



Grand Ledge City Council
Regular Meeting Agenda

REGULAR MEETING AGENDA
MONDAY, 27 JULY 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

- I. **ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Christina Bartholomew, Rick Lantz, Sue Roberts, Thom Sowle, and Don Willems
- II. **PLEDGE OF ALLEGIANCE** – Any person(s) attending may participate in reciting the Pledge of Allegiance to the American Flag. The Mayor may choose to designate, with their consent, a Council member or a person attending to lead the Pledge of Allegiance. The City Council shall not require any Council member or person(s) attending to recite the Pledge of Allegiance.
- III. **AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.
- IV. **APPROVAL OF CONSENT AGENDA** – The City Council approves items listed on the consent agenda by a single roll call vote without debate. If the City Council desires to debate any item listed on the consent agenda, it may remove the item and place it on the regular agenda for consideration in due order.
 - A. **Motion (from staff)** – To approve the Monday, 27 July 2015 City Council consent agenda, as follows:
 - i. Financial transactions and bills.
 - ii. Monday, 13 July 2015 regular City Council minutes.
 - iii. Monday, 13 July 2015 Closed Session minutes.
 - iv. Equipment Operator job description .
- V. **APPROVAL OF REGULAR AGENDA** – The City Council may remove any item from or add any item to the regular agenda.
 - A. **Motion** – To approve the Monday, 27 July 2015 regular City Council agenda.
- VI. **COMMITTEE AND BOARD REPORTS** – Council members and staff may report on discussions and actions of committees and boards.
- VII. **STAFF REPORTS** – The City Council may receive reports from various department heads.
- VIII. **UNFINISHED BUSINESS** – The City Council may again debate any item(s) previously debated but not finally disposed of and may or may not act upon the item(s) as indicated below.

- IX. NEW BUSINESS** – The City Council may debate any item(s) under its authority not previously debated and may or may not act upon the item(s) as indicated below.
- A. Resolution** – To approve and authorize a bid award to Bader and Son, Co., for a tractor.
- B. Motion** – To close the Scout Building, effective 01 September 2015.
- X. AUDIENCE PARTICIPATION** – Any person(s) attending may comment on any subject. All presentations before the City Council shall be limited to five minutes per individual presentation.
- XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL** – The Mayor may make appointments and reappointments to boards and committees, may report on subjects referred by Council members, staff and residents, and may comment on any subject. City Council members may comment on any subject.
- XII. CLOSED SESSION** – The Open Meetings Act allows the City Council to discuss certain subjects without the presence of the public. The City Council may request a staff member or any other person the City Council determines to be necessary, by a majority of the Council members present, to attend the closed session. All persons not requested by the City Council to stay must leave the Council chambers. Once the Closed Session has ended, the City Council will resume the regular meeting.
- A. Motion** – To move into closed session to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).
- B. Resolution** – To submit to the electors of the City of Grand Ledge at the election to be held on Tuesday, 03 November 2015, a ballot question to amend the City Charter.
- XIII. ADJOURNMENT** – When the City Council has completed all items listed on the approved agenda, it may not take any further action until its next regular meeting or a special meeting. If the time is significantly late and items remain on the approved agenda, the presiding officer may ask for a motion to adjourn the meeting to another specific date, time, and place at which to resume and complete the approved agenda.



Gregory L. Newman, City Clerk

**THE GRAND LEDGE CITY COUNCIL WILL HOLD ITS NEXT REGULAR MEETING ON MONDAY, 27 JULY 2015, AT 7:30 P.M.
IN THE COUNCIL CHAMBERS, CITY HALL, 310 GREENWOOD ST., GRAND LEDGE, MICHIGAN**

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 13 JULY 2015
7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.**

I. ROLL CALL OF COUNCIL – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder; and Council members Rick Lantz and Don Willems

– Council members Christina Bartholomew, Sue Roberts, and Thom Sowle were absent

OTHERS PRESENT – Adam Smith, City Administrator; Gregory Newman, City Clerk; Larry LaHaie, Service Director;

II. PLEDGE OF ALLEGIANCE

Mayor Smith led those in attendance in the Pledge of Allegiance.

Mayor Smith presented a proclamation honoring Fred Gelhaar.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF CONSENT AGENDA

A. Motion (from staff) – To approve the Monday, 13 July 2015 City Council consent agenda, as follows:

- i. Financial transactions and bills.
- ii. Monday, 22 June 2015 regular City Council minutes.
- iii. Monday, 22 June 2015 Closed Session minutes.
- iv. Michigan Municipal League Board of Trustees election as presented by Nominating Committee.
- v. Meadow Woods street lighting contract.
- vi. Right-of-Way Use Application from URS for monitoring well installation and soil boring advancement.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 13 JULY 2015 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

A. Motion – To approve the Monday, 13 July 2015 regular City Council agenda.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 13 JULY 2015 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

VII. STAFF REPORTS

VIII. UNFINISHED BUSINESS

- A. Ordinance #553 (Adoption)** – Of an ordinance amending the Grand Ledge City Code Chapter 39, Purchasing (introduced 08 June 2015, public hearing 22 June 2015).

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT ORDINANCE #553, AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING.

Adam Smith, City Administrator, mentioned the Purchasing Policy listed for approval as item IX. A. on tonight's agenda.

MOTION TO ADOPT ORDINANCE #553, AMENDING THE GRAND LEDGE CITY CODE CHAPTER 39, PURCHASING, CARRIED UNANIMOUSLY.

- B. Resolution #44 of 2015 (Adoption)** – To approve a Uniform Buy & Sell Agreement with Stein Brothers, Inc., for the properties located at 200 E. Jefferson St. and 319 Taylor St. (introduced 26 May 2015, published 07 June 2015).

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #44 OF 2015, TO APPROVE A UNIFORM BUY & SELL AGREEMENT WITH STEIN BROTHERS, INC., FOR THE PROPERTIES LOCATED AT 200 E. JEFFERSON ST. AND 319 TAYLOR ST.

Adam Smith, City Administrator, reported on the offer's contingencies.

MOTION TO ADOPT RESOLUTION #44 OF 2015, TO APPROVE A UNIFORM BUY & SELL AGREEMENT WITH STEIN BROTHERS, INC., FOR THE PROPERTIES LOCATED AT 200 E. JEFFERSON ST. AND 319 TAYLOR ST., CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

- A. Resolution #45 of 2015** – To adopt a Purchasing Policy.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER MULDER SECONDED, TO ADOPT RESOLUTION #45 OF 2015, TO ADOPT A PURCHASING POLICY.

Adam Smith, City Administrator, explained the purchasing policy establishes efficient procedures and maintains transparency.

The City Council debated the purchasing policy.

MOTION TO ADOPT RESOLUTION #45 OF 2015, TO ADOPT A PURCHASING POLICY, CARRIED UNANIMOUSLY.

- B. Resolution #46 of 2015** – To approve a Recycling Agreement with Granger Container Service, Inc.

COUNCIL MEMBER WILLEMS MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #46 OF 2015, TO APPROVE A RECYCLING AGREEMENT WITH GRANGER CONTAINER SERVICE, INC.

Adam Smith, City Administrator, explained the recycling agreement provides free recycling for residents using Granger trash service and requires a free market trash service environment for ten years, and mentioned the expected dialog on the Grand Ledge Recycling Center's future.

Steve Reed, Granger Container, Inc., explained the recycling agreement, and the planned communications to existing and new customers about recycling services.

The City Council debated the recycling agreement, the free recycling service for cart customers and the recycling fee for bag customers, and the exclusion of free recycling for commercial customers.

MOTION TO ADOPT RESOLUTION #46 OF 2015, TO APPROVE A RECYCLING AGREEMENT WITH GRANGER CONTAINER SERVICE, INC., CARRIED UNANIMOUSLY.

- C. Resolution #47 of 2015** – To approve and authorize a Bid Award to Doetsch Environmental Services for river interceptor cleaning and inspection.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #47 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO DOETSCH ENVIRONMENTAL SERVICES FOR RIVER INTERCEPTOR CLEANING AND INSPECTION.

Adam Smith, City Administrator, mentioned the river interceptor cleaning and inspection is a step forward in the City's work addressing sanitary sewer overflows.

Larry LaHaie, Service Director, explained the river interceptor's current condition and the need to clean and inspect it, and recommended Doetsch Environmental Services.

The City Council debated Doetsch Environmental Services' bid.

MOTION TO ADOPT RESOLUTION #47 OF 2015, TO APPROVE AND AUTHORIZE A BID AWARD TO DOETSCH ENVIRONMENTAL SERVICES FOR RIVER INTERCEPTOR CLEANING AND INSPECTION, CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

XII. CLOSED SESSION

- A. Motion** – To move into closed session to consider material exempt from discussion or disclosure by state or federal statute, per the Open Meetings Act, Section 8(h).

