

DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES
 SEPTEMBER 14, 2016, 6:00 PM
 COUNCIL CHAMBERS, CITY HALL

I. CALL TO ORDER/TAKING OF ROLL/PLEDGE OF ALLEGIANCE – The meeting was called to order at 6:04 p.m. Members present: Chairman Bruce MacDowell, Keith Mulder, Dave Jonas, Mayor Kalmin Smith, Bob Brown, Lise Mitchell, Michael Fredericks, Chris Fata. Others Present: City Administrator Adam Smith and Assistant City Administrator Ameer King. Members Absent: Karl Glarner and Terrance Augustine.

II. APPROVAL OF AGENDA – Mr. Brown made a motion to approve the agenda as presented. Mr. Fredericks supported the motion. Motion carried 6 to 0.

Chris fata arrived at 6:05 pm.

III. BOARD OF DIRECTORS MINUTES –

A. Approval of the regular minutes for August 10, 2016 regular meeting – Mr. Fredericks made a motion to approve the regular meeting minutes of August 10, 2016. Mr. Mulder supported the motion. Motion carried 7 to 0.

IV. PUBLIC COMMENT – None

V. COMMITTEE REPORTS – None

VI. STAFF REPORTS

A. Financial transactions and bills – Mr. Smith reviewed the financial transactions. Mayor Smith made a motion to approve the bills in the amount of \$71,678.40. Mr. Fredericks supported the motion. Motion carried 8 to 0.

Ms. Mitchell arrived at 6:11 p.m.

VII. OLD BUSINESS –

A. E. River Street Reconstruction Update – Mr. Smith reviewed the ENG update for E. River Street project.

B. Fountains by Island Park – Mrs. King indicated that the Design Committee met and discussed the fountain project. There is interest in the project and the Committee had a number of logistical questions. Discussion will continue with the Committee.

C. Mural presentation Ledge Craft Lane – Ms. Shirley Waldrop, board member of Ledge Craft Lane addressed the board. The group would like to place a mural on the side of the building. They have found a place to paint the mural with 3 artists doing the painting. The goal is to have it completed and on the building by the first of April. The total estimated project costs are \$2,561.72 which includes \$1,500 in artist compensation and does not include installation costs. The board requested that parking insignias be added into the mural and a list of the points of interest and events be provided to the Board. Mr. Mulder made a motion to approve the project funding up to \$2,561.72 plus installation costs. Mr. Fredericks supported the motion. A roll call vote was taken. Motion carried 8 to 0.

Mr. Fata	Yes	Mayor Smith	Yes	Mr. Jonas	Yes
Mr. Fredericks	Yes	Mr. Brown	Yes	Mr. Mulder	Yes
Ms. Mitchell	Yes	Mr. MacDowell	Yes		

VIII. NEW BUSINESS –

A. Library Parking Lot Engineering Services – Mr. Smith indicated that we solicited many engineering firms, we closely reviewed their proposals and we took the information to the Economic Restructuring Committee. The Committee and staff recommend c2ae. This is based on several components including their experience and ability. Staff interviewed the project leader that would be assigned to this project and contacted references. Mayor Smith made a motion to approve a contract for design and construction engineering services for the library parking lot to c2ae. Mr. Jonas supported the motion. A roll call vote was taken. Motion carried 8 to 0.

Mayor Smith	Yes	Mr. Mulder	Yes	Ms. Mitchell	Yes
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Mr. Fredericks Yes
Mr. Brown Yes

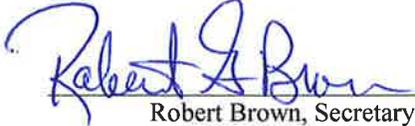
Mr. Fata Yes
Mr. MacDowell Yes

Mr. Jonas Yes

IX. **PUBLIC COMMENT** – None

X. **BOARD OF DIRECTORS COMMENTS** – Mr. Jonas indicated that he would like to see more benches downtown, especially in front of Cugino's and Cancun.

XI. **ADJOURNMENT** – Mayor Smith made a motion to adjourn the meeting at 7:15 p.m. Mr. Fredericks supported the motion. Motion carried 8 to 0.



Robert Brown, Secretary

10/12/16

Date Minutes Approved