

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 09 MARCH 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

I. ROLL CALL OF COUNCIL – Mayor Kalmin Smith; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, and Don Willems

– Mayor Pro-Tem Keith Mulder and Council member Thom Sowle were absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Larry LaHaie, Service Director;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

Marie Brown, Grand Ledge Area Historical Society, commented on the Local Governing Body Resolution for Charitable Gaming License for the Grand Ledge Area Historical Society.

IV. APPROVAL OF CONSENT AGENDA

A. Motion (from staff) – To approve the Monday, 09 March 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 23 February 2015 regular City Council minutes.
- iii. Monday, 23 February 2015 Closed Session minutes.
- iv. Resolution #06 of 2015 – Local Governing Body Resolution for Charitable Gaming License for the Grand Ledge Area Historical Society.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 09 MARCH 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

A. Motion – To approve the Monday, 09 March 2015 regular City Council agenda.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER BARTHOLOMEW SECONDED, TO APPROVE THE MONDAY, 09 MARCH 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

A. Grand Ledge Area Emergency Services Authority

Council member Willems reported on the 03 March 2015 Grand Ledge Area Emergency Services Authority strategic planning meeting at City Hall.

VII. STAFF REPORTS

A. Adam Smith, City Administrator

Adam Smith, City Administrator, reported on a Michigan Municipal League education opportunity, reported on the 05 March 2015 Planning Commission meeting and public hearings, and explained there is no public hearing requirement at the City Council level for the site plans reviewed at the 05 March 2015 Planning Commission meeting.

VIII. UNFINISHED BUSINESS

A. Public Hearing – On an Agreement for Conditional Transfer of Property and Governmental Functions Pursuant to 1984 P.A. 425 and 1967 P.A. 8 (set 23 February 2015, published 28 February 2015).

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY AND GOVERNMENTAL FUNCTIONS PURSUANT TO 1984 P.A. 425 AND 1967 P.A. 8, AT 7:35 P.M.

Adam Smith, City Administrator, explained the public hearing for an Agreement for Conditional Transfer of Property and Governmental Functions is required and mentioned Oneida Township will also hold a public hearing.

No public comment.

MAYOR SMITH CLOSED THE PUBLIC HEARING ON AN AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY AND GOVERNMENTAL FUNCTIONS PURSUANT TO 1984 P.A. 425 AND 1967 P.A. 8, AT 7:37 P.M.

IX. NEW BUSINESS

A. Resolution #07 of 2015 (recommended by the Abrams Municipal Airport Advisory Commission) – To approve an Agreement for Professional Planning Services with Mead & Hunt, Inc., for an Airport Layout Plan update.

COUNCIL MEMBER BARTHOLOMEW MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #07 OF 2015, TO APPROVE AN AGREEMENT FOR PROFESSIONAL PLANNING SERVICES WITH MEAD & HUNT, INC., FOR AN AIRPORT LAYOUT PLAN UPDATE.

Adam Smith, City Administrator, explained the agreement for Professional Planning Services with Mead & Hunt, Inc., is required by the Michigan Bureau of Aeronautics due to the existing Airport Layout Plan age.

The City Council debated the agreement covers the Airport Layout Plan update.

MOTION TO ADOPT RESOLUTION #07 OF 2015, TO APPROVE AN AGREEMENT FOR PROFESSIONAL PLANNING SERVICES WITH MEAD & HUNT, INC., FOR AN AIRPORT LAYOUT PLAN UPDATE, CARRIED UNANIMOUSLY.

B. Motion (recommended by the Parks and Recreation Commission) – To approve the transition of the art recreation program administration to Ledge Craft Lane, Ltd., the archery recreation program administration to the “Grand Ledge Archery Club” boosters, and the golf recreation program administration to Ledge Meadows Golf Course.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE TRANSITION OF THE ART RECREATION PROGRAM ADMINISTRATION TO LEDGE CRAFT LANE, LTD., THE ARCHERY RECREATION PROGRAM ADMINISTRATION TO THE "GRAND LEDGE ARCHERY CLUB" BOOSTERS, AND THE GOLF RECREATION PROGRAM ADMINISTRATION TO LEDGE MEADOWS GOLF COURSE.

