

ABRAMS MUNICIPAL AIRPORT ADVISORY COMMISSION
SEPTEMBER 9, 2016 – 6:30 PM
GRAND LEDGE CITY HALL
CITY COUNCIL CHAMBERS
310 GREENWOOD STREET

- I. CALL TO ORDER/TAKING OF ROLL/PLEDGE OF ALLEGIANCE** – The meeting was called to order at 6:30 p.m. Those in attendance were Chairman Dave Powers, Helen Hagg, Mark Wilkins, Dan Harris, Todd Cotter, John Rowland, and Peter Manina. Others present Adam Smith, City Administrator and Ameer King Assistant City Administrator. Members absent: Cana Garrison, Ryan Humphrey, Jamie Malecki, Patti Schafer, and the Michigan National Guard Representative.
- II. APPROVAL OF AGENDA** – Ms. Hagg made a motion to approve the agenda as presented. Mr. Manina supported the motion. Motion carried 6 to 0.
- III. COMMISSION MINUTES** – Approval of the regular minutes for May 3, 2016. Mr. Harris made a motion to approve the minutes as amended. Mr. Manina supported the motion. Motion carried 6 to 0.
- IV. PUBLIC COMMENT** – None
- V. STAFF REPORTS**
- A. Financial Report** – Mr. Smith reviewed the financial report.
- B. T-Hangar Report** – Mrs. King reviewed the T-hangar report. There are currently 4 vacancies.
- VI. OLD BUSINESS**
- A. Airport Layout Plan Update** – Mr. Smith indicated that the ALP has been submitted to MDOT for review. The guard facility, which is no longer in use, was identified for future acquisition of property. We will have Mead & Hunt make a presentation to the board after the MDOT review. Mr. Manina made a motion to approve the Airport Layout Plan submission. Mr. Wilkins supported the motion. Motion carried 6 to 0.
- John Rowland arrived at 6:55 p.m.
- B. 20:1 Letter** – Mr. Smith indicated that we identified the potential 4 properties where there are air obstructions. Three property owners on Baurer Road and one in a farm field off Eaton Hwy. We completed a formal survey of the middle property, the Austin property. We've worked with Mr. Austin, tagged the trees, and received a price from Ayles Tree Service for their removal. The cost to remove the trees and certain stumps with the Austins retaining the hardwood will be \$15,000. Ayles has it on their schedule. We would offer that to the other property owners, if that is not acceptable and they have an offer we would be happy to discuss it. If we are unable to come up with a way to get them removed from the other properties, we will have to go through the Federal process.
- VII. NEW BUSINESS** –
- A. MDOT-AERO Airport Capital Improvement Plan – 2017** – Mr. Smith indicated that we will add the 20-1 compliance component into the 2017 year and the rest will remain the same. Ms. Hagg moved to approve the amended Airport Capital Improvement Plan. Mr. Cotter supported the motion. Motion carried 7 to 0.
- Mr. Cotter suggested we contact our airport inspector to find out when the airport inspection is scheduled to ensure compliance before the scheduled MAP meeting.
- B. Fence at Airport** – Mr. Smith indicated that all of the fence south of the guard parking lot and in front of the hangar building needs to be torn out and disposed of. We can install the new signs along m-100 as we did around the rest of the property. Asking for board input on this. Mr. Harris made a motion to request

staff to solicit bids for the removal of the existing fence and receive at least 3 options for replacing the fence that would help deter trespassing. Motion carried 7 to 0.

VIII. COMMISSION COMMENTS – Ms. Hagg indicated that we are missing 2 cones from the grass runway.

Mr. Powers indicated that he would like to see the fueling system updated to a credit card system.

Mr. Rowland indicated that he would like to have a water line run to the west side of the taxi way.

IX. ADJOURNMENT – Mr. Manina made a motion to adjourn the meeting at 7:35 p.m. Mr. Wilkins supported the motion. Motion carried 7 to 0.

Minutes compiled and submitted for approval by Ameer King, Assistant City Administrator