

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 14 SEPTEMBER 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Thom Sowle, and Don Willems
– Council member Sue Roberts was absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Gordon VanWieren, City Attorney; Chris Blievernicht, Lieutenant; Larry LaHaie, Service Director; Susan Stachowiak, Zoning Administrator; Amee King, Assistant City Administrator;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

- A. Motion (from staff)** – To approve the Monday, 14 September 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 24 August 2015 regular City Council minutes.
- iii. Wednesday, 26 August 2015 special City Council minutes.
- iv. Right-of-Way Use Application from Ariana Mae Foundation for the 19 September 2015 Run and Play for Ariana Mae.
- v. Resolution #56 of 2015 – To Confirm Traffic Control Order #2015-03.
- vi. Resolution #57 of 2015 – To Amend the Title VI Non-Discrimination Plan.
- vii. Amend Department of Public Services job descriptions, per the City Administrator's memorandum dated 11 September 2015.

COUNCIL MEMBER SOWLE MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO APPROVE THE MONDAY, 14 SEPTEMBER 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 14 September 2015 regular City Council agenda.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER SOWLE SECONDED, TO APPROVE THE MONDAY, 14 SEPTEMBER 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

A. Public Art Committee

Council member Bartholomew reported on the donation of \$10,000 from David and Nancy Huhn for a public art installation.

B. Planning Commission

Council member Mulder reported on the Gilbert property rezoning.

VII. STAFF REPORTS

Administrator's Office

Adam Smith, City Administrator, reported the City has posted solicitation for an Executive Administrative Assistant.

Amee King, Assistant City Administrator, reported on Human Resources, Abrams Municipal Airport, Downtown Development Authority, and City Hall activities.

The City Council discussed the removal of the Fortino's Market canopy.

Clerk's Department

Gregory Newman, City Clerk, reported on Information Technology and Election activities.

Finance Department - Revenue / Expenditure Report

Adam Smith, City Administrator, reported the City has posted solicitation for a new City Treasurer / Finance Director.

Police Department

Chris Blievernicht, Lieutenant, reported on Police activities.

The City Council discussed the successful investigation of credit card skimmers.

Department of Public Services

Larry LaHaie, Service Director, reported on Water, Wastewater, Cemetery, Streets, and Parks and Recreation activities.

Adam Smith, City Administrator, reported on the promotion of Kurt Ristow to Water Supervisor and the need to hire a replacement.

The City Council discussed the planned street improvement projects.

Planning and Zoning Department

Susan Stachowiak, Zoning Administrator, reported on Planning and Zoning activities.

The City Council discussed the Planning Commission's work on allowing lodging uses in the Central Business District.

A. Motion – To receive the July 2015 staff reports and place on file.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER MULDER SECONDED, TO RECEIVE THE JULY 2015 STAFF REPORTS AND PLACE ON FILE. MOTION CARRIED UNANIMOUSLY.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Motion** – To establish hours of operation for the Grand Ledge Recycling Center as Wednesday, from 3:00 p.m. to 7:00 p.m., and Saturday, from 8:00 a.m. to 4:00 p.m., subject to approval by the Eaton County Resource Recovery Coordinator.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ESTABLISH HOURS OF OPERATION FOR THE GRAND LEDGE RECYCLING CENTER AS WEDNESDAY, FROM 3:00 P.M. TO 7:00 P.M., AND SATURDAY, FROM 8:00 A.M. TO 4:00 P.M., SUBJECT TO APPROVAL BY THE EATON COUNTY RESOURCE RECOVERY COORDINATOR.

Adam Smith, City Administrator, explained the continuing efforts to reduce costs at the Grand Ledge Recycling Center and reported on the preliminary approval of reduced operating hours by the Eaton County Resource Recovery Coordinator.

The City Council debated the Grand Ledge Recycling Center being the only twenty-four hour center in Eaton County and the anticipated reduction in demand due to the free curbside recycling through Granger.

MOTION TO ESTABLISH HOURS OF OPERATION FOR THE GRAND LEDGE RECYCLING CENTER AS WEDNESDAY, FROM 3:00 P.M. TO 7:00 P.M., AND SATURDAY, FROM 8:00 A.M. TO 4:00 P.M., SUBJECT TO APPROVAL BY THE EATON COUNTY RESOURCE RECOVERY COORDINATOR, CARRIED UNANIMOUSLY.

IX. AUDIENCE PARTICIPATION

Alan Miller, Grand Ledge United Methodist Church, announced a 07 November 2015 fundraiser for maintaining their parking lot, invited the City Council to participate, and presented flyers for City Hall and for the Channel 12 broadcast.

X. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council member Bartholomew mentioned the passing of Hudson Deming, former City Attorney, and thanked Crossroads Barbecue for using local contractors in their project.

Mayor Smith read three proclamations honoring Hudson Deming, Ernst Floeter, and Al Kempf.

XI. CLOSED SESSION

- A. Motion** – To move into closed session to consider the purchase or lease of real property and to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Sections 8(d) and (h).

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO MOVE INTO CLOSED SESSION TO CONSIDER THE PURCHASE OR LEASE OF REAL PROPERTY AND TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE, PER THE OPEN MEETINGS ACT, SECTIONS 8(D) AND (H), AT 8:06 P.M. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO RETURN TO THE MONDAY, 14 SEPTEMBER 2015 REGULAR CITY COUNCIL MEETING, AT 8:52 P.M. MOTION CARRIED UNANIMOUSLY.

- B. Resolution #58 of 2015** – To authorize the purchase of real property, located at 603 E. River St., Grand Ledge, Eaton County, Michigan.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER MULDER SECONDED, TO ADOPT RESOLUTION #58 OF 2015, TO AUTHORIZE THE PURCHASE OF REAL PROPERTY, LOCATED AT 603 E. RIVER ST., GRAND LEDGE, EATON COUNTY, MICHIGAN. MOTION CARRIED UNANIMOUSLY.

XII. ADJOURNMENT

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 14 SEPTEMBER 2015, REGULAR CITY COUNCIL MEETING, AT 8:53 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor

DRAFT