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO MOVE INTO CLOSED SESSION TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE, PER THE OPEN MEETINGS ACT, SECTION 8(H), AT 8:01 P.M. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO RETURN TO THE MONDAY, 13 JULY 2015, REGULAR CITY COUNCIL MEETING, AT 8:11 P.M. MOTION CARRIED UNANIMOUSLY.

XIII. ADJOURNMENT

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 13 JULY 2015, REGULAR CITY COUNCIL MEETING, AT 8:12 P.M. MOTION CARRIED UNANIMOUSLY.

Gregory L. Newman, City Clerk

Kalmin D. Smith, Mayor

DRAFT

CITY OF GRAND LEDGE
Job Description

Equipment Operator
(Streets)

Supervised By: Streets Supervisor
Supervises: No supervisory responsibility

General Summary:

Under the direct supervision of the Streets Supervisor, operates light and heavy equipment and performs a wide range of skilled and semi-skilled maintenance, construction and repair tasks in support of Public Services projects. Operational areas include streets, water, wastewater, general building and equipment maintenance, cemetery, parks and grounds.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Operates light and heavy equipment, tools and vehicles in support of daily maintenance activities associated with City streets, sidewalks, signage, trees, parks, buildings, and facilities.
2. Maintains and repairs tools and equipment. Washes, cleans, lubricates, fuels, and performs basic equipment and vehicle maintenance according to established maintenance schedules.
3. Completes repairs and participates in construction projects related to City infrastructure. Removes, repairs or replaces concrete and blacktop, seals cracks, paints parking lines, repairs and replaces street signage, and works on sidewalks, curbs and gutters.
4. Removes snow, ice or debris using street sweepers, snow plows, salt spreaders, snow blowers and other equipment.
5. Assists in parks, cemetery, and grounds maintenance activities, including municipal airport maintenance. Mows grass, plants grass, flowers and trees, trims and removes trees, collects leaves and completes related tasks. Assists in grave openings and closings.
6. Performs skilled and semi-skilled building maintenance and repair tasks involving carpentry, plumbing, and electrical work. Cleans public buildings and facilities and completes related tasks.
7. Participates in the maintenance, repair or construction of City utility systems. Installs and repairs water mains and storm and sanitary sewers.

8. Assists in all other areas of the Public Service Department as assigned.
9. Responds to emergencies, is available on a stand-by basis and works night or weekend hours as operational needs demand.
10. Performs related work as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school diploma or equivalent.
- Experience requirements include one or more years of related construction or maintenance experience.
- A valid Michigan driver's license and the ability to obtain a Commercial Driver's License (CDL) within one year of hire are required.
- Thorough knowledge of the operation and maintenance practices of light and heavy equipment.
- Considerable knowledge of safety procedures and protocol involved in equipment operation and public works maintenance.
- Considerable knowledge of the tools, materials and equipment used in the repair and maintenance of infrastructure systems, buildings and grounds.
- Skill in the operation and basic maintenance of assigned vehicles, equipment and power tools.
- Skill in performing a variety of semi-skilled and skilled maintenance and repair tasks involving carpentry, electrical, plumbing, and road construction.
- Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with other employees and the public.
- Ability to respond to emergencies at times other than standard business hours.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others and visually inspect work sites. The employee is frequently required to travel to other locations, access confined spaces, perform heavy lifting, and

operate equipment and tools.

While performing the duties of this job, the employee regularly works in the field. The employee is frequently exposed to moving mechanical parts; outside weather conditions; risk of electrical shock; vibration; fumes or airborne particles; and toxic or caustic chemicals. The noise level in the work environment is usually moderate, and can be loud.

August 1999

CITY OF GRAND LEDGE
Job Description

Equipment Operator
(Streets)

Supervised By: Streets Supervisor
Supervises: No supervisory responsibility

General Summary:

Under the direct supervision of the Streets Supervisor, operates light and heavy equipment and performs a wide range of skilled and semi-skilled maintenance, construction and repair tasks in support of Public Services projects. Operational areas include streets, water, wastewater, general building and equipment maintenance, cemetery, parks and grounds.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Operates light and heavy equipment, tools and vehicles in support of daily maintenance activities associated with City streets, sidewalks, signage, trees, parks, buildings, and facilities.
2. Maintains and repairs tools and equipment. Washes, cleans, lubricates, fuels, and performs basic equipment and vehicle maintenance according to established maintenance schedules.
3. Completes repairs and participates in construction projects related to City infrastructure. Removes, repairs or replaces concrete and blacktop, seals cracks, paints parking lines, repairs and replaces street signage, and works on sidewalks, curbs and gutters.
4. Removes snow, ice or debris using street sweepers, snow plows, salt spreaders, snow blowers and other equipment.
5. Assists in parks, cemetery, and grounds maintenance activities, including municipal airport maintenance. Mows grass, plants grass, flowers and trees, trims and removes trees, collects leaves and completes related tasks. Assists in grave openings and closings.
6. Performs skilled and semi-skilled building maintenance and repair tasks involving carpentry, plumbing, and electrical work. Cleans public buildings and facilities and completes related tasks.

7. Participates in the maintenance, repair or construction of City utility systems. Installs and repairs water mains and storm and sanitary sewers.
8. Assists in all other areas of the Public Service Department as assigned.
9. Responds to emergencies, is available on a stand-by basis and works night or weekend hours as operational needs demand.
10. Performs related duties and special projects as needed. ~~work as required.~~
11. These examples do not include all of the duties which the employee may be expected to perform.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school diploma or equivalent.
- Experience requirements include one or more years of related construction or maintenance experience.
- A valid Michigan driver's license and the ability to obtain a Commercial Driver's License Class A with air brake endorsement. ~~(CDL) within one year of hire are required.~~
- Thorough knowledge of the operation and maintenance practices of light and heavy equipment.
- Considerable knowledge of safety procedures and protocol involved in equipment operation and public works maintenance.
- Considerable knowledge of the tools, materials and equipment used in the repair and maintenance of infrastructure systems, buildings and grounds.
- Skill in the operation and basic maintenance of assigned vehicles, equipment and power tools.
- Skill in performing a variety of semi-skilled and skilled maintenance and repair tasks involving carpentry, electrical, plumbing, and road construction.
- Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with other employees and the public.
- Ability to respond in a timely manner to emergencies at times other than standard business hours.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others and visually inspect work sites. The employee is frequently required to travel to other locations, access confined spaces, perform heavy lifting, and operate equipment and tools.

While performing the duties of this job, the employee regularly works in the field. The employee is frequently exposed to moving mechanical parts; outside weather conditions; risk of electrical shock; vibration; fumes or airborne particles; and toxic or caustic chemicals. The noise level in the work environment is usually moderate, and can be loud.

Application:

This class specification is intended merely to identify the class and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all the duties whose performance may ever be required of such employees or to limit the nature and extent of assignments such an individual may be given.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Consideration given to obtain certificates/licenses within one (1) year of employment.

A State of Michigan Water Distribution Certificate and Limited Water Treatment Certificate are desired.

Draft – July 2015

CITY OF GRAND LEDGE
Job Description

Equipment Operator
(Streets)

Supervised By: Streets Supervisor
Supervises: No supervisory responsibility

General Summary:

Under the direct supervision of the Streets Supervisor, operates light and heavy equipment and performs a wide range of skilled and semi-skilled maintenance, construction and repair tasks in support of Public Services projects. Operational areas include streets, water, wastewater, general building and equipment maintenance, cemetery, parks and grounds.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Operates light and heavy equipment, tools and vehicles in support of daily maintenance activities associated with City streets, sidewalks, signage, trees, parks, buildings, and facilities.
2. Maintains and repairs tools and equipment. Washes, cleans, lubricates, fuels, and performs basic equipment and vehicle maintenance according to established maintenance schedules.
3. Completes repairs and participates in construction projects related to City infrastructure. Removes, repairs or replaces concrete and blacktop, seals cracks, paints parking lines, repairs and replaces street signage, and works on sidewalks, curbs and gutters.
4. Removes snow, ice or debris using street sweepers, snow plows, salt spreaders, snow blowers and other equipment.
5. Assists in parks, cemetery, and grounds maintenance activities, including municipal airport maintenance. Mows grass, plants grass, flowers and trees, trims and removes trees, collects leaves and completes related tasks. Assists in grave openings and closings.
6. Performs skilled and semi-skilled building maintenance and repair tasks involving carpentry, plumbing, and electrical work. Cleans public buildings and facilities and completes related tasks.

7. Participates in the maintenance, repair or construction of City utility systems. Installs and repairs water mains and storm and sanitary sewers.
8. Assists in all other areas of the Public Service Department as assigned.
9. Responds to emergencies, is available on a stand-by basis and works night or weekend hours as operational needs demand.
10. Performs related duties and special projects as needed.
11. These examples do not include all of the duties which the employee may be expected to perform.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school diploma or equivalent.
- Experience requirements include one or more years of related construction or maintenance experience.
- A valid Michigan driver's license and the ability to obtain a Commercial Driver's License Class A with air brake endorsement.
- Thorough knowledge of the operation and maintenance practices of light and heavy equipment.
- Considerable knowledge of safety procedures and protocol involved in equipment operation and public works maintenance.
- Considerable knowledge of the tools, materials and equipment used in the repair and maintenance of infrastructure systems, buildings and grounds.
- Skill in the operation and basic maintenance of assigned vehicles, equipment and power tools.
- Skill in performing a variety of semi-skilled and skilled maintenance and repair tasks involving carpentry, electrical, plumbing, and road construction.
- Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with other employees and the public.
- Ability to respond in a timely manner to emergencies at times other than standard business hours.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others and visually inspect work sites. The employee is frequently required to travel to other locations, access confined spaces, perform heavy lifting, and operate equipment and tools.

While performing the duties of this job, the employee regularly works in the field. The employee is frequently exposed to moving mechanical parts; outside weather conditions; risk of electrical shock; vibration; fumes or airborne particles; and toxic or caustic chemicals. The noise level in the work environment is usually moderate, and can be loud.

Application:

This class specification is intended merely to identify the class and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all the duties whose performance may ever be required of such employees or to limit the nature and extent of assignments such an individual may be given.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Consideration given to obtain certificates/licenses within one (1) year of employment.

A State of Michigan Water Distribution Certificate and Limited Water Treatment Certificate are desired.

Draft – July 2015

Grand Ledge City Council Resolution # ____ of 2015

**A Resolution to Approve and Authorize a Bid Award to Bader and Son, Co.,
for a Tractor.**

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 27 July 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended ("Charter"); and

Whereas, Charter §C-14.1(a) provides:

"That the power to make and to authorize the making of contracts on behalf of the City is vested in the Council and shall be exercised in accordance with the provisions of law."; and

Whereas, bids for a tractor were sought and received by the City, and reviewed by staff; and

Whereas, it has been determined the bid be awarded to Bader and Son, Co.;

Now, Therefore, it Is Resolved:

1. The City awards the bid for a tractor to Bader and Son, Co., as attached.
2. The bid award is contingent upon the appropriation of the necessary funds in the Annual Budget for the Fiscal Year Ending 30 June 2016.
3. The Mayor and the Clerk of the City, or their duly authorized agent or representative, are authorized and directed to execute said bid award on behalf of the City of Grand Ledge; to do any other act(s) or thing(s) which shall be necessary to execute said bid award on behalf of the City of Grand Ledge; to preserve and protect the rights, duties and obligations of the City thereunder; and to do any act or thing required by statute, Charter, ordinance, rule, regulation or other provision of law in order to execute said bid award.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 27 July 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk



To: Grand Ledge City Council
From: Chad Brunton, Street Supervisor
Date: 7/23/15
Re: Bid for Tractor

On July 23, 2015 at 1:30pm, bids for a 65 h.p. loader tractor were publicly opened at 310 Greenwood Street by City Clerk Mr. Gregory Newman. Bid prices are as follows:

1.	D&G Equipment	\$41,818.57
2.	Williams Farm Machinery	\$41,989.00
3.	Capital Equipment and Supply	\$42,850.00
4.	Bader and Son Co.	\$45,159.04

Upon review of bids it was determined that Bader and Son Co. included additional options in their bid that were not specified in the request for prices and also not included by other bidders. Once the additional options had been removed Bader and Son Co. price becomes \$41,789.92 making them the low bidder.

It is my recommendation that the City Council approve the purchase of the John Deere 5065E utility tractor and loader from Bader and Son Co., 332 West Saginaw Hwy., Grand Ledge, Michigan for the amount of \$41,789.92

This expenditure has been allocated in the FY 2016 budget for the amount of \$45,000 in the Equipment Operating fund, 661.440.441.977.000. You may also note the bid price is \$3,210.08 less than was budgeted.

Thank you,

A handwritten signature in black ink, appearing to read "Chad Brunton".

Chad Brunton
Street Supervisor



Quote Id: 11842272

23 July 2015

**City Of Grand Ledge
310 Greenwood St
Grand Ledge, MI 48837**

Dear CITY OF GRAND LEDGE,

Amended quote removing non speced equipment add ons.

Sincerely

Zac Francis

**William Francis
517-622-2220
Bader & Sons Co.**



Quote Summary

Prepared For:

City Of Grand Ledge
310 Greenwood St
Grand Ledge, MI 48837
Business: 517-627-2144

Prepared By:

William Francis
Bader & Sons Co.
332 West Saginaw Hwy
Grand Ledge, MI 48837
Phone: 517-622-2220
zfrancis@greentractors.com

Amended quote removing non spec add on equipment.

Quote Id: 11842272
Created On: 23 July 2015
Last Modified On: 23 July 2015
Expiration Date: 30 July 2015

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 5065E Utility Tractor (48.3 PTO hp)	\$ 35,556.57 X	1 =	\$ 35,556.57
JOHN DEERE H240 Loader	\$ 6,233.35 X	1 =	\$ 6,233.35
Equipment Total			\$ 41,789.92

Quote Summary

Equipment Total	\$ 41,789.92
SubTotal	\$ 41,789.92
Total	\$ 41,789.92
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 41,789.92

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment



Quote Id: 11842272

Customer: CITY OF GRAND LEDGE

JOHN DEERE 5065E Utility Tractor (48.3 PTO hp)

Hours:

Stock Number:

Selling Price
\$ 35,556.57

Code	Description	Qty	Unit	Extended
1744LV	5065E Utility Tractor (48.3 PTO hp)	1	\$ 24,708.00	\$ 24,708.00

Standard Options - Per Unit

0409	English Operators Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1381	12F/12R PowrReverser Transmission - 540/540E (PR)	1	\$ 2,160.00	\$ 2,160.00
2050	Cab	1	\$ 7,488.00	\$ 7,488.00
3420	Dual Mid Valves with Joystick Control	1	\$ 1,162.00	\$ 1,162.00
4120	Telescopic Draft Links	1	\$ 518.00	\$ 518.00
5184	16.9-24 In. 6PR R4 Bias	1	\$ -362.00	\$ -362.00
6040	MFWD (4 Wheel Drive)	1	\$ 5,296.00	\$ 5,296.00
6133	12.5/80-18 In. 6PR I3(R4 Type) Bias	1	\$ 728.00	\$ 728.00
Standard Options Total				\$ 16,990.00

Dealer Attachments

	FREIGHT/SET UP	1	\$ 1,200.00	\$ 1,200.00
BLV10348	Second Rear SCV with Detented Float and Lever Control	1	\$ 806.01	\$ 806.01
Dealer Attachments Total				\$ 2,006.01
Suggested Price				\$ 43,704.01

Customer Discounts

Customer Discounts Total			\$ -8,147.44	\$ -8,147.44
---------------------------------	--	--	---------------------	---------------------

Total Selling Price \$ 35,556.57

JOHN DEERE H240 Loader

Hours:

Stock Number:

Selling Price
\$ 6,233.35

Code	Description	Qty	Unit	Extended
2411P	H240 Loader	1	\$ 6,533.00	\$ 6,533.00

Standard Options - Per Unit

0202	United States	1	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	\$ 0.00



JOHN DEERE

Selling Equipment



Quote Id: 11842272

Customer: CITY OF GRAND LEDGE

1507	Mounting Frame	1	\$ 0.00	\$ 0.00
2510	H240 Standard Farm Loader (NSL) - 2 Function	1	\$ 0.00	\$ 0.00
4537	3 Function hoses and parts with Quick Couplers; SLC and Mid-Valve installed on tractor	1	\$ 297.00	\$ 297.00
5435	Hood Guard	1	\$ 0.00	\$ 0.00
6995	Less Ballast Box	1	\$ 0.00	\$ 0.00
7710	Skid Steer Style Carrier	1	\$ 369.00	\$ 369.00
8750	Less Bucket	1	\$ -864.00	\$ -864.00
Standard Options Total				\$ -198.00
Dealer Attachments				
LVB25342	72 In. Quik-Tatch Heavy Duty Front Loader Bucketw/Replaceable Cutting Edge	1	\$ 1,387.10	\$ 1,387.10
	INSTALLATION	1	\$ 300.00	\$ 300.00
Dealer Attachments Total				\$ 1,687.10
Suggested Price				\$ 8,022.10
Customer Discounts				
Customer Discounts Total			\$ -1,788.75	\$ -1,788.75
Total Selling Price				\$ 6,233.35



Quote Id: 11757527

Prepared For:
City Of Grand Ledge

Prepared By: **William Francis**
Bader & Sons Co.
332 West Saginaw Hwy
Grand Ledge, MI 48837
Tel: 517-622-2220
Fax: 517-627-7957
Email: zfrancis@greentractors.com

Date: 08 July 2015

Offer Expires: 31 July 2015

Confidential



Quote Summary

Prepared For:
City Of Grand Ledge
310 Greenwood St
Grand Ledge, MI 48837
Business: 517-627-2144

Prepared By:
William Francis
Bader & Sons Co.
332 West Saginaw Hwy
Grand Ledge, MI 48837
Phone: 517-622-2220
zfrancis@greentractors.com

Quote Id: 11757527
Created On: 08 July 2015
Last Modified On: 15 July 2015
Expiration Date: 31 July 2015

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 5065E Utility Tractor (48.3 PTO hp)	\$ 38,925.69 X	1 =	\$ 38,925.69
JOHN DEERE H240 Loader	\$ 6,233.35 X	1 =	\$ 6,233.35
Equipment Total			\$ 45,159.04

Quote Summary

Equipment Total	\$ 45,159.04
SubTotal	\$ 45,159.04
Total	\$ 45,159.04
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 45,159.04

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment



Quote Id: 11757527

Customer: CITY OF GRAND LEDGE

JOHN DEERE 5065E Utility Tractor (48.3 PTO hp)

Hours:

Stock Number:

				Selling Price
				\$ 38,925.69
Code	Description	Qty	Unit	Extended
1744LV	5065E Utility Tractor (48.3 PTO hp)	1	\$ 24,708.00	\$ 24,708.00
Standard Options - Per Unit				
0409	English Operators Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1381	12F/12R PowrReverser Transmission - 540/540E (PR)	1	\$ 2,160.00	\$ 2,160.00
2050	Cab	1	\$ 7,488.00	\$ 7,488.00
3420	Dual Mid Valves with Joystick Control	1	\$ 1,162.00	\$ 1,162.00
4120	Telescopic Draft Links	1	\$ 518.00	\$ 518.00
5184	16.9-24 In. 6PR R4 Bias	1	\$ -362.00	\$ -362.00
6040	MFWD (4 Wheel Drive)	1	\$ 5,296.00	\$ 5,296.00
6133	12.5/80-18 In. 6PR I3(R4 Type) Bias	1	\$ 728.00	\$ 728.00
Standard Options Total				\$ 16,990.00
Dealer Attachments				
LV150155	Engine Coolant Heater Kit (3 Cyl.)	1	\$ 96.90	\$ 96.90
BLV10347	Mid-Mount Dual SCV with Joystick Control	1	\$ 1,411.30	\$ 1,411.30
BLV10348	Second Rear SCV with Detented Float and Lever Control	1	\$ 805.20	\$ 805.20
AL80126	Mirror, Telescopic, LH, Manually Adjustable	1	\$ 171.60	\$ 171.60
AL80127	Mirror, Telescopic, RH, Manually Adjustable	1	\$ 171.60	\$ 171.60
BLV10173	Wiper/Washer, Rear	1	\$ 343.20	\$ 343.20
	FREIGHT/SET UP	1	\$ 1,200.00	\$ 1,200.00
Dealer Attachments Total				\$ 4,199.80
Suggested Price				\$ 45,897.80
Customer Discounts				
Customer Discounts Total			\$ -6,972.11	\$ -6,972.11
Total Selling Price				\$ 38,925.69

JOHN DEERE H240 Loader



JOHN DEERE

Selling Equipment



Quote Id: 11757527

Customer: CITY OF GRAND LEDGE

Hours:				Selling Price	
Stock Number:				\$ 6,233.35	
Code	Description	Qty	Unit	Extended	
2411P	H240 Loader	1	\$ 6,533.00	\$ 6,533.00	
Standard Options - Per Unit					
0202	United States	1	\$ 0.00	\$ 0.00	
0409	English	1	\$ 0.00	\$ 0.00	
1507	Mounting Frame	1	\$ 0.00	\$ 0.00	
2510	H240 Standard Farm Loader (NSL) - 2 Function	1	\$ 0.00	\$ 0.00	
4537	3 Function hoses and parts with Quick Couplers; SLC and Mid-Valve installed on tractor	1	\$ 297.00	\$ 297.00	
5435	Hood Guard	1	\$ 0.00	\$ 0.00	
6995	Less Ballast Box	1	\$ 0.00	\$ 0.00	
7710	Skid Steer Style Carrier	1	\$ 369.00	\$ 369.00	
8750	Less Bucket	1	\$ -864.00	\$ -864.00	
Standard Options Total				\$ -198.00	
Dealer Attachments					
LVB25342	72 In. Quik-Tatch Heavy Duty Front Loader Bucketw/Replaceable Cutting Edge	1	\$ 1,387.10	\$ 1,387.10	
	INSTALLATION	1	\$ 300.00	\$ 300.00	
Dealer Attachments Total				\$ 1,687.10	
Suggested Price				\$ 8,022.10	
Customer Discounts					
Customer Discounts Total			\$ -1,788.75	\$ -1,788.75	
Total Selling Price				\$ 6,233.35	

Manufacturer	John Deere
MODEL	5065E (2015)
SERIAL NUMBERS	---
Official Test	
Nebraska Test number	Factory Observed
Engine	
Manufacturer	John Deere PowerTech 3029
Engine family	---
Aspiration	Turbocharged
Cylinders/Displacement, cu. in. (L)	2.9 L 3/179 cu in.
Cylinder Liners	Wet Sleeved
Fuel tank capacity, US Gal. (L) (Open; Cab)	---
Standard	68.0; 82 L 18.0; 21.0 U.S. gal.
Optional	---
Underhood muffler	Yes
Performance	
Advertised PTO hp (kW) @ Rated rpm	36 @ 2100 per SAE kW 48.3 @ 2100 per SAE PTO hp
Official PTO hp (kW) @ Rated rpm	---
@ Standard PTO @ Eng rpm	---
Maximum @ Eng rpm	---
Advertised Engine hp (kW) @ Rated speed	48 @ 2100 kW 65 @ 2100 engine hp
Max Unballast Drwbr hp (kW) @ Eng rpm	---
Maximum Torque (PTO) @ rpm, lb-ft (Nm)	---
Max Torque Rise (80% rtd spd) @ Eng rpm	---
Maximum Torque Rise % (PTO) @ Eng rpm	---
Fuel Use, U.S. gal./hr & hp hr/gal. at:	
PTO @ Rated Eng rpm	---
Standard PTO Speed @ Eng speed	---
Maximum PTO Power @ Eng rpm	---
Maximum Engine Power @ Eng rpm	---
Max Unballasted Drawbar Power @ Eng rpm	---
75% Load, Full Engine rpm (Unballasted)	---
75% Load @ Reduced rpm (Unballasted)	---
Transmission	
Std. Transmission; Forward/Reverse	9F/3R SyncShuttle
Opt. Transmission; Forward/Reverse	12F/12R PowrReverser
Reverser	Optional
On-the-Go Shifting (Yes/No/Partial)	Partial
Clutch; Wet/Dry	Dry on 9F/3R SyncShuttle; Wet on 12F/12R PowrReverser
Creeper	Option on 9F/3R transmission models
Power Take-Off (PTO)	
Standard	Independent 540
Optional	Independent 540E (12x12)
PTO Speeds @ Engine rpm	540 @ 2400 rpm
PTO Actuation	Mechanical (lever on 9x3); Electrohydraulic with Wet Clutch(12x12)
Hydraulics	
Type	Open Center
Pump Rated Output, GPM (L/min.)	---
Standard	68.9 L/min 18.2 gpm
Optional	---

Rated Flow @ One SCV, GPM (L/min.)	43.1 L/min 11.4 gpm
Max Output @ SCV Couplers, GPM (L/min.)	---
Maximum Operating Pressure, psi (kPa)	---
Maximum Hydraulic Power, hp (kW)	---
Hitch Draft Control Load Sense Type	Mechanical
Remote Control Valves Available	1 (2 opt.)
Hitch Category (SAE Designation)	2 ; convertible to 1
Hitch Lift Cap. lb (kg) @24 in. Bhnd Lift Pt.	---
OECD	---
Standard	---
Optional	---
Hitch Lift Cap. lb (kg) @24 in. Bhnd Lift Pt. (SAE)	---
Standard	1448 kg 3192 lb
Optional	---
Hitch Lift Cap. lb (kg) @24 in. Bhnd Lift Pt. (ASAE)	---
Standard	---
Optional	---
Sensing type	Top Link
Joystick SCV control	2WD- FIK MFWD-Std
Final Drive	
Type	Planetary
Differential controls	Mechanical (Pedal)
Availability	---
Front	No
Front & Rear	No
Engage On-the-Go Rear Differential Lock	Yes
Axle Type	Flanged
Brakes, Type and Control	Hydraulic Wet Disc
Operator Station	
Rollover Protective Structure, OOS	---
Rigid - Foldable - Telescopic	Foldable, 2-Post
Platform - Flat/Straddle	Straddle
Gearshift Location - Console/Floor	Floor, on the side
Cab	---
Doors	LH door (RH door optional)
Platform - Flat/Straddle	Straddle
dB(A) Rating	---
Seat Suspension System	---
2WD Dimensions	
Wheelbase, in. (mm)	2050 mm 80.7 in.
Front Tread Range, in. (mm)	---
Rear Tread Range, in. (mm)	---
Minimum Rear Tread Setting, in. (mm)	---
Front Axle Clearance, in. (mm)	480 mm 18.8 in.
Turning Radius w/Brakes, ft (m)	3.1 m 10.6 ft
Turning Radius w/o Brakes, ft (m)	3.5 m 11.6 ft
Unballasted Operating Weight, lb (kg)	---
Approx. Ship Wgt, lb (kg) Open; Cab	---
MFWD Dimensions	
Wheelbase, in. (mm)	2050 mm 80.7 in.
Front Tread Range, in. (mm)	---
Front Axle Clearance, in. (mm)	340 mm 13.4 in.

Turning Radius w/Brakes, ft (m)	---
Turning Radius w/o Brakes, ft (m)	---
Limited Slip Differential	---
Unballasted Operating Weight, lb (kg)	---
Approx. Ship Wgt, lb (kg) Open; Cab	2300; 2550 kg 5070; 5620 lb
4WD Dimensions	
Wheelbase, in. (mm)	---
Wheel Tread, Min. to Max. in. (mm)	---
Turning Radius w/o Brakes, ft (m)	---
Nebraska Test Unballasted w/Duals, lb (kg)	---
Unballasted Weight, lb (kg)	---
Standard Tires	
2WD	---
Front	7.5 - 16, R1
Rear	16.9 - 28, R1
MFWD	---
Front	9.5 - 24, R1
Rear	16.9 - 28, R1
4WD	---
Track widths	---
Miscellaneous	
Country of Manufacture	Pune, India
Ballasting Restrictions, lb (kg)	---
*Notes	---



Quote ID :11757527Customer Name : CITY OF GRAND LEDGE

2015 JOHN DEERE H240 Loader

Product Specification Details :

Manufacturer Model	John Deere H240 NSL on 5E Final Tier 4 (FT4) 3-Cyl (5045E, 5055E, 5065E, 5075E)
Tractor	
Model	5E Final Tier 4 (FT4) 3-Cyl (5045E, 5055E, 5065E, 5075E)
Front tire	320/85 R24 BKT (12.4 R24)
Rear tire	420/85 R30 BTK (16.9)
Front axle configuration	—
Wheelbase	81
Pump capacity, gpm	11
Rated pressure, psi	2828
Loader	
Leveling configuration	Non-Self Leveling (NSL)
Bucket used	General Purpose
Bucket weight, lb (kg)	178
Lift capacity at full height, lb (kg)	—
Measured at pivot (U)	1598.0
Measured at 500 mm ahead of pivot (V)	—
Measured at 800 mm ahead of pivot (V)	1040.0
Lift capacity at 59 in. (1500 mm), lb (kg)	—
Measured at pivot (W)	1828
Measured at 500 mm ahead of pivot (X)	—
Measured at 800 mm ahead of pivot (X)	1349
Boom breakout force, lbf (kgf)	—
Measured at pivot (Y)	2105
Measured at 500 mm ahead of pivot (Z)	—
Measured at 800 mm ahead of pivot (Z)	1437
Bucket rollback force capacity, lbf (kgf)	—
At maximum height (VV)	1209
At 59-in. (1500-mm) lift height (XX)	2151.0
At ground-level line (ZZ)	2191.0
Dimensions	—
Maximum lift height, in. (mm) (A)	3352.0
Clearance	—
At full height - bucket level, in. (mm) (B)	3157
At full height - bucket dumped, in. (mm) (C)	2497.1
Overall length (I+F), ft (m)	4.2
Overall height in carry position, ft (m) (J)	—
Digging depth, in. (mm) (H)	73
Reach	—
At maximum height, in. (mm) (D)	965.2
At ground level - bucket level, in. (mm) (F)	2248
Bucket angle	—
Dump angle, degrees (E)	-58.8
Rollback angle, degrees (G)	44
Dump angle, ground	-144
Cycle times	—
Loader raise, seconds	5.1
Loader lower, seconds	3.4
Bucket dump, seconds	4.3
Bucket rollback, seconds	2.6
Date collected	—
Technical drawing	
Technical drawing	View diagram

Standard Features

Custom Options



Not Available in Nebraska

M Series

M7060HDC
UTILITY CAB TRACTOR, 4WD, HYDRAULIC-SHUTTLE
TRANSMISSION

EQUIPMENT IN STANDARD MACHINE

DIESEL ENGINE

Model # V330 / CR114
CRS Common Rail Fuel Injection
Electronic Governor Control
Turbocharged with FGR Valve
4 Cyl 203 cu. in.
^ 71 Net Eng HP
^ 64 PTO HP
EPA Tier IV Emission Certified
12V 700 CCA Battery
Charging Output 60 amps (CA13)

HYDRAULICS / HITCH / DRAWBAR

Open Center Gear Type
First Remote (SC1) with Self
Canceling Detents
Eight Speed Models
6.1 gpm Power Steering
11.0 gpm Remotes / 3 P1 Hitch
@ 2770 psi
17.2 gpm Total
Cat II 3 point Hitch
At lift Point 4200 lbs
24" Behind 330 / lbs
Telescoping Lower Links
Stabilizers
Swinging Drawbar

POWER TAKE OFF

Five Independent Hyd. PTO
SAE 1 3/8" Six Spline
540 rpm @ 2160 Eng. rpm

FRONT AXLE

Hydrostatic Power Steering
4WD Bevel Gear
Cast Iron
55 Degree turning angle
Limited Slip Differential
Adj. (Rim) Tread Spacing
HDC12:
4WD Automatic braking from 2WD with
both brakes applied
Electro/hydraulic engagement of front
wheel drive

FLUID CAPACITY

Fuel Tank (Cab) 23.8 gal
Cooling System 5.6 qts
Crankcase 8.5 qts
Transmission and
Hydraulics 10.5 gal
Front Axle (4WD) 8.5 qts

^ Manufacturer estimate.

DRIVE TRAIN

Eight Speed Models
Four Speed Fully Synchronized
81/8R Speeds Hydraulic Shuttle
Cassette Type Creep Speed option
Planetary
Final Drives
Rear Diff Lock (All)

SAFETY EQUIPMENT

Lip Up PTO Shield
Safety Start Switches
PTO - OPC (Operator Presence
Control, Alarm 10 seconds
Electric Key Shut Off
Mechanical Wet Disc Brakes
Parking Brakes
Turn Signals
SMV Sign

CAB MODEL

Integral Factory ROPS Certified
Retractable Seat Belt
Flat Deck
Grammer Deluxe Seat with Armrests
Tinted Glass
Dual Level Air Conditioning & Heater
Electric A/C Controls
Front Wiper w/Washer - 2 Speed
Radio Ready, includes 2 speakers,
antenna, and wiring harness.
Left & Right Side Exterior Mirrors
2 Front Work Lights
2 Rear Work Lights
2 Doors, Frameless all glass
Left & Right Side Steps
Sun Visor
Tilt Steering Wheel
Interior Dome Light
Accessory Plug 12V 15 Amp
12V 30 Amp Coupler
Cup Holder
Ashtray
Horn

LIGHTING

2 Headlights w/sidelights
2 Tail lights
4 Hazard Flasher Lights with Turn
Signals (CA13)
7 Pin Electrical Trailer Connector

INSTRUMENTS

Tachometer/ Hour meter
Oil Pressure
Fuel Gauge
Coolant Temperature

M7060HDC Base Price: \$43,171.00

(1) FRONT LOADER / M6060/M7060 SERIES FA1154 FRONT LOADER / M6060/M7060 SERIES	\$4,648.00
(1) STANDARD VALVE KIT / M6060/M7060HDC M7996 STANDARD VALVE KIT / M6060/M7060HDC	\$981.00
(1) 3RD FUNCTION VALVE KIT CAB M7997 3RD FUNCTION VALVE KIT CAB	\$926.00
(1) 72" TWO TIE BAR QUICK ATTACH ROUND BUCKET M1811 72" TWO TIE BAR QUICK ATTACH ROUND BUCKET	\$686.00
(1) 2ND POSITION TIE BAR KIT M7687 2ND POSITION TIE BAR KIT	\$140.00
(1) FLOAT DEPTEN VALVE M7611 FLOAT DEPTEN VALVE	\$684.00
(1) CRUISE GUARD M1871A CRUISE GUARD	\$196.00
FACTORY ASSISTANCE	\$250.00

Suggested List Price w/ Options: \$51,682.00

SELECTED TIRES

AMR8993 & AIR891 / INDUSTRIAL TIRES
FRONT 14 1/5 R4 Titan HD 2000
REAR 16 9/24 R4 Titan Industrial Tractor Tug

Quote Id: 11748994

Prepared For:
City Of Grand Ledge



Prepared By: **Steve Pleyte**

D & G Equipment, Inc.
110 South Lincoln
Charlotte, MI 48813

Tel: 517-543-2540
Fax: 517-543-4470
Email: spleyte@dgequipment.com

Date: 07 July 2015

Offer Expires: 04 August 2015

Confidential



Quote Summary

Prepared For:

City Of Grand Ledge
310 Greenwood St
Grand Ledge, MI 48837
Business: 517-627-2144

Prepared By:

Steve Pleyte
D & G Equipment, Inc.
110 South Lincoln
Charlotte, MI 48813
Phone: 517-543-2540
spleyte@dgequipment.com

Service calls and transportation fees are the responsibility of the customer and not covered by warranty.

