



Grand Ledge City Council
Regular Meeting Agenda

REGULAR MEETING AGENDA
MONDAY, 22 JUNE 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

- I. **ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems
- II. **PLEDGE OF ALLEGIANCE** – Any person(s) attending may participate in reciting the Pledge of Allegiance to the American Flag. The Mayor may choose to designate, with their consent, a Council member or a person attending to lead the Pledge of Allegiance. The City Council shall not require any Council member or person(s) attending to recite the Pledge of Allegiance.
- III. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.
- IV. **APPROVAL OF CONSENT AGENDA** – The City Council approves items listed on the consent agenda by a single roll call vote without debate. If the City Council desires to debate any item listed on the consent agenda, it may remove the item and place it on the regular agenda for consideration in due order.
 - A. **Motion (from staff)** – To approve the Monday, 22 June 2015 City Council consent agenda, as follows:
 - i. Financial transactions and bills.
 - ii. Monday, 08 June 2015 regular City Council minutes.
 - iii. Right-of-Way Use application from Stephen Kreft for the 2015 Duo at the Ledge races.
- V. **APPROVAL OF REGULAR AGENDA** – The City Council may remove any item from or add any item to the regular agenda.
 - A. **Motion** – To approve the Monday, 22 June 2015 regular City Council agenda.
- VI. **COMMITTEE AND BOARD REPORTS** – Council members and staff may report on discussions and actions of committees and boards.
- VII. **STAFF REPORTS** – The City Council may receive reports from various department heads.
- VIII. **UNFINISHED BUSINESS** – The City Council may again debate any item(s) previously debated but not finally disposed of and may or may not act upon the item(s) as indicated below.
 - A. **Public Hearing** – On an ordinance amending the Grand Ledge City Code Chapter 39, Purchasing (introduced 08 June 2015).

- IX. NEW BUSINESS** – The City Council may debate any item(s) under its authority not previously debated and may or may not act upon the item(s) as indicated below.
- A. Resolution** – To amend the Annual Budget for the Fiscal Year Ending 30 June 2015.
 - B. Resolution** – To adopt a Freedom of Information Act Policy.
 - C. Resolution** – To approve a Public Art Proposal from Ivan Iler.
 - D. Resolution** – To authorize the Zoning Administrator to use current, competitive contractor's bids when enforcing City Code Chapter 124, Junk, Article II, Noxious Weeds.
 - E. Resolution** – To exercise the City's Right of First Refusal on Eaton County tax foreclosed properties.
 - F. Motion** – To approve an amended job description for Utilities Supervisor.
- X. AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.
- XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL** – The Mayor may make appointments and reappointments to boards and committees, may report on subjects referred by Council members, staff and residents, and may comment on any subject. City Council members may comment on any subject.
- XII. CLOSED SESSION** – The Open Meetings Act allows the City Council to discuss certain subjects without the presence of the public. The City Council may request a staff member or any other person the City Council determines to be necessary, by a majority of the Council members present, to attend the closed session. All persons not requested by the City Council to stay must leave the Council chambers. Once the Closed Session has ended, the City Council will resume the regular meeting.
- A. Motion** – To move into closed session to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).
 - B. Resolution (after Closed Session)** – To approve an Agreement for Conditional Transfer of Property, pursuant to 1984 P.A. 425.
- XIII. ADJOURNMENT** – When the City Council has completed all items listed on the approved agenda, it may not take any further action until its next regular meeting or a special meeting. If the time is significantly late and items remain on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting to another specific date, time, and place at which to resume and complete the approved agenda.


Gregory L. Newman, City Clerk

**THE GRAND LEDGE CITY COUNCIL WILL HOLD ITS NEXT REGULAR MEETING ON MONDAY, 13 JULY 2015, AT 7:30 P.M.
IN THE COUNCIL CHAMBERS, CITY HALL, 310 GREENWOOD ST., GRAND LEDGE, MICHIGAN**

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 08 JUNE 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

I. ROLL CALL OF COUNCIL – Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, and Thom Sowle

– Mayor Kalmin Smith; and Council members Sue Roberts and Don Willems were absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Charles Remenar, City Treasurer;

II. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Mulder led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

A. Motion (from staff) – To approve the Monday, 08 June 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 26 May 2015 regular City Council minutes.
- iii. Monday, 26 May 2015 Closed Session minutes.
- iv. Thursday, 28 May 2015 special City Council minutes.
- v. Thursday, 28 May 2015 Closed Session minutes.
- vi. Right-of-Way Use application from the Grand Ledge Area Chamber of Commerce for the 2015 Yankee Doodle Days.
- vii. Right-of-Way Use application from the Grand Ledge Education Foundation for the 20 June 2015 Josh Spalsbury Memorial Comet Chase 5K.
- viii. Right-of-Way Use application from Ledge Craft Lane, Ltd., for the 2015 Island Art Fair.
- ix. Local Government Approval Resolution #32 of 2015 – To recommend an application from Sanctuary Brewers, LLC, for a New Micro Brewer license.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 08 JUNE 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

A. Motion – To approve the Monday, 08 June 2015 regular City Council agenda.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 08 JUNE 2015 REGULAR CITY COUNCIL AGENDA.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO AMEND THE MONDAY, 08 JUNE 2015 REGULAR CITY COUNCIL AGENDA, BY INSERTING AS ITEM IX. A., A MOTION TO INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 22 JUNE 2015, ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING, AND BY INSERTING AS ITEM IX. F., A MOTION TO AMEND THE COMPENSATION PLAN BY INCREASING THE GRADE AND STEP SCHEDULE BY 2%, EFFECTIVE THE FIRST FULL PAY PERIOD AFTER 01 JULY 2015, FOR FULL-TIME EMPLOYEES, EQUIVALENT TO BUT EXCLUDING THOSE EMPLOYEES SUBJECT TO COLLECTIVE BARGAINING AGREEMENTS. MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MONDAY, 08 JUNE 2015 REGULAR CITY COUNCIL AGENDA, AS AMENDED BY INSERTING AS ITEM IX. A., A MOTION TO INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 22 JUNE 2015, ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING, AND BY INSERTING AS ITEM IX. F., A MOTION TO AMEND THE COMPENSATION PLAN BY INCREASING THE GRADE AND STEP SCHEDULE BY 2%, EFFECTIVE THE FIRST FULL PAY PERIOD AFTER 01 JULY 2015, FOR FULL-TIME EMPLOYEES, EQUIVALENT TO BUT EXCLUDING THOSE EMPLOYEES SUBJECT TO COLLECTIVE BARGAINING AGREEMENTS, CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

VII. STAFF REPORTS

A. City Administrator

Adam Smith, City Administrator, reported on the water dispute appeals dismissal with prejudice.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Ordinance – Introduce and set a Public Hearing for Monday, 22 June 2015, on an ordinance amending the Grand Ledge City Code Chapter 39, Purchasing.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 22 JUNE 2015, ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING.

Adam Smith, City Administrator, explained the ordinance established City Council authority to adopt a purchasing policy under resolution instead of ordinance and reviewed the proposed purchasing policy.

MOTION TO INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 22 JUNE 2015, ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING, CARRIED UNANIMOUSLY.

- B. Resolution #33 of 2015** – To adopt the Annual Budget and Appropriations Measure for the Fiscal Year Ending 30 June 2016, and the tax levy and rates.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #33 OF 2015, TO ADOPT THE ANNUAL BUDGET AND APPROPRIATIONS MEASURE FOR THE FISCAL YEAR ENDING 30 JUNE 2016, AND THE TAX LEVY AND RATES.

Adam Smith, City Administrator, mentioned the fee schedule is included as part of the budget adoption.

MOTION TO ADOPT RESOLUTION #33 OF 2015, TO ADOPT THE ANNUAL BUDGET AND APPROPRIATIONS MEASURE FOR THE FISCAL YEAR ENDING 30 JUNE 2016, AND THE TAX LEVY AND RATES, CARRIED UNANIMOUSLY.

- C. Resolution #34 of 2015** – To approve a proposal from Kuntzsch Solutions for promoting the Grand Ledge Willis Industrial Park.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #34 OF 2015, TO APPROVE A PROPOSAL FROM KUNTZSCH SOLUTIONS FOR PROMOTING THE GRAND LEDGE WILLIS INDUSTRIAL PARK.

Adam Smith, City Administrator, explained the proposal to promote the Grand Ledge Willis Industrial Park and mentioned the proposal's costs are included in the Annual Budget for the Fiscal Year Ending 30 June 2016.

The City Council debated the previous work provided by Kuntzsch Solutions.

MOTION TO ADOPT RESOLUTION #34 OF 2015, TO APPROVE A PROPOSAL FROM KUNTZSCH SOLUTIONS FOR PROMOTING THE GRAND LEDGE WILLIS INDUSTRIAL PARK, CARRIED UNANIMOUSLY.

- D. Resolution #35 of 2015** – To approve a Road Commission and City Agreement for Millage Revenue Distributions 2014-2025.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #35 OF 2015, TO APPROVE A ROAD COMMISSION AND CITY AGREEMENT FOR MILLAGE REVENUE DISTRIBUTIONS 2014-2025.

Adam Smith, City Administrator, explained the corrected wording of the agreement includes "December 1 of each year."

The City Council debated the formula contained in Exhibit A.

MOTION TO ADOPT RESOLUTION #35 OF 2015, TO APPROVE A ROAD COMMISSION AND CITY AGREEMENT FOR MILLAGE REVENUE DISTRIBUTIONS 2014-2025, CARRIED UNANIMOUSLY.

- E. Resolution #36 of 2015** – To approve a Proposal from BS&A Software for Financial Software and Data Conversion.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER SOWLE SECONDED, TO ADOPT RESOLUTION #36 OF 2015, TO APPROVE A PROPOSAL FROM BS&A SOFTWARE FOR FINANCIAL SOFTWARE AND DATA CONVERSION.

Adam Smith, City Administrator, explained the proposal for new financial software, presented a revised proposal reflecting a \$5,700 decrease, and explained the Annual Budget for the Fiscal Year Ending 30 June 2016 includes the first year costs of the two-year project.

The City Council debated the one-time cost and annual costs, the future cost estimates, the inclusion of training, and the time-frame of implementation.

