

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 28 SEPTEMBER 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

I. ROLL CALL OF COUNCIL – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew and Sue Roberts

– Council members Rick Lantz, Thom Sowle, and Don Willems were absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Gordon VanWieren, City Attorney; Martin Underhill, Chief of Police;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

A. Motion (from staff) – To approve the Monday, 28 September 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 14 September 2015 regular City Council minutes.
- iii. Wednesday, 14 September 2015 Closed Session minutes.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO APPROVE THE MONDAY, 28 SEPTEMBER 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

A. Motion – To approve the Monday, 28 September 2015 regular City Council agenda.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO APPROVE THE MONDAY, 28 SEPTEMBER 2015 REGULAR CITY COUNCIL AGENDA.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO AMEND THE MONDAY, 28 SEPTEMBER 2015 REGULAR CITY COUNCIL AGENDA, BY INSERTING AS ITEM IX. C., A RESOLUTION TO SET A PUBLIC HEARING ON THE NORTHSTAR COOPERATIVE, INC., INDUSTRIAL FACILITY EXEMPTION APPLICATION. MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MONDAY, 28 SEPTEMBER 2015 REGULAR CITY COUNCIL AGENDA, AS AMENDED BY INSERTING AS ITEM IX. C., A RESOLUTION TO SET A PUBLIC HEARING ON THE NORTHSTAR COOPERATIVE, INC., INDUSTRIAL FACILITY EXEMPTION APPLICATION, CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

VII. STAFF REPORTS

Administrator's Office – Michigan Department of Treasury letter re: Audit of Minimum Assessing Requirements

Adam Smith, City Administrator, reported on the successful Department of Treasury assessing audit, the Oak Park Expansion Project grant application process, the BS&A software update project, and the current hydrant flushing program.

Police Department

Martin Underhill, Chief of Police, reported the Grand Ledge Police Department is fully staffed after more than a year of under-staffing, introduced the four most recently hired Officers, and thanked the City for its support of the Grand Ledge Police Department.

Officers Kirk DeWitt, Daniel Crabtree, Josh Allen, and Craig Plescher introduced themselves.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Ordinance (Introduction)** – Introduce and set a Public Hearing for Monday, 12 October 2015, on an ordinance amending the Grand Ledge City Code Chapter 178, Streets and Sidewalks, Article I, Sidewalk Building, Maintenance, and Repair, §178-4, Responsibility for construction, repair, or maintenance, subsection A.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 12 OCTOBER 2015, ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 178, STREETS AND SIDEWALKS, ARTICLE I, SIDEWALK BUILDING, MAINTENANCE, AND REPAIR, §178-4, RESPONSIBILITY FOR CONSTRUCTION, REPAIR, OR MAINTENANCE, SUBSECTION A. MOTION CARRIED UNANIMOUSLY.

- B. Resolution #59 of 2015** – To amend the Annual Budget for the Fiscal Year Ending 30 June 2016.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO ADOPT RESOLUTION #59 OF 2015, TO AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2016.

Adam Smith, City Administrator, explained the amendments cover City Hall maintenance costs, service club memberships, the public art project, generator testing and system evaluation, and moving the Cemetery Fund into the General Fund.

MOTION TO ADOPT RESOLUTION #59 OF 2015, TO AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2016, CARRIED UNANIMOUSLY.

- C. Resolution #60 of 2015** – To set a public hearing on the NorthStar Cooperative, Inc., Industrial Facility Exemption Application.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER MULDER SECONDED, TO ADOPT RESOLUTION #60 OF 2015, TO SET A PUBLIC HEARING ON THE NORTHSTAR COOPERATIVE, INC., INDUSTRIAL FACILITY EXEMPTION APPLICATION.

Adam Smith, City Administrator, explained the application and the public hearing requirement.

The City Council debated the twelve-year time frame of the abatement.

MOTION TO ADOPT RESOLUTION #60 OF 2015, TO SET A PUBLIC HEARING ON THE NORTHSTAR COOPERATIVE, INC., INDUSTRIAL FACILITY EXEMPTION APPLICATION, CARRIED UNANIMOUSLY.

IX. AUDIENCE PARTICIPATION

X. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Bartholomew congratulated the Chief of Police on the new officers.

Council member Mulder commented on the successful Grand Adventure Race this past weekend.

Mayor Smith reappointed Robert Brown and Jason Barclay to the Downtown Development Authority for terms expiring August 2018, and appointed Adam Auvenshine to the Downtown Development Authority for a term expiring August 2018.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO APPROVE THE MAYOR'S REAPPOINTMENT OF ROBERT BROWN AND JASON BARCLAY TO THE DOWNTOWN DEVELOPMENT AUTHORITY FOR TERMS EXPIRING AUGUST 2018. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO APPROVE THE MAYOR'S APPOINTMENT OF ADAM AUVENSHINE TO THE DOWNTOWN DEVELOPMENT AUTHORITY FOR A TERM EXPIRING AUGUST 2018. MOTION CARRIED UNANIMOUSLY.

XI. CLOSED SESSION

- A. Motion** – To move into closed session to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO MOVE INTO CLOSED SESSION TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE, PER THE OPEN MEETINGS ACT, SECTION 8(H), AT 7:53 P.M. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO RETURN TO THE MONDAY, 28 SEPTEMBER 2015 REGULAR CITY COUNCIL MEETING, AT 8:36 P.M. MOTION CARRIED UNANIMOUSLY.

XII. ADJOURNMENT

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO ADJOURN THE MONDAY, 28 SEPTEMBER 2015, REGULAR CITY COUNCIL MEETING, AT 8:36 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor