,623.24	0.00	10,122.94	60.3
999.397 TRANSFER TO ISLAND DEBT FUND	22,808.00	22,808.00	0.00	0.00	0.00	22,808.00	0.0

PARKS AND BUILDINGS	113,270.00	113,270.00	28,682.94	6,718.23	0.00	84,587.06	25.3
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Expenditures	174,491.00	174,491.00	76,169.04	17,685.51	0.00	98,321.96	43.7
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Net Effect for PARKS & RECREATION FUND	2,874.00	2,874.00	88,676.23	81,501.94	0.00	-85,802.23	085.5
Change in Fund			88,676.23				

Fund: 209 - CEMETERY FUND

Expenditures							
Dept: 170.276 CEMETERY							
999.101 TRANSFER TO GENERAL FUND	0.00	3,136.74	3,136.74	0.00	0.00	0.00	100.0

CEMETERY	0.00	3,136.74	3,136.74	0.00	0.00	0.00	100.0
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Expenditures	0.00	3,136.74	3,136.74	0.00	0.00	0.00	100.0
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Net Effect for CEMETERY FUND	0.00	-3,136.74	-3,136.74	0.00	0.00	0.00	100.0
Change in Fund			-3,136.74				

Fund: 248 - DDA FUND

Revenues							
Dept: 000.000 GENERAL							
401.000 CURRENT PROPERTY TAXES	678,982.00	678,982.00	474,299.34	0.00	0.00	204,682.66	69.9
403.001 PRIOR YR PROP TAX ADJUSTMENTS	0.00	0.00	-17,940.47	-17,940.47	0.00	17,940.47	0.0

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	Bud
Fund: 248 - DDA FUND							
Revenues							
Dept: 000.000 GENERAL							
628.001 INSURANCE DIVIDENDS	1,000.00	1,000.00	3.37	0.00	0.00	996.63	0.3
665.001 INTEREST	100.00	100.00	160.56	43.43	0.00	-60.56	160.6
665.003 RENT-PROPERTIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
GENERAL	680,182.00	680,182.00	456,522.80	-17,897.04	0.00	223,659.20	67.1
Revenues	680,182.00	680,182.00	456,522.80	-17,897.04	0.00	223,659.20	67.1
Expenditures							
Dept: 170.173 ECONOMIC DEVELOPMENT							
703.000 SALARIES/WAGES	26,094.00	26,094.00	4,548.66	1,645.26	0.00	21,545.34	17.4
719.000 FRINGE BENEFITS	7,507.00	7,507.00	1,470.08	117.27	0.00	6,036.92	19.6
731.004 PROMOTIONS & MARKETING	10,000.00	10,000.00	4,000.00	1,000.00	0.00	6,000.00	40.0
741.000 OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
801.004 ADMINISTRATIVE	1,000.00	1,000.00	37.66	37.66	0.00	962.34	3.8
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
811.000 CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
817.000 PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
830.002 SNOW REMOVAL	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
830.003 LANDSCAPE MAINTENANCE	12,000.00	12,000.00	4,406.23	1,300.00	0.00	7,593.77	36.7
830.004 ELECTRIC LIGHTS	25,000.00	25,000.00	4,217.46	-1,326.64	0.00	20,782.54	16.9
830.005 TRASH PICKUP	7,000.00	7,000.00	1,306.57	355.78	0.00	5,693.43	18.7
830.006 CHRISTMAS DECORATIONS	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
830.007 PARKING LOT MAINTENANCE	35,000.00	35,000.00	7,859.50	1,760.00	0.00	27,140.50	22.5
830.008 OPERATIONAL EXPENSE	5,000.00	5,000.00	32.00	0.00	0.00	4,968.00	0.6
840.000 INSURANCE	3,132.00	3,132.00	1,535.18	0.00	0.00	1,596.82	49.0
960.001 FACADE/RENOVATION GRANTS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
997.101 INDIRECT COST CHARGES	59,525.00	59,525.00	59,525.00	0.00	0.00	0.00	100.0
ECONOMIC DEVELOPMENT	311,258.00	311,258.00	88,938.34	4,889.33	0.00	222,319.66	28.6
Dept: 966.001 TRANSFERS OUT							
999.394 TRANSFER TO DDA DEBT SVC FUND	276,050.00	276,050.00	276,050.00	0.00	0.00	0.00	100.0
999.397 TRANSFER TO ISLAND DEBT FUND	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00	100.0
999.494 TRANSFER TO DDA CAP PROJ	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
TRANSFERS OUT	388,050.00	388,050.00	288,050.00	0.00	0.00	100,000.00	74.2
Expenditures	699,308.00	699,308.00	376,988.34	4,889.33	0.00	322,319.66	53.9
Net Effect for DDA FUND	-19,126.00	-19,126.00	79,534.46	-22,786.37	0.00	-98,660.46	-415.8
Change in Fund			79,534.46				
Fund: 264 - DRUG FORFEITURE FUND							
Revenues							
Dept: 300.301 POLICE							
665.001 INTEREST	16.00	16.00	6.17	1.40	0.00	9.83	38.6
POLICE	16.00	16.00	6.17	1.40	0.00	9.83	38.6
Revenues	16.00	16.00	6.17	1.40	0.00	9.83	38.6
Expenditures							
Dept: 300.304 K9 PROGRAM							
957.000 OPERATIONAL EXPENSE	320.00	320.00	0.00	0.00	0.00	320.00	0.0
K9 PROGRAM	320.00	320.00	0.00	0.00	0.00	320.00	0.0
Expenditures	320.00	320.00	0.00	0.00	0.00	320.00	0.0