Quote Id: 11748994
Created On: 07 July 2015
Last Modified On: 07 July 2015
Expiration Date: 04 August 2015

There is no return on Power Equipment D&G Equipment is a full service dealer and equipment will be repaired per manufactures guidelines only.

All used equipment sold as is unless specified on purchase order X_____

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE H240 Loader	\$ 8,548.10	\$ 6,336.93 X	1 =	\$ 6,336.93
JOHN DEERE 5065E Utility Tractor (48.3 PTO hp)	\$ 43,308.40	\$ 35,481.64 X	1 =	\$ 35,481.64
Equipment Total				\$ 41,818.57

Quote Summary

Equipment Total	\$ 41,818.57
Freight	\$ 0.00
Setup	\$ 0.00
SubTotal	\$ 41,818.57
Total	\$ 41,818.57
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 41,818.57

[Handwritten signature]

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

D&G
EQUIPMENT

Quote Id: 11748994

Customer: CITY OF GRAND LEDGE

JOHN DEERE H240 Loader

Hours:

Suggested List

Stock Number:

\$ 8,548.10

Selling Price

\$ 6,336.93

Code	Description	Qty	Unit	Extended
2411P	H240 Loader	1	\$ 6,533.00	\$ 6,533.00

Standard Options - Per Unit

0202	United States	1	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	\$ 0.00
1502	Mounting Frame	1	\$ 0.00	\$ 0.00
2511	H240 Standard Farm Loader (NSL) - 3 Function	1	\$ 261.00	\$ 261.00
4538	3 Function hoses and parts with Single Point Hydraulic Connection; Mid-Valve installed on tractor	1	\$ 894.00	\$ 894.00
5430	Hood Guard	1	\$ -32.00	\$ -32.00
6995	Less Ballast Box	1	\$ 0.00	\$ 0.00
7710	Skid Steer Style Carrier	1	\$ 369.00	\$ 369.00
8750	Less Bucket	1	\$ -864.00	\$ -864.00
Standard Options Total				\$ 628.00

Dealer Attachments

LVB25342	72 In. Quik-Tatch Heavy Duty Front Loader Bucketw/Replaceable Cutting Edge	1	\$ 1,387.10	\$ 1,387.10
Dealer Attachments Total				\$ 1,387.10

Suggested Price

\$ 8,548.10

Customer Discounts

Customer Discounts Total

\$ -2,211.17

\$ -2,211.17

Total Selling Price

\$ 6,336.93

JOHN DEERE 5065E Utility Tractor (48.3 PTO hp)

Hours:

Suggested List

Stock Number:

\$ 43,308.40

Selling Price

\$ 35,481.64

Code	Description	Qty	Unit	Extended
1744LV	5065E Utility Tractor (48.3 PTO hp)	1	\$ 24,708.00	\$ 24,708.00

Standard Options - Per Unit



JOHN DEERE

Selling Equipment

D&G
EQUIPMENT

Quote Id: 11748994

Customer: CITY OF GRAND LEDGE

0409	English Operators Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1381	12F/12R PowrReverser Transmission - 540/540E (PR)	1	\$ 2,160.00	\$ 2,160.00
2050	Cab	1	\$ 7,488.00	\$ 7,488.00
3420	Dual Mid Valves with Joystick Control	1	\$ 1,162.00	\$ 1,162.00
4120	Telescopic Draft Links	1	\$ 518.00	\$ 518.00
5184	16.9-24 In. 6PR R4 Bias	1	\$ -362.00	\$ -362.00
6040	MFWD (4 Wheel Drive)	1	\$ 5,296.00	\$ 5,296.00
6133	12.5/80-18 In. 6PR I3(R4 Type) Bias	1	\$ 728.00	\$ 728.00
Standard Options Total				\$ 16,990.00
Dealer Attachments				
BLV10348	Second Rear SCV with Detented Float and Lever Control	2	\$ 805.20	\$ 1,610.40
Dealer Attachments Total				\$ 1,610.40
Suggested Price				\$ 43,308.40
Customer Discounts				
Customer Discounts Total			\$ -7,826.76	\$ -7,826.76
Total Selling Price				\$ 35,481.64



June 5, 2015

Re: 525 E. River St.
Senior Citizen/ Boy Scout Building
Grand Ledge, MI 48837

To whom it may concern,

An inspection at 525 E. River St. Grand Ledge, MI was completed on June 4, 2015, by Michael Mowery building inspector of Grand Ledge, MI. There were some considerable issues found.

In the south east corner of the basement wall, I found the wall was bulging and also I found numerous cracks in the joints. I believe in the near term this could cave in.

On the main floor I found that the front wall has considerable outward lean & structural issues, which in the long term could cause problems.

I would recommend having the building evaluated by a structural engineer if plans are to keep using the building. The building department's position on this issue would be to demolish the building rather than repair.

Michael Mowery
Grand Ledge
Building Inspector
517-622-4756

GRAND LEDGE PARKS AND RECREATION COMMISSION
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

PARKS AND RECREATION COMMISSION MINUTES – REGULAR MEETING
THURSDAY, JUNE 25, 2015
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.

I. CALL TO ORDER – 7:00 p.m.

- II. ROLL CALL** – Chair David Smith; Co-Chair Rachel Kuntzsch; and Commissioners Matthew Dale, Kim Mulvenna, Christine Richardson-Beagle, and Jodie Willobee
Absent – Commissioners Ruthann Jaquette, Chuck Mills, and Marvin Hummel
OTHERS PRESENT – Street Supervisor Chad Brunton

III. APPROVAL OF AGENDA

MOTION TO APPROVE THE AGENDA MADE BY COMMISSIONER KUNTZSCH, SECONDED BY COMMISSIONER DALE, WITH UNANIMOUS APPROVAL.

IV. APPROVAL OF MAY 28, 2015 COMMISSION MINUTES

MOTION TO APPROVE THE THURSDAY, MAY 28, 2015, MINUTES, WITH AMENDED REVISED FINANCIAL REPORT, MADE BY COMMISSIONER DALE, SECONDED BY COMMISSIONER MULVENNA, WITH UNANIMOUS APPROVAL.

V. PUBLIC COMMENT

VI. STAFF REPORTS

A. Monthly Revenue/Expense Report and Balance Sheet

City staff will provide year to date revenue and expense reports, and balance sheets monthly to the Commission.

VII. OLD BUSINESS

A. Grand Ledge Public School Recreation Proposal

The Commission's questions for the Grand Ledge Public School Superintendent and Athletic Director regarding this topic are attached, and the Superintendent or Athletic Director will attend the July 23, 2015, meeting to address the questions.

VIII. NEW BUSINESS

A. Scout Building Update – Michael Mowery, Grand Ledge Building Inspector

Mr. Mowery informed the Commission the Scout Building should be demolished for both safety and maintenance issues; his letter to the Commission is attached.

MOTION TO RECOMMEND THE CITY COUNCIL DEMOLISH THE SCOUT BUILDING AND DETERMINE THE CLOSING DATE OF SAID BUILDING MADE BY COMMISSIONER KUNTZSCH, SECONDED BY COMMISSIONER SMITH, WITH UNANIMOUS APPROVAL.

IX. PUBLIC COMMENT

Don Keller, 201 Ledge St., spoke on the placement of the new rock and bench donated by Don Willems in honor of his daughter and requested a fence be placed behind the bench to have a clear, unobstructed view of the area.

The Commission discussion Mr. Keller's comments.

CONSENSUS FOR TWO COMMISSIONERS TO REVIEW THE AREA IN QUESTION AND REPORT BACK.

X. COMMUNICATIONS FROM COMMISSIONERS

Commissioner Kuntzsch reported September 27, 2015, Grand Adventure Race planning is underway and mentioned the need for forty volunteers to help make the event successful.

Street Supervisor Chad Brunton informed the Commission the duck feeders at Island Park have been placed on hold.

XI. ADJOURNMENT

MOTION MADE TO ADJOURN THE THURSDAY, JUNE 25, 2015, PARKS AND RECREATION COMMISSION MEETING, AT 7:45 P.M. BY CHAIR SMITH, SECONDED BY COMMISSIONER RICHARDSON-BEAGLE, WITH UNANIMOUS APPROVAL.

Christine Richardson-Beagle, Secretary

David Smith, Chair

Grand Ledge City Council Resolution #_____ of 2015

A Resolution to Submit to the Electors of the City of Grand Ledge at the Election to Be Held on Tuesday, 03 November 2015, a Ballot Question to Amend the City Charter.

A resolution adopted by the Grand Ledge City Council, at a regular meeting held on Monday, 27 July 2015, in the Council chambers, City Hall, 310 Greenwood St. Grand Ledge, Michigan.