MOTION TO ADOPT RESOLUTION #36 OF 2015, TO APPROVE A PROPOSAL FROM BS&A SOFTWARE FOR FINANCIAL SOFTWARE AND DATA CONVERSION, CARRIED UNANIMOUSLY.

- F. Motion** – To amend the Compensation Plan by increasing the Grade and Step Schedule by 2%, effective the first full pay period after 01 July 2015, for full-time employees, equivalent to but excluding those employees subject to collective bargaining agreements.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO AMEND THE COMPENSATION PLAN BY INCREASING THE GRADE AND STEP SCHEDULE BY 2%, EFFECTIVE THE FIRST FULL PAY PERIOD AFTER 01 JULY 2015, FOR FULL-TIME EMPLOYEES, EQUIVALENT TO BUT EXCLUDING THOSE EMPLOYEES SUBJECT TO COLLECTIVE BARGAINING AGREEMENTS.

Adam Smith, City Administrator, explained the 2% increase reflects the increases for all collective bargaining units.

MOTION TO AMEND THE COMPENSATION PLAN BY INCREASING THE GRADE AND STEP SCHEDULE BY 2%, EFFECTIVE THE FIRST FULL PAY PERIOD AFTER 01 JULY 2015, FOR FULL-TIME EMPLOYEES, EQUIVALENT TO BUT EXCLUDING THOSE EMPLOYEES SUBJECT TO COLLECTIVE BARGAINING AGREEMENTS, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Bartholomew thanked the City Administrator for his efforts during this budget cycle.

Council member Sowle commented on the successful Memorial Day Parade.

Council member Mulder mentioned the weekly Music in the Park every Thursday at 7:30 p.m. in Bridge Street Plaza.

XII. CLOSED SESSION

- A. Motion** – To move into closed session for a strategy and negotiation session connected with the negotiation of a collective bargaining agreement, per the Open Meetings Act, Section 8(c), and to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).

NO CLOSED SESSION.

- B. Resolution #37 of 2015** – To approve a Collective Bargaining Agreement with Lodge #141 Fraternal Order of Police, Labor Program, Inc. Non-Supervisory Unit.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO ADOPT RESOLUTION #37 OF 2015, TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH LODGE #141 FRATERNAL ORDER OF POLICE, LABOR PROGRAM, INC. NON-SUPERVISORY UNIT.

Adam Smith, City Administrator, explained the revision to the sick time buyout component.

MOTION TO ADOPT RESOLUTION #37 OF 2015, TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH LODGE #141 FRATERNAL ORDER OF POLICE, LABOR PROGRAM, INC. NON-SUPERVISORY UNIT, CARRIED UNANIMOUSLY.

XIII. ADJOURNMENT

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO ADJOURN THE MONDAY, 08 JUNE 2015, REGULAR CITY COUNCIL MEETING, AT 8:07 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor

DRAFT

RECEIVED

Right-of-Way Use Application

JUN 19 2015

**CITY CLERK
CITY OF GRAND LEDGE**

Event Name DUO AT THE LEDGE RACES

Organization (if any) _____

Person Responsible STEPHEN KREFT

Address 1092 BROOKSIDE DR

GRAND LEDGE MI 48837

Phone 5176272735

Description of activity (Use the attached map to highlight the street, sidewalk or other public right-of-way requested to be used.): 1/2 MARATHON STARTING AT ST. MICHAEL SCHOOL AND GOES TO THE OUT COUNTRY & THEN BACK TO THE CITY FINISHING AT ST. MICHAEL. THE 5K STARTS AND FINISHES IN THE CITY

Earliest date and time the right-of-way is needed (consider preparation and set-up for the event):

07/04/2015 5:00 (a.m./p.m.)

Latest date and time the right-of-way is needed (consider clean up from the event):

07/04/2015 10:30 (a.m./p.m.)

Describe plans to provide parking for participants, traffic control for the event, security, and crowd control:

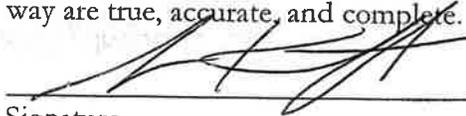
PARKING WILL MOSTLY BE AT GRAND LEDGE H.S. ATTACHED IS LIST OF ALL COURSE GUIDES. GRAND LEDGE POLICE WILL BE WITH TRAFFIC CONTROL. G.L. FIRE DEPT WILL HAVE AMBULANCE ON DUTY

Describe plans to provide refuse disposal, sanitation facilities, noise control, and private property protection and restoration: GRANGER WILL BE USED FOR REFUSE DISPOSAL AC & E RENTALS WILL PROVIDE PORTA JOHNS. GRAND LEDGE PUBLIC SERVICE DEPT IS PROVIDING ROAD CONES & BARRICADES

Applicants must provide a list of persons assigned as Marshalls at each intersection along a parade route. Applications will not be approved by the Chief of Police or the Fire Chief, or submitted to the City Council until said list is provided.

Applicants must also provide a certificate of insurance listing the City of Grand Ledge as an additional insured. A certificate listing the City of Grand Ledge as a certificate holder IS NOT acceptable. Applications will not be submitted to the City Council until said certificate of insurance is provided.

I certify the statements made and the information provided in this application for use of a public right-of-way are true, accurate, and complete.



Signature

15 June 2015
Date

STEPHEN KREST
Printed Name

517 627 2735
Daytime Phone

Required Reviews

	Approve Request	Deny Request	Initials
<input checked="" type="checkbox"/> Chief of Police	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/> Fire Chief	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Public Service Director	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Certificate of Insurance provided			_____

Council Action

	Date of Action Taken	City Clerk's Signature
<input type="checkbox"/> Approved	_____	_____
<input type="checkbox"/> Denied	_____	_____

5k route volunteer list

STREET	and	STREET	PERSON
Edwards	and	Degroff	Brian Thelen
Degroff	and	Kent	Rick Zamora
Kent	and	Jenne	Pat Rademacher
Kent	and	Spring	Kathy Rademacher
Kent	and	Green	Eileen Worden
Green	and	South	John Siglinsky
South	and	Brookside	Lindy Siglinsky
Brookside	and	Timbercreek	Rodney Young
Timbercreek	and	M-43	Mary Lynne Young
M-43	and	Jenne	Jeff Coatkins
M-43	and	Pine	Ron Drent
M-43	and	Willow	Ryan Delau
M-43	and	Seymour	Carol Cook
M-43	and	Degroff	Anette Ryan
Degroff	and	Pearl	George Ryan
Degroff	and	Edwards	Brian Thelen

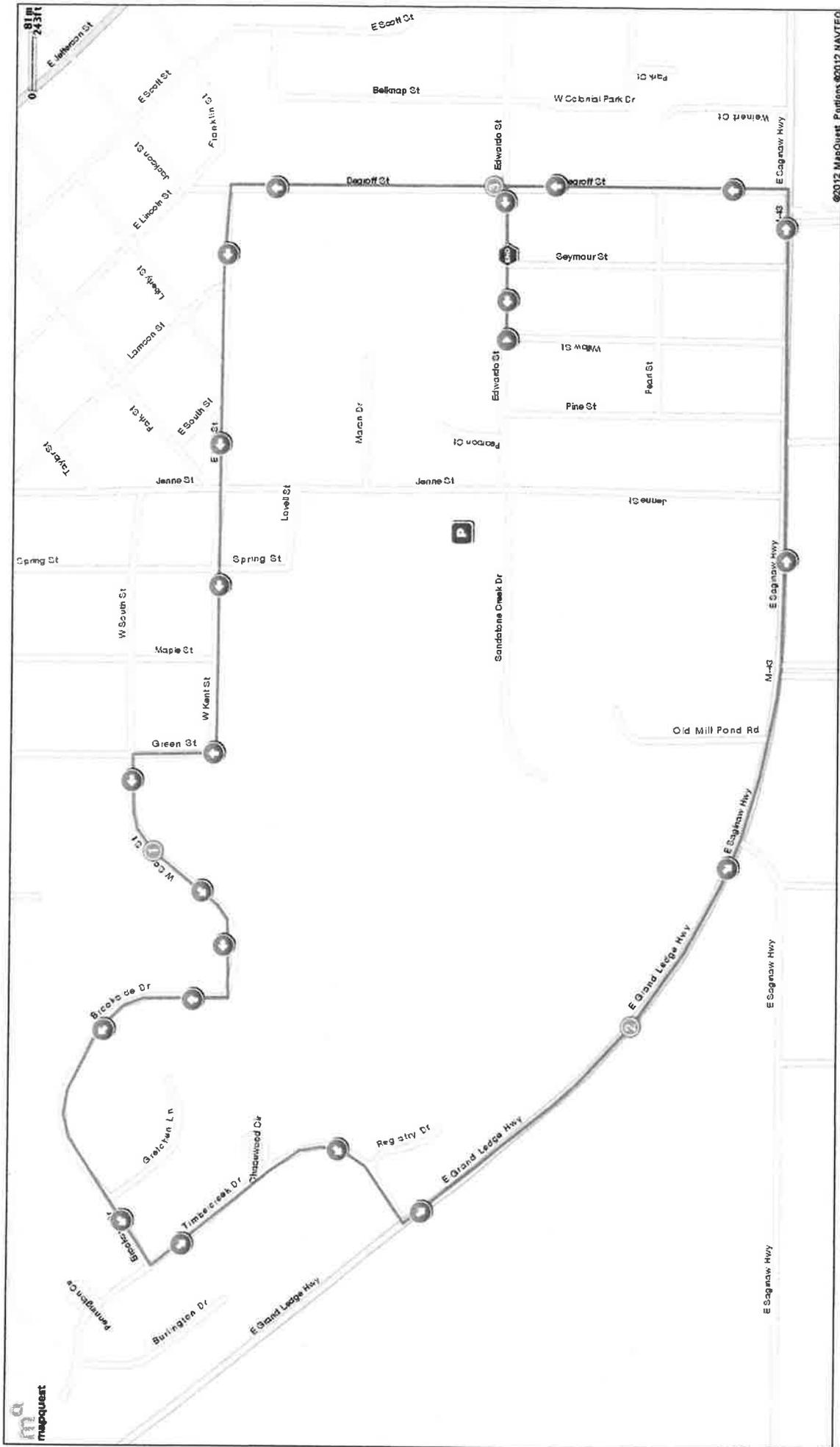
A run mapped on 05/08/2012

Starts in Grand Ledge, Michigan

3.10

miles

Elevation **866ft** Max
Ascent **+43ft** Min
Descent **-43ft** Max
Climb **< 3 %**