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for DRUG FORFEITURE FUND Change in Fund	-304.00	-304.00	6.17 6.17	1.40	0.00	-310.17	-2.0
Fund: 265 - POLICE RESTRICTED FUND							
Revenues							
Dept: 300.301 POLICE 665.001 INTEREST	34.00	34.00	13.07	2.88	0.00	20.93	38.4
POLICE	34.00	34.00	13.07	2.88	0.00	20.93	38.4
Dept: 302.000 ACT 302 TRAINING 633.000 ACT 302 REVENUES	0.00	0.00	1,544.70	1,544.70	0.00	-1,544.70	0.0
ACT 302 TRAINING	0.00	0.00	1,544.70	1,544.70	0.00	-1,544.70	0.0
Revenues	34.00	34.00	1,557.77	1,547.58	0.00	-1,523.77	581.7
Expenditures							
Dept: 302.000 ACT 302 TRAINING 825.000 ACT 302 TRAINING	0.00	0.00	816.38	0.00	0.00	-816.38	0.0
ACT 302 TRAINING	0.00	0.00	816.38	0.00	0.00	-816.38	0.0
Expenditures	0.00	0.00	816.38	0.00	0.00	-816.38	0.0
Net Effect for POLICE RESTRICTED FUND Change in Fund	34.00	34.00	741.39 741.39	1,547.58	0.00	-707.39	180.6
Fund: 274 - GRANTS FUND							
Revenues							
Dept: 750.905 603 E RIVER ST 699.101 TRANSFER FROM GENERAL FUND	0.00	0.00	158,000.00	0.00	0.00	-158,000.00	0.0
603 E RIVER ST	0.00	0.00	158,000.00	0.00	0.00	-158,000.00	0.0
Revenues	0.00	0.00	158,000.00	0.00	0.00	-158,000.00	0.0
Expenditures							
Dept: 750.905 603 E RIVER ST 971.000 LAND ACQUISITION	0.00	0.00	3,920.00	1,175.00	0.00	-3,920.00	0.0
603 E RIVER ST	0.00	0.00	3,920.00	1,175.00	0.00	-3,920.00	0.0
Expenditures	0.00	0.00	3,920.00	1,175.00	0.00	-3,920.00	0.0
Net Effect for GRANTS FUND Change in Fund	0.00	0.00	154,080.00 154,080.00	-1,175.00	0.00	-154,080.00	0.0
Fund: 295 - AIRPORT FUND							
Revenues							
Dept: 170.270 AIRPORT 665.001 INTEREST	200.00	200.00	107.61	21.97	0.00	92.39	53.8
667.002 AGRICULTURAL RENT	4,830.00	4,830.00	0.00	0.00	0.00	4,830.00	0.0
667.003 NATIONAL GUARD RENT	19,000.00	19,000.00	9,500.00	9,500.00	0.00	9,500.00	50.0
667.007 FBO - LEASE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
667.010 HANGAR RENTS	34,000.00	34,000.00	11,000.00	2,900.00	0.00	23,000.00	32.4
667.012 HANGAR LAND LEASES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
AIRPORT	61,530.00	61,530.00	20,607.61	12,421.97	0.00	40,922.39	33.5
Revenues	61,530.00	61,530.00	20,607.61	12,421.97	0.00	40,922.39	33.5
Expenditures							
Dept: 170.270 AIRPORT 741.000 OPERATING SUPPLIES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	Bud
Fund: 295 - AIRPORT FUND							
Expenditures							
Dept: 170.270 AIRPORT							
811.000 CONTRACTUAL	8,500.00	8,500.00	7,810.00	78.00	0.00	690.00	91.9
840.000 INSURANCE	8,700.00	8,700.00	3,660.05	0.00	0.00	5,039.95	42.1
853.000 TELEPHONE/INTERNET	1,000.00	1,000.00	124.14	41.43	0.00	875.86	12.4
900.000 PRINTING/PUBLISHING	400.00	400.00	74.17	74.17	0.00	325.83	18.5
921.000 UTILITIES	5,000.00	5,000.00	1,544.13	586.35	0.00	3,455.87	30.9
931.000 BUILDING MAINTENANCE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
935.000 RUNWAY/GROUNDS MAINTENANCE	20,000.00	20,000.00	19,081.27	7,759.06	0.00	918.73	95.4
940.000 EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	0.00	500.00	0.0
974.006 CONSTRUCTION	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
997.101 INDIRECT COST CHARGES	5,425.00	5,425.00	5,425.00	0.00	0.00	0.00	100.0
AIRPORT	65,525.00	65,525.00	37,718.76	8,539.01	0.00	27,806.24	57.6
Expenditures	65,525.00	65,525.00	37,718.76	8,539.01	0.00	27,806.24	57.6
Net Effect for AIRPORT FUND	-3,995.00	-3,995.00	-17,111.15	3,882.96	0.00	13,116.15	428.3
Change in Fund			-17,111.15				
Fund: 304 - 2004 CAP IMPROV BONDS FUND							
Revenues							
Dept: 000.000 GENERAL							
665.001 INTEREST	200.00	200.00	40.00	21.65	0.00	160.00	20.0
GENERAL	200.00	200.00	40.00	21.65	0.00	160.00	20.0
Dept: 931.001 TRANSFERS IN							
699.204 TFR FROM MUNICIPAL STREETS	124,320.00	124,320.00	124,320.00	0.00	0.00	0.00	100.0
TRANSFERS IN	124,320.00	124,320.00	124,320.00	0.00	0.00	0.00	100.0
Revenues	124,520.00	124,520.00	124,360.00	21.65	0.00	160.00	99.9
Expenditures							
Dept: 905.906 DEBT SERVICE							
991.000 DEBT-PRINCIPAL	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	0.0
995.000 DEBT-INTEREST	4,320.00	4,320.00	0.00	0.00	0.00	4,320.00	0.0
998.000 DEBT-PAYING AGENT FEES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
DEBT SERVICE	124,620.00	124,620.00	0.00	0.00	0.00	124,620.00	0.0
Expenditures	124,620.00	124,620.00	0.00	0.00	0.00	124,620.00	0.0
Net Effect for 2004 CAP IMPROV BONDS FUND	-100.00	-100.00	124,360.00	21.65	0.00	-124,460.00	360.0
Change in Fund			124,360.00				
Fund: 394 - DDA DEBT FUND							
Revenues							
Dept: 905.906 DEBT SERVICE							
665.001 INTEREST	400.00	400.00	74.33	44.79	0.00	325.67	18.6
699.248 TRANSFER FROM DDA	276,050.00	276,050.00	276,050.00	0.00	0.00	0.00	100.0
DEBT SERVICE	276,450.00	276,450.00	276,124.33	44.79	0.00	325.67	99.9
Revenues	276,450.00	276,450.00	276,124.33	44.79	0.00	325.67	99.9
Expenditures							
Dept: 905.906 DEBT SERVICE							
991.000 DEBT-PRINCIPAL	209,360.00	209,360.00	56,152.38	56,152.38	0.00	153,207.62	26.8
995.000 DEBT-INTEREST	66,140.00	66,140.00	27,642.97	27,642.97	0.00	38,497.03	41.8
998.000 DEBT-PAYING AGENT FEES	550.00	550.00	0.00	0.00	0.00	550.00	0.0

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 394 - DDA DEBT FUND							
Expenditures							
DEBT SERVICE	276,050.00	276,050.00	83,795.35	83,795.35	0.00	192,254.65	30.4
Expenditures	276,050.00	276,050.00	83,795.35	83,795.35	0.00	192,254.65	30.4
Net Effect for DDA DEBT FUND Change in Fund	400.00	400.00	192,328.98 192,328.98	-83,750.56	0.00	-191,928.98	0.02
Fund: 397 - ISLAND BRIDGE DEBT FUND							
Revenues							
Dept: 905.906 DEBT SERVICE							
665.001 INTEREST	40.00	40.00	3.79	2.07	0.00	36.21	9.5
699.208 TRANSFER FROM PARKS & REC	22,808.00	22,808.00	0.00	0.00	0.00	22,808.00	0.0
699.248 TRANSFER FROM DDA	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00	100.0
DEBT SERVICE	34,848.00	34,848.00	12,003.79	2.07	0.00	22,844.21	34.4
Revenues	34,848.00	34,848.00	12,003.79	2.07	0.00	22,844.21	34.4
Expenditures							
Dept: 905.906 DEBT SERVICE							
991.000 DEBT-PRINCIPAL	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
995.000 DEBT-INTEREST	9,558.00	9,558.00	4,778.75	4,778.75	0.00	4,779.25	50.0
998.000 DEBT-PAYING AGENT FEES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
DEBT SERVICE	34,808.00	34,808.00	4,778.75	4,778.75	0.00	30,029.25	13.7
Expenditures	34,808.00	34,808.00	4,778.75	4,778.75	0.00	30,029.25	13.7
Net Effect for ISLAND BRIDGE DEBT FUND Change in Fund	40.00	40.00	7,225.04 7,225.04	-4,776.68	0.00	-7,185.04	0.02
Fund: 494 - DDA CAPITAL PROJECTS FUND							
Revenues							
Dept: 900.901 CAPITAL OUTLAY - PUBLIC IMPROV							
665.001 INTEREST	0.00	0.00	122.64	27.79	0.00	-122.64	0.0
699.248 TRANSFER FROM DDA	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
CAPITAL OUTLAY - PUBLIC IMPROV	100,000.00	100,000.00	122.64	27.79	0.00	99,877.36	0.1
Revenues	100,000.00	100,000.00	122.64	27.79	0.00	99,877.36	0.1
Net Effect for DDA CAPITAL PROJECTS FUND Change in Fund	100,000.00	100,000.00	122.64 122.64	27.79	0.00	99,877.36	0.1
Fund: 495 - LDFA FUND							
Revenues							
Dept: 000.000 GENERAL							
401.000 CURRENT PROPERTY TAXES	8,830.00	8,830.00	7,325.49	4,208.52	0.00	1,504.51	83.0
GENERAL	8,830.00	8,830.00	7,325.49	4,208.52	0.00	1,504.51	83.0
Dept: 900.901 CAPITAL OUTLAY - PUBLIC IMPROV							
699.101 TRANSFER FROM GENERAL FUND	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
CAPITAL OUTLAY - PUBLIC IMPROV	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
Revenues	88,830.00	88,830.00	7,325.49	4,208.52	0.00	81,504.51	8.2
Expenditures							
Dept: 900.901 CAPITAL OUTLAY - PUBLIC IMPROV							
801.004 ADMINISTRATIVE	0.00	0.00	275.73	0.73	0.00	-275.73	0.0
817.000 PROFESSIONAL SERVICES	15,000.00	15,000.00	270.00	270.00	0.00	14,730.00	1.8

REVENUE/EXPENDITURE REPORT

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 495 - LDFA FUND							
Expenditures							
Dept: 900.901 CAPITAL OUTLAY - PUBLIC IMPROV							
830.001 PROPERTY OPERATING EXPENSE	4,700.00	4,700.00	6,599.91	1,989.89	0.00	-1,899.91	140.4
840.000 INSURANCE	150.00	150.00	73.67	0.00	0.00	76.33	49.1
991.000 DEBT-PRINCIPAL	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
995.000 DEBT-INTEREST	14,338.00	14,338.00	7,793.75	7,793.75	0.00	6,544.25	54.4
995.001 INTERFUND INTEREST	50.00	50.00	-28.69	-6.10	0.00	78.69	-57.4
997.101 INDIRECT COST CHARGES	4,515.00	4,515.00	4,515.00	0.00	0.00	0.00	100.0
998.000 DEBT-PAYING AGENT FEES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CAPITAL OUTLAY - PUBLIC IMPROV	89,253.00	89,253.00	19,499.37	10,048.27	0.00	69,753.63	21.8
Expenditures	89,253.00	89,253.00	19,499.37	10,048.27	0.00	69,753.63	21.8
Net Effect for LDFA FUND	-423.00	-423.00	-12,173.88	-5,839.75	0.00	11,750.88	878.0
Change in Fund			-12,173.88				
Fund: 592 - WATER & SEWER FUND							
Revenues							
Dept: 000.440 PUBLIC WORKS-REVENUE							
665.001 INTEREST	1,000.00	1,000.00	193.47	17.62	0.00	806.53	19.3
PUBLIC WORKS-REVENUE	1,000.00	1,000.00	193.47	17.62	0.00	806.53	19.3
Dept: 000.591 WATER-REVENUES							
628.000 OPERATIONAL REVENUES	5,675.00	5,675.00	0.00	0.00	0.00	5,675.00	0.0
628.001 INSURANCE DIVIDENDS	5,675.00	5,675.00	303.65	0.00	0.00	5,371.35	5.4
635.010 REIMBURSE MAINT SUPPLY - WATER	1,050.00	1,050.00	0.00	0.00	0.00	1,050.00	0.0
635.011 REIMBURSEMENT-SALARIES-WATER	1,375.00	1,375.00	0.00	0.00	0.00	1,375.00	0.0
635.012 REIMBURSE EQUIP RENTAL - WATER	14,450.00	14,450.00	6,242.91	2,759.84	0.00	8,207.09	43.2
635.013 REIMBURSE FRINGE BENE - WATER	1,075.00	1,075.00	0.00	0.00	0.00	1,075.00	0.0
635.014 REIMBURSE OPER SUPPLIES-WATER	1,075.00	1,075.00	0.00	0.00	0.00	1,075.00	0.0
650.001 METERED WATER SALES	1,066,547.00	1,066,547.00	130,366.09	71,620.11	0.00	936,180.91	12.2
650.003 TURN ON CHARGES	750.00	750.00	100.00	100.00	0.00	650.00	13.3
650.005 PENALTIES	46,000.00	46,000.00	14,319.32	3,957.54	0.00	31,680.68	31.1
651.002 MISC WATER SALES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
651.009 WATER TAP FEES	7,500.00	7,500.00	3,108.56	0.00	0.00	4,391.44	41.4
651.010 DEBT SERVICE CHARGE REVENUE	344,322.00	344,322.00	35,842.98	25,484.73	0.00	308,479.02	10.4
651.011 TOWER RENTAL	39,537.00	39,537.00	16,399.00	4,099.75	0.00	23,138.00	41.5
WATER-REVENUES	1,535,831.00	1,535,831.00	206,682.51	108,021.97	0.00	1,329,148.49	13.5
Dept: 000.592 SANITARY SEWER -REVENUES							
628.000 OPERATIONAL REVENUES	1,117.00	1,117.00	0.00	0.00	0.00	1,117.00	0.0
628.001 INSURANCE DIVIDENDS	1,117.00	1,117.00	249.45	0.00	0.00	867.55	22.3
635.001 EQUIPMENT RENTAL	13,850.00	13,850.00	680.94	680.94	0.00	13,169.06	4.9
635.003 REIMBURSEMENT FOR SALARIES	275.00	275.00	0.00	0.00	0.00	275.00	0.0
635.004 REIMBURSEMENT FOR FRINGE BENEF	225.00	225.00	0.00	0.00	0.00	225.00	0.0
635.007 REIMBURSE FOR OPERATING SUPPLY	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
635.008 REIMBURSE MAINT SUPPLY-SEWER	500.00	500.00	0.00	0.00	0.00	500.00	0.0
650.002 METERED SEWER SALES	1,897,316.00	1,897,316.00	187,970.90	123,220.49	0.00	1,709,345.10	9.9
650.007 FIXED SEWER REVENUES	80,625.00	80,625.00	9,193.41	6,463.16	0.00	71,431.59	11.4
651.003 MISC SEWER SALES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
651.004 SEWER CAPITAL INVESTMENT FEES	30,245.00	30,245.00	0.00	0.00	0.00	30,245.00	0.0
651.007 SEWER SEPARATION FEE	20,000.00	20,000.00	4,000.00	0.00	0.00	16,000.00	20.0
651.008 SEWER TAP FEES	3,300.00	3,300.00	2,990.00	0.00	0.00	310.00	90.6
SANITARY SEWER -REVENUES	2,051,220.00	2,051,220.00	205,084.70	130,364.59	0.00	1,846,135.30	10.0
Revenues	3,588,051.00	3,588,051.00	411,960.68	238,404.18	0.00	3,176,090.32	11.5
Expenditures							
Dept: 591.012 JENNE ST RECONSTRUCTION							
974.006 CONSTRUCTION	119,550.00	119,550.00	40,191.66	30,000.00	0.00	79,358.34	33.6