Whereas, the City of Grand Ledge, Michigan (“City”) is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Grand Ledge City Charter adopted 03 January 1963, as amended (“Charter”); and

Whereas, City Charter Chapter 3, § C-3.10, presently reads as follows:

§ C-3.10. Nominations.

The method of nomination of all candidates for all offices provided for in this charter shall be by petition. Such petition for each candidate shall be signed by not less than four percent nor more than ten percent of the registered electors of the city or ward as of the previous election held in the city. No person shall sign his name to a greater number of petitions for any one office than there are persons to be elected to said office at said election. When the signature of any one individual appears on more petitions than there are candidates to be elected to said office, the signature of such individual on all such petitions shall be invalidated. Nomination petitions shall be filed with the clerk up to five P.M. by the then prevailing local time on the seventh Monday prior to the date of the primary election. The Clerk shall publish notice of the last day, time, and place permitted for filing nomination petitions at least one week and not more than three weeks before such day.

and

Whereas, City Charter Chapter 3, § C-3.12, presently reads as follows:

§ C-3.12. Approval of Petition.

The Clerk shall accept only nomination petitions which conform with the forms provided and maintained by him, and which, considered together, contain the required number of valid signatures for candidates having those qualifications required for the respective elective city offices by this charter. Such petitions may be accepted only when accompanied by the affidavit of the candidate or someone acting in his stead, stating that he is possessed of the qualifications required by law for holding of office he seeks. The person circulating the nomination petition for signatures shall certify under oath the genuineness of the signatures appearing on such petitions and no petition shall be received or filed by the City Clerk unless so certified. The Clerk shall forthwith after the filing of a petition notify in writing any candidate whose petition is then known not to meet the requirements of this section, but the failure to so notify any candidate shall in no way prevent final determination that the petition does not meet such requirements. Within five days after the last date for filing petitions, the Clerk shall make his final determination as to the validity and sufficiency of each nomination petition and as to whether or not the candidate has the qualifications required for his respective city office as required by this charter, and he shall write his determination thereof on the face of the petition, and shall notify in writing the candidate whose name appears thereon of his determination. Such notice to any candidate whose petition is found to be invalid or insufficient shall be delivered by personal messenger if possible. The names of the candidates who file valid and sufficient nomination petitions shall be certified by the Clerk to the election commission to be placed upon the ballot for the next subsequent regular city primary election or at the next special election for the filling of vacancies in office, as the case may be.

and

Whereas, the City believes amending the procedure for nominating candidates to require a petition for each candidate be signed by not less than twenty-five registered electors of the City or ward as of the previous election held in the City, and to allow potential candidates, in lieu of obtaining said signatures, to pay a filing fee promotes fair, equitable, efficient, and good government;

Now, Therefore, it Is Resolved:

1. In accordance with 1909 PA 279, as amended, MCL 117.21, et seq., the City proposes City Charter Chapter 3, § C-3.10, be amended to read as follows:

§ C-3.10. Nominations.

The method of nomination of all candidates for all offices provided for in this charter shall be by petition or by a candidate submitting a filing fee. A petition for each candidate shall be signed by not less than twenty-five registered electors of the city or ward as of the previous election held in the city. No person shall sign his name to a greater number of petitions for any one office than there are persons to be elected to said office at said election. When the signature of any one individual appears on more petitions than there are candidates to be elected to said office, the signature of such individual on all such petitions shall be invalidated. In lieu of submitting nominating petitions, a candidate may nominate himself for City office by submitting a filing fee of one hundred and 00/100 dollars (\$100.00). The filing fee shall be nonrefundable. Nomination petitions and filing fees shall be filed with the clerk up to 5:00 p.m. by the then prevailing local time on the seventh Monday prior to the date of the primary election. The Clerk shall publish notice of the last day, time, and place permitted for filing nomination petitions and filing fees at least one week and not more than three (3) weeks before such day.

2. In accordance with 1909 PA 279, as amended, MCL 117.21 et seq., the City proposes City Charter Chapter 3, § C-3.12, be amended to read as follows:

§ C-3.12. Approval of Petition or Filing Fee.

The Clerk shall accept only nomination petitions which conform with the forms provided and maintained by him, and which, considered together, contain the required number of valid signatures for candidates having those qualifications required for the respective elective city offices by this charter. Petitions and filing fees may be accepted only when accompanied by the affidavit of the candidate or someone acting in his stead, stating that he is possessed of the qualifications required by law for holding of office he seeks. The person circulating the nomination petition for signatures shall certify under oath the genuineness of the signatures appearing on such petitions and no petition shall be received or filed by the City Clerk unless so certified. The Clerk shall forthwith after the filing of a petition or filing fee notify in writing any candidate whose petition or filing fee is then known not to meet the requirements of this section, but the failure to so notify any candidate shall in no way prevent final determination that the petition or filing fee does not meet such requirements. Within five days after the last date for filing petitions or filing fees, the Clerk shall make his final determination as to the validity and sufficiency of each nomination petition and filing fee and as to whether or not the candidate has the qualifications required for his respective city office as required by this charter, and he shall write his determination thereof on the face of the petition, or attach his written determination to the affidavit accompanying the filing fee, and shall notify in writing the candidate whose name appears thereon of his determination. Such notice to any candidate whose petition or filing fee is found to be invalid or insufficient shall be delivered by personal messenger if possible. The names of the candidates who file valid and sufficient nomination petitions or filing fees shall be certified by the Clerk to the election commission to be placed upon the ballot for the next subsequent regular city primary election or at the next special election for the filling of vacancies in office, as the case may be.

3. The aforesaid proposition to amend City Charter Chapter 3, §§ C-3.10 and C-3.12, shall be submitted to the electors of the City of Grand Ledge at the election to be held on Tuesday, 03 November 2015.
4. The City directs the City Clerk to submit a certified copy of this resolution and proposition to the Governor of the State of Michigan for his approval of said amendment pursuant to Section 22 of 1909 PA 297, MCL 117.22.

- 5. Before the submission of said amendment to the qualified electors of the City of Grand Ledge, the amendment herein shall be published in full together with the existing Charter provisions that will be altered thereby, being the now-existing §§ C-3.10 and C-3.12, and a notice of said election in at least two issues of the Grand Ledge Independent, a newspaper of general circulation in the City of Grand Ledge, the first publication to be not less than two (2) weeks nor more than four (4) weeks prior to said election.
- 6. The purpose of such proposed Charter amendment or question shall be designated on the ballots to be printed by the City Clerk, which Ballot Questions and Statement of Purpose shall be as follows:

BALLOT QUESTION

Shall the requirements for nominating city officers in Sections C-3.10 and C-3.12 of the Grand Ledge City Charter be amended from a petition signed by not less than four percent nor more than ten percent of the registered electors of the city or ward as of the previous election held in the city to EITHER a petition signed by not less than twenty-five registered electors of the city or ward as of the previous election held in the city OR by a candidate submitting a filing fee in the amount of \$100?

- 7. The City Clerk shall do and perform all acts required of said Clerk by the City Charter and the statutes of the State of Michigan in such case made and provided in regard to the registration of electors for said election, the giving of notice thereof, the giving of notice of such election, the preparation and furnishing of necessary ballots, obtaining of necessary approval of this amendment by the Michigan Attorney General and Governor of the State of Michigan, and for the conduct of such election.
- 8. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Kalmin D. Smith, Mayor

I, Gregory Newman, Grand Ledge City Clerk, certify this is Resolution # ____ of 2015, adopted by the Grand Ledge City Council at a regular meeting held on Monday, 27 July 2015; a meeting held in accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended.

Gregory L. Newman, City Clerk



THRUN LAW FIRM, P.C.

U.S. MAIL ADDRESS:
P.O. BOX 2575
EAST LANSING, MI 48826-2575
PHONE: (517) 484-8000
FAX: (517) 484-0041
FAX: (517) 484-0081

ALL OTHER SHIPPING:
2900 WEST ROAD, SUITE 400
EAST LANSING, MI 48823-6386

MICHAEL B. FARRELL
GORDON W. VAN WIEREN, JR.
BEVERLY J. BONNING
MARTHA J. MARCERO
LISA L. SWEM
JEFFREY J. SOLES

ROY H. HENLEY
ROBERT G. HUBER
MICHAEL D. GRESENS
CHRISTOPHER J. IAMARINO
RAYMOND M. DAVIS
MICHELE R. EADY

KIRK C. HERALD
MARGARET M. HACKETT
MATTHEW F. HISER
KARI S. COSTANZA
ROBERT A. DIETZEL
ERIC D. DELAPORTE

DAVID M. REVORE
JENNIFER K. JOHNSTON
RYAN J. NICHOLSON
BRANDON C. WALKER
FREDRIC G. HEIDEMANN
DANIEL R. MARTIN

KATHERINE WOLF BROADDUS
TIMOTHY T. GARDNER, JR.

KEVIN S. HARTY (OF COUNSEL)
ROBERT J. ROBINSON (OF COUNSEL)

GORDON W. VANWIEREN, JR.
(517) 374-8843
gvanwieren@thrnlaw.com

July 23, 2015

City Council Members
c/o City Manager Adam Smith
City of Grand Ledge
310 Greenwood Street
Grand Ledge, Michigan 48837

Via E-Mail and U.S. Mail
To: asmith@grand-ledge.com

Re: Revisions or Amendments to a City Charter

Dear City Council Members:

We have been asked to provide guidance on creating a new city charter. Below is a summary of the legal requirements for revising or amending a city charter. Please feel free to provide this letter to community members interested in the revision and/or amendment process.

The Home Rule City Act, MCL 117.1, *et seq.*, authorizes cities to change a city charter in two ways: revision or amendment. Charter revisions occur when a city re-examines its entire city charter and recreates it without maintaining the former charter's form or structure. A charter amendment, on the other hand, occurs when a city makes minor changes to its charter but maintains the general form and structure. The Michigan Supreme Court has explained that "revision suggests fundamental change, while amendment is a correction of detail." *Kelly v Laing*, 259 Mich 212; 242 NW 891 (1932).

City Charter Revisions

Unless otherwise provided by the City's current charter, revisions to a city charter are governed by sections 18, 19, and 20 of the Home Rule City Act.

1. Initiating a Charter Revision

A city charter revision may be initiated by the City Council or by petition.¹ The City Council may initiate a charter revision via a resolution adopted by a 3/5 vote. A petition signed by at least five percent of the City's registered voters may also initiate a charter revision. A petition may also provide for an advisory vote to be taken on the question of a change in the form of government.

¹ MCL 117.25 describes the required components of an initiatory petition under the Home Rule City Act.



City Council Members
City of Grand Ledge
Attn: Adam Smith, City Manager
July 23, 2015
Page 2 of 6

2. Election for a General Charter Revision

Once a charter revision has been initiated, “the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next general or municipal election, or at a special election.” If the electors vote to adopt a charter revision, the electors must also elect nine (9) members to the charter commission, described in more detail below.

Before the election of charter commission members, the legislative body must schedule the place of the first charter commission meeting, provide funds for ballots and expenses, and determine member compensation. Charter commission members may be compensated for attending a maximum of 90 meetings, but not more than one meeting per day.

3. Electing Charter Commission Members

All charter commission members must have a residency of at least three years in the City. City officers or employees, whether elected or appointed, are not eligible to be members of the charter commission.

Charter commission members must be elected within 60 days of the general election adopting a charter revision, unless the City Council (by a 3/5 vote) or the initiatory petition provides that the charter commission be selected at the same election at which the proposition to revise is submitted. If electors vote to reject a charter revision, the selection of charter commission members is void.

If the City’s charter provides for the nonpartisan elections of City officers, that method governs the election of charter commissioner members. If not, the City must follow the following procedures:

- Charter commission candidates must be nominated by petition signed by a number of electors “not less than 2% and not more than 4% of the total vote cast for the chief executive office [at the last preceding election] or the highest vote cast for any commissioner in cities having the commission form of government”;
- The names of all candidates nominated must be placed on a separate ballot at the charter commission election without their party affiliations designated;
- The election for charter commission members must be conducted as near as possible to the City’s election of its city officials, unless otherwise provided in the City’s charter; and



City Council Members
City of Grand Ledge
Attn: Adam Smith, City Manager
July 23, 2015
Page 3 of 6

- The nine (9) candidates with the greatest number of votes are elected to the charter commission.

4. Charter Commission Meetings

The charter commission must convene on the second Tuesday after the election. The City Clerk must be present at the first meeting and must administer the oath of office to the members-elect. The City Clerk also acts as clerk of the commission. Charter commission meetings must be open to the public.

The charter commission is the “sole judge” of its members’ qualifications and chooses their offices. The charter commission also determines the rules of proceeding, keeps a journal, and fills its own vacancies. A majority of members constitutes a quorum.

5. Submission of Proposed Charter to Governor for Approval

The proposed charter must be submitted to the Governor for approval. The Attorney General will also review it and advise the Governor of its legality. If approved, the Governor signs the proposed charter. If not approved, the Governor returns the proposed charter to the charter commission with stated objections.

If the charter revision was initiated by resolution of the City Council, the charter commission must reconsider the proposed revision in light of any objections; if 2/3 of charter commission members agree to pass it, it must be submitted to the electors. If the charter revision was initiated by petition, it must be submitted to the electors notwithstanding such objections. The charter commission must fix the time for submitting the proposed charter to electors.

6. Publication and Submission of Proposed Charter to Electors

A proposed charter must be published in full “as the charter commission . . . may prescribe.” The proposed charter must be submitted to electors as an entirety “in a single proposition substantially as follows: ‘Shall the city charter proposed by the city charter commission be adopted?’” Adoption of the proposed charter requires a majority vote.

Specific provisions of the city charter may also be submitted to electors as separate ballot propositions. The specific provisions must be reviewed by the Attorney General for clarity and impartiality. If a separate specific provision is an alternative to a provision contained in the proposed charter, the proposed charter must be approved by a “majority of those voting on the separate proposition and also a majority of those voting on the proposed charter;” otherwise the adoption of a separate proposition requires a simple majority vote. The ballot must contain voting instructions and a brief explanation of the effect of each proposition.



City Council Members
City of Grand Ledge
Attn: Adam Smith, City Manager
July 23, 2015
Page 4 of 6

If the proposed revised charter is rejected, the charter commission must reconvene and determine whether to: (1) take no further action and therefore cease to exist; or (2) proceed with amending the charter. An amended proposed charter must be resubmitted to the electors “in the same manner and with like notice and proceedings as required in the first instance.” A proposed charter, or a proposed charter with amendments, may be submitted to electors up to three times within a three-year period. If, however, a proposed charter is rejected three times or is not adopted within a three-year period, the charter commission must terminate and cease to exist.

A new proposal to revise a charter may be voted upon and adopted at any time after the termination of the charter commission.

City Charter Amendments

Amendments to a city charter are governed by section 21 of the Home Rule City Act.

1. Proposing a Charter Amendment

A charter amendment may be proposed by the City Council via a resolution adopted by a 3/5 vote or by an initiatory petition.

2. Submission of Proposed Amendment to Governor for Approval

A proposed amendment must be submitted to the Governor for approval. The Attorney General will also review it and advise the Governor of its legality. If approved, the Governor signs the proposed amendment. If not approved, the Governor returns to the proposed amendment to the City Council with stated objections.

If the proposed revision was initiated by resolution of the City Council, the City Council must reconsider the proposed amendment in light of any objections; if 2/3 of City Council members agree to pass it, it must be submitted to the electors.

If the proposed amendment was initiated by petition, it must be submitted to the electors notwithstanding such objections.

3. Publication of Proposed Amendment

A proposed charter amendment must be published in full “as the charter commission . . . may prescribe,” along with “existing charter provisions that would be altered or abrogated by the proposed charter amendment or other question.”

The purpose of the proposed charter amendment must be designated on the ballot in not more than 100 words, exclusive of caption, consisting of “a true and impartial statement of the purpose of the amendment or question in language that does not create prejudice for or against



City Council Members
City of Grand Ledge
Attn: Adam Smith, City Manager
July 23, 2015
Page 5 of 6

the amendment or question.” The text of the statement must first be submitted to the Attorney General for approval before printing. The proposed charter amendment must also be posted in full in a conspicuous place at each polling location.

The form of the proposed amendment must be determined by resolution, unless the proposed amendment was initiated by petition. If the proposed amendment was initiated by petition, the City may add an explanatory caption.

4. Election for Proposed Amendment

If an amendment is proposed by the City, the proposal must be submitted to the electors at the next regular municipal or state election, or at a special election held not less than 60 days after the proposal of the amendment.

If the amendment is proposed by an initiatory petition, the proposal must be submitted to the electors at the next regular municipal or state election held in the City not less than 90 days after the proposal of the amendment.

A proposed charter amendment must be confined to one subject. If a proposed amendment includes more than one related proposition, each proposition must be stated separately so electors may vote for or against each proposition.

A majority vote of electors voting on the question is required to pass an amendment. If a proposed charter amendment is rejected, the proposed amendment may not be resubmitted for two (2) years.

Filing & Effective Date

If a charter revision or amendment is approved, two printed copies of the revised charter or amendment, “with the vote for and against duly certified by the city clerk shall,” must be filed within 30 days after the vote is taken and must be filed with the Secretary of State. Two printed copies must also be filed with the County Clerk, and the revision or amendment “shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.”



City Council Members
City of Grand Ledge
Attn: Adam Smith, City Manager
July 23, 2015
Page 6 of 6

Should you have any questions or concerns with regard to this matter, please feel free to contact me.

Very truly yours,

THRUN LAW FIRM, P.C.

A handwritten signature in cursive script that reads "Gordon W. VanWieren, Jr." with the initials "For" written to the right of the signature.

Gordon W. VanWieren, Jr.

GWV/JAW/ssw