Description
5K Duo at the Ledge Rac

1/2 Marathon Route volunteer corner assignments

	A	B	C	D	E
1	STREET	and	STREET	PERSON	PERSON
2	Edwards	and	Degroff	Brian Thelen	
3	Degroff	and	Kent	Rick Zamora	
4	Kent	and	Jenne	Pat Rademacher	
5	Kent	and	Spring	Kathy Rademacher	
6	Spring	and	South	John Waldron	
7	Spring	and	Walnut	Lisa Starks and daughters	
8	Spring	and	Seminary	Therese Palmiter	
9	Spring	and	Jones	Mary Lippert	
10	Jones	and	Maple	Elania lippert	
11	Jones	and	Green	Eillen Worden	
12	Green	and	South	John Sigulinsky	
13	South	and	Brookside	Lindy Sigulinsky	
14	Brookside	and	Timbercreek	Rodney Young	
15	Timbercreek	and	M-43	Mary Lynne Young	
16	M-43	and	Jenne	Jeff Coatkins	
17	M-43	and	Pine	Ron Drent	
18	M-43	and	Willow	Michael Seigle	
19	M-43	and	Seymour	Ryan Delau	
20	M-43	and	Degroff	Gabby Kromer	
21	M-43	and	M-100	Bud Lawson	Dave Zerbe
22	M-100	and	St.Joe	Tim O'Hara	
23	St. Joe	and	Oneida	Ann Kreft	
24	Oneida	and	Fees	Tom Kreft	
25	Fees	and	Old Saginaw	Gwen Waldron	
26	Old Saginaw	and	Oneida	John Waldron	
27	Oneida	and	M-43	Pat Reed	Pat Smith
28	M-43	and	Jefferson	Dan Klodt	Rosemary Klodt
29	Jefferson	and	Lawson	Nathan Koldt	
30	Jefferson	and	Gulf	Ingrid Todd	
31	Jefferson	and	Scott	Steve McCarthy	Eric Smith
32	Scott	and	Adams	Nathan Klodt	
33	Scott	and	Harrison	Kelly Mcdonough	
34	Scott	and	Bridge	Kelly Ellis	Bradley Ellis
35	Scott	and	Taylor	Michael Seigle	
36	Scott	and	Sumner	Doug Len	
37	Scott	and	Jackson	Jeanette Len	
38	Scott	and	Franklin	Lisa Starks	
39	Scott	and	Belknap	Bud Lawson	
40	Edwards	and	Belknap	Dave Zerbe	
41	Edwards	and	Degroff	Brian Thelen	
42	Finish		Edwards	Lisa Weatherford	

**An Ordinance Amending the Grand Ledge City Code Chapter 39,
Purchasing.**

The City of Grand Ledge Ordains:

Section 1. Change. Chapter 39, Purchasing, of the Grand Ledge City Code is amended, as follows:

§ 39-1, ~~Definitions~~ Purchasing Policy.

~~As used in this chapter the following terms shall have the following meanings:~~

~~BLANKET PURCHASE ORDER – A purchase order for an unspecified quantity of goods to be delivered over a specified period of time, from one vendor or from an identified group of vendors.~~

~~CONSTRUCTION – The process of building, altering, repairing or demolishing any City structure or building, or other City improvements of any kind to any City real property, including all roadways and utility services.~~

~~CONTRACT – All types of agreements, regardless of what they might be called, for the procurement of goods for the City.~~

~~GOODS – Any and all personal property and/or fixtures, including, but not necessarily limited to, vehicles, equipment, materials, supplies, printing, and/or any and all other tangible, movable items, but excluding services, insurance, any land, or any interest in land, or any benefit or item that is specifically provided for in a collective bargaining agreement.~~

~~INVITATION FOR BIDS – The complete assembly of related documents, whether attached or incorporated by reference, furnished to prospective bidders for the purpose of soliciting sealed bids.~~

~~PERSON – An individual, a partnership, limited partnership, corporation or limited liability company, or any other entity recognized by law.~~

~~PROCUREMENT – Purchasing, renting, leasing or otherwise acquiring, for monetary or other consideration, any goods for the City.~~

~~RESPONSIBLE BIDDER – A person who has the capability, in all respects, to perform fully the contract requirements.~~

~~RESPONSIVE BIDDER – A person who has submitted a bid which conforms in all respects to the requirements set forth in the invitation for bids.~~

§ 39-2, ~~Authorization for procurement; scope:~~

~~No procurement, or contract for procurement, of any goods for any purposes of the City of Grand Ledge shall be made except in conformance with the standards, procedures and requirements set forth in this chapter. This chapter shall not apply to purchases made by the Grand Ledge Local Development Financing Authority, the Grand Ledge Downtown Development Authority, or the Grand Ledge Public Library unless such purchases are made by the City on behalf of any of those bodies.~~

§ 39-3, ~~Purchase orders, authorization:~~

~~A. The City Administrator shall prepare or approve purchase order forms or request forms in all standards and specifications for procurement of goods. No procurement of any goods shall be authorized, and no contract may be executed on behalf of the City, without a purchase order which has been properly approved and issued pursuant to the terms of this chapter.~~

~~B. Purchase order authorization:~~

- ~~(1) For procurement of goods requiring an expenditure in excess of \$10,000, no contract shall be executed or be authorized to be executed on behalf of the City without the prior issuance of a purchase order which has been approved by a majority of the members then serving on the City Council.~~
- ~~(2) For procurement of goods requiring an expenditure in excess of \$2,000, but less than or equal to \$10,000, no contract shall be executed or be authorized to be executed on behalf of the City without the prior issuance of a purchase order which has been approved by the City Administrator.~~
- ~~(3) For procurement of goods requiring an expenditure of less than or equal to \$2,000, no contract shall be executed or be authorized to be executed on behalf of the City without the prior issuance of a purchase order which has been approved by the department head of the department requesting the procurement of goods.~~
- ~~(4) The procurement of goods which are deemed to be emergency in nature shall be presented to the City Administrator for approval and immediate purchase. If approved by the City Administrator, the emergency purchase shall then be brought before the City Council at its next regular or special meeting, for after-the-fact review and approval, if required, by the City Council following the same authorization procedures outlined above.~~
- ~~(5) Purchases totaling less than or equal to \$1,000 may be made without obtaining competitive quotes or a purchase order. However, all such purchases shall be approved, in writing, by the appropriate City department head or supervisor.~~
- ~~(6) The City Council may, by resolution, waive any or all of the above requirements in any particular case when to do so is deemed to be in the best interests of the public health, safety and welfare.~~

~~§ 39-4, Procurement procedures:~~

~~In addition to the purchase order requirements outlined above, the following procedures shall be followed in procurement of goods for the City, unless directed otherwise by resolution of the City Council:~~

~~A. Public construction contracts shall be bid in accordance with all applicable state and/or federal statutes.~~

~~B. Competitive sealed bids:~~

- ~~(1) Procurement of goods equal to or in excess of \$10,000 shall be by means of competitive sealed bids, which procedure shall include, but is not necessarily limited to, all of the following:~~
 - ~~(a) Issuance of an invitation for bids, with a purchase description and all contractual terms and conditions applicable to the procurement, and~~
 - ~~(b) Public opening of all bids at a predesignated time and place, and~~
 - ~~(c) Unconditioned acceptance of a bid without alteration or corrections, except as otherwise authorized in this chapter, and~~
 - ~~(d) Award to a responsible bidder who submits the responsive bid which is most advantageous to the City. An award shall not be made without authorization and approval of the City Council following a prior recommendation by the City Administrator. When an award is not made to the lowest bidder, a complete statement of the reason(s) shall be prepared and retained in the City's records.~~

- ~~(2) Goods which are by their nature unique or are available from only a single vendor may be purchased after the City Council waives competitive bidding and determines the waiver to be in the best interest of the City.~~
- ~~C. Procurement of goods equal to or in excess of \$2,000, but less than \$10,000, shall be according to competitive procedures developed and administered by the City Administrator. Such competitive procedure shall include, at a minimum, a requirement that not less than three price quotes be obtained from three different vendors. The City Administrator may waive the requirement for competitive purchase procedures, upon the approval of City Council, when it is deemed that an alternative procedure is in the best interests of the City.~~
- ~~D. Items under \$2,000 may be purchased in a manner deemed necessary and/or appropriate by the City Administrator.~~
- ~~E. Procurement of goods under a blanket purchase order shall follow the above procurement procedures. All purchase orders shall be expressly subject to and contingent upon existing and/or continuing budget appropriations of sufficient funds to support said procurement. In no event shall any purchase order exceed five years in duration.~~

~~§ 39-5, Authority of City Administrator:~~

~~The City Administrator is hereby authorized to reject any or all bids, and to waive any informalities in the bidding process. The City Administrator shall be responsible for developing and administering such other policies, rules and regulations, not inconsistent with this chapter or state or federal statutes, which the City Administrator deems necessary or convenient for the official procurement of goods by the City, and subject to final approval by the City Council. A copy of such policies, rules and regulations which are approved by the City Council shall be filed with the City Clerk and transmitted to all Department Heads.~~

~~§ 39-6, Non-applicability to procurement of services:~~

~~The provisions of this chapter do not apply, in any manner whatsoever, to the procurement of services, including any employment services, accounting, engineering, legal or other professional services, any consulting services, or any other activity involving the furnishing of labor, time or effort by a person which does not constitute "goods" as that term is defined in this chapter.~~

All purchases for goods and services shall be made as per the Purchasing Policy set by the City Council.

Section 1. Severability. The provisions of this ordinance are severable, and if any section, sub-section, paragraph, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of all remaining sections, sub-sections, paragraphs, sentences, clauses, phrases or portions of this ordinance.

Section 2. Section Headings. The section headings used in this ordinance are for convenience only and are not a part of this ordinance.

Section 3. Effective Date. This ordinance shall take effect seven days after it has been adopted by the Grand Ledge City Council.

Introduced by the Grand Ledge City Council this 08th day of June, 2015.

