



Mechanical Permit Application

I. Job Location Has a Building Permit been obtained for this project? Yes No Not Required

Name of Owner/Agent	Work Phone	Home Phone
Street Address & Job Location	City Grand Ledge	State and Zip Code MI 48837
Parcel #	Between (cross streets)	

II. Contractor Information

Name	Work Phone #	Cell Phone #
Street Address	City	State and Zip Code
Contractor License # and Expiration	Master License # and Expiration	Federal Employee ID #
MESC Employee # (or reason for exemption)	Workers Comp. Ins. Carrier (or reason for exemption)	

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Other
<input type="checkbox"/> New/ Addition	<input type="checkbox"/> Pre-manufactured Home	
<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Alteration	

IV. Plan Review Required

What is the building's heating/cooling system input rating? _____

What is the building's size in square feet? _____

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One-family and two-family dwellings when the total building heating/cooling system input rating is $\leq 375,000$ BTU.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Assembly, business, mercantile, and storage buildings having HVAC equipment only with one fire area not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.

If plans are required, plans must be submitted before a permit will be issued.

Have plans been submitted? Yes No Not Required

V. Affidavit

I swear and warrant that all statements made by me in this application are correct to the best of my knowledge and that, in consideration of the granting of this permit, hold the City of Grand Ledge harmless from any and all damages. I agree to construct all work in all respects in compliance with Michigan law and the Grand Ledge City Code. I certify the property owner has authorized the work and has authorized me to make this application as their agent.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature	Printed Name	Date
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Complete Application on Back Side

Rev. 7/1/2015

VI. Fee Chart (enter the number of items being installed and multiply by the unit price for the total fee)

Description	Fee	# Items	Total	Description	Fee	# Items	Total
1. Application Fee (non-Refundable)	\$25.00	1	\$25.00	21. Appliances not classified but regulated	\$25.00		
2. New heating system (incl. vents, ducts, gas pipe)	\$60.00			22. Modular / mobile home	\$30.00		
3. Replacement heating system	\$40.00			23. Rooftop units (must include #18)	\$50.00		
4. Gas water heater (when installed with furnace)	\$5.00			24. Air handling units (≤10,000 CFM incl. duct)	\$30.00		
5. Gas Water Heater	\$30.00			25. Air handling units (>10,000 CFM incl. duct)	\$60.00		
6. Gas fireplace logs in existing fireplace (incl. gas piping)	\$30.00			26. Fire suppression system	\$100.00 + \$2.00 per head		
7. Solid fuel, gas stove, mfg. fireplace (incl. vent and gas piping)	\$40.00			27. Kitchen hood suppression system	\$100.00		
8. Chimney Liner	\$30.00			28. Hood Fan (type 1 or 2)	\$50.00		
9. Masonry Chimney	\$45.00			29. Boiler, compressor, absorption system (≤5 HP/100,000 BTU)	\$30.00		
10. Gas or Oil Fired Unit Heater	\$30.00			30. Boiler, compressor, absorption system (≤15 HP/500,000 BTU)	\$40.00		
11. Gas / Oil Piping (each opening)	\$5.00			31. Boiler, compressor, absorption system (≤30 HP/1,000,000 BTU)	50.00		
12 Air Conditioning System	\$40.00			32. Boiler, compressor, absorption system (≤50 HP/1,750,000 BTU)	\$60.00		
13. Heat pumps and geothermal	\$60.00			33. Boiler, compressor, absorption system (>50 HP/1,750,000 BTU)	\$70.00		
14. Fuel storage tank (above ground)	\$20.00			34. Emergency Inspection (Per Hour) (2 Hour Minimum)	\$100.00		
15. Fuel storage tank (below ground)	\$60.00			35. Special Inspection	\$100.00		
16. Clothes dryer vent	\$5.00			36. Investigation Fee	\$80.00		
17. Kitchen / bath exhaust fan	\$10.00			37. Inspections	\$50.00		
18. Vent (not included in appliance permit)	\$30.00			38. Final Inspection	\$50.00	1	\$50.00
19. Ducts / piping (per foot, \$25.00 minimum)	\$0.10			39. Annual License Registration	\$15.00		
20. Other							

Total Fees \$

Make checks payable to: City of Grand Ledge

Description of Work

VII. Information

Expiration of Permit: A permit remains valid as long as the work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF THE PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Office Use Only

Other permits issued: Building Electrical Mechanical Plumbing Other

Permit # _____ Permit Fee/Check # _____/_____

Issued Date _____ By _____