Grand Ledge City Council
Regular Meeting Agenda

REGULAR MEETING AGENDA
MONDAY, 12 OCTOBER 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

I. **ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems

II. **PLEDGE OF ALLEGIANCE** – Any person(s) attending may participate in reciting the Pledge of Allegiance to the American Flag. The Mayor may choose to designate, with their consent, a Council member or a person attending to lead the Pledge of Allegiance. The City Council shall not require any Council member or person(s) attending to recite the Pledge of Allegiance.

III. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.

IV. **APPROVAL OF CONSENT AGENDA** – The City Council approves items listed on the consent agenda by a single roll call vote without debate. If the City Council desires to debate any item listed on the consent agenda, it may remove the item and place it on the regular agenda for consideration in due order.

A. **Motion** – To approve the Monday, 12 October 2015 City Council consent agenda, as follows:

i. Financial transactions and bills.

ii. Monday, 28 September 2015 regular City Council minutes.

iii. Wednesday, 28 September 2015 Closed Session minutes.

iv. Job descriptions for City Finance Director / Treasurer, Assistant to the City Administrator, and Utilities Operator

V. **APPROVAL OF REGULAR AGENDA** – The City Council may remove any item from or add any item to the regular agenda.

A. **Motion** – To approve the Monday, 12 October 2015 regular City Council agenda.

VI. **COMMITTEE AND BOARD REPORTS** – Council members and staff may report on discussions and actions of committees and boards.

VII. **STAFF REPORTS** – The City Council may receive reports from various department heads.

Administrator's Office

Clerk's Department

Finance Department – Revenue / Expenditure Report

Police Department

Department of Public Services

Assessing Department

Planning and Zoning Department

Building Department

A. **Motion** – To receive the September 2015 staff reports and place on file.

VII. **UNFINISHED BUSINESS** – The City Council may again debate any item(s) previously debated but not finally disposed of and may or may not act upon the item(s) as indicated below.

A. **Public Hearing** – On an ordinance amending the Grand Ledge City Code Chapter 178, Streets and Sidewalks, Article I, Sidewalk Building, Maintenance, and Repair, §178-4, Responsibility for construction, repair, or maintenance, subsection A (introduced 28 September 2015, published 04 October 2015).

B. **Public Hearing** – On the NorthStar Cooperative, Inc., Industrial Facility Exemption Application (published 04 October 2015).

VIII. **NEW BUSINESS** – The City Council may debate any item(s) under its authority not previously debated and may or may not act upon the item(s) as indicated below.

A. **Ordinance** – Introduce and set a Public Hearing for Monday, 26 October 2015, on an ordinance amending the Grand Ledge City Code Chapter 220, Zoning, Article IV, Zoning Districts, §220-6, Zoning District Map.

B. **Resolution** – To confirm Traffic Control Order #2015-02.

C. **Resolution** - To approve an Industrial Facilities Exemption Certificate from NorthStar Cooperative, Inc.

D. **Motion** – To authorize the Grand Ledge Area Emergency Services Authority to conduct training exercises in the Scout Building prior to demolition, subject to the City Administrator's approval.

IX. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.

X. **COMMUNICATIONS FROM THE MAYOR AND COUNCIL** – The Mayor may make appointments and reappointments to boards and committees, may report on subjects referred by Council members, staff and residents, and may comment on any subject. City Council members may comment on any subject.

XI. **CLOSED SESSION** – The Open Meetings Act allows the City Council to discuss certain subjects without the presence of the public. The City Council may request a staff member or any other person the City Council determines to be necessary, by a majority of the Council members present, to attend the closed session. All persons not requested by the City

Council to stay must leave the Council chambers. Once the Closed Session has ended, the City Council will resume the regular meeting.

A. **Motion** – To move into closed session to consider the periodic personnel evaluation of an employee, per the employee's request, per the Open Meetings Act, Section 8(a).

B. **Motion** – To rate the City Administrator _____, per the 2015 evaluation.

XII. **ADJOURNMENT** – When the City Council has completed all items listed on the approved agenda, it may not take any further action until its next regular meeting or a special meeting. If the time is significantly late and items remain on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting to another specific date, time, and place at which to resume and complete the approved agenda.

Gregory L. Newman, City Clerk

THE GRAND LEDGE CITY COUNCIL WILL HOLD ITS NEXT REGULAR MEETING ON MONDAY, 12 OCTOBER 2015, AT 7:30 P.M. IN THE COUNCIL CHAMBERS, CITY HALL, 310 GREENWOOD ST., GRAND LEDGE, MICHIGAN