Motion by	Bartholomew
Second by	Lantz

Ayes: Bartholomew, Lantz, Mulder, Sowle

Nays: None

Absent: Roberts, Smith, Willems

Adopted by the Grand Ledge City Council this _____ day of _____, 2015.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Ordinance # _____ adopted by the Grand Ledge City Council at a meeting held the _____ day of _____, 2015, a meeting held according to the Open Meetings Act, Public Act No. 267 of 1976, as amended. I further certify Ordinance # _____ was published in the Grand Ledge Independent, a newspaper of general circulation in the City of Grand Ledge, the _____ day of _____, 2015, subsequent to its adoption.

Gregory L. Newman, City Clerk

Introduced: 08 June 2015

Public Hearing: 22 June 2015

Adopted: _____

Published: _____

Effective: _____

Grand Ledge City Council Resolution # ____ of 2015

A Resolution to Amend the Annual Budget for the Fiscal Year Ending 30 June 2015.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 22 June 2015, in the Council chambers, City Hall, 310 Greenwood St., Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan (“City”) is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended (“Charter”); and

Whereas, Resolution #28 of 2014 adopted the Annual Budget and Appropriations Measure for the Fiscal Year Ending 30 June 2015 and the Tax Levy and Rates; and

Whereas, pursuant to the provisions of the Public Act 2 of 1968, as amended, commonly known as the Michigan Uniform Budgeting and Accounting Act, MCL 141.421 *et seq*, changes in revenues and expenditures require the budget to be formally amended;

Now, Therefore, it Is Resolved:

1. The estimated revenues and expenditures appropriated for the Fiscal Year Ending 30 June 2015, are amended as attached.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 22 June 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk

CITY OF GRAND LEDGE BUDGET AMENDMENT/APPROPRIATION REQUEST

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>CURRENT BUDGET/ WORKING CAPITAL AT BEGINNING OF FISCAL YEAR</u>	<u>REQUESTED INCREASE (DECREASE)</u>	<u>AMENDED BUDGET APPROPRIATION/ ESTIMATED REVENUE</u>	<u>REASON FOR AMENDMENTS</u>
General Fund					
101-170-210-802-001	Attorney - Contractual Services	20,000	5,500	25,500	underbudgeted
101-170-265-931-000	City Hall - Building Maintenance	45,000	6,000	51,000	underbudgeted
101-170-292-728-000	General Government - Office Supplies	18,000	2,000	20,000	underbudgeted
101-170-292-933-000	General Government - IT	38,000	1,000	39,000	computer for new work station
101-300-301-802-010	Police - Labor Attorney	-	14,000	14,000	unbudgeted
101-300-301-840-000	Police - Insurance	41,500	1,965	43,465	underbudgeted
101-300-410-703-000	Planning & Zoning - Wages	27,000	3,000	30,000	underbudgeted
101-300-410-719-000	Planning & Zoning - Fringe Benefits	2,350	261	2,611	underbudgeted
101-440-448-921-000	Street Lighting	106,000	(25,000)	81,000	overbudgeted
101-170-101-628-001	Insurance Dividends	-	40,000	40,000	unbudgeted revenue
101-000-000-390-000	Working Capital	676,998	31,274		
101-170-101-477-000	Building Permits	75,000	15,000	90,000	revenue account - net zero
101-300-371-811-000	Building Inspection - Contractual	75,000	15,000	90,000	
Local Streets Fund					
203-440-501-974-006	Streets - Construction	430,300	(12,400)	417,900	reallocate construction funds
203-000-203-699-204	Transfer from Municipal Streets Fund	387,592	(12,400)	375,192	revenue account - net zero
Municipal Streets Fund					
204-900-503-974-006	Sidewalks - Construction	-	12,400	12,400	final accounting - M100 Walkway
204-440-495-999-203	Transfer to Local Streets Fund	387,592	(12,400)	375,192	revenue account - net zero
Parks & Rec Fund					
208-750-902-703-000	Parks & Buildings - Salaries/Wages	15,700	5,000	20,700	Jaycee Park wall/playground repairs &
208-750-902-719-000	Parks & Buildings - Fringe Benefits	7,544	2,365	9,909	RAP Grant bleacher project
208-750-902-811-000	Parks & Buildings - Contractual	6,000	9,500	15,500	
208-750-902-940-000	Parks & Buildings - Equipment Rental	18,500	15,000	33,500	
208-750-801-703-000	Recreation - Salaries/Wages	55,000	(25,000)	30,000	
208-750-801-719-000	Recreation - Fringe Benefits	5,676	(2,575)	3,101	
208-750-801-741-000	Recreation - Operating Supplies	7,500	(440)	7,060	
208-750-801-741-000	Recreation - Contractual	5,100	(3,850)	1,250	

CITY OF GRAND LEDGE BUDGET AMENDMENT/APPROPRIATION REQUEST

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET/ WORKING CAPITAL AT BEGINNING OF FISCAL YEAR	REQUESTED INCREASE (DECREASE)	AMENDED BUDGET		REASON FOR AMENDMENTS
				APPROPRIATION/ ESTIMATED REVENUE		
DDA Fund						
248-170-173-731-004	Promotions & Marketing	-	10,660		10,660	Music in the Park final accounting -
248-000-000-390-000	Working Capital	34,037	(10,660)			administration transferred to Chamber of Commerce
Airport Fund						
295-170-270-921-000	Utilities	5,000	2,000		7,000	underbudgeted
295-170-270-935-000	Runway/Grounds Maintenance	29,000	5,000		34,000	underbudgeted
295-000-000-390-000	Working Capital	114,863	(7,000)			

Grand Ledge City Council Resolution # ____ of 2015

A Resolution to Adopt a Freedom of Information Act Policy.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 22 June 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, the City desires to establish a Freedom of Information Act Policy;

Now, Therefore, it Is Resolved:

1. The City adopts a Freedom of Information Act Policy, as attached.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 22 June 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk

Freedom of Information Act Policy

Purpose

To provide a policy for compliance with the Freedom of Information Act, as amended, effective July 1, 2015 (2014 PA 563) (“FOIA”).

Scope

This policy applies to all FOIA requests made to the City of Grand Ledge (“City”) and all City departments and employees.

Policy

The City is a “public body,” as defined in Section 2 of the FOIA, MCL 15.232. It is the City’s policy to comply with the FOIA.

The City designates the City Clerk as its FOIA Coordinator and delegates to the City Clerk the authority and responsibility to establish written procedures and guidelines, a written public summary of the procedures and guidelines, and a detailed itemization of fees form, in compliance with the FOIA, as amended, effective July 1, 2015 (2014 PA 563).

This policy supersedes any previous policy or resolution pertaining to the FOIA and FOIA fees.

Grand Ledge City Council Resolution # ____ of 2015

A Resolution to Approve a Public Art Proposal from Ivan Iler.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 22 June 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, the City has previously requested and received proposals for a public art project; and

Whereas, the Public Art Committee has reviewed the proposals for a public art project and has recommended to the City Council a proposal from Ivan Iler;

Now, Therefore, it Is Resolved:

1. The City approves the Public Art Proposal from Ivan Iler, as attached.
2. The Proposal is contingent upon the appropriation of the necessary funds in the Annual Budget for the Fiscal Year Ending 30 June 2016.
3. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said Proposal on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said Proposal on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said Proposal.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 22 June 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk



Public Sculpture Proposal

Prepared by **Ivan Iler**

May 2015

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Professional References	pg. 9
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**Copies of the quotes from Alro Steel & Powder Coat of Central Michigan
can be found at the end of the Proposal.**

Letter of Interest

Artist: Ivan Iler

Public Art Opportunity for the City of Grand Ledge

As a Michigan based artist who specializes in metal fabrication, I am particularly interested in outdoor public art. The idea that people will see and interact with my work long after I'm gone inspires me more than anything else.

When beginning a new project I always start with design. After reading all the material given in the RFP, I'm already kicking around ideas in my head. A visit to the site helps me to visualize and put the design together. To be highly visible the piece will need to be large and placed not too far above the line of site. Experience has shown me if a work is too high or too low it will not be as noticeable. The design will dictate how far off the ground the piece should be. At the right height the design I am proposing will not only grab your attention, it will tell everyone "this is Grand Ledge".

I had a few different ideas, but after some sketches (and from my experience with public art) I think this particular design is just the right fit. I came up with it as soon as I saw your city logo. I'm not sure who the artist was that designed it but it's perfect. I think by using your design in this sculpture, not only will it achieve the goals you've set; it will tie seamlessly into the image you have already created for your city.

Narrative & Installation Plan

Artist: Ivan Iler

Public Art Opportunity for the City of Grand Ledge

My proposal consists of one large post that will support five sections representing the Ledges, with a figure of a climber going up the side that faces the street. After sketching out my initial idea, I realized that (without the text from your logo) the ledges looked a little too much like a tornado. So I widened a few of the lower sections just enough to get the look right and keep it recognizable.

The support post will be made of a 6 inch DOM (Drawn-Over-Mandrel) steel tube with a ¼ inch wall thickness. The sections that make up the Ledges will be made of .125 inch thick 3003 aluminum. The climber will be formed out of .050 inch thick 3003 aluminum. Each section of the climber's body will be formed individually to give him strong dimension. I've made a close up drawing of him to help you visualize what I mean by this (see drawing #3). The reason for using aluminum is the finish I have in mind.

