

**GRAND LEDGE CITY COUNCIL  
310 GREENWOOD ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 22 JUNE 2015  
7:30 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; and Council members Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems  
– Mayor Pro-Tem Keith Mulder and Council member Christina Bartholomew were absent  
**OTHERS PRESENT** – Adam Smith, City Administrator; Gregory Newman, City Clerk; Gordon VanWieren, City Attorney;

**II. PLEDGE OF ALLEGIANCE**

Mayor Smith led those in attendance in the Pledge of Allegiance.

Mayor Smith presented a proclamation honoring Bonnie the Rescue Dog.

**III. AUDIENCE PARTICIPATION**

Rick Gilbert, 4072 Tall Oaks Dr., expressed his support of the proposed 425 Agreement and explained his plans to develop single-family homes.

**IV. APPROVAL OF CONSENT AGENDA**

- A. Motion (from staff)** – To approve the Monday, 22 June 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 08 June 2015 regular City Council minutes.
- iii. Right-of-Way Use application from Stephen Krefit for the 2015 Duo at the Ledge races.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 22 JUNE 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF REGULAR AGENDA**

- A. Motion** – To approve the Monday, 22 June 2015 regular City Council agenda.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER SOWLE SECONDED, TO APPROVE THE MONDAY, 22 JUNE 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VI. COMMITTEE AND BOARD REPORTS**

- A. Grand Ledge Area Emergency Services Authority**

Council member Willems reported the Grand Ledge Area Emergency Services Authority discussed its intent to begin a search for a new Fire Chief in the fall.

**VII. STAFF REPORTS**

**VIII. UNFINISHED BUSINESS**

- A. Public Hearing** – On an ordinance amending the Grand Ledge City Code Chapter 39, Purchasing (introduced 08 June 2015).

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING, AT 7:41 P.M.

Adam Smith, City Administrator, explained the amendment replaces Chapter 39 with a new policy adopted by City Council resolution.

No public comment.

MAYOR SMITH CLOSED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING, AT 7:41 P.M.

**IX. NEW BUSINESS**

- A. Resolution #38 of 2015** – To amend the Annual Budget for the Fiscal Year Ending 30 June 2015.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #38 OF 2015, TO AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2015.

Adam Smith, City Administrator, explained the amendments to the Annual Budget for the Fiscal Year Ending 30 June 2015 cover end-of-year adjustments.

MOTION TO ADOPT RESOLUTION #38 OF 2015, TO AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2015, CARRIED UNANIMOUSLY.

- B. Resolution #39 of 2015** – To adopt a Freedom of Information Act Policy.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #39 OF 2015, TO ADOPT A FREEDOM OF INFORMATION ACT POLICY.

Gregory Newman, City Clerk, explained the new requirement for written policies and procedures, and the policy authorizes the FOIA Coordinator to set policy as required by law.

MOTION TO ADOPT RESOLUTION #39 OF 2015, TO ADOPT A FREEDOM OF INFORMATION ACT POLICY, CARRIED UNANIMOUSLY.

- C. Resolution #40 of 2015** – To approve a Public Art Proposal from Ivan Iler.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #40 OF 2015, TO APPROVE A PUBLIC ART PROPOSAL FROM IVAN ILER.

Adam Smith, City Administrator, explained the proposal request and review process, and reported the Public Art Committee recommends accepting the proposal from Ivan Iler.

The City Council debated the project's funding source, the project's resemblance to the City logo, and the quality of proposals received.

MOTION TO ADOPT RESOLUTION #40 OF 2015, TO APPROVE A PUBLIC ART PROPOSAL FROM IVAN ILER, CARRIED UNANIMOUSLY.

- D. Resolution #41 of 2015** – To authorize the Zoning Administrator to use current, competitive contractor's bids when enforcing City Code Chapter 124, Junk, Article II, Noxious Weeds.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #41 OF 2015, TO AUTHORIZE THE ZONING ADMINISTRATOR TO USE CURRENT, COMPETITIVE CONTRACTOR'S BIDS WHEN ENFORCING CITY CODE CHAPTER 124, JUNK, ARTICLE II, NOXIOUS WEEDS.

Adam Smith, City Administrator, explained the City Code's \$25.00 cost limitation for noxious weeds enforcement.

The City Council debated the enforcement of Chapter 124, Junk, Article II, Noxious Weeds.

MOTION TO ADOPT RESOLUTION #41 OF 2015, TO AUTHORIZE THE ZONING ADMINISTRATOR TO USE CURRENT, COMPETITIVE CONTRACTOR'S BIDS WHEN ENFORCING CITY CODE CHAPTER 124, JUNK, ARTICLE II, NOXIOUS WEEDS, CARRIED UNANIMOUSLY.

- E. Resolution #42 of 2015** – To not exercise the City's Right of First Refusal on Eaton County tax foreclosed properties.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #42 OF 2015, TO NOT EXERCISE THE CITY'S RIGHT OF FIRST REFUSAL ON EATON COUNTY TAX FORECLOSED PROPERTIES.

Adam Smith, City Administrator, presented correspondence from the Eaton County Treasurer containing three tax-foreclosed properties within the City available for purchase, explained the existing easement for the parcel containing a public parking lot, explained the bidding process and use limitations, and recommended the City not exercise its Right of First Refusal.

The City Council debated adopting the resolution with wording not to exercise its right of first refusal.

MOTION TO ADOPT RESOLUTION #42 OF 2015, TO NOT EXERCISE THE CITY'S RIGHT OF FIRST REFUSAL ON EATON COUNTY TAX FORECLOSED PROPERTIES, CARRIED UNANIMOUSLY.

- F. Motion** – To approve an amended job description for Utilities Supervisor.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE AN AMENDED JOB DESCRIPTION FOR UTILITIES SUPERVISOR.

Adam Smith, City Administrator, explained the amended Utilities Supervisor job description and reported on the vacancy's adverse impact on operations.

The City Council debated the internal posting of the position.

MOTION TO APPROVE AN AMENDED JOB DESCRIPTION FOR UTILITIES SUPERVISOR, CARRIED UNANIMOUSLY.

**X. AUDIENCE PARTICIPATION**

Steve Kreft, 1092 Brookside Dr. and Duo at the Ledges, explained the race benefits the Leukemia Lymphoma Society and Officer Jason Gooley's family.

**XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

Council member Willems mentioned today's tornado in Portland.

Mayor Smith mentioned the City's assistance to Portland and the efforts to help further, the Saturday, 20 June 2015, presentation of a Bronze Star to Fred Gehlhaar, and the 24 and 25 June 2015 Mudge's Follies at the Grand Ledge High School Auditorium benefitting the Grand Ledge Emergency Assistance Program.

**XII. CLOSED SESSION**

- A. Motion** – To move into closed session to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO MOVE INTO CLOSED SESSION TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE, PER THE OPEN MEETINGS ACT, SECTION 8(H), AT 8:05 P.M. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO RETURN TO THE MONDAY, 22 JUNE 2015, REGULAR CITY COUNCIL MEETING, AT 8:58 P.M. MOTION CARRIED UNANIMOUSLY.

- B. Resolution #43 of 2015** – To approve an Agreement for Conditional Transfer of Property, pursuant to 1984 P.A. 425.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #43 OF 2015, TO APPROVE AN AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY, PURSUANT TO 1984 P.A. 425. MOTION CARRIED UNANIMOUSLY.

**XIII. ADJOURNMENT**

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 22 JUNE 2015, REGULAR CITY COUNCIL MEETING, AT 9:00 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 13 JULY 2015.

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Gregory L. Newman, City Clerk

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Kalmin D. Smith, Mayor