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER FUND							
Expenditures							
Dept: 591.012 JENNE ST RECONSTRUCTION							
974.999 CONSTRUCTION ENGINEERING	9,300.00	9,300.00	7,546.77	1,109.40	0.00	1,753.23	81.1
JENNE ST RECONSTRUCTION	128,850.00	128,850.00	47,738.43	31,109.40	0.00	81,111.57	37.0
Dept: 591.544 PUMPING							
703.000 SALARIES/WAGES	12,400.00	12,400.00	2,618.31	709.05	0.00	9,781.69	21.1
703.100 OVERTIME	1,517.00	1,517.00	212.33	0.00	0.00	1,304.67	14.0
719.000 FRINGE BENEFITS	6,765.00	6,765.00	1,254.72	54.28	0.00	5,510.28	18.5
776.000 MAINTENANCE SUPPLIES	1,000.00	1,000.00	84.34	0.00	0.00	915.66	8.4
921.000 UTILITIES	62,500.00	62,500.00	15,079.88	4,630.11	0.00	47,420.12	24.1
937.000 EQUIPMENT MAINTENANCE	23,000.00	23,000.00	979.60	330.00	0.00	22,020.40	4.3
PUMPING	107,182.00	107,182.00	20,229.18	5,723.44	0.00	86,952.82	18.9
Dept: 591.545 WATER TREATMENT							
703.000 SALARIES/WAGES	12,294.00	12,294.00	4,512.00	930.62	0.00	7,782.00	36.7
703.100 OVERTIME	1,517.00	1,517.00	216.40	143.49	0.00	1,300.60	14.3
719.000 FRINGE BENEFITS	6,714.00	6,714.00	1,974.13	82.15	0.00	4,739.87	29.4
776.000 MAINTENANCE SUPPLIES	1,750.00	1,750.00	446.57	0.00	0.00	1,303.43	25.5
777.000 CHEMICALS	9,500.00	18,080.00	1,796.00	1,225.00	8,580.00	7,704.00	57.4
811.000 CONTRACTUAL	6,500.00	6,500.00	1,289.50	119.00	0.00	5,210.50	19.8
921.000 UTILITIES	58,500.00	58,500.00	11,546.09	3,419.69	0.00	46,953.91	19.7
937.000 EQUIPMENT MAINTENANCE	3,500.00	5,500.00	0.00	0.00	2,000.00	3,500.00	36.4
WATER TREATMENT	100,275.00	110,855.00	21,780.69	5,919.95	10,580.00	78,494.31	29.2
Dept: 591.546 TRANSMISSION AND DISTRIBUTION							
703.000 SALARIES/WAGES	166,637.00	166,637.00	45,298.06	20,480.56	0.00	121,338.94	27.2
703.100 OVERTIME	23,558.00	23,558.00	7,761.39	2,456.72	0.00	15,796.61	32.9
719.000 FRINGE BENEFITS	92,454.00	92,454.00	18,707.51	1,736.37	0.00	73,746.49	20.2
776.000 MAINTENANCE SUPPLIES	6,250.00	6,250.00	2,490.49	915.21	0.00	3,759.51	39.8
811.000 CONTRACTUAL	14,500.00	14,500.00	5,388.75	1,361.00	0.00	9,111.25	37.2
921.000 UTILITIES	5,250.00	5,250.00	634.09	196.43	0.00	4,615.91	12.1
931.000 BUILDING MAINTENANCE	16,000.00	16,000.00	127.44	0.00	0.00	15,872.56	0.8
936.001 MAINTENANCE OF TOWERS	17,500.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
936.002 MAINTENANCE OF SERVICE	5,500.00	5,500.00	752.49	752.49	0.00	4,747.51	13.7
936.003 MAINTENANCE OF METERS	68,125.00	68,125.00	1,315.00	0.00	0.00	66,810.00	1.9
936.004 MAINTENANCE OF HYDRANTS	3,000.00	3,000.00	85.99	0.00	0.00	2,914.01	2.9
936.005 MAINTENANCE OF MAINS	12,500.00	14,020.00	1,136.61	513.03	1,520.00	11,363.39	18.9
937.000 EQUIPMENT MAINTENANCE	18,600.00	18,600.00	437.43	0.00	0.00	18,162.57	2.4
940.000 EQUIPMENT RENTAL	10,500.00	10,500.00	13,419.25	2,557.54	0.00	-2,919.25	127.8
TRANSMISSION AND DISTRIBUTION	460,374.00	461,894.00	97,554.50	30,969.35	1,520.00	362,819.50	21.4
Dept: 591.548 WATER-GENERAL EXPENSE							
703.000 SALARIES/WAGES	61,923.00	61,923.00	15,714.69	5,285.05	0.00	46,208.31	25.4
703.100 OVERTIME	703.00	703.00	293.88	0.00	0.00	409.12	41.8
719.000 FRINGE BENEFITS	30,443.00	30,443.00	6,350.63	407.36	0.00	24,092.37	20.9
726.000 PERSONNEL ADMINISTRATION	500.00	500.00	0.00	0.00	0.00	500.00	0.0
728.000 OFFICE SUPPLIES	2,250.00	2,250.00	392.85	103.20	0.00	1,857.15	17.5
728.001 POSTAGE	3,350.00	3,350.00	841.32	311.20	0.00	2,508.68	25.1
744.000 UNIFORMS	1,200.00	1,200.00	172.08	67.08	0.00	1,027.92	14.3
801.000 ENGINEERING	11,050.00	11,050.00	6,437.30	2,120.30	0.00	4,612.70	58.3
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
802.010 LABOR ATTORNEY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
803.000 TRASH REMOVAL	400.00	400.00	126.24	31.56	0.00	273.76	31.6
811.001 CONTRACTUAL - COMPUTER	17,500.00	17,500.00	1,145.01	431.50	0.00	16,354.99	6.5
811.003 MDEQ FEES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
824.000 TRAINING	1,600.00	1,600.00	1,328.85	595.32	0.00	271.15	83.1
840.000 INSURANCE	10,371.00	10,371.00	5,083.94	0.00	0.00	5,287.06	49.0
853.000 TELEPHONE/INTERNET	4,100.00	4,100.00	1,090.05	259.14	0.00	3,009.95	26.6