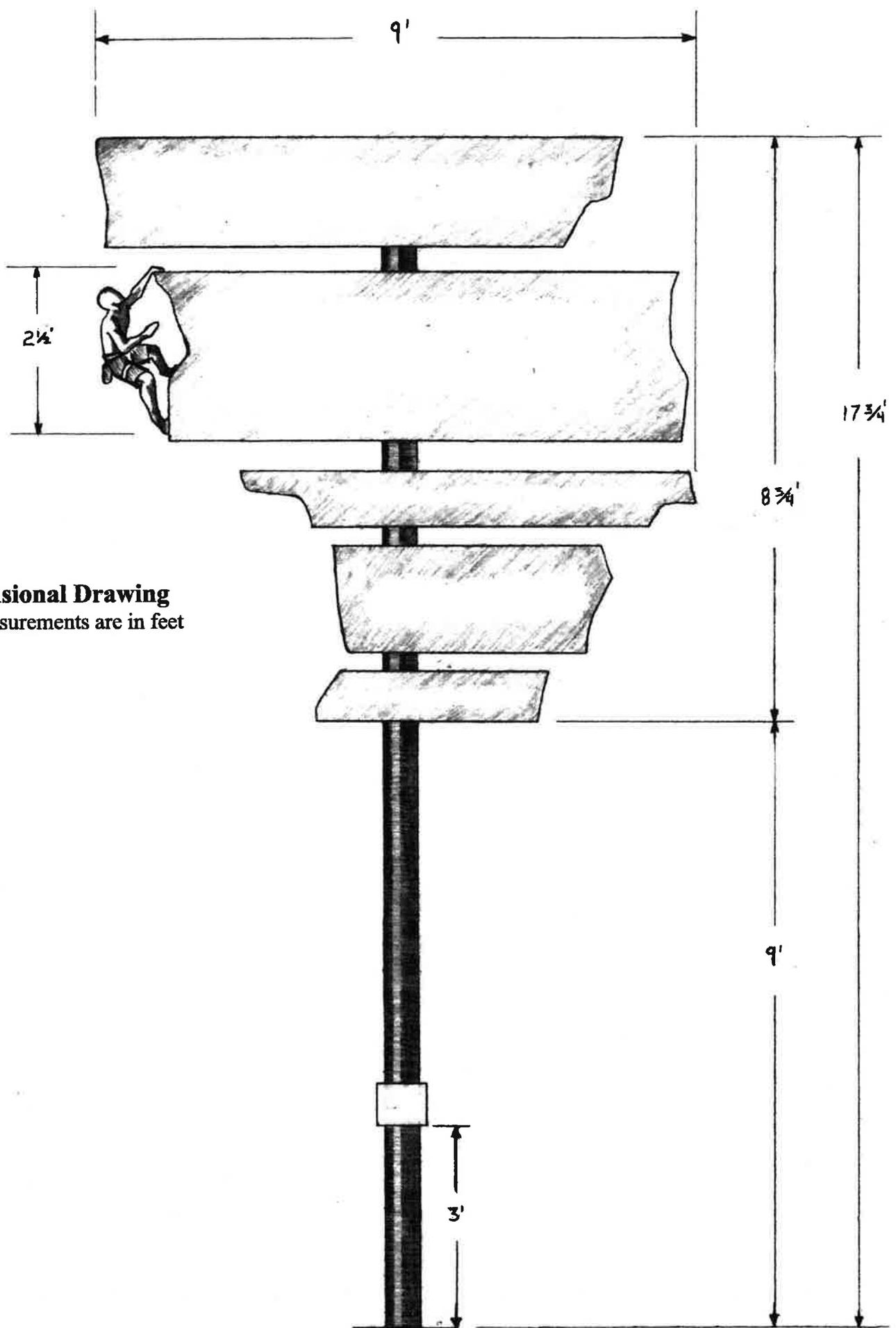
The sculpture will be 17 ¾ feet tall and 9 feet wide when looking straight at it. From the side, the Ledges will be 2 feet wide. This might not seem very wide, but when looking at the heights of the individual sections you can see they are actually quite thick (see drawing #2).

The finish on the sculpture will be what's known as a powder coat. Powder coating is a type of coating that is applied as a dry powder. The coating is typically applied electrostatically and is then cured under heat to allow it to flow and form a "skin". The powder may be a thermoplastic or a thermoset polymer. It is usually used to create a hard finish that is tougher than conventional paint. The finish on the Ledges will be done in translucent colors. That means you will be able to see the shine of the aluminum through the paint giving it a colored but still metallic look. I tried to represent this in one of the drawings using highlights, but it doesn't really do the finish justice. The post will be a flat black helping it blend into the back ground as it won't reflect much light. The climber will be left uncolored making him appear a metal man.

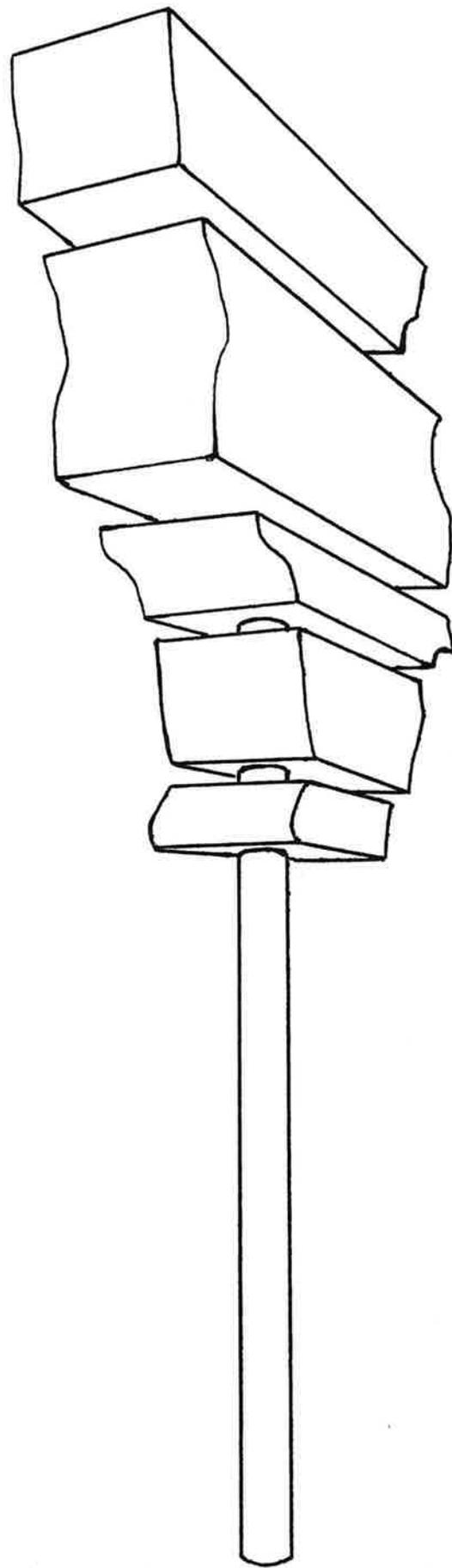
The way the piece will be installed is by putting a receiving tube into the cement of the foundation (I would fabricate this piece and get it to you early). This will have threaded holes in the collar at the top. The post for the sculpture will then have holes in its collar that match up. Once the support post is slid into the receiver it can be bolted in place. Scaffolding will then be put up around the post to allow easy installation of the Ledges. The individual "Ledge Section" will have small collars top and bottom that will match up to threaded holes in the post. Each section (starting with the bottom section) will be slid down and secured to the post. Then the climber will be attached using bolts that will set into threaded bungs welded into the second to

last “Ledge Section”. The bolts holding the climber on will be hidden making him appear to be doing all the work himself.

The artistic intent of this piece is the same as the intent of the people who named your beautiful city, to tie the awe-inspiring land to the community. I believe bringing the Ledges to the street will serve as a source of pride to the citizens of Grand Ledge. The climber is intended to tie not only the City to the land, but the land to the people. A reminder of all the parks and recreation that The City of Grand Ledge has to offer.



Dimensional Drawing
 All measurements are in feet





Itemized Budget

Project Cost Estimates:

Material	\$2,798.92
Powder Coating	\$1,780.00
Fabrication	\$5,000.00
Installation (including transportation)	\$100.00
Insurance during installation	\$300.00
Shop supplies (sanding disks, welding supplies, etc.)	\$20.00

Total Cost of the Project:

\$9,998.92

Ivan Iler

1000 E State St
Saint Johns, MI 48879
(989)227-2453

Ivan_iler@HammerInHandCycles.com

References

David Such

Committee Chair, Board Member at OTCA, Partner at Such Video
Past work: Chief News Photographer at WILX-TV
111 E Grand River Ave
Lansing, MI 48906
(517)204-7327
david@suchvideo.com

Ian Markiw

Fabricator, Design Engineer, Hydraulics specialist
2100 Harvard
Sacramento, CA 95815
(517)528-2160
5691cad@Gmail.com

Ken Wesner

Welder Tig & Mig, Draftsman Specializing in CAD at Alro Steel
7830 W Kinley Rd
Saint Johns, MI 48879
(989)640-1150
wesnerwelding@Gmail.com

IVAN ILER

918 E STATE ST.
ST JOHNS, MI 48879
(989)227-2453
IVAN_ILER@HAMMERINHANDCYCLES.COM

PUBLICATIONS

- "GRANDADS RACER", CROSSROADS MAGAZINE,
VOL.32, OCT 2007, P.23-26
- "MIDNIGHT OIL", THE HORSE BC, VOL.96, MAR
2010, P.19-27
- "STRAIGHT BACK BOLT ON", THE HORSE BC,
MAR 2011, P.10-13
- "HOW TO TOOL LEATHER", THE HORSE BC, DEC
2012, P.15-18

TECHNICAL SKILLS

SCULPTING

- CLAYS
- HAND CRAVING
- POWER CARVING

METAL FABRICATION

- TIG WELDING
- MIG WELDING
- MACHINING, LATHE & MILL
- SHEET METAL FORMING
- PLASMA & TORCH CUTTING
- BLACKSMITHING (FORGING)
- SMELTING (CASTING)

ENGRAVING

- PUSH
- CHASING
- PNEUMATIC

LEATHER SMITHING

- CARVING
- STAMPING
- FORMING
- HAND STITCHING
- MACHINE STITCHING

PAINTING

- BRUSH
- AIR BRUSH

DRAWING

- ARTISTIC
- DRAFTING
(MECHANICAL
& ARCHITECTURAL)
- LAYOUT & DESIGN

PHOTOGRAPHY

WRITING

AWARDS & RECOGNITIONS

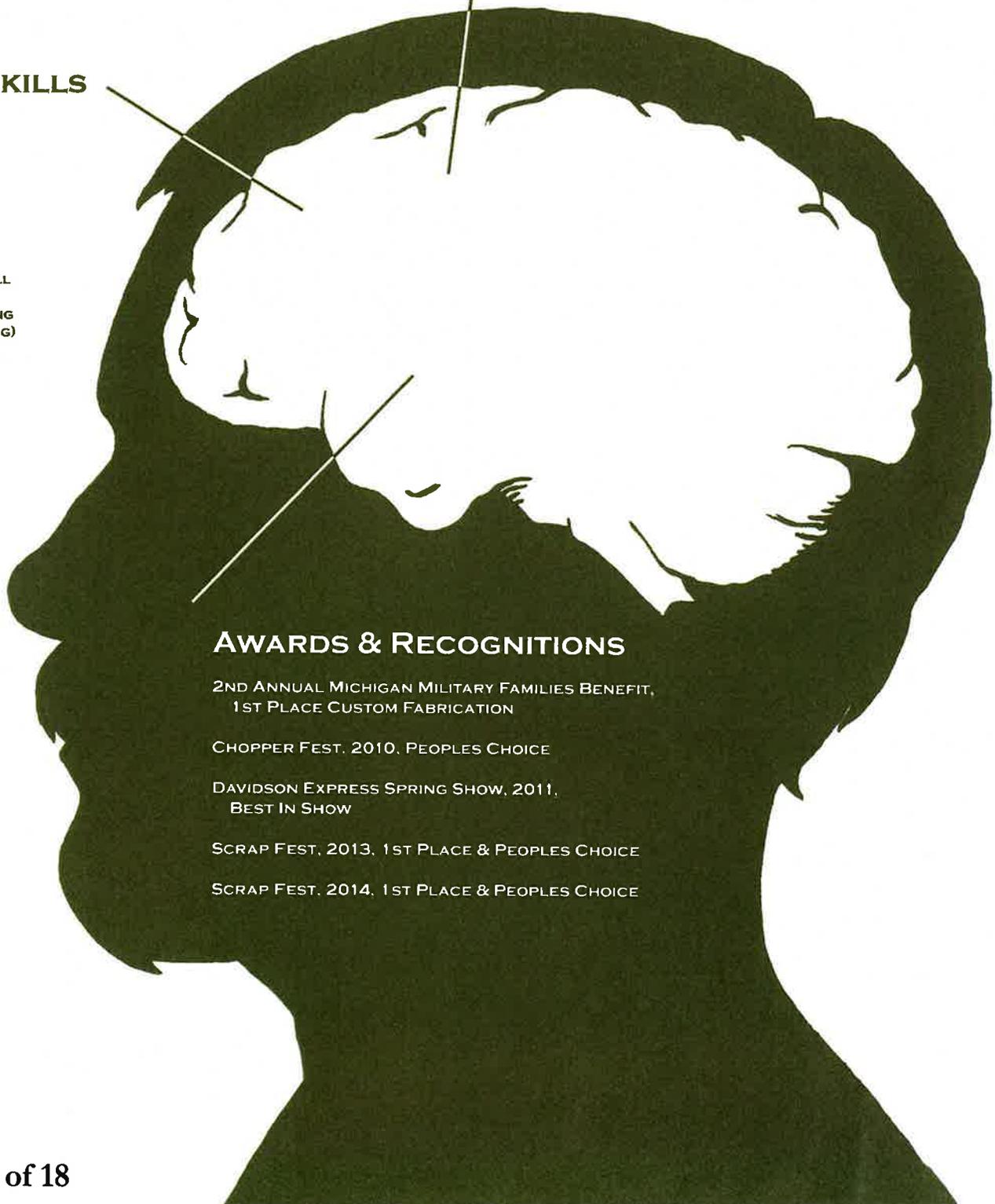
2ND ANNUAL MICHIGAN MILITARY FAMILIES BENEFIT,
1ST PLACE CUSTOM FABRICATION

CHOPPER FEST. 2010. PEOPLES CHOICE

DAVIDSON EXPRESS SPRING SHOW, 2011,
BEST IN SHOW

SCRAP FEST, 2013, 1ST PLACE & PEOPLES CHOICE

SCRAP FEST, 2014, 1ST PLACE & PEOPLES CHOICE





ALRO STEEL CORPORATION

1800 WEST WILLOW
LANSING, MI 48915
DUNS: 17-521-1473

PHONE

517 371-9600

QUOTATION

ALRO QUOTE: 063696696
DATE: 5/19/15
CUST ORD:
CUST REL:

PAGE 1

ATTN : IVAN
ACCT#: 00069176
COMPANY: Hammer In Hand Custom Cycles
ADDRESS: 918 E State Street
Saint Johns, MI 48879
989 227-2453

SHIP TO: HAMMER IN HAND CUSTOM CYCLES
918 E STATE STREET
Saint Johns, MI 48879

FROM: SARA SCHULTZ
LOCATION: LANSING
FAX#: 517-371-9640

SHIP VIA: L2 TRUCK
FOB: DESTINATION
WWW.ALRO.COM HAS A FRESH NEW LOOK!

LINE	ORD QTY	UNIT	PART#	ITEM DESCRIPTION	WEIGHT	PRICE	EXT.PRICE	DELIVERY DATE
1	1.00	LNG	29116060	6 OD X .250 WALL 5.500 ID 24 FT A513T-5 DOM TUBE 17-24' R/L	3108.0800 CFT	745.94	0/00/00	
2	11.00	SHT	26802150	.125 3003-H14 ALUM SHT 48 X 96 48 X 96 IN PAPER INTERLEAVE	628.00	238.1000 CWT	1495.27	
3	1.00	SHT	26801650	.050 3003-H14 ALUM SHT 48 X 96 48 X 96 IN PAPER INTERLEAVE	23.00	248.2000 CWT	57.09	
4	1.00	PC	29116170	6-1/2 OD X .250 WALL 6.000 ID 144 IN A513T-5 DOM TUBE 17-24' R/L Cut Tolerance: +1/8 / -0 SAW CUTTING	491.9700 PC	491.97	0/00/00	

TOTAL LINES: 4 QTY: 14.00 WEIGHT: 651.00 FUEL SURCHARGE: 8.65 TAX: 2798.92

IX. PO# _____ DUE DATE _____ SIGNED/DATE _____ FAX ACCEPTANCE TO: 517-371-9640

* CUSTOMER WILL VERIFY PHYSICAL RECEIPT WITH PACKING SLIP WITHIN 48 HOURS OF RECEIPT. CLAIMS FOR DEVIATIONS SHALL BE MADE IN WRITING WITHIN 10 DAYS AND SHALL NOT EXCEED THE PRICE OF THE MATERIAL.

* POUNDS SHOWN ARE BASED ON MATERIAL REQUIRED TO PRODUCE AND FILL YOUR ORDER AND ARE BASED ON CALCULATED WEIGHTS WITHIN NORMAL MILL TOLERANCES AND MAY VARY FROM ACTUAL WEIGHT SHIPPED.

* THE ABOVE QUOTE IS FOR YOUR INTERNAL USE ONLY AND SHOULD NOT BE SHARED WITH ANY THIRD PARTY IN ANY FORM.

* AVAILABILITY SUBJECT TO PRIOR SALE(S).

* ALL AMOUNTS ARE STATED IN U.S. DOLLARS & MUST BE PAID IN U.S. DOLLARS.

* ONLY ONE FUEL SURCHARGE WILL BE CHARGED PER SCHEDULED DELIVERY DAY

* SUBJECT TO TERMS AND CONDITIONS PER ALRO INVOICES.

* PRICES QUOTED WILL BE HONORED IF ORDERED AND SHIPPED WITHIN 48 HOURS OF THIS QUOTE.

* PRICES ARE PREDICATED ON RECEIVING THE TOTAL ORDER.

* ALL OTHER ORDERS WILL BE PRICED BASED ON PRICING LEVELS AT TIME OF DELIVERY.

* PRICES INCLUDE RAW MATERIAL SURCHARGES WHERE APPLICABLE.

* ALRO'S STANDARD PAYMENT TERMS ARE 1/2% 10 DAYS, NET 30 DAYS.

IVAN ILER, HAMMER IN HAND

05/14/2015

ESTIMATE

<u>QTY.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5	VARIOUS SIZED ALUMINUM SIGN BOXES (IN VARIOUS COLORS W/CLEAR COAT)	
1	SIGN POLE (ZINC RICH EPOXY PRIMER/ FLAT BLACK/FLAT CLEAR COAT)	
		TOTAL \$ 1,780.00

* For services to sandblast support pole, degrease all parts, outgas aluminum pieces, apply aluminum cleaner, apply Iron Phosphate to support pole, apply a sealer to all parts, pre-heat, apply primer/color coat/clear coat, and final bake.

REQUEST FOR PROPOSALS

Public Art Opportunity for the City of Grand Ledge

This project was made possible by a grant from the Lansing Economic Area Partnership (LEAP).

General Information

The City of Grand Ledge has received a Public Art for Communities Grant from the Lansing Economic Area Partnership (LEAP) in the amount of \$10,000. The grant was awarded to commission, create, and install a piece of public art for public display. The public art piece will be a uniquely created piece of physical art work, such as a sculpture or statue, which will permanently endure the site, activities, and weather. The grant is intended to enhance economic development efforts in the greater Lansing region through placemaking.

The City of Grand Ledge is currently accepting proposals from artists interested in creating a commissioned public art piece to be located at Riverfront Park. The park is centrally located in downtown Grand Ledge at the northeast corner of M-100 (North Bridge Street) and East Front Street overlooking the Grand River.

The proposed art piece is envisioned as being highly visible to both pedestrian and automobile traffic, while acting as an iconic landmark representing the unique character of Grand Ledge. The characterization of this project will engage the community through visual, spatial, and sensory experiences. The design will be suitable and acceptable for public viewing of all ages and will not be political or obscene in nature.

Proposal Deadline: May 22, 2015

Total Budget for Art: \$10,000

Proposal Requirements and Format

1. Current resume with contact information.
2. Letter of Interest addressing how you would approach the project (two page limit).
3. List of three (3) professional references including name, address, phone number and email address.
4. Ten (10) JPG images of previous work saved to a thumb drive. Images should be numbered and titled with the artist's last name (i.e. 01-Smith).
5. A narrative and drawing illustrating the concept and identifying medium, dimensions, colors, style of work, method of installation and artistic intent.
6. The art piece must be completed and installed on site no later than October 16, 2015.
7. Itemized budget including all costs such as artist's fee, design, fabrication, and installation costs; to include transportation and insurance during installation.
8. Detailed installation plan.
9. Two copies of the complete proposal must be submitted in color on 8.5"x11" with only paper clips to bind materials, which will allow for duplication as needed.

