

ABRAMS MUNICIPAL AIRPORT ADVISORY COMMISSION
NOVEMBER 1, 2016 – 6:30 PM
GRAND LEDGE CITY HALL
CITY COUNCIL CHAMBERS
310 GREENWOOD STREET

- I. CALL TO ORDER/TAKING OF ROLL/PLEDGE OF ALLEGIANCE** – The meeting was called to order at 6:30 p.m. Those in attendance were Helen Hagg, Mark Wilkins, Jamie Malecki, Dan Harris, Cana Garrison, Todd Cotter, and John Rowland. Others present Ameer King Assistant City Administrator. Members absent: Ryan Humphrey, Peter Manina, Patti Schafer, Dave Powers, and the Michigan National Guard Representative.
- John Rowland served as chairman.
- II. APPROVAL OF AGENDA** – Ms. Hagg made a motion to approve the agenda as presented. Ms. Garrison supported the motion. Motion carried 7 to 0.
- III. COMMISSION MINUTES** – Approval of the regular minutes for September 6, 2016. Ms. Hagg made a motion to approve the minutes as presented. Mr. Cotter supported the motion. Motion carried 7 to 0.
- IV. PUBLIC COMMENT** – None
- V. STAFF REPORTS**
- A. Financial Report** – Mrs. King reviewed the financial report.
 - B. T-Hangar Report** – Mrs. King reviewed the T-hangar report. There are currently 4 vacancies.
- VI. OLD BUSINESS**
- A. Airport Layout Plan Update** – Mrs. King indicated that the ALP has been submitted to MDOT for review. MDOT Officials are 90 percent completed with their review.
 - B. 20:1 Letter** – Mrs. King indicated that we are on track to have the trees removed from two of the three properties. We have been in communication with the third property owner as well.
 - C. Fence at Airport** – Mrs. King indicated that staff has been working on obtaining quotes for removal and replacement of the fence along the front side of the airport property. At this time we have obtained 1 quote. It would be \$5,000 for wood split rail fence, \$10,800 for plastic, similar to what is being taken out and \$2,800 to remove all of the current fencing. We will continue to obtain information and bring back to the board.
- VII. NEW BUSINESS** –
- A. MDOT-AERO Airport Capital Improvement Plan – 2017** – Mrs. King indicated that we met with MDOT officials yesterday and our Airport Capital Improvement Plan has been submitted in its final stage with one change, as we were requested to move the runway lighting to 2019.
 - B. Schedule of Regular Meetings Calendar Year 2017** – Mrs. King reviewed the schedule. As you will note, our July meeting falls on July 4th. Mr. Harris made a motion to approve the meetings calendar as amended to move the July meeting to July 11, 2017. Ms. Garrison supported the motion. Motion carried 7 to 0.
- VIII. COMMISSION COMMENTS** – Ms. Hagg indicated that we had a winter summit meeting to review how the snow is handled at the airport. Ameer King and Joe VanDommelen were present from the City. Joe is the City's new Public Works Supervisor. We're getting larger airplanes in, and we want to work with staff to ensure snow is handled properly.

Mr. Rowland asked if there was a quote for the water line being moved across the driveway yet. Mrs. King indicated that we had not acquired that quote yet.

Ms. Hagg asked what the status was with the National Guard property located on M-100. Mrs. King indicated that the property has been sold to a non-aviation company. The parking lot was deeded over to the National Guard in 1972 with a reversion clause that it would come back to the City if they sold the property. The City may have to put up bollards at the gates to restrict entry onto airport property. Staff will monitor and keep the board updated.

IX. ADJOURNMENT – Ms. Hagg made a motion to adjourn the meeting at 7:00 p.m. Mr. Harris supported the motion. Motion carried 7 to 0.

Minutes compiled and submitted for approval by Ameer King, Assistant City Administrator