900.000 PRINTING/PUBLISHING	1,100.00	1,100.00	23.80	0.00	0.00	1,076.20	2.2
923.000 PROPERTY TAXES & ASSESSMENTS	250.00	250.00	151.91	0.00	0.00	98.09	60.8
936.006 WELL MAINTENANCE	5,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	Bud
Fund: 592 - WATER & SEWER FUND							
Expenditures							
Dept: 591.548 WATER-GENERAL EXPENSE							
975.000 BUILDING	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
977.000 EQUIPMENT	60,000.00	58,960.00	5,645.53	5,645.53	-1,040.00	54,354.47	7.8
981.001 VEHICLE REPLACEMENT	7,725.00	7,725.00	0.00	0.00	0.00	7,725.00	0.0
991.000 DEBT-PRINCIPAL	278,415.00	278,415.00	0.00	0.00	0.00	278,415.00	0.0
995.000 DEBT-INTEREST	65,907.00	65,907.00	32,952.73	0.00	0.00	32,954.27	50.0
997.101 INDIRECT COST CHARGES	137,229.00	137,229.00	137,229.00	0.00	0.00	0.00	100.0
998.000 DEBT-PAYING AGENT FEES	150.00	150.00	0.00	0.00	0.00	150.00	0.0
WATER-GENERAL EXPENSE	716,166.00	740,126.00	214,979.81	15,257.24	-1,040.00	526,186.19	28.9
Dept: 592.012 JENNE ST RECONSTRUCTION							
974.006 CONSTRUCTION	180,500.00	180,500.00	104,077.50	0.00	0.00	76,422.50	57.7
974.999 CONSTRUCTION ENGINEERING	10,950.00	10,950.00	11,396.60	1,675.28	0.00	-446.60	104.1
JENNE ST RECONSTRUCTION	191,450.00	191,450.00	115,474.10	1,675.28	0.00	75,975.90	60.3
Dept: 592.536 PLANT OPERATION & MAINTENANCE							
703.000 SALARIES/WAGES	227,478.00	227,478.00	76,211.98	23,501.49	0.00	151,266.02	33.5
703.100 OVERTIME	2,734.00	2,734.00	1,499.89	70.02	0.00	1,234.11	54.9
719.000 FRINGE BENEFITS	109,419.00	109,419.00	28,989.72	1,795.92	0.00	80,429.28	26.5
776.000 MAINTENANCE SUPPLIES	21,000.00	21,000.00	5,924.76	1,519.17	0.00	15,075.24	28.2
777.000 CHEMICALS	43,100.00	52,500.00	22,885.49	13,313.59	9,400.00	20,214.51	61.5
811.000 CONTRACTUAL	56,850.00	58,069.12	6,951.71	1,564.90	1,219.12	49,898.29	14.1
921.000 UTILITIES	108,750.00	108,750.00	24,087.34	6,604.76	0.00	84,662.66	22.1
930.000 GROUNDS MAINTENANCE	3,000.00	3,000.00	10.02	0.00	0.00	2,989.98	0.3
931.000 BUILDING MAINTENANCE	6,000.00	6,000.00	2,333.64	509.00	0.00	3,666.36	38.9
932.000 VEHICLE MAINTENANCE	7,600.00	7,600.00	51.68	28.49	0.00	7,548.32	0.7
936.000 STRUCTURE MAINTENANCE	29,000.00	29,000.00	2,960.62	0.00	0.00	26,039.38	10.2
937.000 EQUIPMENT MAINTENANCE	19,850.00	35,765.00	14,645.27	0.00	15,915.00	5,204.73	85.4
PLANT OPERATION & MAINTENANCE	634,781.00	661,315.12	186,552.12	48,907.34	26,534.12	448,228.88	32.2
Dept: 592.538 LIFT STATION							
703.000 SALARIES/WAGES	12,109.00	12,109.00	4,099.39	1,137.78	0.00	8,009.61	33.9
703.100 OVERTIME	1,886.00	1,886.00	761.13	461.86	0.00	1,124.87	40.4
719.000 FRINGE BENEFITS	6,652.00	6,652.00	1,750.22	122.28	0.00	4,901.78	26.3
776.000 MAINTENANCE SUPPLIES	1,850.00	1,850.00	93.00	0.00	0.00	1,757.00	5.0
921.000 UTILITIES	20,500.00	20,500.00	3,931.21	1,190.02	0.00	16,568.79	19.2
936.000 STRUCTURE MAINTENANCE	9,750.00	9,750.00	6,875.00	0.00	0.00	2,875.00	70.5
937.000 EQUIPMENT MAINTENANCE	5,175.00	5,175.00	4,211.60	302.00	0.00	963.40	81.4
LIFT STATION	57,922.00	57,922.00	21,721.55	3,213.94	0.00	36,200.45	37.5
Dept: 592.539 SEWERS							
703.000 SALARIES/WAGES	81,045.00	81,045.00	14,452.84	9,322.65	0.00	66,592.16	17.8
703.100 OVERTIME	909.00	909.00	309.73	70.02	0.00	599.27	34.1
719.000 FRINGE BENEFITS	38,953.00	38,953.00	4,823.10	708.79	0.00	34,129.90	12.4
776.000 MAINTENANCE SUPPLIES	6,675.00	8,195.00	425.08	130.51	1,520.00	6,249.92	23.7
811.000 CONTRACTUAL	167,500.00	142,500.00	138,358.21	0.00	0.00	4,141.79	97.1
936.000 STRUCTURE MAINTENANCE	2,500.00	2,500.00	1,175.00	182.00	0.00	1,325.00	47.0
937.000 EQUIPMENT MAINTENANCE	9,550.00	9,550.00	11,064.54	247.00	0.00	-1,514.54	115.9
SEWERS	307,132.00	283,652.00	170,608.50	10,660.97	1,520.00	111,523.50	60.7
Dept: 592.542 SEWER GENERAL EXPENSE							
703.000 SALARIES/WAGES	29,938.00	29,938.00	6,562.29	2,373.60	0.00	23,375.71	21.9
703.100 OVERTIME	316.00	316.00	0.00	0.00	0.00	316.00	0.0
719.000 FRINGE BENEFITS	14,380.00	14,380.00	2,428.12	186.18	0.00	11,951.88	16.9
726.000 PERSONNEL ADMINISTRATION	550.00	550.00	0.00	0.00	0.00	550.00	0.0