The complete proposal must be received by the proposal deadline; late proposals may not be accepted.

Call

The Call is open to artists locally and throughout Michigan with emphasis on an artist from the Tri-County region (Eaton, Ingham, and Clinton Counties).

The project budget is not to exceed \$10,000 for an artist or team of collaborative artists. The project budget is all inclusive, including the artist(s) fees, supplies, artwork installation, related expenses and other associated costs.

The art piece will serve as a visual landmark and should be distinctive through use of design, color, and material.

The art piece must be free standing and large enough to be highly visible and durable for the permanent installation in the outdoor location. The art work will need to hold up to a high-traffic environment, extreme weather conditions, and potential vandalism. Suggested material includes, but is not limited to galvanized steel, weathering steel, painted aluminum, rock, or concrete. An artist may submit more than one proposal. Artwork commissioned for this project will become property of the City of Grand Ledge.

Project Background Information

The art piece will represent the City's identity and be a source of pride for the citizens and community. The artwork will be chosen for its ability to showcase not only the artist's skills, but how the artist showcases Grand Ledge's sense of place. This project is one of several initiatives aimed at enriching the community experience for residents and visitors.

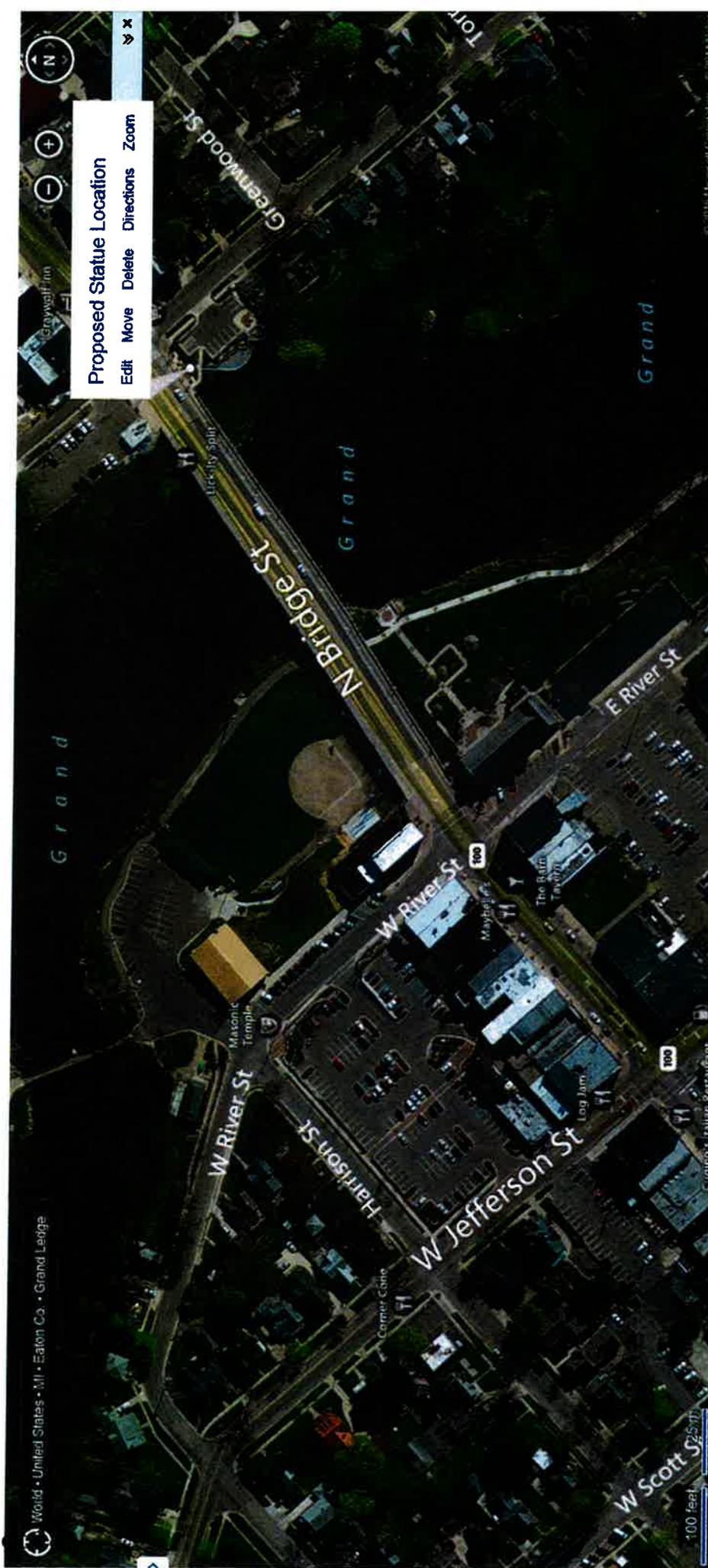
Criteria for Selection

The City of Grand Ledge Public Art Committee will manage the stages of this project, including circulating the Request for Proposals, fielding questions on the project, reviewing proposals, and making a recommendation on the bid award. The Grand Ledge City Council will finalize the proposal and issue contracts. The criteria for selecting proposals includes, but is not limited to:

1. Originality: creativity and uniqueness demonstrated in previous projects.
2. Submittal of all required application materials as outlined in this RFP.
3. Style, scale to site and appropriateness: Artwork should demonstrate that it is compatible in relationship to the downtown, surrounding neighborhoods, and the City as a whole. The piece should fit the goals of the City.
4. Technical considerations and feasibility to be based on the artist's work history and experience in completing projects within the timeline and budget, as well as the sustainability of the project.
5. Quality and craftsmanship of past work.
6. Safety and maintenance as artwork should be durable and resistant to theft and vandalism, as well as materials which require minimal periodic maintenance and readily available for restoration as necessary.
7. Project budget.

Budget

The \$10,000 project budget is all inclusive of project costs, including artist's fees and expenses, taxes, materials, fabrication and installation. The City will provide for site preparation and the physical ground foundation (concrete slab) for the art piece.



Grand Ledge City Council Resolution # ____ of 2015

**A Resolution to Authorize the Zoning Administrator to Use Current,
Competitive Contractor's Bids When Enforcing City Code Chapter 124,
Junk, Article II, Noxious Weeds.**

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 22 June 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, City Code § 124-9, Maximum expenditure by commissioner, prohibits the Zoning Administrator from expending "more than \$25.00 without the advice and consent of the City Council" when enforcing City Code Chapter 24, Junk, Article II, Noxious Weeds; and

Whereas, the City desires to authorize the Zoning Administrator to expend more than \$25.00 when enforcing City Code Chapter 24, Junk, Article II, Noxious Weeds;

Now, Therefore, it Is Resolved:

1. The City advises and consents to allow the Zoning Administrator to use current, competitive contractor's bids when enforcing City Code Chapter 24, Junk, Article II, Noxious Weeds.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 22 June 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk

Grand Ledge City Council Resolution # ____ of 2015

**A Resolution to Exercise the City's Right of First Refusal on Eaton County
Tax Foreclosed Properties.**

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 22 June 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, from time to time, Eaton County forecloses on real property due to delinquent, unpaid taxes; and

Whereas, the City desires to exercise it's right of first refusal to purchase said foreclosed property;

Now, Therefore, it Is Resolved:

1. The City exercises its Right of First Refusal on Eaton County tax foreclosed properties.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 22 June 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk

CITY OF GRAND LEDGE
Job Description

UTILITIES SUPERVISOR

Supervised By: Public Services Director
Supervises: Utilities Division staff and others as assigned.

General Summary:

Under the general direction of the Public Services Director plans and manages the operations of the City's drinking water treatment and distribution systems and wastewater and storm water collection systems. Supervises and evaluates assigned personnel. Supervises and participates in the activities of the division, stays current of pertinent statutes and regulations, and develops recommendations for changes in policy or alterations to the systems.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Plans, directs, supervises, and participates in the daily operation of the water pumping, treatment, and distribution systems, and the maintenance of related equipment, buildings and grounds.
2. Plans, directs, supervises, and participates in the daily operation of the wastewater and storm water collection systems, and the maintenance of related equipment, buildings and grounds.
3. Responsible for daily work assignments and schedules of Utilities Division employees. Determines personnel needs and administers personnel policies within an established framework. Supervises and evaluates the work of employees in the Utilities division and any other personnel assigned.
4. Maintains operational and service records and assists in the preparation of reports for submission to State agencies as well as City officials.
5. Provides technical assistance and guidance to Utility operators. Troubleshoots complex operational problems. Performs all duties of an operator as needed.
6. Recommends changes in operating procedures to maximize the efficiency of the division and comply with applicable regulations.
7. Develops safety programs and training, insures conformance with State and federal safety regulations.
8. Recommends and oversees the expansion of and improvements to the water and/or wastewater systems. Coordinates the needs of the City with the DPS Director, engineers, regulatory officials, contractors and developers. Provides input for the development of specifications for equipment and capital

improvements.

9. Assists in the preparation of and ensures adherence to the department's annual operating budget. Oversees the purchase of supplies, equipment, and materials utilized in water treatment and distribution and wastewater collection.
10. Acts as liaison between the Department and citizens, news media, governmental agencies, and contractors. Responds to service complaints, problems and other calls from residents.
11. Confers and works with engineers, contractors, and inspectors concerning construction projects. Monitors projects through all phases assuring conformance to plans, timetables and cost estimates.
12. Responds to changing regulations and technology regarding water and wastewater treatment, public and employee health, and safety through review of technical materials and professional education.
13. Availability to respond to water and wastewater alarms and emergencies as situations may dictate. Provides on call duty if necessary.
14. May be assigned temporarily to other departments to perform duties that utilize the individual employee's skills and abilities. In this situation, the employee may perform duties specified in any Public Service Department job description.
15. Performs related duties as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school diploma degree or equivalent.
- Experience requirements include five years of experience in water distribution/treatment and wastewater collection system operation and maintenance.
- A State of Michigan Class S3 water distribution certificate, Class D3 limited water treatment certificate, are required within one year from date of hire.
- Knowledge of the machines, equipment, materials, safety precautions, and operating practices of modern water and wastewater systems and related facilities.
- Knowledge in the chemical and physical processes involved in the extraction, distribution, collection and treatment of municipal water and wastewater.
- In-depth knowledge of the Safe Drinking Water Act, Act 399 P.A. 1977 and

related legislation.

