

**GRAND LEDGE CITY COUNCIL  
310 GREENWOOD ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 13 APRIL 2015  
7:30 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST.**

**I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems

– Council member Christina Bartholomew was absent

**OTHERS PRESENT** – Adam Smith, City Administrator; Gregory Newman, City Clerk; Charles Remenar, City Treasurer / Finance Director; Gordon VanWieren, City Attorney; Larry LaHaie, Service Director; Susan Stachowiak, Zoning Administrator; Chris Blievernicht, Lieutenant;

**II. PLEDGE OF ALLEGIANCE**

Bob Doty, Planning Commission, led those in attendance in the Pledge of Allegiance.

**III. AUDIENCE PARTICIPATION**

**IV. APPROVAL OF CONSENT AGENDA**

**A. Motion (from staff)** – To approve the Monday, 13 April 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 23 March 2015 regular City Council minutes.
- iii. Wednesday, 01 April 2015 special City Council minutes.
- iv. Resolution #11 of 2015– To approve an agreement with Keith Litchfield, L.L.C., for mowing at Abrams Municipal Airport.
- v. Resolution #12 of 2015– To approve a contract with Precision Lawn and Snow for City Hall landscaping services.
- vi. Resolution #13 of 2015– To approve a Planned Equipment Maintenance Agreement with Cummins Bridgeway, LLC, for the City's emergency electrical generators.
- vii. Resolution #14 of 2015– To approve a Membership Application and Agreement with MISS DIG System, Inc., for underground utilities marking requests.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER MULDER SECONDED, TO APPROVE THE MONDAY, 13 APRIL 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF REGULAR AGENDA**

**A. Motion** – To approve the Monday, 13 April 2015 regular City Council agenda.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 13 APRIL 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VI. COMMITTEE AND BOARD REPORTS**

**VII. STAFF REPORTS**

**A. Susan Stachowiak, Zoning Administrator** – Pending Planning Commission recommendations.

Susan Stachowiak, Zoning Administrator, reported on pending Planning Commission recommendations on Zoning Ordinance amendments.

Adam Smith, City Administrator, explained the Zoning Administrator's memoranda on the recommended Zoning Ordinance amendments.

The City Council discussed the next step in addressing the pending recommendations on Zoning Ordinance amendments.

**B. Adam Smith, City Administrator**

Adam Smith, City Administrator, reported on the release of the Public Art Request for Proposals and the 22 May 2015 deadline, and reported the new City website is live and staff continues to update it.

The City Council discussed the possibility of streaming City Council meetings.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**A. Resolution #15 of 2015** – To approve the site plan for Meadow Woods East Phase 1, revised 10 March 2015, contingent upon the execution of a Public Infrastructure Agreement.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #15 OF 2015, TO APPROVE THE SITE PLAN FOR MEADOW WOODS EAST PHASE 1, REVISED 10 MARCH 2015, CONTINGENT UPON THE EXECUTION OF A PUBLIC INFRASTRUCTURE AGREEMENT.

Susan Stachowiak, Zoning Administrator, reported the Planning Commission recommends approving Meadow Woods East Phase 1, explained the original planned Meadow Woods development and the change to site condominiums for the remainder of the development, explained site condominiums are subject to the same requirements as single-family homes, and reported on the Planning Commission public hearing on Meadow Woods East Phase 1.

The City Council debated the communication efforts of the Planning Commission and City staff in answering questions, and the City Council's obligation to approve a site plan if it meets the Zoning Ordinance requirements.

Council member Mulder mentioned a separate, pre-existing, business relationship with Dan Fleming.

MOTION TO ADOPT RESOLUTION #15 OF 2015, TO APPROVE THE SITE PLAN FOR MEADOW WOODS EAST PHASE 1, REVISED 10 MARCH 2015, CONTINGENT UPON THE EXECUTION OF A PUBLIC INFRASTRUCTURE AGREEMENT, CARRIED UNANIMOUSLY.

**B. Resolution #16 of 2015** – In support of Proposal 1 for safer roads.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #16 OF 2015, IN SUPPORT OF PROPOSAL 1 FOR SAFER ROADS. AYES: LANTZ, MULDER, SMITH, WILLEMS. NAYS: ROBERTS, SOWLE. MOTION CARRIED.

- C. Resolution #17 of 2015** – To approve and authorize a bid award to D.L. Barron Concrete for concrete steps and sidewalk at Fitzgerald Field.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER SOWLE SECONDED, TO ADOPT RESOLUTION #17 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO D.L. BARRON CONCRETE FOR CONCRETE STEPS AND SIDEWALK AT FITZGERALD FIELD.

Adam Smith, City Administrator, presented the bid results.

Larry LaHaie, Service Director, reported on the request for proposals and the bid results, and recommended the bid from D.L. Barron Concrete.

The City Council debated the protection of the concrete.

MOTION TO ADOPT RESOLUTION #17 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO D.L. BARRON CONCRETE FOR CONCRETE STEPS AND SIDEWALK AT FITZGERALD FIELD, CARRIED UNANIMOUSLY.

- D. Resolution #18 of 2015** – To amend the Annual Budget for the Fiscal Year Ending 30 June 2015.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER MULDER SECONDED, TO ADOPT RESOLUTION #18 OF 2015, TO AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2015.

Adam Smith, City Administrator, explained the amendments to the Annual Budget for the Fiscal Year Ending 30 June 2015 address Cable Franchise fees, personnel, Abrams Municipal Airport, and Capital Projects Fund issues.

The City Council debated the 2013 brush grinding costs.

MOTION TO ADOPT RESOLUTION #18 OF 2015, TO AMEND THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2015, CARRIED UNANIMOUSLY.

- E. Motion** – To receive the proposed Annual Budget for the Fiscal Year Ending 30 June 2016.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER MULDER SECONDED, TO RECEIVE THE PROPOSED ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2016.

Adam Smith, City Administrator, explained the proposed rate increase, and mentioned the General Fund transfer to the Grants Fund for Jaycee Park and Oak Park projects.

Larry LaHaie, Service Director, presented the Water and Sewer Fund Annual Budget for the Fiscal Year Ending 30 June 2015.

The City Council debated the replacement of residential water meters, the possibility of posting the proposed water rate study on the website, the replacement of water and sewer systems during road construction, and the significance of taking action to receive the proposed Annual Budget for the Fiscal Year Ending 30 June 2016.

MOTION TO RECEIVE THE PROPOSED ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2016, CARRIED UNANIMOUSLY.

- F. Motion** – To set a public hearing for 11 May 2015 on the Annual Budget for the Fiscal Year Ending 30 June 2016 and the property tax millage rate proposed to be levied to support the proposed budget.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO SET A PUBLIC HEARING FOR 11 MAY 2015 ON THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2016 AND THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET.

Adam Smith, City Administrator, explained the requirement to hold a public hearing.

MOTION TO SET A PUBLIC HEARING FOR 11 MAY 2015 ON THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2016 AND THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET, CARRIED UNANIMOUSLY.

**X. AUDIENCE PARTICIPATION**

**XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

**XII. CLOSED SESSION**

- A. Motion** – To move into closed session for a strategy and negotiation session connected with the negotiation of a collective bargaining agreement, per the Open Meetings Act, Section 8(c), and to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER MULDER SECONDED, TO MOVE INTO CLOSED SESSION FOR A STRATEGY AND NEGOTIATION SESSION CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT, PER THE OPEN MEETINGS ACT, SECTION 8(C), AND TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE, PER THE OPEN MEETINGS ACT, SECTION 8(H), AT 8:17 P.M. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER WILLEMS LEFT, AT 9:45 P.M.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER ROBERTS SECONDED, TO RETURN TO THE MONDAY, 13 APRIL 2015, REGULAR CITY COUNCIL MEETING, AT 9:52 P.M. MOTION CARRIED UNANIMOUSLY.

**XIII. ADJOURNMENT**

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER SOWLE SECONDED, TO ADJOURN THE MONDAY, 13 APRIL 2015, REGULAR CITY COUNCIL MEETING, AT 9:51 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 27 APRIL 2015.

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Gregory L. Newman, City Clerk

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Kalmin D. Smith, Mayor