728.000 OFFICE SUPPLIES	2,950.00	2,950.00	1,606.55	158.19	0.00	1,343.45	54.5
728.001 POSTAGE	3,400.00	3,400.00	841.31	311.19	0.00	2,558.69	24.7
744.000 UNIFORMS	1,800.00	1,800.00	328.40	130.98	0.00	1,471.60	18.2
801.000 ENGINEERING	12,500.00	12,500.00	150.00	0.00	0.00	12,350.00	1.2
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
802.010 LABOR ATTORNEY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER FUND							
Expenditures							
Dept: 592.542 SEWER GENERAL EXPENSE							
803.000 TRASH REMOVAL	750.00	750.00	250.36	62.59	0.00	499.64	33.4
811.001 CONTRACTUAL - COMPUTER	18,000.00	18,000.00	1,145.01	431.50	0.00	16,854.99	6.4
811.003 MDEQ FEES	9,700.00	9,700.00	0.00	0.00	0.00	9,700.00	0.0
824.000 TRAINING	1,850.00	1,850.00	1,124.12	0.00	0.00	725.88	60.8
840.000 INSURANCE	16,920.00	16,920.00	8,293.85	0.00	0.00	8,626.15	49.0
853.000 TELEPHONE/INTERNET	5,275.00	5,275.00	1,524.45	521.49	0.00	3,750.55	28.9
900.000 PRINTING/PUBLISHING	150.00	150.00	23.80	0.00	0.00	126.20	15.9
940.000 EQUIPMENT RENTAL	6,500.00	6,500.00	1,509.44	1,030.57	0.00	4,990.56	23.2
978.000 PLANT EQUIP REPLACEMENT	97,475.00	99,982.00	4,996.68	0.00	2,507.00	92,478.32	7.5
981.001 VEHICLE REPLACEMENT	9,750.00	9,750.00	0.00	0.00	0.00	9,750.00	0.0
991.000 DEBT-PRINCIPAL	331,586.00	331,586.00	0.00	0.00	0.00	331,586.00	0.0
995.000 DEBT-INTEREST	110,154.00	110,154.00	55,076.18	0.00	0.00	55,077.82	50.0
997.101 INDIRECT COST CHARGES	137,230.00	137,230.00	137,230.00	0.00	0.00	0.00	100.0
998.000 DEBT-PAYING AGENT FEES	150.00	150.00	0.00	0.00	0.00	150.00	0.0
SEWER GENERAL EXPENSE	813,324.00	815,831.00	223,090.56	5,206.29	2,507.00	590,233.44	27.7
Expenditures	3,517,456.00	3,559,077.12	1,119,729.44	158,643.20	41,621.12	2,397,726.56	32.6
Net Effect for WATER & SEWER FUND	70,595.00	28,973.88	-707,768.76	79,760.98	41,621.12	778,363.76	586.4
Change in Fund			-707,768.76				
Fund: 661 - EQUIPMENT OPERATING FUND							
Revenues							
Dept: 440.441 EQUIPMENT OPERATION							
628.000 OPERATIONAL REVENUES	13,000.00	13,000.00	300.89	0.00	0.00	12,699.11	2.3
628.001 INSURANCE DIVIDENDS	0.00	0.00	75.36	0.00	0.00	-75.36	0.0
635.001 EQUIPMENT RENTAL	250,000.00	250,000.00	94,891.04	28,391.03	0.00	155,108.96	38.0
635.002 CITY MECHANIC	5,500.00	5,500.00	312.15	0.00	0.00	5,187.85	5.7
635.003 REIMBURSEMENT FOR SALARIES	16,835.00	16,835.00	7,411.51	582.42	0.00	9,423.49	44.0
635.004 REIMBURSEMENT FOR FRINGE BENEF	17,100.00	17,100.00	6,770.73	1,321.56	0.00	10,329.27	39.6
635.007 REIMBURSE FOR OPERATING SUPPLY	1,500.00	1,500.00	282.42	252.42	0.00	1,217.58	18.8
EQUIPMENT OPERATION	303,935.00	303,935.00	110,044.10	30,547.43	0.00	193,890.90	36.2
Revenues	303,935.00	303,935.00	110,044.10	30,547.43	0.00	193,890.90	36.2
Expenditures							
Dept: 440.441 EQUIPMENT OPERATION							
703.000 SALARIES/WAGES	72,817.00	72,817.00	27,147.54	10,136.31	0.00	45,669.46	37.3
703.100 OVERTIME	2,153.00	2,153.00	367.36	367.36	0.00	1,785.64	17.1
719.000 FRINGE BENEFITS	36,263.00	36,263.00	9,688.52	796.70	0.00	26,574.48	26.7
741.001 REPLACEMENT TOOLS	5,500.00	5,500.00	2,378.82	0.00	0.00	3,121.18	43.3
744.000 UNIFORMS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
776.000 MAINTENANCE SUPPLIES	56,500.00	56,500.00	12,631.82	3,365.47	0.00	43,868.18	22.4
802.010 LABOR ATTORNEY	100.00	100.00	0.00	0.00	0.00	100.00	0.0
803.000 TRASH REMOVAL	400.00	400.00	126.24	31.56	0.00	273.76	31.6
811.000 CONTRACTUAL	5,000.00	5,000.00	2,386.55	81.25	0.00	2,613.45	47.7
840.000 INSURANCE	5,654.00	5,654.00	2,771.34	0.00	0.00	2,882.66	49.0
921.000 UTILITIES	5,000.00	5,000.00	634.09	196.43	0.00	4,365.91	12.7
931.000 BUILDING MAINTENANCE	18,500.00	18,500.00	144.44	0.00	0.00	18,355.56	0.8
977.000 EQUIPMENT	45,000.00	45,000.00	1,950.00	0.00	0.00	43,050.00	4.3
995.001 INTERFUND INTEREST	0.00	0.00	-12.85	-7.79	0.00	12.85	0.0
997.101 INDIRECT COST CHARGES	19,976.00	19,976.00	19,976.00	0.00	0.00	0.00	100.0
EQUIPMENT OPERATION	273,163.00	273,163.00	80,189.87	14,967.29	0.00	192,973.13	29.4
Expenditures	273,163.00	273,163.00	80,189.87	14,967.29	0.00	192,973.13	29.4

REVENUE/EXPENDITURE REPORT

Page: 18
11/5/2015
10:56 am

City of Grand Ledge

For the Period: 7/1/2015 to 10/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for EQUIPMENT OPERATING FUND Change in Fund	30,772.00	30,772.00	29,854.23 29,854.23	15,580.14	0.00	917.77	97.0
Fund: 678 - EMPLOYEE BENEFITS FUND							
Revenues							
Dept: 850.852 EMPLOYEE BENEFITS							
665.001 INTEREST	0.00	0.00	104.34	21.63	0.00	-104.34	0.0
681.001 PENSION CHARGES TO FUNDS	217,000.00	217,000.00	44,985.00	0.00	0.00	172,015.00	20.7
682.000 HEALTH CHARGES TO FUNDS	520,000.00	520,000.00	104,700.00	0.00	0.00	415,300.00	20.1
684.000 EMPLOYEE HEALTH DEDUCTIONS	0.00	0.00	8,761.80	2,109.69	0.00	-8,761.80	0.0
EMPLOYEE BENEFITS	737,000.00	737,000.00	158,551.14	2,131.32	0.00	578,448.86	21.5
Revenues	737,000.00	737,000.00	158,551.14	2,131.32	0.00	578,448.86	21.5
Expenditures							
Dept: 850.852 EMPLOYEE BENEFITS							
714.000 MEDICAL	442,360.00	442,360.00	130,188.13	36,712.35	0.00	312,171.87	29.4
714.002 VISION/DENTAL/LIFE/OPT OUTS	62,000.00	62,000.00	19,282.59	950.60	0.00	42,717.41	31.1
716.000 BENEFIT ADMINISTRATION	2,200.00	2,200.00	710.85	176.55	0.00	1,489.15	32.3
717.001 PENSION BENEFITS	217,000.00	217,000.00	72,176.93	22,992.39	0.00	144,823.07	33.3
719.000 FRINGE BENEFITS	0.00	0.00	448.04	206.53	0.00	-448.04	0.0
EMPLOYEE BENEFITS	723,560.00	723,560.00	222,806.54	61,038.42	0.00	500,753.46	30.8
Expenditures	723,560.00	723,560.00	222,806.54	61,038.42	0.00	500,753.46	30.8
Net Effect for EMPLOYEE BENEFITS FUND Change in Fund	13,440.00	13,440.00	-64,255.40 -64,255.40	-58,907.10	0.00	77,695.40	-478.1
Grand Total Net	37,693.00	-23,153.13	963,064.09	1,150,708.92	49,683.12	-936,534.10	

Activity	March	April	May	June	July	August	September	October	November	December	Total
Traffic Crash: Public & Private (931a)	11	14	8	15	13	12	11	15			99
Traffic Crash: Personal Injury (931b)	2	3	2	0	1	2	1	2			13
Crash Totals	13	17	10	15	14	14	12	17	0	0	112
Breaking & Entering (998P)	0	1	1	6	4	0	0	2			14
Larceny (2399)	2	6	4	18	4	8	9	7			58
Retail Fraud (3073)	2	4	6	6	2	1	1	5			27
Bad Checks (2693)	0	0	0	0	0	0	0	0			0
Credit Card Fraud (2605)	1	1	1	1	1	5	4	0			14
Forgery (2589)	0	1	0	0	1	0	1	0			3
Identity Theft (2609)	3	0	1	1	2	0	0	2			9
Malicious Destruction of Property (2901 & 2999)	1	2	7	8	1	1	2	2			24
Stolen Vehicle (2404)	0	0	0	0	1	1	0	0			2
Property Crimes Total	9	15	20	40	16	16	17	18	0	0	151
Domestic Assault (994D)	1	4	0	3	0	2	1	1			12
Assault & Battery (1313)	5	1	3	4	3	1	1	1			19
Personal Crimes Total	6	5	3	7	3	3	2	2	0	0	31
Reports Taken	82	76	76	87	77	62	90	99			649
Civil Infraction Citations (933A)	8	11	10	20	10	39	14	16			128
Misdemeanor Citations (5403)	1	2	1	5	1	2	3	3			18
OWI (8041)	5	5	4	4	0	4	1	3			26
Traffic Total	14	18	15	29	11	45	18	22	0	0	172

October Activity of interest

A couple weeks ago there was a lot of conversation on social media sparked by an incident or two involving cars and houses being prowled around and a report of two thefts from unlocked vehicles. During the last week of October Officers Plesscher Allen and Det Dennis James caught two juveniles breaking into unlocked cars and recovered multiple stolen items. We are continuing to investigate to see what other similar activities they may have been involved in. Congratulations to the officers for their efforts.

**MONTHLY ACTIVITY REPORT
DEPARTMENT OF PUBLIC SERVICES
OCTOBER 2015**

DRINKING WATER

Treated water pumped to system – 19.619 million gallons for the month of October, average daily production was 0.633 million gallons per day. Maximum day was 1.016 million gallons pumped while the minimum day was 0.478 million gallons.

Water was treated with 165.1 lbs. of chlorine gas with an average chlorine residual in the system of 0.43 parts per million (ppm) free chlorine and 0.54 ppm total chlorine. 63.0 lbs of fluoride was also added for the month, measured fluoride in the water system was at 0.71 ppm for the month.

Sixteen routine water samples were collected during the month from the distribution system, wells, and storage tanks and tested for total coliform bacteria by the Board of Water & Light lab. There were no positive tests.

A total of 1,044 meters were read in Cycle 1 (downtown area, east and south sides of the City) in October. There were also 42 re-reads of those meters, and 33 final readings. There were also 21 requests for turning water off or on, and 2 meter change-outs.

Staff responded to 63 staking requests from the Miss Dig system to locate City water and sewer lines, 3 of those requests were emergencies.

On October 22 there was a broken water main at the intersection of W. South St. and Spring St. The main was repaired without incident although the Channel 6 news crew arrived in response to a Nixle alert. It was apparently not newsworthy enough to be covered on that evening's newscast.

A new water service was installed at 245 Walnut St. for a garage.

The flow proportional chlorination unit at the City's Iron Removal Plant was replaced by City staff. Cost of the new equipment amounted to \$3,200.

Kurt Ristow, Jeff Hazen, and Bill Pipes attended a one-day limited treatment training course sponsored by the Michigan Rural Water Association and held in Lansing. Larry LaHaie and Kurt Ristow attended a one-day seminar on Corrosion Control and Treatment Strategies in Clare, MI.

Fall flushing of the water system, started in September, was completed in the first week of October.

The water lines at Oakwood Cemetery, Island Park, Oak Park, and the Fitzgerald Park Theatre, were winterized.

WASTEWATER TREATMENT AND COLLECTION SYSTEM

The wastewater treatment plant treated and discharged 24.592 million gallons to the Grand River, a monthly average of 0.793 million gallons per day. Some of the effluent characteristics were:

- 5 day BOD monthly average = 7 ppm, limit is 25 ppm, plant achieved 97% removal
- Suspended solids, monthly average = 3.8 ppm, limit is 30 mg/l, plant achieved 98% removal
- Phosphorus, monthly average = 0.7 ppm, limit is 1.0 ppm
- Mercury = 0.92 nanograms per liter

There were no violations of the City's NPDES permit in September.

Plant staff put the south primary clarifier back in service. One of the two clarifiers is normally taken out of service during the summer months.

700,000 gallons of lime stabilized sludge were pumped out of the holding tanks, hauled by tanker trucks and land applied to approved farm land. Synagro pumps, hauls, and land applies the biosolids for the City bi-annually, normally in May and October. Once the holding tanks were pumped out eight gate valves were replaced by Synagro employees. The valves had been in service since 1990.

Tours of the WWTP were conducted on two dates with classes from Lansing Community College.

Regular, routine cleaning of the sanitary sewers in a large section of the City's north side was completed in October until the blower of the sewer cleaning broke down on October 23. The blower of the truck was just repaired in September. The truck is out of service for the time being, Delta Twp. will be covering any emergency sewer back-ups until the truck is back in operation.

On October 10, there was a blockage in the public sewer on Lamson St. which resulted in the back-up of sewage into the basement of a home at 315 Lamson St. DPS responded to the back-up and opened the line. The sewer had been cleaned two months earlier, but an investigation revealed the presence of a large root intrusion into the sewer. The roots were cut out of the pipe.

OAKOOD CEMETERY

In addition to the normal grounds keeping activities conducted during October, there were a total of three internments made in the month at Oakwood Cemetery. Two were full burials and one was an internment of cremains.

The two-man Cemetery grounds crew continued the removal of overgrown bushes in August and worked on the trimming of the lower branches of trees in the Cemetery. Due to the large quantity, fallen leaves are mulched at Oakwood Cemetery

STREETS

Routine street maintenance was completed in September that included patching pot holes, cleaning the tops of catch basins, street trimming, and repairs to catch basins.

Lansing Asphalt completed milling of the existing street surface and paving of Waxen Way, the 900 block of Candela Lane, and the 1100 block of Old Post Road. Those streets were initially paved during the first phase of development of Candlewood subdivision in 1992. Also milled and repaved were several streets in the Bouck subdivision on the City's north side. Paving was completed on Fleming St., Howell St., Elizabeth St. and the 100 block of Ferguson St. The asphalt on those streets dates back to the mid-1970's.

Also paved by Lansing Asphalt was Comet Lane in the Willis Industrial Park. Paving of that street was not completed after the base layer of asphalt was laid in 2002. One additional lift of asphalt needs to be applied and is expected to be completed early in November.

The milled asphalt from the street projects was hauled by DPS and spread on the road through Fitzgerald Park. The millings will provide a more durable roadway than the existing gravel surface. The Eaton County Road Commission graded the millings.

DPS delivered, set-up and picked up barricades used for the Homecoming parade and Color Cruise.

Several sections of sidewalk on West Jefferson St. were removed and repoured by DPS in October. The sidewalk repair was necessary was due to damage caused by the roots of City street trees.

DPS installed the concrete base for "The Ledges", the public art sculpture on North Bridge St., and assisted with setting it on it's foundation.

Annual leaf pick-up commenced on Oct. 26 and will continue up to the Thanksgiving weekend.

The crack sealing of numerous City streets by Asphalt Restoration Inc. of Kalamazoo, MI was completed in October.

The new Equipment Operator that started work for the City on Sept. 28 resigned after two weeks and returned to this former employer. The position is being re-advertised.

PARKS AND RECREATION

Parks

City staff continued mowing, cleaning and trash pickup at park facilities.

To: Adam R. Smith, Grand Ledge City Administrator
From: Brian Thelen, Grand Ledge City Assessor
Date: October 30, 2015
Ref: October 2015 Monthly Assessing Department Report

GRAND LEDGE CITY ASSESSOR MONTHLY REPORT

OCTOBER 2015

Property Transfers and Deeds

- 63 deeds have been processed. The breakdown is as follows:
 - 47 Warranty Deeds
 - 9 Quit Claim Deeds
 - 3 Foreclosures
 - 4 Misc. Deeds

Data Verification

- 66 parcels inspected
- 83 parcels were updated in the assessing program
- 14 Building Permits inspected

Michigan Tax Tribunal Activity

- Settled Lowes Warehouse appeal.

2016 Property Values/Sales Studies

- Preliminary sales studies are indicating a 4.7% increase in the residential values for 2016
- The Consumer Price Index which is used to determine the “taxable values” is 1.003%, basically flat from 2015 to 2016.

Other activities

- Prepared and sent the annual IFT report to the State Tax Commission.
- Assisted the City Administrator with preparation of IFT Certificate for NorthStar Cooperative.

Zoning Administrator - Monthly Report

October, 2015

General Activities:

- **Permits:**

22 building permits

2 fence permits

1 sign permit

- **Violations:**

Sent out 37 new violation notices:

Trash/Junk: 10

Tall Grass /Weeds: 6

Front Yard Parking: 10

Temporary Signs: 4

Junk Vehicles: 5

Other: 2

Zoning Board of Appeals:

- The Zoning Board of Appeals will consider a request by Dr. David Harkema for a variance to the required setback to permit a new ground sign at 100 W. Saginaw Highway. The proposed sign will replace the existing sign at this location.

Administrative Site Plan Review

- The site plan for the new Speedway station is still not approved. A revised site plan addressing the outstanding issues identified by the City Engineers is anticipated to be received within the next couple of weeks.
- The site plan for the addition to the library is still not approved. We are awaiting receipt of a revised site plan addressing certain building code issues as well as the outstanding issues identified by the City Engineer.

Planning Commission:

- **Meetings:** The Planning Commission will meet on Thursday, November 5, 2015 at 7:00 p.m. at City Hall. The following items are on the agenda for this meeting:

- Zoning Ordinance Amendments – Section 220-35- Accessory Structures & Bed & Breakfast facilities in the CBD District
- Master Plan Update – Chapters 1, 2 & 3
- 2016 Planning Commission Meeting Schedule

- **Ordinance Amendments:**

- The Planning Commission is in the process of considering amendments to the following sections of the Zoning Ordinance.
 1. Section 220-80, Site Plan Review
 2. Article V, R-LD, R-MD, One Family Residential Districts
 3. Article X, Central Business District (accessory structures and lodging/boarding houses)

- **Master Plan Update**

The Planning Commission has begun the process of updating the City Master Plan in accordance with the requirements of the Michigan Municipal Planning Act. This Act requires that the Commission either amend or adopt a new master plan every five years after the plan was initially adopted. The Commission has completed its review of Chapters 1 and 2 and will review Chapter 3 at its November meeting.

October 2015 Building Permits

Commercial Permits

220 W. Front – removal of antennas
200 E. Jefferson – interior demo
615 S. Clinton – partial remodel
410 S. Clinton – re-roof

Residential Permits

817 N. Clinton Lot# 628 – re-roof mobile home
830 W. Main – re-roof house
116 E. Lincoln- walk thru
1097 Brookside – re-roof house
524 E. Scott – re-roof house
968 Pennine Ridge Way – new house
977 Pennine Ridge Way – new house
724 Fieldview – re-roof house
213 E. Scott – remodel
222 W. River – carport & utility shed
422 Kennedy – re-roof house
224 E. Lincoln – deck
519 E. Scott – re-roof house
115 E. Main – bath remodel
1125 Jenne – remodel
808 DeGross – re-roof garage
810 E. Scott – re-roof house & garage
981 Pennine Ridge Way