- A valid Michigan driver's license and the ability to obtain a Michigan Commercial Driver's License Class B with air brake endorsement.
- Ability to plan, supervise and inspect the work of others.
- Ability to maintain accurate records and prepare comprehensive reports on the operations of the treatment and distribution systems.
- Ability to establish effective working relationships with employees, contractors, other governmental agencies, and the public.
- Ability to exercise good judgement, initiative and resourcefulness in dealing with the public, elected officials, community leaders, and other professionals.
- Ability to effectively communicate and present ideas and concepts orally and in writing.
- Ability to read and interpret construction drawings and maps of water and wastewater systems.
- Ability to work effectively under stress and changes in work priorities.
- Ability to perform a broad range of maintenance and repair functions.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others in person and on the phone, review and produce written and electronic documents and drawings and attend meetings at locations throughout the City. The employee is frequently required to inspect work in progress at locations throughout the City and occasionally required to lift and/or move objects of moderate to heavy weight, operate hand and power tools, traverse uneven ground and perform work at varying heights and in all light conditions.

While performing the duties of this job, the employee is regularly exposed to high-pressure water systems, fumes or airborne particles, and toxic or caustic chemicals. The employee is frequently exposed to wet and/or humid conditions; high, precarious places; moving mechanical parts and/or heavy equipment; outside weather conditions; vibration; and risk of electrical shock. The noise level in the work environment ranges from moderate to very loud.

June 2008

CITY OF GRAND LEDGE
Job Description

UTILITIES SUPERVISOR

Supervised By: Public Services Director
Supervises: Utilities Division staff and others as assigned.

General Summary:

Under the general direction of the **City Administrator** and Public Services Director plans and manages the operations of the City's drinking water treatment and distribution systems and wastewater and storm water collection systems. Supervises and evaluates assigned personnel. Supervises and participates in the activities of the division, stays current of pertinent statutes and regulations, and develops recommendations for changes in policy or alterations to the systems.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Plans, directs, supervises, and participates in the daily operation of the water pumping, treatment, and distribution systems, and the maintenance of related equipment, buildings and grounds.
2. Plans, directs, supervises, and participates in the daily operation of the wastewater and storm water collection systems, and the maintenance of related equipment, buildings and grounds.
3. Responsible for daily work assignments and schedules of Utilities dDivision employees. Determines personnel needs and administers personnel policies within an established framework. Supervises and evaluates the work of employees in the Utilities division and any other personnel assigned.
4. Maintains operational and service records and assists in the preparation of reports for submission to State agencies as well as City officials.
5. Provides technical assistance and guidance to Utility operators. Troubleshoots complex operational problems. Performs all duties of an operator as needed.
6. Recommends changes in operating procedures to maximize the efficiency of the division and comply with applicable regulations.
7. Develops **Department of Public Services** safety programs and training, insures conformance with State and federal safety regulations.
8. Recommends and oversees the expansion of and improvements to the water and/or wastewater systems. Coordinates the needs of the City with the **DPS Department of Public Services** Director, engineers, regulatory officials,

- contractors and developers. Provides input for the development of specifications for equipment and capital improvements.
9. Assists in the preparation of and ensures adherence to the department's annual operating budget. Oversees the purchase of supplies, equipment, and materials utilized in water treatment and distribution and wastewater collection.
 10. Acts as liaison between the Department and citizens, ~~news-media~~, governmental agencies, and contractors. Responds to service complaints, problems and other calls from residents.
 11. Confers and works with engineers, contractors, and inspectors concerning construction projects. Monitors projects through all phases assuring conformance to plans, timetables and cost estimates.
 12. Responds to changing regulations and technology regarding water and wastewater treatment, public and employee health, and safety through review of technical materials and professional education.
 13. Availability to respond to water and wastewater alarms and emergencies as situations may dictate. Provides on call duty if necessary.
 14. May be assigned temporarily to other departments to perform duties that utilize the individual employee's skills and abilities. In this situation, the employee may perform duties specified in any Public Service Department job description.
 15. Performs related duties **and special projects as needed.** ~~as required.~~
 16. **These examples do not includes all of the duties which the employee may be expected to perform.**

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Experience requirements include five years of experience in water distribution/treatment and wastewater collection system operation and maintenance.
- A State of Michigan Class **S2 S3**-water distribution certificate, Class **D2 D3** limited water treatment certificate, ~~are required within one year from date of hire.~~
- Knowledge of the machines, equipment, materials, safety precautions, and operating practices of modern water and wastewater systems and related facilities.
- Knowledge in the chemical and physical processes involved in the extraction, distribution, collection and treatment of municipal water and wastewater.

- In-depth knowledge of the Safe Drinking Water Act, Act 399 P.A. 1977 and related legislation.
- A valid Michigan driver's license and the ability to obtain a Michigan Commercial Driver's License Class A with air brake endorsement.
- Ability to plan, supervise, evaluate, and inspect the work of others; ability to effectively discipline assigned personnel.
- Ability to maintain accurate records and prepare comprehensive reports on the operations of the treatment and distribution systems.
- Ability to establish effective working relationships with employees, contractors, other governmental agencies, and the public.
- Ability to exercise good judgement, initiative and resourcefulness in dealing with the public, elected officials, community leaders, and other professionals.
- Ability to effectively communicate and present ideas and concepts orally and in writing.
- Ability to read and interpret construction drawings and maps of water and wastewater systems.
- Ability to work effectively under stress and changes in work priorities.
- Ability to perform a broad range of maintenance and repair functions.
- Educational requirements include a high school diploma degree or equivalent; college degree preferred.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others in person and on the phone, review and produce written and electronic documents and drawings and attend meetings at locations throughout the City. The employee is frequently required to inspect work in progress at locations throughout the City and occasionally required to lift and/or move objects of moderate to heavy weight, operate hand and power tools, traverse uneven ground and perform work at varying heights and in all light conditions.

While performing the duties of this job, the employee is regularly exposed to high-pressure water systems, fumes or airborne particles, and toxic or caustic chemicals. The employee is frequently exposed to wet and/or humid conditions; high, precarious places; moving mechanical parts and/or heavy equipment; outside weather conditions; vibration; and risk of electrical shock. The noise level in the work environment ranges from moderate to very loud.

Application:

This class specification is intended merely to identify the class and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all the duties whose performance may ever be required of such employees or to limit the nature and extent of assignments such an individual may be given.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Consideration given to obtain certificates/licenses within one (1) year of employment.

June 2015

CITY OF GRAND LEDGE
Job Description

UTILITIES SUPERVISOR

Supervised By: Public Services Director
Supervises: Utilities Division staff and others as assigned.

General Summary:

Under the general direction of the City Administrator and Public Services Director plans and manages the operations of the City's drinking water treatment and distribution systems and wastewater and storm water collection systems. Supervises and evaluates assigned personnel. Supervises and participates in the activities of the division, stays current of pertinent statutes and regulations, and develops recommendations for changes in policy or alterations to the systems.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Plans, directs, supervises, and participates in the daily operation of the water pumping, treatment, and distribution systems, and the maintenance of related equipment, buildings and grounds.
2. Plans, directs, supervises, and participates in the daily operation of the wastewater and storm water collection systems, and the maintenance of related equipment, buildings and grounds.
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6. Recommends changes in operating procedures to maximize the efficiency of the division and comply with applicable regulations.
7. Develops Department of Public Services safety programs and training, insures conformance with State and federal safety regulations.
8. Recommends and oversees the expansion of and improvements to the water and/or wastewater systems. Coordinates the needs of the City with the DPS Department of Public Services Director, engineers, regulatory officials,

contractors and developers. Provides input for the development of specifications for equipment and capital improvements.

9. Assists in the preparation of and ensures adherence to the department's annual operating budget. Oversees the purchase of supplies, equipment, and materials utilized in water treatment and distribution and wastewater collection.
10. Acts as liaison between the Department and citizens, governmental agencies, and contractors. Responds to service complaints, problems and other calls from residents.
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15. Performs related duties and special projects as needed.
16. These examples do not includes all of the duties which the employee may be expected to perform.

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The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Experience requirements include five years of experience in water distribution/treatment and wastewater collection system operation and maintenance.
- A State of Michigan Class S2 water distribution certificate, Class D2 limited water treatment certificate.
- Knowledge of the machines, equipment, materials, safety precautions, and operating practices of modern water and wastewater systems and related facilities.
- Knowledge in the chemical and physical processes involved in the extraction, distribution, collection and treatment of municipal water and wastewater.

- In-depth knowledge of the Safe Drinking Water Act, Act 399 P.A. 1977 and related legislation.
- A valid Michigan driver's license and the ability to obtain a Michigan Commercial Driver's License Class A with air brake endorsement.
- Ability to plan, supervise, evaluate, and inspect the work of others; ability to effectively discipline assigned personnel.
- Ability to maintain accurate records and prepare comprehensive reports on the operations of the treatment and distribution systems.
- Ability to establish effective working relationships with employees, contractors, other governmental agencies, and the public.
- Ability to exercise good judgement, initiative and resourcefulness in dealing with the public, elected officials, community leaders, and other professionals.
- Ability to effectively communicate and present ideas and concepts orally and in writing.
- Ability to read and interpret construction drawings and maps of water and wastewater systems.
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- Educational requirements include a high school diploma degree or equivalent; college degree preferred.

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Application:

This class specification is intended merely to identify the class and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all the duties whose performance may ever be required of such employees or to limit the nature and extent of assignments such an individual may be given.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Consideration given to obtain certificates/licenses within one (1) year of employment.

June 2015

Grand Ledge City Council Resolution # ____ of 2015

A Resolution to Approve an Agreement for Conditional Transfer of Property, Pursuant to 1984 P.A. 425.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 22 June 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, the City desires to enter into an Agreement for Conditional Transfer of Property, pursuant to 1984 P.A. 425;

Now, Therefore, it Is Resolved:

1. The City approves an Agreement for Conditional Transfer of Property, pursuant to 1984 P.A. 425, as attached.
2. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said Agreement on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said Agreement on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said Agreement.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 22 June 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk