

**GRAND LEDGE CITY COUNCIL  
310 GREENWOOD ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 10 AUGUST 2015  
7:30 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems  
**OTHERS PRESENT** – Adam Smith, City Administrator; Ameer King, Assistant City Administrator;

**II. PLEDGE OF ALLEGIANCE**

Mayor Smith led those in attendance in the Pledge of Allegiance.

**III. AUDIENCE PARTICIPATION**

**IV. APPROVAL OF CONSENT AGENDA**

- A. Motion (from staff)** – To approve the Monday, 10 August 2015 City Council consent agenda, as follows:
- i. Financial transactions and bills.
  - ii. Monday, 27 July 2015 regular City Council minutes.
  - iii. Monday, 27 July 2015 Closed Session minutes.
  - iv. Resolution #50 of 2015 – To amend Resolution #49 of 2015, to submit to the electors of the City of Grand Ledge at the election to be held on Tuesday, 03 November 2015, a Ballot Question to amend the City Charter.
  - v. Right-of-Way Use application from Rachel Buffenbarger for a 22 August 2015 block party.
  - vi. Designate Adam Smith, City Administrator, as the City’s Voting Delegate at the 2015 Michigan Municipal League Annual Meeting.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 10 AUGUST 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF REGULAR AGENDA**

- A. Motion** – To approve the Monday, 10 August 2015 regular City Council agenda.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER MULDER SECONDED, TO APPROVE THE MONDAY, 10 AUGUST 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VI. COMMITTEE AND BOARD REPORTS**

**VII. STAFF REPORTS**

**Administrator's Office**

Adam Smith, City Administrator, explained monthly staff reports to City Council will include a written report and attendance for verbal comments or questions, reported on the temporary traffic order making Greenwood St. one-way to help with traffic concerns at the Greenwood / Washington / Clinton intersection and to allow for adequate parking, mentioned the Michigan Municipal League Annual Convention, and mentioned the revenue / expenditure report from the Finance Department.

**Police Department**

Chris Blievernicht, Lieutenant, reported on the ongoing hiring process.

**Department of Public Services**

Larry LaHaie, Service Director, reviewed the Department of Public Service monthly report, and mentioned the seasonal employee priming and painting fire hydrants this summer.

**Planning and Zoning Department**

Susan Stachowiak, Zoning Administrator, reported there are very few vacant homes right now, reported on the low use of lawn mowing contractors this year, reported on the Speedway project, reported the Planning Commission approved the Grand Ledge Area District Library Site Plan, reported the Zoning Board of Appeals approved a variance for additional signage for the Speedway project, reported the Planning Commission continues to work on Zoning Ordinance amendments, reported on accessory buildings in the downtown, and reported the Planning Commission will begin working to update the Master Plan at its September meeting.

- A. Motion** – To receive the July 2015 staff reports and place on file.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO RECEIVE THE JULY 2015 STAFF REPORTS AND PLACE ON FILE. MOTION CARRIED UNANIMOUSLY.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. Resolution #51 of 2015** – To approve and authorize a bid award to Asphalt Restoration, Inc, for overband crack filling.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO ADOPT RESOLUTION #51 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO ASPHALT RESTORATION, INC, FOR OVERBAND CRACK FILLING.

Adam Smith, City Administrator, recommended awarding the bid for overband crack filling to Asphalt Restoration, Inc.

MOTION TO ADOPT RESOLUTION #51 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO ASPHALT RESTORATION, INC, FOR OVERBAND CRACK FILLING, CARRIED UNANIMOUSLY.

- B. Resolution #52 of 2015** – To approve an Agreement with the Grand Ledge Public Schools for Community Recreation Program Administration.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO ADOPT RESOLUTION #52 OF 2015, TO APPROVE AN AGREEMENT WITH THE GRAND LEDGE PUBLIC SCHOOLS FOR COMMUNITY RECREATION PROGRAM ADMINISTRATION.

Adam Smith, City Administrator, explained the proposal will enhance recreation programs, explained the agreement pays \$50,000 each year for two years, and explained the expectation for self-funded recreation programs after the two years.

MOTION TO ADOPT RESOLUTION #52 OF 2015, TO APPROVE AN AGREEMENT WITH THE GRAND LEDGE PUBLIC SCHOOLS FOR COMMUNITY RECREATION PROGRAM ADMINISTRATION, CARRIED UNANIMOUSLY.

**X. AUDIENCE PARTICIPATION**

**XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

**XII. CLOSED SESSION**

**XIII. ADJOURNMENT**

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 10 AUGUST 2015, REGULAR CITY COUNCIL MEETING, AT 8:19 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 24 AUGUST 2015.

---

Gregory L. Newman, City Clerk

---

Kalmin D. Smith, Mayor