Adam Smith, City Administrator, explained the City's intent and ongoing activities to more efficiently provide community recreation programs by allowing the program providers to directly administer the programs.

MOTION TO APPROVE THE TRANSITION OF THE ART RECREATION PROGRAM ADMINISTRATION TO LEDGE CRAFT LANE, LTD., THE ARCHERY RECREATION PROGRAM ADMINISTRATION TO THE "GRAND LEDGE ARCHERY CLUB" BOOSTERS, AND THE GOLF RECREATION PROGRAM ADMINISTRATION TO LEDGE MEADOWS GOLF COURSE, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Mayor Smith thanked everyone for their support from the City and community during the recent loss of his daughter, and mentioned the hospital staff commented on the high level of care given to his daughter by the Grand Ledge Area Emergency Services Authority staff.

XII. CLOSED SESSION

XIII. ADJOURNMENT

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADJOURN THE MONDAY, 09 MARCH 2015 REGULAR CITY COUNCIL MEETING, AT 7:45 P.M. MOTION CARRIED UNANIMOUSLY.

**CITY COUNCIL MINUTES – COMMITTEE OF THE WHOLE
MONDAY, 09 MARCH 2015
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

I. ROLL CALL OF COUNCIL – Mayor Kalmin Smith; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, and Don Willems

– Mayor Pro-Tem Keith Mulder and Council member Thom Sowle were absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Chuck Remenar, City Treasurer / Finance Director; Martin Underhill, Chief of Police; Larry LaHaie, Service Director; Ameer King, Assistant City Administrator;

II. ANNUAL BUDGET FOR THE FISCAL YEAR ENDING 30 JUNE 2015

Adam Smith, City Administrator, explained the budget presentation, review, and adoption schedule, explained the estimated revenues, expenditures, and working capital, explained the fringe benefit costs, explained the indirect costs, mentioned the expected 0.5% taxable value increase, presented the proposed Parks and Recreation, Local Development Finance Authority, and Airport Development funds Annual Budgets for the Fiscal Year Ending 30 June 2016, explained the \$125,000 discretionary street improvement in future years after the City closes the 2004 Capital Improvement Debt Service Fund, explained the retention of the Capital Projects Fund until the Greenwood Conversion Project is finalized, and explained the twelve-year Eaton County Road Millage expected revenue.

Larry LaHaie, Service Director, explained the planned shore restoration project and presented the proposed Equipment Operating Fund Annual Budget for the Fiscal Year Ending 30 June 2016.

Martin Underhill, Chief of Police, presented the proposed Grand Ledge Police Department Annual Budget for the Fiscal Year Ending 30 June 2016.

Chuck Remenar, City Treasurer / Finance Director, presented the proposed Drug Forfeiture and Police Training, 2004 Capital Improvement Debt Service, Island Bridge and Park Debt, and Capital Projects funds Annual Budgets for the Fiscal Year Ending 30 June 2016.

Amee King, Assistant City Administrator, presented the proposed Airport Development Fund Annual Budget for the Fiscal Year Ending 30 June 2016.

The City Council discussed the proposed Annual Budget for the Fiscal Year Ending 30 June 2016, the indirect costs, the planned shore restoration project, the new Grand Ledge Police Department uniform, the Comet Pride Officer at the Grand Ledge High School, the lease of hangars and land at Abrams Municipal Airport, and the need to designate the separate tax revenue from the twelve-year Eaton County Road Millage.

COUNCIL MEMBER ROBERTS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADJOURN THE MONDAY, 09 MARCH 2015 CITY COUNCIL COMMITTEE OF THE WHOLE, AT 9:32 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 23 MARCH 2015.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor