

GRAND LEDGE CHARTER COMMISSION
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

CHARTER COMMISSION MINUTES
WEDNESDAY, 21 SEPTEMBER 2016
5:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST.

- I. ROLL CALL** – Chair Robert Doty; and Commissioners Jason Barclay, Lyle Clark, Michael Coll, Sheila Deming, Sandra Keller, Lynne MacDowell, and Alan Miller
– Commission Michael Moyes was absent
OTHERS PRESENT – Mayor Smith; Adam Smith, City Administrator; Gregory Newman, City Clerk;

II. PLEDGE OF ALLEGIANCE

Commissioner Deming led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

IV. APPROVAL OF AGENDA

- A. Motion** – To approve the Wednesday, 21 September 2016 Charter Commission agenda.

COMMISSIONER MILLER MOVED, COMMISSIONER DEMING SECONDED, TO APPROVE THE WEDNESDAY, 21 SEPTEMBER 2016 CHARTER COMMISSION AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF MINUTES

- A. Motion** – To approve the Wednesday, 07 September 2016 Charter Commission minutes.

COMMISSIONER COLL MOVED, COMMISSIONER DEMING SECONDED, TO APPROVE THE WEDNESDAY, 24 AUGUST 2016 CHARTER COMMISSION MINUTES, AMENDED TO REFLECT THE MAYOR WAS NOT IN ATTENDANCE. MOTION CARRIED UNANIMOUSLY.

VI. UNFINISHED BUSINESS

- A. Procedures** – Proposed rules of procedure.

COMMISSIONER DEMING MOVED, COMMISSIONER COLL SECONDED, TO ADOPT THE PROPOSED RULES OF PROCEDURE.

COMMISSIONER DEMING MOVED, COMMISSIONER MILLER SECONDED, TO AMEND THE PROPOSED RULES OF PROCEDURE TO AMEND RULE 10 BY STRIKING “PRESENTED VERBALLY” AND INSERTING “REVISION NOT PRESENTED IN WRITING.” MOTION CARRIED UNANIMOUSLY.

The Commission discussed televising meetings live or on delay and including televising in the rules or as a separate action.

COMMISSIONER DEMING MOVED, COMMISSIONER MILLER SECONDED, TO AMEND THE PROPOSED RULES OF PROCEDURE BY INSERTING RULE 12 TO RECORD AND TELEVISE MEETINGS LIVE, WHEN TECHNICIALLY POSSIBLE. MOTION CARRIED UNANIMOUSLY.

The Commission discussed Rule 5 and the possibility of allowing more than five minutes.

MOTION TO ADOPT THE PROPOSED RULES OF PROCEDURE, AS AMENDED BY AMENDING RULE 10 BY STRIKING “PRESENTED VERBALLY” AND INERTING “REVISION NOT PRESENTED IN WRITING,” AND BY INSERTING RULE 12 TO RECORD AND TELEVISE MEETINGS LIVE, WHEN TECHNICIALLY POSSIBLE. MOTION CARRIED UNANIMOUSLY.

B. Discussion – Direction and priorities.

The Commission discussed potential “elephants” (being chief administrative officer authority, appointments and vacancies, preserve/protect land/open space from development, recognize/honor individuals, and wards/representative districts), where to start, reviewing the existing charter or reviewing a model charter, and the possibility of including various City departments in the charter.

COMMISSIONER KELLER MOVED, COMMISSIONER DEMING SECONDED, TO BEGIN THE CHARTER REVISION PROCESS BY REVIEWING THE EXISTING CHARTER, BEGINNING AT PAGE ONE, AND COMPARING IT WITH OTHER CHARTERS AND THE MODEL CHARTER.

The Commission discussed using the existing charter as an order for moving forward.

MOTION TO BEGIN THE CHARTER REVISION PROCESS BY REVIEWING THE EXISTING CHARTER, BEGINNING AT PAGE ONE, AND COMPARING IT WITH OTHER CHARTERS AND THE MODEL CHARTER, CARRIED UNANIMOUSLY.

VII. NEW BUSINESS

VIII. ITEMS FOR NEXT MEETING

The Commission discussed staff presenting reviews and recommendations for each meeting, and detailing individual sections on the agenda.

CONSENSUS TO PLACE CHAPTER 1 ON THE AGENDA FOR THE 05 OCTOBER 2016 CHARTER COMMISSION MEETING.

IX. AUDIENCE PARTICIPATION

IX. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Chair Doty asked if any Commissioner wants a hard copy of agendas or supporting materials.

X. ADJOURNMENT

CHAIR DOTY ADJOURNED THE WEDNESDAY, 21 SEPTEMBER 2016, CHARTER COMMISSION MEETING, AT 6:23 P.M.

Gregory L. Newman, City Clerk

Robert Doty, Chair

IX.